City of Petersburg
Virginia

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Agenda

January 21, 2020
Union Train Station
103 River Street
6:30 p.m.

City Council

Samuel Parham, Mayor – Ward 3
John A. Hart, Sr., Vice-Mayor– Ward 7
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Charlie Cuthbert, Councilor – Ward 4
W. Howard Myers, Councilor– Ward 5
Annette Smith-Lee, Councilor – Ward 6

City Manager
Aretha R. Ferrell-Benavides

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1. **Roll Call**

2. **Prayer**

3. **Closed Session**

4. **Moment of Silence**

5. **Pledge of Allegiance**

6. **Determination of the Presence of a Quorum**

7. **Proclamations/Recognitions**
   a. Proclamation for Zeta Phi Beta Sorority, Inc.

8. **Reports/Responses to Previous Public Information Period**

9. **Communications/special reports**
   a. City Assessor Report – Brian Gordineer, AAS, City Assessor
   b. City Manager Report – Aretha R. Ferrell-Benavides, City Manager
   c. Presentation by the Petersburg Healthy Options Partnership (pHOP)
   d. Presentation on the Appomattox River Trail Phase I Project

10. **Consent Agenda (to include minutes of previous meeting/s):**
    a. Minutes of the Regular City Council Meeting of January 7, 2020.
    b. Minutes of the Organizational Meeting of January 7, 2020 and the Special Closed Session Meeting of January 7, 2020.
    c. A request to schedule a public hearing request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development)

District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

d. A request to schedule a public hearing upon request of John Ruffin (Clearfield MMG, Inc.) to construct and operate a Waste Disposal Solution Facility. The property is zoned M-2. The property address is 2851 Frontage Road, T.P. 064-03-0006. The property is being subdivided to create an 8 acre parcel for development.
e. A request to schedule a public hearing to amend the Commercial Property Assessed Clean Energy (C-Pace) ordinance.
f. A request to schedule a public hearing to endorse a proposed tourism development project, and to authorize other actions consistent with Virginia Tourism Gap Financing.

11. Official Public Hearings:

a. A public hearing to consider an ordinance authorizing the sale of 602 Commerce Street.
b. A public hearing to consider an ordinance authorizing the sale of 10 N. Jefferson Street and 125 E. Washington Street.
c. A public hearing to consider an ordinance requesting that the General Assembly approves an amendment to the City's Charter Section 2-7 Councilmen's salaries.
d. A public hearing to consider an ordinance requesting that the General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties.

12. Public Information Period

A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

a) First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,

b) Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting removed from consent agenda

13. Business or reports from the Mayor or other Members of City Council

a. Consideration of reappointment /appointment to the Redevelopment and Housing Authority Board.

14. Items removed from consent agenda

15. Unfinished Business

16. New Business

a. Consideration of supplemental appropriations for Community Corrections - $6,998.00
b. Consideration of an Honorary Street Name Policy & Program

17. City Manager's Agenda

18. Business or reports from the Clerk

19. Business or reports from the City Attorney

20. Adjournment

Office of The Mayor

PETERSBURG VIRGINIA

Proclamation

WHEREAS, Zeta Phi Beta Sorority, Incorporated was founded on January 16, 1920, on the campus of Howard University located in Washington, D.C., on the principles of scholarship, service, sisterhood, finer womanhood and chartered locally as Alpha Omega Zeta on May 1, 1942, celebrates 100 years of public service; and

WHEREAS, Zeta Phi Beta Sorority, Inc. conducts its programs and services under the umbrella of Zetas Helping Other People Excel (Z-HOPE), which is a multicultural outreach program inclusive of women, men, youth, seniors, and international women of color to empower individuals to develop healthy lifestyle choices for the mind, body, and soul and, Alpha Omega Zeta Chapter was chartered on May 1, 1942, in the City of Petersburg; and

WHEREAS, Zeta Phi Beta Sorority, Inc. seeks to mentor and empower girls ages 4-18 through its Youth Affiliates programs; and

WHEREAS, local outreach includes Adopt-A-School initiative at Lakemont Elementary School and annual scholarships to Petersburg High School seniors, Eldercare support, March of Dimes partnership, American Cancer Society partnership, and societal awareness to issues such as bullying, prematurity, mental health and military appreciation, and local voter registration and education drives; and

WHEREAS, Zeta Phi Beta Sorority, Inc., Alpha Omega Zeta Chapter has played an integral role in the Petersburg community history and celebrates the sorority's 100 years of servant leadership;

NOW, THEREFORE, I, **Samuel Parham**, by virtue of the authority vested in me as Mayor of the City of Petersburg, do hereby proclaim

January 16th
as
"ZETA PHI BETA SORORITY, INC. DAY"

in the City of Petersburg, and call upon the people of Petersburg to recognize and celebrate this special day with the members of Zeta Phi Beta Sorority, Inc., Alpha Omega Zeta Chapter.

Dated: January 16, 2020

Mayor

ATTEST:

Clerk of Council

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 21, 2020**

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Darnetta Tyus, Deputy City Manager – Community Affairs

FROM: Reginald Tabor, Economic Development Manager

RE: **A Request for Presentation by the Petersburg Healthy Options Partnership (pHOP)**

PURPOSE: For the Petersburg Healthy Options Partnership (pHOP) to present information regarding the program to the City Council and the Petersburg Citizenry.

REASON: To schedule a presentation so the Petersburg Healthy Options Partnership (pHOP) can provide an update on the grants and initiatives of the Program.

RECOMMENDATION: It is recommended that the Petersburg Healthy Options Partnership (pHOP) be provided an opportunity on the Agenda to make a presentation to the City Council.

BACKGROUND: Petersburg Healthy Options Partnership (pHOP) is a new collaborative effort to reduce obesity in the city of Petersburg. The Program is funded by a five-year High Obesity Prevention (HOP) grant from the Centers for Disease Control and Prevention. The Petersburg Healthy Options Partnership (pHOP) aims to 1) increase access to healthier foods in the city and 2) improve and connect routes to everyday destinations (with an emphasis on walking).

Led by the Virginia Cooperative Extension (VCE) and the Virginia Tech Center for Public Health Practice and Research (CPHRP), the pHOP project is pushing for the development of mobile produce markets for the city, more fresh fruits and vegetables at corner stores, and more places to walk and get fit.

To see these changes in the city, the pHOP project is partnering with several organizations including: Crater Health District (Petersburg office), the Petersburg City Library Healthy Living and Learning Center, the Petersburg Wellness Consortium, River Street Farmers' Market, Friends of the Lower Appomattox River (FOLAR) and the Petersburg Healthy Community Action Team.

Additional partners are welcomed as strategizing continues, needs are assessed, and new initiatives are planned. For example, the pHOP project aims to support FOLAR and Bike Walk Petersburg with soon-to-begin expansions to the Appomattox River Trail and other initiatives to promote biking and walking.

COST TO CITY: N/A.

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A.

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Virginia Cooperative Extension (VCE) and the Virginia Tech Center for Public Health Practice and Research (CPHRP), Petersburg City Library, Petersburg Health Department.

AFFECTED AGENCIES: City Manager, Community Affairs, Economic Development, Planning and Community Development.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTIOIN: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Reginald Tabor, Economic Development Manager

9d

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: January 10, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel Lyons, Deputy City Manager, Development Services

FROM: Michelle B. Peters, Planning Director

RE: Presentation on the Appomattox River Trail Phase I Project

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PURPOSE: To present to City Council an update on the Appomattox River Trail project that is planned in collaboration with the Cameron Foundation and ties into the Friends of the Lower Appomattox River (FOLAR) Trail.

REASON: Staff needs a resolution from City Council to continue with this project and to also be given to the Crater Planning District to support a future smart scale application for State funding for future phases of the project. In addition, this area is proposed as the North-South trail head for the Ashland to Petersburg trail, which ties into the Appomattox River Trail (FOLAR, which runs East/West. The trail is designed and planned to serve as a recreational use, an alternative to vehicular transportation, a conscious effort to encourage and promote exercise to have an impact on our health ranking, and to promote Regionalism.

RECOMMENDATION: That City Council will adopt a resolution authorizing and supporting staff to continue to work with the Cameron Foundation, FOLAR, Virginia State University (VSU), Virginia Department of Transportation (VDOT), and out Regional partners to develop the trail.

BACKGROUND: This project started back in 2015 as a gateway project in collaboration with the Cameron Foundation and the City Administration. The project was allocated $500,000.00 in the Capital Improvement Plan. This money was later moved to the Exit 52 Gateway Bridge Project. The agreement with Cameron Foundation was the City pays ½ of the Construction cost, the Cameron Foundation pays the other ½ of the Construction cost and 100% of the design cost.

The City expended funds on the relocation of Utility and Verizon poles in preparation for the project. City Council authorized staff to purchase the easement and land from CSX for this project.

COST TO CITY: $50,000.00

BUDGETED ITEM: Yes

REVENUE TO CITY: 50% of eligible cost from VDOT (Revenue-Sharing grant)

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Planning, Public Works, and Economic Development

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS: NONE

ATTACHMENTS: Presentation

STAFF: Planning, Public Works and Economic Development

20-R-
Adopted:

A RESOLUTION OF THE CITY OF PETERSBURG SUPPORTING THE APPOMATTOX RIVER TRAIL PROJECT

WHEREAS, the Appomattox River was designated a State Scenic River in 1977 and the designation was extended in 1998 and 2011 to include 19.2 miles of river from 100 feet below the Brasfield Dam to the confluence with the James River, passing through the jurisdictions of Chesterfield County, Dinwiddie County, the City of Petersburg, the City of Colonial Heights, Prince George County and the City of Hopewell; and

WHEREAS, the State Scenic River designation recognizes the natural beauty and the historical significance of the Appomattox River; and

WHEREAS, in August of 2019, City Council adopted a Resolution supporting the construction of the trail and authorized the City Manager to enter into an MOU with FOLAR to facilitate its construction; and

WHEREAS, the City of Petersburg in collaboration with the Cameron Foundation, and Friends of the Lower Appomattox River (FOLAR) have been working since 2016 to develop the area along University Boulevard, the Appomattox River and Grove Avenue into a passive park which ties into the trail along the Appomattox River ("the Appomattox River Trailhead Project") which will connect to the Appomattox River Trail described in the FOLAR MOU; and

WHEREAS, the City recognized the need to connect this trail and recreations area to neighborhoods throughout the City and have been working with Sports Backers/ Bike/Walk RVA, the Crater Health Department, FOLAR, Petersburg Healthy Options Partnership (PHOP) to create the network to bring people to the trail and to get people from the trail to the neighborhoods; and

WHEREAS, the City also recognizes the need to promote exercise and encourage residents to take advantage of the natural resource of the Appomattox River as a means of improving health and wellness of the families in our City.

WHEREAS, bicycle and pedestrian facilities can help curb a national epidemic of chronic obesity and weight related diseases by providing a safe alternative than travel by car; and

WHERAS, bicycle, pedestrian and water activities cultivate economic development and create jobs, attract events and visitors to our City, connect communities and encourage a better and more enjoyable and equitable quality of life for all citizens; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Petersburg, this twenty first day of January 2020, hereby supports the Petersburg Partnership with the Cameron Foundation, FOLAR, pHOP, Sports Backers and the Crater Planning Health and permit the staff to continue with the project to improve this area to create the Trailhead and passive park.

The regular meeting of the Petersburg City Council was held on Tuesday, January 7, 2020, at the Union Train Station. Mayor Parham called the meeting to order at 6:39p.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr.
Council Member Annette Smith-Lee
Council Member Darrin Hill
Mayor Samuel Parham

Absent: Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Vice Mayor John A. Hart, Sr

Present from City Administration:
City Manager Aretha R. Ferrell-Benavides
City Attorney Anthony C. Williams
Clerk of Council Nykesha D. Jackson

2. PRAYER:

Mayor Parham stated, "At this time I would like to ask Reverend Reese Washington, Pastor of Hezekiah Baptist Church to us in our opening prayer."

Pastor Washington led the council meeting in prayer.

3. CLOSED SESSION:

*No items for a closed session.

4. MOMENT OF SILENCE:

Mayor Parham stated, "I would like for everyone to have a moment of silence. We lost two of our officers this past week, Officer Posada and Captain Gregory Ozmar. Please join me in a moment of silence."

5. PLEDGE OF ALLEGIANCE:

Mayor Parham led council and the citizens in the pledge of allegiance.

6. DETERMINATION OF THE PRESENCE OF A QUORUM:

A quorum was determined with the presence of all City Council Members except for Council Member Myers, Wilson-Smith and Vice Mayor Hart.

Mayor Parham stated, "During this first meeting of 2020, and as we welcome in a new decade, I want to thank and recognize Petersburg Bureau of Police for their tireless work and determination to keep our community safe. In 2019, Petersburg Police removed 325 ILLEGAL Firearms from Petersburg streets without injury to the offender. Now this number, combined with 2018, results in Petersburg Police having removed more than 600 ILLEGAL Firearms from our streets. In just the first 7 days of 2020, Chief Miller and his officers have already removed eight illegal guns from our streets. It is very evident that it is certainly a new day in Petersburg. Thank

*Audio available upon request.

you again to Public Safety Director, Kenneth Miller and Petersburg Police. A round of applause for our guys for keeping us safe."

7. PROCLAMATIONS/RECOGNITIONS/PRESENTATION OF CEREMONIAL PROCLAMATIONS:

a. Recognition of Petersburg Pawn under the care of DeMario Evans.

Mayor Parham read the certificate out loud and presented it to Petersburg Pawn Shop.

David Mullen, owner of Petersburg Pawn, stated, "I just want to say thank you all. Just greatly appreciated. I grew up in New York and Chicago and South Florida. I came here to Petersburg 15 years ago. It is kind of a small place then where I am originally from. But the people here are just the nicest and kindest people. This is the best place that I have ever lived. We have a few little problems, but we are all going to work on that and get better. If something like this happens again in the City, we are going to issue a cash reward because we want whomever these knuckleheads are picked up and locked up so that this doesn't happen again."

8. REPORTS/RESPONSES TO PREVIOUS PUBLIC INFORMATION PERIOD:

Folakemi Osoba, Assistant to the City Manager, read comments and responses from previous public information at the December 10, 2019, regular council meeting.

1. Whether Petersburg will provide the required local match for District 19? The City of Petersburg is including the increased amount in the FY2019 budget amendment to ensure that District 19 receives $215,461 for this fiscal year. And for FY20-21, the City is proposing that District 19 receive $222,073.

India Adams, Public Information Officer, gave follow-up responses to City Council from the December 10, 2019, council meeting.

1. **Q. Can we get some guidance from the City Attorney in January on establishing a gas tax for revenue to be dedicated for the school system? Councilmember Wilson- Smith**
   a. The City Attorney has provided City Council with a response on this matter on December 31st.

2. **Q. With regards to Wilcox Lake Pavilion, can we look into turning that water back on? Councilmember Wilson-Smith**
   a. Deputy City Manager Lionel Lyons provided a response during the December 10th meeting.

3. **Q. Can we have a six-month calendar to include follow-up meeting to City Council retreat? Councilmember Wilson-Smith**
   a. The City Clerk has included the draft meeting dates for 2020 in the January 7th packet. The 2020 City Council retreat currently scheduled for July 26-27, 2020. At the retreat, there was a discussion about a six-month recap to be held April, no date has yet to be confirmed.

4. **Q. What happened to the community center at the Petersburg Sports Complex? Councilmember Wilson-Smith**
   a. In 2014, the City Manager at the time considered a Business Plan submitted by the Reggie/Pamela Williams Foundation, to construct and operate a full-service open community gymnasium in the City of Petersburg. The City Manager at the time, submitted an ordinance for City Council consideration during the October 14, 2014 City Council meeting. Following a Public Hearing, the City Council adopted 14-ORD-96, AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DISPOSE OF AN ADDITIONAL UNIMPROVED 5-ACRE PORTION OF THE

*Audio available upon request.

SUBJECT PUBLICLY-OWNED PROPERTY, WHICH IS LOCATED AT THE PETERSBURG SPORTS COMPLEX.

In February 2016, the City Manager at that time executed a Warranty Deed for 9.80 acres of the City-owned property at 100 Ballpark Road, to transfer the property to the Reggie/Pamela Williams Foundation presumably to construct and operate an indoor AAU Sports facility in accordance with the previously submitted Business Plan (see Attachment A below).
In August 2016, the City was informed by Mr. Mario Haskett, a business partner and local representative of the Williams Foundation, that he was interested in moving forward with a smaller project and suggested that the Williams Foundation was no longer interested in moving forward with the project. Mr. Haskett did not continue communication with the City regarding the project.

5. **Q. Can we look at the marquee about the City's history in front of the market... it needs to be spruced up? Councilmember Hill**

   a. The City Facilities and Tourism staff have followed up and looked into repairs for the kiosks. Currently, staff has communicated with the architect with the original templates and is working toward the next phase of the project. Staff will provide an update on the next steps of the repairs.

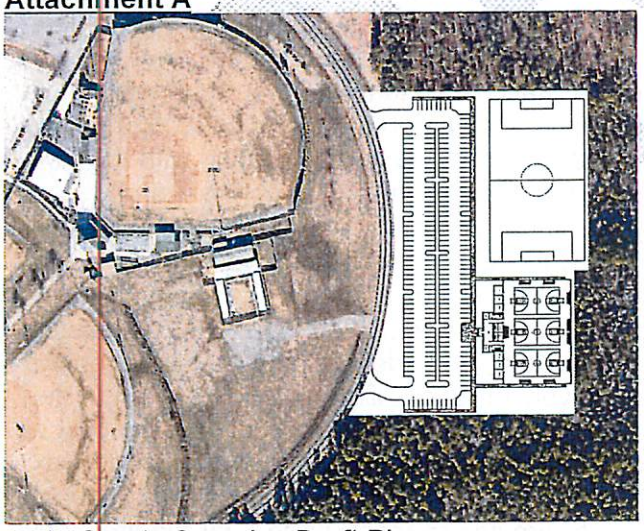
6. **Q. Can we check that the City's boards and commissions are up to date? Councilmember Hill**

   a. The City Clerk will provide Council with current boards and commission appointments and vacancies at the next City Council meeting on January 7th.

Request

1. During our meeting in January can we look into the funds from movies to be allocated to Petersburg Public Schools? Councilmember Wilson-Smith

Attachment A



2015 Sports Complex Draft Plans

Council Member Cuthbert stated, "I have a follow-up question if I may. You mentioned, Ms. Adams, the kiosk that Council Member Hill raised a question about. What is the time table for reporting back on progress that has been made?"

*Audio available upon request.

Ms. Adams stated, "We should have an update by the next council meeting. Mr. Sergei has been working with the original architect as well as working with the library and the Preservation Taskforce on that."

Council Member Cuthbert stated, "So, you expect that at our meeting on January 21st that you will have an update for us."

Ms. Adams stated, "Yes."

9. COMMUNICATIONS/SPECIAL REPORTS:

*Presentation by Senator Elect, Joseph Morrissey

Mayor Parham stated, "Is Senator Elect Morrisey here? He may be running a little late. So, we will get back to him and we will move on to the treasurer's report."

a. Treasurer Report – Kenneth Pritchett, City Treasurer

*No report for the Treasurer's Report.

b. City Assessor Report – Brian Gordineer, AAS, City Assessor

*No report for the City Assessor Report.

c. City Manager Report – Aretha R. Ferrell-Benavides, City Manager

Mrs. Benavides stated, "Mayor and Council you have included my overall bi-weekly report. Just a couple of highlights in the report. Council has asked for an update on our Comprehensive Annual Financial Report. I had a meeting with VML VaCO to discuss the FY17-18 Audit. I also did a follow-up conversation with the auditor's Robinson, Farmer & Cox. They are completing the document. All the draft schedules that were submitted for our bond rating were held up to be what's going to be in the final document. So, they anticipate the first week in February. They will have the document complete and they will be able to present that to council by February 18th to give you some time to review it prior to the council meeting. I did speak to the lead partner with Robinson, Farmer & Cox and he said that it is just putting the book together. He said that it is part of their contract. VML VaCO team just confirmed and I wanted to make sure that all items requested have been submitted including some that were not asked for just in advance. Moving on to our FY18-19 Audit, none of the work can start on that until we finish up and close up this year. And so, we had a meeting with the VML VaCO team. Starting with the bottom part we are in the final year of an extension of their contract and we are looking at bidding out our 19-20 audit. For the 18-19 audit they are under contract to complete that. The most important thing that we added to this process was our preaudit work. So, we are now working on a new contract to complete the pre-audit work. I did speak with Robinson, Farmer & Cox and they said that it is critical to have that process to happen. We anticipate the to start work by January 21, 2020. They are completely closed out on the 17th and 18th. They are still onsite. What we are working on is defining the task to be on the preaudit team. A lot of work that occurred in this current preaudit involved reconciliation work, cash and other items. We anticipate that we have the staff in place to cover that and so we are trying to minimize the cost of that. So, we are anticipating negotiating that contract. The second phase of it is Robinson, Farmer and Cox. So, I asked them when they will be complete. The anticipate the end of April 2020. This gives them enough time that with the draft documentation that they are requesting us to provide to them, so that by the time they are on site they can close it and turn around. The final report is based on the turnaround schedule of June 2020. And that is for the 18-19 audit. As we know that it was due in November, so we know that it is late. The good news and once again with having our preaudit team in negotiating this contract is that they will

*Audio available upon request.

immediately, once they finish the audit in June on that audit, is start work on the preaudit for the next audit so that it can be ready. They are generally onsite in September or October for the next year. So, that will get us caught up on our audit work. The key to all of this is to make sure that we are diligent in doing the work head of time. A lot of time what we see happening with our audit is that we go all year without doing and making sure the accounts are adding up. And then by the time the auditors come in we are trying to back track and figure out what happened. And so, we hope that we have hired the right people to help cover all that basis to keep this process moving. Our financial management offices will be moving effective January 21, 2020. As you can see that many of you already seen tours of it and what the new space looks like. In that building will include the finance staff but it will also have Billing and Collections, Budget and Procurement Office, the IT Office and the Commission of Revenue are all locating there. A lot of work has been done on this building. I am very excited, not only on the conference space but also the professional feeling of service that it gives also. I want to thank Mr. Lyons and Mrs. Innis and her entire team on all the work that has been done. I can't wait to have an open house. All of the work that was done on this building was done extensively by staff. So, from a security standpoint you will see that we did a lot of work to make this into a very usable site into consolidating. The second thing that we just want to keep highlighting is that surplus is important to use because it is making sure that we are moving this, but we are readapting the dollar. GovDeals has assisted us and in this fiscal year we have received about $80,000 in revenue for some things. The new P-Card system is active, and the T-Card program is officially closed out. That moved to a one card system and a departmental card system. Public Safety, we are still focused on the no guns and removing guns off the street in a safety standpoint. And that concludes my presentation."

There was discussion among City Council and staff.

d. District 19 Community Service Board Presentation

BACKGROUND: Will provide information regarding services available, number of individuals served, new services being implemented.

RECOMMENDATION: Informational

Jennifer Tunstall, Executive Director of District 19 Community Services Board, gave a presentation on District 19 Community Services Board.

Key points:

- Mission is to improve the quality and productivity of the lives of individuals who experience, or are at risk of experiencing, mental disabilities and/or substance abuse.
- They are licensed by the Virginia Department of Behavioral Health and Development Services serving the cities of Colonial Heights, Emporia, Hopewell and Petersburg and the counties of Dinwiddie, Greensville, Prince George, Surry and Sussex.
- Members on the Board of Directors from Petersburg are Antonio Morgan, Gary Talley and Daphne Turner.
- In FY19, we provided direct services to 5,474 individuals.
- The General Assembly approved funding for CSBs to implement the initial mandated services of STEP-VA.
- In compliance with STEP-VA, District 19 has implemented Same Day Access. The implementation of STEP-VA services improves access, increases quality, builds consistency and strengths accountability across Virginia's public behavioral health system.
- You can find more information at www.d19csb.com.

*Audio available upon request.

10. APPROVAL OF CONSENT AGENDA (to include minutes of previous meeting/s)

a. Minutes of the Regular City Council Meeting of November 19, 2019 and December 10, 2019
b. Minutes of the Special Called Meeting of December 5, 2019 and the Special Closed Session meeting of December 5, 2019.
c. ABC License for Town & Country 3 located at 1908 Boydton Plank Road.
d. A request for a public hearing to consider an ordinance authorizing the sale of 400 Commerce Street.
e. A request for a public hearing to consider an ordinance authorizing the sale of 10 N. Jefferson Street and 125 E. Washington Street.
f. A request to schedule a public hearing to consider an ordinance requesting that the General Assembly approves an amendment to the City's Charter Section 2-7 Councilmen's salaries
g. A request to schedule a public hearing to consider an ordinance requesting that the General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties.

Council Member Myers made a motion to move items "D and E" to part "14" of the agenda to "items removed from the consent agenda" and adopt the consent agenda with changes and to set public hearings to January 21, 2020. The motion was seconded by Council Member Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill, and Parham; Absent: Wilson-Smith, Myers and Hart

11. OFFICIAL PUBLIC HEARINGS:

a. A public hearing on an appeal of the Architectural Review Board (ARB) decision for 115 N. Sycamore Street.

BACKGROUND: Staff issued a Stop Work Order on September 23, 2019, for the installation of new window openings without approval. Mr. Haase applied for a Certificate of Appropriateness on September 23, 2019, and his request was heard at the October 16, 2019, ARB Meeting. The ARB voted to deny the request, based on the grounds that installing new window openings where windows were never present by this an inappropriate treatment to buildings in our Local Historic Districts. This ruling requires that the wall be returned to its original state.

An appeal was received by the Clerk of Council on November 12, 2019, requesting that City Council allow Mr. Haase to leave the windows.

RECOMMENDATION: Following a duly advertised public hearing, Council by majority of those members present and voting, the council may firm, reverse or modify the decision of the Architectural Review Board (ARB) in whole or part.

Kate Sangregorio, Preservation Planner, gave a briefing on the appeal and that she recommended denial of the Certificate of Appropriateness.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public comments.

Council Member Cuthbert stated, "I have a motion that I would like to read at this time if it is appropriate. I have handed a copy of this motion to council, but I would like to read it aloud. 'Concerning the appeal of Mr. Haase of the denial decision of the Architectural Review Board regarding his application for a Certificate of Appropriateness to create four new window openings in the north façade of 115 North Sycamore

*Audio available upon request.

Street, I move that this matter be remand to the ARB. Upon remand, the ARB is requested to ask the Virginia Department of Historic resources to: 1) Identify any relevant provisions of the Secretary of the Interior's Standards for the Treatment of Historic, and; 2) Inform the ARB of the possible consequences to the City of Petersburg if the ARB or City Council makes decisions that are inconsistent with such standards.'"

Council Member Cuthbert made a motion that this matter be remand to the ARB. Upon remand, the ARB is requested to ask the Virginia Department of Historic resources to: 1) Identify any relevant provisions of the Secretary of the Interior's Standards for the Treatment of Historic, and; 2) Inform the ARB of the possible consequences to the City of Petersburg if the ARB or City Council makes decisions that are inconsistent with such standards. The motion was seconded by Council Member Hill. There was discussion among City Council. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

b. A public hearing on the authorization of the acceptance of a donation of real property by Virginia Electric and Power Company and to authorize the City Manager to sign the real estate donation agreement for property located at 1340 East Washington Street.

BACKGROUND: See attached.

RECOMMENDATION: A public hearing to authorize the acceptance of a donation of real property by Virginia Electric and Power Company and to authorize the City Manager to sign the real estate donation agreement for property located at 1340 East Washington Street.

Mrs. Benavides gave an update on the donation property located at 1340 East Washington Street.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public hearing.

Council Member Hill made a motion to approve the authorization acceptance of a donation of real property by Virginia Electric and Power Company and to authorize the City Manager to sign the real estate donation agreement for property located at 1340 East Washington Street. The motion was seconded by Council Member Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-ORD-1 AN ORDINANCE TO AUTHORIZE THE ACCEPTANCE OF A DONATION OF REAL PROPERTY BY VIRGINIA ELECTRIC AND POWER COMPANY.

12. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda.** Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Richard Stewart, 129 Rolfe Street, stated, "First thing I would like to say is season greetings. And I would like to thank the police department for patrolling Pocahontas. During the holidays, we had a lot of people in and out. I even called the headquarters and the lady was so polite. One of the things that is bothering me is that I was at the democratic meeting last night and I heard Mr. Parham speak about the development of the

*Audio available upon request.

Appomattox River and something about some festivities. We the people of Pocahontas want to be informed of what is going on near the river. Because we just do not know. Because all we know is that weekly, we get somebody that wants to buy something from Pocahontas or want to buy a house. It is our concern. We are concerned about this side of the river just as much as we are concerned about the other side of the river. Whatever happen to the dog pond or dog something that was going to be developed and different things like that. The people in Pocahontas are concerned. And also, we are concerned with historical significance of the island that you do not let anything come and be developed there and destroy our historical site in that area. Thank you."

Marcus Squires, 1701 Monticello Street, stated, "I would like to thank the Mayor and Mr. Charles Cuthbert for coming out to the creation of Walnut Hill Historical District meeting at St. Mark's Church. I would also like to thank the City Manager and her staff for going around and cutting the excessive growth over by the Southside Depot that was growing in the old ruins. My next question is in regard to the Old Pump House down on St. Andrew Street. I found an architect who is willing to go in and look at the structure. I am not sure if the City took him up on his proposal to examine the Old Pump House. And I also, would like to ask the question about City streetsweepers and leaf pick-up. Lots of homes in my area have not had their leaves picked up and also, I have not had street sweeping done in a number of years. What is going on with the old Peabody site. The roof is still peeling back on a lot of the structures on the complex. And Cameron field still has not had a lot of work done to it. I know the City started painting some of the bleachers. But there is still a lot more work that needs to be done on the site. And there are numerous other things, but I am going to cut short tonight. Also, I was traveling over the winter break and if you type up 'Petersburg, Virginia' through the google search engine the first five results are all commercials for the top ten worst places to live in America. And this is while I was in India. So, I don't know if the City can look into contacting google to see if they can change the ads that show up when you type in Petersburg. Thank you."

Barb Rudolph, 1675 Mt. Vernon Street, stated, "Good evening council. I am going to try to keep it kind of short too. In December of 2015, which is little over four years ago, Chris Harrison announced the deal for the hotel project, the Old Ramada Inn. In May 2016, Harrison and the City signed a purchase agreement for the properties. And the actual sale which was for $750,000 took place in March 2018. The purchase contract required Harrison to obtain a Certificate of Occupancy for the hotel in 36 months. And the 36 months elapsed in May 2019. Now what was Harrison doing in May of 2019? He was here if you recall begging you for some more money so he can get started. At the same time, he was feuding and suing his architect and contractors. I just want to remind you that several of you asked him some tough questions. But it seems like a lot of time has gone on since May 2019 and the greatest accomplishment is that the building just got boarded up some more. Meanwhile, elsewhere in July 2018 Harrison announced his intention to purchase and develop the model tobacco company in Richmond. Then more recently in October 2019, he announced his intention to purchase and develop an R.J. Reynolds tobacco processing plant in Winston-Salem, North Carolina. And in each of these projects they can be $100 million-dollar projects. I am here to ask you do you honestly think that Harrison is going to put anymore effort into his hotel project here other than what it takes to placate here in the City? We as a City are blocked from moving forward by this ratchet falling apart wreck of a building. It is seen by many as a symbol of failure. So, my suggestion is for 2020 to take of that balance money that you talked about a few weeks ago and buy back the property from Harrison. The contract gives you the ability to do that. Then take it down before it falls down and hurt anyone and becomes even a bigger negative for Petersburg. Thank you."

Gary Talley, 2323 Fort Rice Street, stated, "I will keep my comments brief too. Thank you for doing the right thing with the Community Services Board. On the negativity the litter is piling up again at the entrance to 95 badly. And I don't know what the point behind this was but coming up from Dinwiddie the other day there is a new sign at Exit 58. There is a sign that says attractions, but it is blank. What is the point of putting up a sign if there is nothing on it? My friends were kind of making a joke about and I really don't like that. It is silly to put up a sign that says attractions and there is nothing on it. Thank you."

*Audio available upon request.

Taylor Moore, 307 North Boulevard, stated, "I would like to bring attention matter that is going on now in Virginia. The Governor and State Legislatures proposed a legislation that directly violates the 2nd amendment of the Constitution of the United States. The people proposing these laws are guarded by fully armed security. I don't know about you, but I believe that my family and the families of everyone in this room is just as important as Governor Northam and state legislatures. But this is being pushed by the guys in public safety. So, lets talk about that for a moment. Mass shootings, active shooters or one life being taken by one gun is one too many. My brother was a student at Virginia Tech during the 2007 massacre. I was a student at Virginia Tech during the 2011 active shooter in which the Virginia Tech police officer was killed at point blank range during a traffic stop. Campus was on lockdown for a dramatic 12 hours while the SWAT team searched for the killer. I am fully aware of the determent of these types of situations. So, are the family and friends of the people that were murdered in the City in 2019. Ask them why do they feel safe in their homes. Or the one man that was shot two days ago in 2020 who is fighting for his life. Public safety is 100% a concern. Some may say that it should be Petersburg main concern. Come to my home on any given night and hear the gunshots. The only thing that is protecting my home from any stray bullet is Interstate 85. Others are not so lucky. Personal self-defense is not up for debate. Do you think that the people who murdered 20 people last year in our City are going to say 'Welp Ralph said we have to turn in our guns? Let's drive down to the police department tomorrow and surrender them.' No. Instead legislators want to force law abiding citizens to do so or become a class 6 felon. The $4 million dollars that the governor has proposed in the firearm take back program and 18 additional employees to carry this out in the state should be allocated to police department in Petersburg, Hopewell, Richmond, etc. Where drug, gun and gang violence run rampant. This should be used to run firearm safety and education to our community to decrease fear and lack of knowledge and increase the number of law-abiding citizens who know how to properly and safely use, store, secure and transport a firearm. This should be used to fund City taught concealed care courses. This should be used to increase funding for background checks including behavioral health and criminal checks to ensure that no gun ends up in the wrong hands. I ask the Honorable Mayor and Council to join the 88 other counties, 12 cities and 18 towns in Virginia, which have already passed 2nd amendment sanctionary resolutions. So that law-abiding citizens can continue to enjoy the rights afforded to them by the Constitution of the United States. As written on the seal, on that flag is our great Commonwealth of Virginia. Thank you."

Ron Moore, 307 N. Boulevard, stated, "Happy New Year. I am just going to follow-up a little bit on what my wife talked about. I am going to start with an old part of my life. The scout law, a scout is trustworthy, loyal helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent. As hard I try, I probably didn't follow that all my life. I heard about shall not. A pretty simple concept. Call it the ten commandments. And if that didn't get through my thick blonde skull then my mother would remind me of what shall not meant. Which is probably every other day growing up. The 11th commandment 'shall not infringe' is pretty clear. I just wanted to follow-up on one of her points. I believe it is a $7.5 million-dollar budget for the next two years to implement the gun convocation. It is not going to work. The $7.5 million needs to be put in Petersburg and Hopewell and to Chief Miller and Deputy Chief Christian, they need the money. Because when I see that people are sitting at stop lights like Joey and then get assassinated at a stop light. Then it was two years ago there was a lady with two children on St. James in which the same thing happened to her family and she survived that. There was another gentleman in Walnut Hill was shot in the back of the head at 11pm at night sitting in his car in my neighborhood. Taking the guns from me is not going to solve the problem. I am calling on you to have the police department to reject the budget because the $7.5 million should be put into active programs where you would be able to target crime which is gang crime that is part of this which is regional problem here in Petersburg. So, I would encourage you to look at the budget on where it would be better spent to activities to where the police can help reduce the crime. I believe the budget is incorrect and a misallocation. We need that in the City, and they need it much more than taking my guns away from me. Thank you very much."

Linwood Christian, 410 Mistletoe Street, stated, "I had a couple of things that I really wanted to put

*Audio available upon request.

before you. But then something was just brought to my attention on how it would be before something about Petersburg being a gun sanctionary City comes up. Just as they had the right for Petersburg to become one, I would suggest that Petersburg has too many other issues to worry about being a sanctionary City. But if you went to Petersburg public schools and had some of the teachers that I did you were taught very well about a lot of the amendments. Including the 2nd amendment and how most of these amendments came into the being and why the came into being. But let's back up on to real issues. The one thing I want to say, has anyone followed up with Mr. Crockett on that bench in front of his store. Because he is absolutely right. No one wants to catch the bus. The bus does not even stop there because of everybody that is there. Now you see a bench was taken off up here at Washington Street. So, afford us the same opportunity. Our buses are not going to stop there because they are afraid. Remove that bench. Also, here is a question that a lot of people are not going to ask right out. Why did Petersburg have two parades? One down here and the one that we normally have. Mr. Mayor, I heard you give accolades to where accolades are due. But I have to ask you, were you and I at the same parade? Despite how I felt about our parade, do you know what type of division having two parades show in this City. Because if the sponsors really cared about Petersburg, they would have put their resources into helping improve the one that we always have instead of having one down here in old town. Which gave creed to people saying that they are more concerned with old town then the rest of the town. I am just asking. And finally, the signage for Social Services. I only saw one sign that is coming up Crater Road out of Prince George. And you don't see it if you are looking for. But when you are not looking for then oh, Petersburg Social Services. And you thinking to me, let's do a little better than that. And Mrs. Rudolph brought up a good question. I don't know what you all call success or progress, but that Ramada Inn looks like hell. The devil don't want it. Do something about it. Because if you talk about improving our gateway, I would say to you members of council that you always talk about our gateway to the City. If that considered a gateway lock it up."

13. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR COUNCIL MEMBERS:

Council Member Cuthbert stated, "Mrs. Ferrell-Benavides and Mrs. Peters, would you give council an update as in the next step in using the information gathered by citizens as to building code violations. I went to a meeting last fall and it was moderated by Mrs. Peters and she was asking for volunteers to assess our neighborhoods and report back as to the building code violations that they found. I would like to know what is going to happen next. I thought it was a good idea. But it is only a good idea if it accomplishes something. And I would like to have an update and I think all of council would like to have an update as to whether this initiative is really going to accomplish anything. And if so when is it going to accomplish that something. Mrs. Ferrell-Benavides can you ask Mrs. Peters to come to the podium and bring us up-to-date on that please."

Mrs. Peters stated, "Good evening Mayor; Vice Mayor and Members of Council. Councilman Cuthbert you are speaking of the call to action meeting that we had at the library. After the meeting Kate Sangregorio put together a packet for the historic districts. The City of Petersburg have seven historic districts. She had volunteers to sign up at that meeting to come and pick the packets up and do the survey of assessments for each building in the seven historic districts. Out of the packets that went out we received two back from individuals who volunteered who could not meet the obligation and there is still one packet that is out that is still being assessed. We received the other packets back in the office as of today and we had someone to organize it based on the classification of the buildings. Starting from the worst buildings first to good conditions. And so, we have two packets that we are waiting on from volunteers to pick up and go and do the survey. The other four packets we have back in the office with the data. So, we are currently assessing the data to bring forth to he groups and not necessarily council. Because we promised to the citizens that wanted to be a part of this to bring information back to them to outline the information and what the next step would be."

Council Member Cuthbert asked, "When do you expect to reconvene the group?"

Mrs. Peters stated, "So the surveys were due by mid-January. So, we figure we will have all the data by the end of month and organize to bring a picture of how many properties that we are talking about that need

*Audio available upon request.

assistance. And then how do we match that up with resources or City resources. So, we are looking to have the next meeting early February."

Council Member Cuthbert stated, "Once that meeting has been scheduled in early February, will you please inform City Council on when that meeting is going to take place and where."

Mrs. Peters stated, "Absolutely."

Council Member Smith-Lee stated, "Good evening and Happy New Year everyone. I know that there are some people in the City of Petersburg that are looking for jobs. And I know that we have some jobs that are available. Is it possible that we can have a City spring job fair in the City of Petersburg?"

Mrs. Benavides stated, "Absolutely. I think that we have been working with HR internally, but I know that we are seeing a large turnover as job around the region are becoming available. So, that think that it will be something that we can work. We will try to get that arranged as quickly as possible."

Council Member Smith-Lee stated, "Thank you. Also, Ward 6 and Ward 7 will be having a joint meeting at Cools Springs Elementary School on February 11th at 6pm. Please come out and join us. Also, I want to congratulate Upton Bailey, who is a football player for Petersburg High School. He played in the Blue and Gold Bowl in Tampa, Florida. In which he obtained the MVP Player of the Game. So, I just continue to ask that the citizens here support our youth in the City of Petersburg. Thank you."

Council Member Hill stated, "Good evening everyone. This is for the Social Services Advisory Board. I have a motion to make."

Council Member Hill made a motion to appoint Mary Kate Gerschick and Dr. Harold B. DuHart to the Social Services Advisory Board. The motion was seconded by Council Member Cuthbert. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-R-3 A RESOLUTION APPOINTING MARY KATE GERSCHICK AND DR. HAROLD B. DUHART FOR A TERM EXPIRING SEPTEMBER 30, 2022.

Council Member Hill stated, "Also, I want to wish everyone a belated Merry Christmas and Bless New Year. Just a couple of things. I would like for everyone to be careful with the flu virus going around. Try not to hold hands in public settings and things of that nature. I would like to thank Ms. Darnetta Tyus. I know that it is work to be done in public works with the leaf removal. There are still some areas in the City. So, if your leaves have not been moved then please call public works. And also, I would like to thank the police department for the job they are trying to do with getting the guns off the streets. We had a grand opening a few weeks ago at the Dunkin' Donuts on Wagner Road which was great. We still have plenty property over there that is in the talks of being developed. The developer and owner of the business has many Dunkin' Donuts but he spoke favorably for Petersburg. He is excited to be in the City of Petersburg. We also have a state building that should be developed by the summer time in Ward 2. There will be a Ward 2 meeting sometime at a later part in February. I will come up with a date by the next meeting. I want to especially thank the residents of Berkeley Manor and Berkeley Manor Estates. We came together a few weeks ago. I want to thank the City Manager, the Mayor, the Deputy City Manager Lyons, Chief Miller and Deputy Chief Christian for coming out and answering all questions trying to get a sense of what happened. I thank you all for coming out. I want to especially thank Mr. Tony Green for opening his home. We had to have at least over 50 people in his home. He opened up his home so that we could have the meeting. One of the beauties about Berkeley Manor and Berkeley Manor Estates is that they have a very good neighborhood watch. I would, Madam City Manager, if you could look at that bench in front of Mr. Crockett's Store in front of the Health Department. I know we need to address it

*Audio available upon request.

because I have seen it for a while. Last but not least I would like to thank the pawn shop who we thanked earlier. So, in closing this is a new year for us, so we look forward to greater and better things in the City of Petersburg. The City has come a long way in a short period of time. We listen to all your comments and concerns and we do take it to heart. I have notes of what everyone said up here. So, just be patient with us. We thank you."

Mrs. Benavides stated, "The bench will be gone tomorrow."

Mayor Parham stated, "Next, I would like to first start of saying that Senator Joe Morrissey could not make it tonight because he had a caucus meeting. So, we will reschedule him for the next council meeting. Second of all, I just had a message from our fire marshal, and we have issued a criminal summons for Mr. C. A. Harrison. So, if anyone sees him, please call us so that we can serve him. Next, I would like to thank all the citizens here that was at the Walnut Hill Historic District Meeting. Councilman Cuthbert and I attended the meeting and a lot of questions were answered and it was not necessary for us to have another meeting. And we will be giving a letter of support and wish you well on your endeavors. Next, I would like to talk about cancer. One of our firemen have contacted colon cancer. Please keep him in your prayers. And I just want to share some firefighter cancer risk."

Mayor Parham read information offline.

Mayor Parham stated, "And this is facts from NBC12 that I am stating here. And for the record, we have to do something to protect our guys going in and out. I know that we are testing for one type of cancer. But now it is time for us to start testing and getting our guys the one-stop cancer test and test our firemen for all types of cancer that could possibly happen. And we need to take these preventive steps that help with our healthcare and getting people help earlier and maybe we can prevent these later stages of cancer. So, Mrs. City Manager can you look at getting and putting in the next budget year putting our firefighter's the one-stop cancer test that covers all the cancer risk in firemen and we can address those issues quicker if we know that they are brewing. And I think that it is $189 test which could save lives here in the City."

Mrs. Benavides stated, "Two responses. We are in the mist in which we bid out our health insurance. So, as we start the selection process, we will look to include that into. The other option I would also like to look is some other partnerships as we have worked closely with the Southside Regional Medical Hospital for breast cancer screening. I would like to look and see what programs are available to them to make that option. We have done a lot of focus on our women and breast cancer and we have spoken highly of needing to follow up on some of the challenges that effect our males. But I think this would be a great project to work with Southside Regional Hospital on now to see what we can do for this effort. There are funding's available. So, what we discovered is that with the breast screening it covers the initial one but if you have to go back then that cost falls back on that person. In conversations with the hospital they have programs available of who actually support those cost. Ms. Tyus and I will follow-up on that as quickly as possible and with some more details at the next council meeting."

There was discussion among council and staff.

14. <u>ITEMS REMOVED FROM CONSENT AGENDA:</u>

a. A request for a public hearing to consider an ordinance authorizing the sale of 400 Commerce Street. (10D)
b. A request for a public hearing to consider an ordinance authorizing the sale of 10 N. Jefferson Street and 125 E. Washington Street. (10E)

*Audio available upon request.

Mr. Tabor stated, "Item 10D is a request of a public hearing of a public hearing on January 21, 2020, authorizing the sale of a portion of the property at 400 Commerce Street. And item 10E is the request to schedule a public hearing on January 21, 2020, to consider an ordinance authorizing the sale of property at 10 N. Jefferson Street and 125 E. Washington Street."

Council Member Cuthbert asked, "Mr. Tabor, let's take those properties one at a time please. Who is the proposed purchaser, what is the proposed use and what is the proposed sale price?"

Mr. Tabor stated, "In the past we have provided that information in the agenda item for the public hearing. Once it has been scheduled, then we will include that as a draft purchase agreement for each of the properties in those items. I have some general information. And that information will definitely be in the agenda item for the public hearing."

Council Member Cuthbert stated, "My concern is that council gets their packet on Thursday or Friday and then we have to scramble to try and figure out what is in the best interest of the City. It would be helpful if we had this information more in advance. What information can you tell us about the purchaser, the proposed price and proposed use with respect to 400 Commerce Street."

Mr. Tabor stated, "We have been working with the City Attorney and City Assessor on the property. A portion of that parcel was sold to the owners of the High Street Lofts. It is adjacent to the one that is running along Commerce Street and Hinton Street. So, with that they have requested to purchase a portion of a parcel that was not sold to them when the property was originally sold."

Mr. Williams stated, "There was a titling error associated with that we are seeking to correct that was made a decade ago. And that is really all that one is. It is a previous one that they are seeking to correct in a titling error that was made."

Council Member Cuthbert stated, "Alright. Well that is helpful. Tell us please about 10 North Jefferson and 125 E. Washington Street. Didn't we sell that property 18 months ago?"

Mr. Tabor stated, "There was a proposal that the City was considering, however the developer did not move forward with the purchase and development of those properties. And this is a different and new developer."

Council Member Cuthbert asked, "Is this the old Virginia employment Commission?"

Mr. Tabor stated, "That is correct."

Council Member Cuthbert stated, "Who is the purchaser and what is the proposed use and purchase price?"

Mr. Tabor stated, "Again, I do not have that information with me as far as the price is concerned. We would include it in the item for the public hearing. However, the proposed use is for commercial development. And it would include both restaurant, retail and fuel station."

Council Member Cuthbert asked, "Did you say hotel?"

Mr. Tabor stated, "Restaurant and retail."

Council Member Cuthbert asked, "Does that mean like the Quick Stop and Liberty Gas across the street."

*Audio available upon request.

Mr. Tabor stated, "We would include all of the details in the item."

Council Member Cuthbert stated, "Will it be ABC off across from St. Joseph School?"

Mr. Tabor stated, "That will be in the information."

There was discussion between council and Mr. Tabor.

Council Member Cuthbert made a motion schedule the public hearings on "10D & 10E" for a public hearing for the meeting on January 21st. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

15. UNFINISHED BUSINESS:

a. To appropriate CDBG funds.

BACKGROUND: The following funds are continuing accounts as of the end the fiscal year 2018-2019 on June 30th, 2019.

Continuing Accounts	**FY**	**Amount**
Jarratt House	FY16	$106,035.00
Commercial Improvement	FY18	$45,021.00
Architecture Design	FY18	$9,000.00
Project Homes	FY19	$22,556.00
CARES	FY19	$1,305.00
YMCA	FY19	$5,400.00
HOPE Center	FY19	$2,513.00
Freedom Center	FY19	$15,337.00
Rebuilding Together	FY19	$1,218.00
Code Enforcement	FY19	$5,287.00
N. Whitehill Sewer	FY19	$128,005.00
CDBG Administration	FY19	$41,827.00
Lockes Waterline	FY19	$202,567.00
		$586,071.00

RECOMMENDATION: Staff recommends the City Council's approval.

Mrs. Peters gave an update on the CDBG recommendations.

Council Member Hill made a motion to adopt item "15A". The motion was seconded by Council Member Smith-Lee.

Mayor Parham opened the floor for comment.

Seeing no hands, public comments were closed.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart
*Audio available upon request.

20-ORD-2 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND.

16. NEW BUSINESS:

a. Consideration of an appropriation for the City of Petersburg Litter Prevention and Recycling Grant.

BACKGROUND: The Virginia Department of Environmental Quality provides funds for litter prevention and recycling to localities under a non-competitive grant program based on population and road miles. These grants have been awarded annually, since 1980, to localities for local litter prevention and recycling program implementation, continuation, and/or expansion. The following are authorized uses of the funds:

- Salaries, wages, or other personnel costs
- Office supplies, postage, telephone
- Printing and program materials
- Travel expenses
- Locally conducted meetings, workshops, and awards
- Audiovisual material on litter or recycling
- Equipment such as: educational, litter receptacles, recycling, source reduction, source reduction, and reuse equipment, audiovisual, safety, and the renting of such equipment.
- Award materials
- Cleanup supplies
- Annual dues for solid waste related associations (Maximum cp of $100)
- Litter collection and/or recycling collection contracts.
- Solid Waste Disposal fees, fuel and transportation ONLY ASSOCIATED with a volunteer cleanup.

RECOMMENDATION: Recommend City Council approve the attached appropriation ordinance in the amount of $5,559.00. And appropriate $437.00 unspent grant funds for FY2019 for a total available for FY2020 of $5,996.00.

Mrs. Benavides gave an update on the request of approval of grants that have been awarded.

Council Member Hill made a motion to approve the attached appropriation ordinance in the amount of $5,559.00. And appropriate $437.00 unspent grant funds for FY2019 for a total available for FY2020 of $5,996.00. The motion was seconded by Council Member Smith-Lee

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-ORD-3 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 FOR THE

*Audio available upon request.

LITTER GRANT FUND.

b. Resolution regarding quality of City services, discrimination, bullying and workplace violence.

BACKGROUND: This Resolution has been prepared to memorialize Council's desired policies and practices in furtherance of their desire that the City provide high quality services to its citizens and that the City's employees be allowed to work in an environment free from discrimination, bullying, and workplace violence.

RECOMMENDATION: Requested by Council.

Mr. Williams gave an update on the resolution.

Council Member Hill made a motion to approve the recommendation. The motion was seconded by Council Member Smith-Lee.

Mayor Parham opened the floor for public comments.

Linwood Christian, 410 Mistletoe Street, stated, "I was just wondering if you can give us some kind of clarity on this. When you say regarding the quality on City service is discrimination, bullying and workplace violence. Just clarify what we are looking at. Are we asking that or are we looking at better service? Or to improve on what we have possibly? That is all I am saying. Because when we talk about discrimination, what kind of discrimination are we talking about? I am just asking for some clarity. That is pretty much about it. I am kind of getting an understanding, but I really don't know what you mean with the quality. Are those services in place if a person feels discriminated against? Again, when we talk about discrimination, what discrimination are we talking about? Sexual orientation, religious, gender, what? When we talk about bullying, am I bullying you because you are bald headed and wear glasses? What? Those type of things. Do we have them in place or do this resolution call for what we have in place if things are not right to step it up? That's all. Thank you."

Richard Stewart, 129 Rolfe Street, stated, "Good question Mr. Christian just asked. My question is that I work for the federal government and they have something called the EEO Office. Now does the City of Petersburg have an EEO Office or is this something that needs to be developed?"

Seeing no further hands, Mayor Parham closed the public comments.

There was discussion from Mr. Williams.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-R-4 A RESOLUTION REGARDING QUALITY OF CITY SERVICES, DISCRIMINATION, BULLYING, AND WORKPLACE VIOLENCE.

c. A request for a resolution to refund erroneously assessed real estate taxes.

BACKGROUND: To refund taxes as allowed by the Virginia Code for an erroneous assessment on parcel 02910900.

RECOMMENDATION: That City Council pass a resolution to refund erroneously assessed real estate taxes.

*Audio available upon request.

Mr. Gordineer gave an update on the refund of real estate taxes.

There was discussion among council and staff.

Council Member Smith-Lee made a motion to pass a resolution to refund erroneously assessed real estate taxes in the amount of $13,905. The motion was seconded by Council Member Cuthbert.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public comments.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-R-5 A RESOLUTION TO REFUND ERRONEOUSLY ASSESSED REAL ESTATE TAXES.

17. CITY MANAGER'S AGENDA:

*No items for this portion of the agenda.

18. BUSINESS OR REPORTS FROM THE CLERK:

Ms. Jackson stated, "Just a reminder for City Council Members to get me some available dates for the April Retreat meeting as soon as you can."

19. BUSINESS OR REPORTS FROM CITY ATTORNEY:

*No items for this portion of the agenda.

20. ADJOURNMENT:

City Council adjourned at 8:16p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

*Audio available upon request.

The Organizational meeting of the Petersburg City Council was held on Tuesday, January 7, 2020, at the Union Train Station. Mayor Parham called the meeting to order at 5:39p.m

1. **CALL TO ORDER:**

Mayor Samuel Parham called the meeting to order.

2. **ROLL CALL:**

Present: Council Member Charles H. Cuthbert, Jr
Council Member Annette Smith-Lee
Council Member Darrin Hill
Council Member Samuel Parham

Absent: Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member John A. Hart, Sr.

Present from City Administration:
City Manager Aretha R. Ferrell-Benavides
City Attorney Anthony Williams
Clerk of Council Nykesha D. Jackson, CMC

3. **BUSINESS OR REPORTS FOR/FROM THE MAYOR AND OTHER MEMBERS OF CITY COUNCIL:**

a. Review and Adoption of City Council's Rules of Council and Procedure

Council Member Hill made a motion to accept the adoption of the City Council Rules of Council and Procedures for the year of 2020. The motion was seconded by Council Member Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Absent: Wilson-Smith, Myers and Hart

20-R-1 A RESOLUTION ADOPTING THE RULES OF COUNCIL.

4. **ADJOURNMENT:**

City Council adjourned at 5:43 p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

The Special Called Closed Session Meeting of the Petersburg City Council was held on Tuesday, January 7, 2020, at the Union Train Station. Mayor Parham called the Special Called Closed Session Meeting to order at 6:00p.m.

1. **ROLL CALL:**

Present:

Council Member Charles H. Cuthbert, Jr
Council Member Annette Smith-Lee
Council Member Darrin Hill
Mayor Samuel Parham

Absent: Council Member Treska Wilson- Smith
Council Member W. Howard Myers
Vice Mayor John A. Hart

Present from City Administration:

City Attorney Anthony Williams
City Manager Aretha R. Ferrell-Benavides
Clerk of Council Nykesha D. Jackson

2. **CLOSED SESSION:**

a. The purpose of this meeting is to convene in the closed session pursuant to §2.2-3711(A)(7) of the Code of Virginia for the purpose of receiving legal advice and status update from the City Attorney and legal consultation regarding the subject of specific legal matters requiring the provision of legal advice by the City Attorney and matters of actual or probable litigation specifically including but not limited to matters requiring legal advice by the City Attorney.

Council Member Hill moved that the City Council go into closed session for the purposes noted by Mayor Parham. The motion was seconded by Council Member Cuthbert. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill, and Parham; Absent: Wilson-Smith, Myers and Hart

City Council entered closed session at 6:03 p.m.

CERTIFICATION:

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called this evening to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed or considered. If any member believes that there was a departure from the foregoing requirements should so state prior to the vote indicating the substance for departure that in his or her judgment has taken place. This requires a roll call vote Mr. Mayor."

Council Member Hill made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Smith-Lee. There was no discussion on the motion.

*Audio available upon request.

The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill, and Parham; Absent: Wilson-Smith, Myers and Hart

20-R-2 **A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.**

City Council returned to opened session at 6:39pm.

3. ADJOURNMENT:

City Council adjourned at 6:39 p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

*Audio available upon request.

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: January 8, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Michelle B. Peters, Director Planning and Community Development

RE: Request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development) District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

PURPOSE: To request that City Council schedule a public hearing to receive citizen comment on the rezoning request from Equity Plus, LLC.

REASON: Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on the special use permit.

RECOMMENDATION: Staff recommends City Council to schedule a public hearing on this matter for the February 4, 2020 regular Council meeting.

BACKGROUND: The Zoning Ordinance requires that City Council must take action once a recommendation is forwarded from the Planning Commission. The residential property is zoned Agricultural and must be rezoned to allow the residential development. The rezoning would facilitate the construction of 168 single family residential units for rent on separate lots. The applicant will apply to the Planning Commission for the subdivision review and ultimately approval. The developer has met with the community, neighbors and the schools to amend the proposal taking into account feedback provided during the two public hearings held by the Planning Commission.

COST TO CITY: None

BUDGETED ITEM: No

REVENUE TO CITY: Potential Real Estate Taxes

CITY COUNCIL HEARING DATE: February 4, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: NONE

ATTACHMENTS: NONE

STAFF: Planning and Community Development

Petersburg Planning Commission Meeting Minutes
Regular Meeting
Wednesday, September 4, 2019
City of Petersburg Public Library
201 West Washington Street
Petersburg, VA 23803
6:00 pm

I. CALL TO ORDER

Chairman Tammy Alexander called to order the regular scheduled meeting of the City of Petersburg Planning Commission on Wednesday, September 4, 2019, at 6:05 p.m. in the City of Petersburg Public Library.

II. ATTENDANCE

The following members responded to Roll Call:

Fenton Bland, Jr.	Present
William Irvin	Present
Patricia Miller	Present
Elizabeth McCormack	Present
Conrad Gilliam	Absent
Vice-Chairman Brenda Henderson	Present
Chairman Tammy Alexander	Present

The following staff was also present: Michelle B. Peters, Director of Planning/Community Development, Sandra Robinson, Zoning Administrator and Deborah Porter, Planning/Zoning Technician.

A quorum was established.

III. ADOPTION OF THE AGENDA

Chairman Alexander stated that the adoption of the agenda is the first order of business. Commissioner Irvin so moved, and then Vice-Chair Henderson asked if there were any changes. Planning Director stated no ma'am, and the Chair requested that Commissioner Irvin so move again. Commissioner Irvin so moved and Vice-Chair Henderson seconded. The motion was carried and the agenda was adopted.

IV. ADOPTION OF THE MINUTES

Chairman Alexander moved onto the adoption of the minutes. Mrs. Peters laughed and Chairman Alexander stated that we will move the minutes to the next meeting. Mrs. Peters stated that there are recordings for the meetings, and that the Planning Department get Freedom of Information Request all the time and the recordings are used to respond to those requests.

V. PUBLIC INFORMATION PERIOD

Chairman Alexander opened the Public Comment Period to anyone who wished to speak on item not on the agenda. With no one jumping, the Chairman moved on and the Public Comment Period was closed.

VI. PUBLIC HEARING(S):

19-REZ-03: Request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development) District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

Michelle B. Peters, Planning Director for the City of Petersburg greeted the Planning Commissioners and stated that it was nice to see everyone present, as it has been a while since we had a case that had an audience. Mrs. Peters thanked the persons that were in attendance for their interest in this case and for their presence.

Mrs. Peters requested the Chair to flip the way that the Commission normally did business. Typically, staff would make a presentation and then introduce the applicant. She requested that the applicant would make their presentation and then staff will follow with some highlights. The commissioners have been give the information that was submitted, the e-mail sent to the commissioners explained the project and there has been several meetings with the Council representative for the ward in which this project is being proposed. There have been several meetings with the applicant discussing the project. If this is acceptable then the applicant will start the meeting. The Chair stated that this is acceptable, and asked if there was a presentation tonight. It was stated that there are handouts and the presentation will be done from the handouts. Avram stated that he didn't realized that the facility had audio/video, but tonight the handouts will be used for the presentation. Avram apologized to the audience for not having enough copies for the public to see the presentation.

Chairman Alexander asked Mrs. Peters before the meeting went to much farther, if the recorder was working with the headphones plugged into the system. Mrs. Peters indicated with a nod that everything was in order. Mrs. Peters asked the audience if anyone wanted to view the maps and follow along during the presentation. Mrs. Porter had provided a copy of the information to those that wanted to follow along.

Avram Fetcher from Equity plus thanked the Commissioners for hearing them tonight and that he and his partner Tom have been working on this parcel for almost a year. They have had several meetings with city officials, and council representatives as they worked through their site and site plan. The site plan that you see now is not the site plan that we showed up with a year ago. They listened and heard and absorbed the input from Police to fire to traffic all of that has been vetted at this point. already and vetted through Fire and Police, traffic and changes have been incorporated and is included in the plan that is being reviewed at this meeting.

Avram stated that he and his partner would like to purchase the property to build 168 single family detached homes on small lots. If you turn, so yeah this first page is a pretty decent 3-D view from the street as you move through the community, as you flip through this other 3-d rendering of how the homes will look from the front porches and last but not least you see different angles as you look at different streetscapes. As you see they are all single story with front porches, it is very important for every home design a community that is communal.

The first page of the presentation is the streetscape and a 3 d model and how the homes will look from the street. The other 3-d renderings shows how the houses look with the front *porches* and the different angles if you look at the houses from the street. All the homes have front porches so the community looks communal and it is important to the developers. If you look at the site plan you see the amenities such as a community center, several playgrounds, basketball courts those type of things. We do preserve the wetlands that are there.

These homes are designed to be workforce housing for teachers, firefighters, police officers, nurses, if you look at the incomes needed to afford these homes those are the incomes earned by City of Petersburg and County employees that's the target. The market study indicates that they can build many more than this and have them full overnight. We wish we could do more, if we can.

I should note that we made an offer for a 21 acre parcel about 500 yards down the road from here that is currently owned by the Economic Development Authority (EDA) that will be tentative as a phase II to this, and we made this offer when we became aware that there was so much demand for the product that we can do more.

A lot of Petersburg workforce would like to live closer to home in a better quality home than they have now and an opportunity both from an income and quality perspective, because I think you would agree if you look at the pictures and renderings and read the descriptions of the homes this is a better quality product that many of the people in this income can afford. So, we do have an offer on the property down the street. Doing that follow-up up project is condition for us if they are doing this one. These communities need some scale to be managed effectively to provide amenities like community centers and playgrounds so if we can't get this site done then we don't have enough infrastructure to do the one down the road, we have conditioned our offer on that. With that I will stop talking because its after work and

I know you have families to get to, but I am sure you have questions, and I would love to answer any or all questions that you have about this project, our company. We are open to anything.

Commissioner Irvin asked about other projects that the company is working on Avram stated that they work across the country and that they have projects in Minnesota, Mississippi, to Ohio, North Carolina, Virginia Maryland, a lot of projects in DC. Avram stated that he is a native from Washington, DC and he is a Washingtonian, a lot of projects in DC. Working with another partner in Richmond on a project.

This is the first project in the City of Petersburg, and so that is why they spent the last year having several meetings with all the officials we have talked about, so they didn't trip up on any land mines.

They have worked on rural hospitals to charter schools to a conference center for a Mississippi State University, high rise new construction, in place historic rehab, they run the gamut, this is the first community of this type that we have done it is not the only one we are working on we have another one in Hagerstown, Maryland that is on a parallel track and that got its site plan approval three weeks ago from their Planning Commission., we are hoping to start construction on both of these in the first or second quarter of next year. We are planning ahead; we do have the financing I couldn't have said this a month ago, but today I can say we do have the financing in place for this project it's all lined up, the debt is committed, the equity is committed. The only thing lacking at this point is the building permit, and that is what we will be working through the next several months, hopefully we get site plan approval and then we will get our building permits and then break ground that's the goal.

Commissioner Henderson asked is there any particular reason why there are rental homes and not owned homes. There are three reasons, Avram stated, we had to have a fall back plan, here is what I mean by that there is no for sale product in this particular neighborhood at the moment that is selling at the price point in which you would need to sale these homes. Just simple math, Avram stated that it cost about 180,000.00 per unit to buy it, put the infrastructure in, architects, construction interest, engineers, financing fees all that stuff, so if they can't sell the house for 190,000.00, the math doesn't work, and right now their market study says it probably won't sell for more than 160,000.00. Because there is nothing in the neighborhood now that would in some ways being the best and the newest thing is good because it's attractive and better than anything else within a five-mile radius. But it's somewhat worse because you haven't established the comps to justify the price, but with rental, they know they can pay their bills and development cost because they know that they can rent the property for about $1,000.00-$1,100.00 and the banks and investors know they can pay the bills. Come what may, they can pay the bills. Now having said that Avram stated that being selfish for a moment, he recognizes that the company would make more money as a for sale housing project than a rental. The company is financially incentivized, if we can hit the price point on the for sale

product to do that we can make more money upfront, and can stay on as the managers of the community and make some referring revenue there and get a big hit for sale. Especially if we get the second lot down the street with the City, they plan on developing by starting on this lot first but putting model homes for sale on the other site, and if the market surprises us which we would love to be surprised; we can switch gears if the market hasn't picked up by the time we are finish building out the first site then we will move forward with rental. The market study says they can build 400 additional rental housing units on the second site at this quality and price point. As they are talking to people and showing them the products and explaining the price point and describing what will come in the house, people are not sure the for sale homes in this area will sell for 190,000.00. Avram hopes they are wrong and hope that the market study proves to be wrong.

One thing that might happen is that after a year of construction on site one and people see this brand new neighborhood going in and see a higher quality product than what you would imagine going in, and realize there are parks and other amenities such as a community center this may create the demand and we raise what people think. However, they can't assume that and their investors can't assume that so they are doing a worst case scenario from a financial perspective. Equity plus doesn't want to make promises that they can't keep.

Avram stated that his answer was a very long answer to what appeared to be a simple question. Commissioner Henderson stated that it was okay and proceeded to ask again, so the development currently won't have any for sale units in this development. Avram replied no, not at this price point within this particular neighborhood that are new construction. Will the people who want to rent in this neighborhood be given an opportunity to rent to own. Avram said yes, the people will be given the opportunity, however, at the same price point. He used an example if he came to Commissioner Henderson and stated you know the area and you know the lot and he said hey the rent will be $1,000.00 and then in four years you are going to pay $190,000 for the house will you purchase? You may or you may not be depending on the market. They are trying to have it both ways to have the rental units go in first that they know they can lease and then hold out other units for sale and if the market comes great but if not then in four years when the entire community is built out and people ask why there wasn't homeownership in this community, the entire room can respond that we saw for sale housing and you saw the signs for a while, but the homes didn't sell. That is why there is no homeownership in this community.

Tom Heinemann, partner in Equity Plus stated that there are important things that they are doing in the way the community is laid out each lot will be deeded as separate lots, 5,000 square feet lots, the homes are manufactured homes they will be set on permanent foundations, drywall throughout.

Chairwomen Alexander opened the Public Hearing Period, and asked if there was anyone who wished to speak in Favor of this request. Anyone? There being none, Chairwoman Alexander then asked if there was anyone who wished to speak against this request.

Ms. Peters asked those in the audience who wished to speak to please come forward and state their names and address.

Ms. Crystal Banes – 2602 N. Stedman Dr., Petersburg, VA 23803
Ms. Barnes stated that she lives as a homeowner across the street near the wooded area, but needed clarification as to where the entrances would be as to where she lives. She was shown on a larger map the proposed entrances. She then asked there would be any widening of the road.

Mr. Fetcher stated that the entrance would be near the church and playground, to which Ms. Barnes stated there were two churches on N. Stedman Drive. Mr. Fetcher stated they would have four curb cuts, and there would be four entrance.
Ms. Barnes then asked if they were considering widening the N. Stedman, to which Michelle Peters stated that they would be subject to zoning requirements, and they did a traffic study, and there would have to be some widening as well as an easement that would have to be recorded.

Ms. Barnes asked on which side would they be doing the widening N. Stedman, to which Ms. Peters stated that wasn't an acquisition of land, and that this is nothing the City is giving, they are doing it on their side of the lot.

Ms. Barnes stated that she wasn't opposed to the request, but that it's a quiet neighborhood, there are no break ins, just worried about the noise factors, who is coming into neighborhood. They stated that they would be sold to Teachers, Fire Fighters, Police, but what about other people who apply. That's my only concern.

Mr. Fetcher asked for Ms. Barnes' contact information, and that they would love to keep her posted, to which she stated sure.

Commissioner Bland asked if there had been any neighborhood meetings, have they met with the property owners, have they met with community leaders, to which Mr. Fetcher stated that they have not yet.

Mrs. Peters asked if she could ask a questions, so, could they please share with them, because they had that conversations with the Councilwomen Wilson-Smith about whether she think it would be best to do it later, because she know they had talked about connecting the streets and didn't want to do anything if the neighborhood was against it. But since that, have she talked about this, is this something she would like you to do?

Mr. Fetcher stated that they had gone back and forth, prior to this meeting, we have not approached the subject, but we wanted to see how this goes, between now and October, we wanted to do some outreach, definitely work through Wilson-Smith's

office, to make sure we hear back from folks. He stated, he was glad that Ms. Peters was there.

Mrs. Peters stated, that's the reason she asked the question in front of everyone, because, you all know me, I'm going to be transparent, that's the only way I know. We talked about it, we talked about speculations, we talked about hearsay, we talked about the rumors running a gammon, we talked about their position as businessman, and they share with us their position as a developer, when talking about putting out the project. She stated that from a Staff's position, we think that it's a good idea that they would talk to the community, but then again, as businessman and developers, they have to make decisions, because this is private property, this is not City owned property, and so they have been working with Councilwoman Treska Wilson-Smith, and they are aware she does regular Ward meetings, so she left that to them, because she knew she had to advertise public meeting. She stated that she wanted to be fair to everybody, and that she wanted them to know it's not like oh we forgot the public, it's just there were some thing on the table.

Commissioner Patricia Miller stated that in the packet that they received for this evening, there pages that said petition for zoning change, I took that to mean, the person names that listed here, signed the petition in favor, to which Mrs. Peters explained that this was a process that staff uses to notify adjacent persons living in the area, notifying them of the meeting only. Commissioner Miller acknowledged that she understood.

Paul Gillespie – 2473 N. Stedman Drive, where he lives, and 2345 County Drive, which is at the end of N. Stedman Drive, which he also owns in Petersburg, VA 23805. Mr. Gillespie stated that he had concerns of heavy traffic at the Intersection and N. Stedman and 460 County Dr. He stated that this was a very narrow road, whereby it was difficult for cars to even pass each other. He also stated that he was concerned because his driveway was close to the road, that he had concerns of them taking a position of his driveway, if they were to widen the road. He also stated that he did not wish to sell his property.
Mr. Gillespie also stated that if they were to widen the road, then this would produce more traffic and that the at the intersection, it was already difficult to see, because N. Stedman Dr. is built at an angle which made it so difficult to see.
Mr. Gillespie stated that even if the developers widened the road near their property, it still wouldn't help with the traffic near his property.

Mrs. Peters stated that this was private transaction, and that the project would need to go before Development Review Team, was well as Planning, Engineering, Transportation, as well as Utilities Divisions. She also stated that the City doesn't own the land, and traditionally, when not coming before Planning Commission and City Council, then we can only request what is required of them to do.
Mrs. Peters stated that she could take it back to the Team and meet with Timmons Group, who is present, and they can condition that they will purchase or we request an acquisition to widen the road.

Mr. Gillespie stated that it needs to be address. Mrs. Peters stated that staff can bring it up at the next Council Meeting.

Ms. Rasheda Farid - 18 Jarratt Court, Petersburg, VA 23803 came forward to speak. Ms. Farid stated that she was glad to see an interest in replacing single-family dwellings that were dilapidated and run down, but she had concerns of this project down the line being turned over to Section 8 Voucher housing program, owned by the Petersburg Redevelopment and Housing Authority. She stated that this is want happened in the City of Richmond, and what's to say this won't happen to Petersburg. She stated that there need to be something put in place to make sure this stays mixed income housing. She also stated that the mental as well as physical safety is our concern.
Commissioner Henderson stated that she was under the impression that income requirements would prohibit something like this from happening.

Mr. Fetcher stated that the amount of money you make would determine if you qualified to live there. He also stated that they are signing the bank notes, and that it will never be their intent to sell. He stated that you have to have a job to afford these rents.

Mrs. Peters asked Mr. Fetcher how long you have to hold the mortgage, to which Mr. Fetcher stated that they would hold it for 15 years, but after 15 years, they could sale.

Mrs. Peters stated that what's to say that beyond the 15-year period they won't become like Petersburg East, who didn't start out like that, but has since become a haven for activities.

Commissioner Henderson stated that maybe they could make it a condition of zoning and that it can be enforced.

Ms. Peters reminded the Commission and those present to speak that the building to where the meeting was held closes at 8:00 pm, and that we would need to move along as it was getting close to that time.

Michael Packer - 1245 Woodland Road, Petersburg, VA 23805 can forward.
Mr. Packer stated that the developer had one-half hour to make his presentation, and that he hadn't planned on speaking, but he wanted to speak against this project. He stated that this LIHTC project will be a tax project, and that the government only controls the high end, not the low end of what people can make. He stated that the developers are only interested in those who can afford the rents to make their project profitable. He stated that if the people can't make their rent, then the developers are left with those with the lower incomes. He stated that, he agrees, we want better housing, but we need every one of our neighbors outside of the City to do their fair share. Mr. Packer stated that we are already overburdened in what we try to do in the name of helping people. We need better housing, to help people who need better housing. He stated that it's going to affect the rest of folks in Petersburg.

Commissioner McCormack asked regarding LIHTC Credits, Isn't there a certain amount of vouchers that you have to offer.

Mr. Fetcher stated that they have not been underwritten, but are assuming 100 % market rate housing.

Commissioner McCormack asked can't you accept vouchers if you're under LIHTC, to which Mr. Fetcher stated that any landlord can accept a portable voucher. Mr. Fetcher stated that there were two types of voucher, one was "project-based" voucher, which stays with the unit, and there is a "Corridor"? Voucher that moves with the person, whereby, the landlord receives the payment from the Housing Authority.

Mrs. Peters stated that "it's not about being right; it's just about not misleading. She stated that Mr. Packer talked about it being illegal, that is why I didn't use the word "Proffers". If you notice on your sheet it says proffers. She stated "I'm not an engineer, my response was, "I don't know what Department of Public Works has in its plans as far as widening the roads, but as far if this was a goal of something they have in its plan of widening the road, it could very well be something that could be done during this project, having to follow the requirements of each department in doing this development.

Mrs. Peters stated that not that Mr. Packer was trying correct her, that's not his style. She stated that she heard what I said and what he said, but she wasn't trying to request something that she know illegally she could not request. Mr. Packer stated that he agreed.

Chairwoman Alexander stated that they had to hurry up, because they only had 4 minutes left.

Mrs. Peters stated "Don't feel rushed", we used this location because of work going on at City Hall. She stated that if you feel you need more time then you can ask for a continuance or set another meeting, or you could have heard what you heard and send forth a recommendation.

Commissioner Irvin stated that his preference would be for a continuance, for one primary, to get additional information for public safety concerns, and to converse as to what this project can become, other than what they are proposing.

Commissioner Bland stated that he would like them to meet with the community and public at one of the churches to have discussions.

Commissioner Henderson stated that there need to be more time for input.

Commissioner Irvin stated that he was in support of the project, but the intersection is a dangerous road to start with.

Commissioner Irvin asked if there was any way if the City could partner in terms of improving the overall safety at this intersection. He stated it would be a win/win.

Commissioner Irvin made a motion and Commissioner Henderson second.

Mr. Fetcher stated that he didn't think they would have an answer by the October 2, or November 1, to which Ms. Henderson corrected him, and stated October 1st meeting. Mr. Fetcher stated that there was only so much information they would have at this stage.

There was a motion on the table stated Chairwomen Alexander.
Mrs. Peters stated that staff had received two emails , one by Commissioner Gilliam, who was absent at the meeting, but wished to have his vote counted by proxy , to support a continuance. She stated that the other party was present at the meeting. Chairwomen Alexander stated that the motion was on the floor to continue until the October 2nd meeting, to which Mrs. Peters, stated "let's say the next scheduled meeting", to which Chairwoman agreed.

Chairwoman Alexander asked to call the Roll. By Unanimous vote, it was approved to move this request to the next scheduled meeting.

Chairwoman Alexander moved on to New Business, to which there were none.

Chairwoman Alexander moved to Announcements, to which there were none.

Chairwomen Alexander adjourned the meeting at 8:00 pm.

EAGLES LANDING

A NEW NEIGHBORHOOD PLANNED IN PETERSBURG FOR ACTIVE DUTY AND RETIRED MILITARY

A PLACE TO REST GATHER PLAY

Unique Lease to Own community in Petersburg providing rental and homeownership opportunities to active duty and retired members of the military.

NEIGHBORHOOD LIVING AT ITS BEST

- 166 Homes
- 2 - 4 Bedrooms
- 1.5 - 2 Baths
- Energy Efficient
- Large Front Porches
- Community Center
- Walking Trails
- Playground
- Sports Fields

Rents $980 - $1,300

Opportunity to purchase 15 years after project's completion for $130,000 - $140,000

Brought to you by Equity Plus, President Street Development and MH Advisors

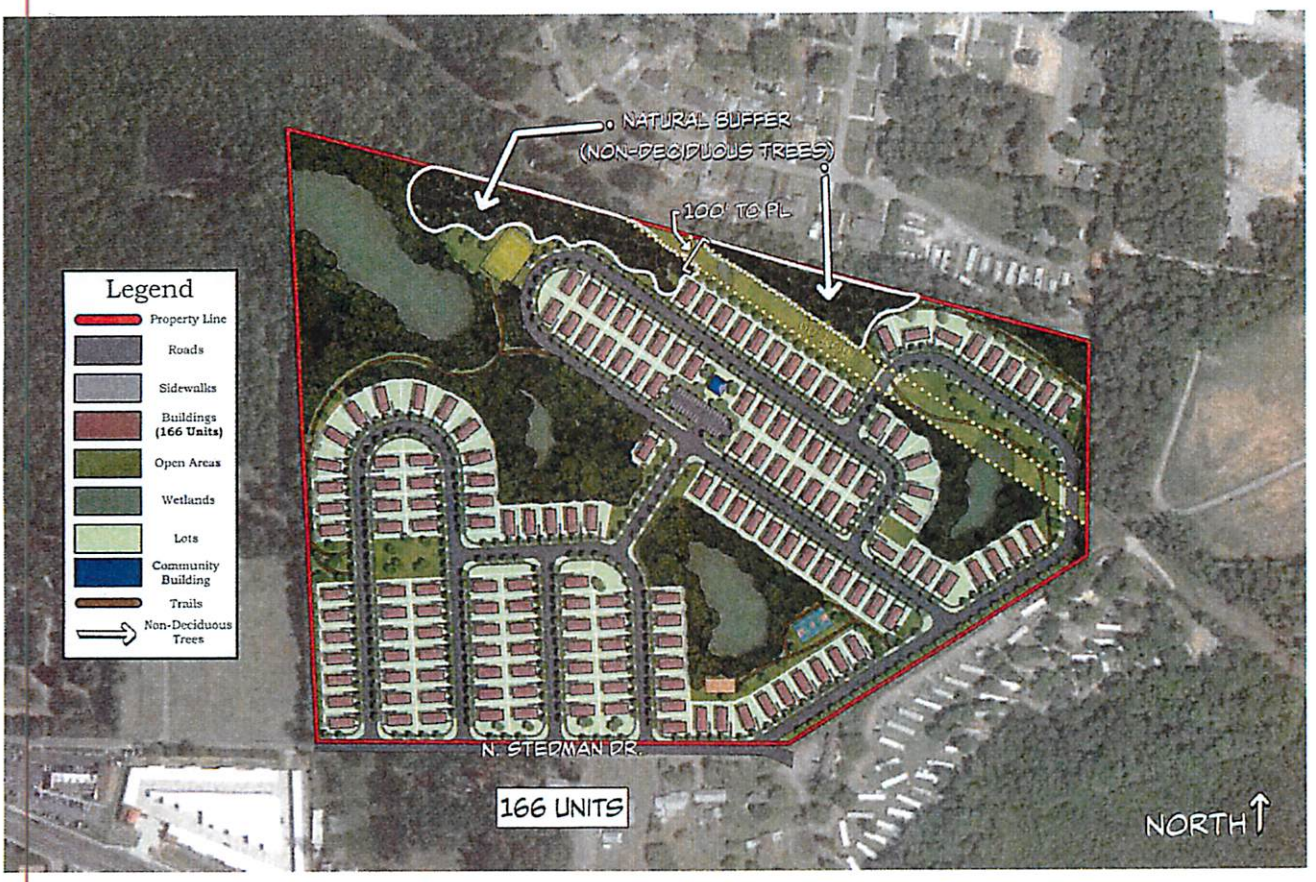
EAGLES LANDING
A GREAT PLACE TO CALL HOME

166 new single-family home community just outside the Fort Lee gates with walking trails, recreational fields, playgrounds, and community center.

Leasing priority given to veterans, active duty military, teachers, firefighters and public service employees.

Located on 56 undeveloped acres on North Stedman Dr. on Petersburg's east side; the community will have natural and landscaped buffers to nearby neighbors.

EAGLES LANDING SITE PLAN



- Zoning as residential PUD is pending.
- 166 homes each on a 5,000 SF separately recorded and deeded lot.
    - Approximately 70 two bedrooms, 86 three bedrooms, 10 four bedrooms.
- Ample green and open space with a "green buffer" to Timberley Heights.
- Recreational amenities will include a community center, playing fields, and nature trails.
- Property, including landscaping, roads, and other common areas will be professionally maintained and managed.
- Security features include street lighting and security cameras throughout the entire community.

TYPICAL 3 BEDROOM EAGLES LANDING HOME

Build Quality and Design Elements

All homes will be factory built to Fannie Mae's MH Advantage loan product build quality specifications. Residents occupying their home at year 15 following construction completion could be eligible for competitive 30-year fixed rate mortgage financing. Home features include:

Design Elements:

- Steep 5/12 roof pitch
- Front porch and gable-covered side entry
- Solid wood kitchen and bathroom cabinets

Build Quality:

- 25-year guaranteed roofing shingles
- 10-year guaranteed windows
- Permanent foundations set on masonry wall

About MH Advantage: Launched in June 2018, MH Advantage, is a financing option that recognizes the similarity of many off site constructed homes to traditional site-built homes by offering the same conventional mortgage financing – including down payments as low as 3%, lower interest rates than most traditional manufactured home loans, and cancellable mortgage insurance.

Homes eligible for MH Advantage have features that are superior to many site-built homes including six inch or greater eaves and higher roof pitches, lower profile foundations, porches, dormers, upgraded interiors, and more.

EAGLES LANDING BROUGHT TO YOU BY

President Street Development

Matthew Summers, President of President Street Development.

President Street Development is a service-disabled veteran owned real estate company focused on developing high-quality neighborhoods in the Mid-Atlantic. They work closely with communities to understand their unique needs and create customized neighborhoods for retired and working Americans. President Street Development has projects underway in VA, MD, NC, and SC. Matt knows firsthand about the military, serving our country and coming home after deployment. Matt is a decorated service-disabled veteran who left college and gave up his real estate development company after 9/11, joined the Army and became a Green Beret. He spent five years in Afghanistan and Eastern Europe fighting the Global War on Terrorism. By the end of his military career, he had earned three bronze stars (two for valor) two Army Commendation Medals with V, a Purple Heart, and other awards. After he fulfilled his contract with the US Army, he returned to school and earned a Master of Real Estate Development from Clemson University. He is truly honored to use those skills and his background to create a unique multi-generational community, especially for active and retired service members.

MH Advisors

Tom Heinemann, Principal at MH Advisors

MH Advisors provides advisory services to clients on housing finance and housing regulations. They have developed modernized criteria on the aesthetics, build quality, and energy efficiency of higher end manufactured homes for clients. MH Advisors is also a development partner on multiple LIHTC single family rental developments in Maryland and Virginia with over 400 planned units. They are responsible for home selection, construction standards, and regulatory compliance as well as relationships with state and local planning and housing finance officials, and LIHTC application compliance. Before founding MH Advisors, Tom held roles at the U.S. Department of Housing and Urban Development, the U.S. Department of the Treasury, the Manufactured Housing Institute, PMI Group, and the National Association of Realtors. He has a Master's in Public Policy from Georgetown University and a Bachelor's in Political Science from Fordham University.

EquityPlus

Avram Fechter, Managing Director of EquityPlus

EquityPlus works with both investors and project developers to structure, underwrite, close, develop, and manage tax-advantaged development projects across the country. Before co-founding EquityPlus, Avi worked for the District of Columbia Government underwriting and closing over $400 million in LIHTC and NMTC financed projects while deploying $3 million of 9% LIHTC Allocation, and $80 million of District of Columbia Government loans. Avi has closed over $800 million in NMTC/HTC/LIHTC financing and has served as an NMTC Allocation Application reader for the CDFI Fund. He has a Master's in Public Policy from Rutgers University.

10d

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: January 8, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Michelle B. Peters, Director Planning and Community Development

RE: Request of John Ruffin (Clearfield MMG, Inc.) to construct and operate a Waste Disposal Solution Facility. The property is zoned M-2. The property address is 2851 Frontage Road, T.P. 064-03-0006. The property is being subdivided to create an 8 acre parcel for development.

PURPOSE: To request that City Council schedule a public hearing to receive citizen comment on the request to construct and operate a Waste Disposal Facility by Clearfield MMG, Inc (John Ruffin).

REASON: Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on an Objectionable Use.

RECOMMENDATION: Staff recommends City Council to schedule a public hearing on this matter for the February 4, 2020 regular Council meeting.

BACKGROUND: The Zoning Ordinance requires that City Council must take action once a recommendation is forwarded from the Planning Commission. The current property is zoned M-2 but the zoning ordinance doesn't specifically speak to this use. This is not considered a landfill and therefore Chapter 37 is not applicable, which permits these uses. This use was determined by the Planning staff to be an objectionable use and would require review by the Planning Commission and the City Council. The Planning Commission held a public hearing on the matter at its regular meeting held on January 8, 2020. The Planning Commission sends forth a recommendation of approval with conditions, and contingent upon an inspection of an existing facility in Chesapeake, VA operated by the same owner/company. This use is considered an industrial use and the proposed facility will be licensed by the Virginia Department of Environmental Quality (VDEQ).

COST TO CITY: None

BUDGETED ITEM: No

REVENUE TO CITY: Potential Real Estate Taxes

CITY COUNCIL HEARING DATE: February 4, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: VDEQ

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: NONE

ATTACHMENTS: Yes

STAFF: Planning and Community Development

Description of Proposed Use

1. Describe the general design specifications for the facility.

The proposed resource recovery facility will be constructed on an 8.1 acre site, located at 2700 North Normandy Road in the City of Petersburg, Virginia. The site is zoned M-2 and is bordered entirely by properties also designated as M-2, "Heavy Industrial". All resource recovery operations will occur under roof within three pre-engineered metal buildings, consisting of masonry and steel construction with concrete floors.

2. Describe the proposed hours of operation.

Typical hours of operation will be from 7:30 am to 5:00 pm Monday through Friday. Work days may be extended as necessary to accommodate higher than usual processing demands.

3. Describe the type(s) and origination of the solid waste materials to be accepted at the facility.

The proposed facility will accept non-hazardous materials from commercial, industrial and municipal customers. Some examples of typical waste products include: Petroleum Contaminated Soil / Water & Sludge, Drilling Mud, Storm Sewer Grit, Sanitary Sewer Grit, Oil Water Separator Solids, Spent Abrasive Material, Marine Bilge Waters and Car Wash Sediment.

4. Describe the methods by which the solid waste will be transported, separated, treated, processed, stored or disposed.

Approved non-hazardous materials will be delivered by commercial vehicles, including dump trucks, dump trailers, box trucks and vacuum trucks.

Once received, the processing of liquid commences immediately and includes the recovery of recyclable petroleum products, separation of solids, the recovery of wastewater suitable for offsite treatment and solidification. Liquids will be received and processed inside the building in either an above ground mixing vessel or an engineered concrete structure equipped with a synthetic liner, secondary containment and witness zone monitoring points. Petroleum products and wastewater are recycled off-site at a facility permitted to accept and treat oily water. Solidified waste is disposed of at a Subtitle D landfill or other approved off-site facility.

The processing of solid materials also begins immediately upon receipt and includes the recovery of recyclable materials (concrete, asphalt, scrap metal, etc.), separation of residual debris (poly sheeting, wood, etc.), bulking of like material types, and bioremediation of petroleum contaminated soil. Residual debris will be containerized while awaiting transport to a Subtitle D landfill. Concrete, asphalt and scrap metal will be recycled at an appropriate off-site facility. Soil, which has been treated and determined by lab analysis to be clean, will be transported to a Subtitle D landfill for beneficial reuse as daily cover.

Equipment to be used includes wheel loaders, hydraulic excavator, forklift, vacuum truck, dump truck, box truck and water truck.

5. ***Describe the proposed method of protecting solid waste from exposure to wind, rain, or other precipitation.***

All materials will be stored under roof on a concrete floor, pending off-site disposal or off-site re-use. As a result, no solid waste will come into contact with rain or stormwater.

6. ***Describe how the proposed resource recovery facility will be designed and operated in order to ensure that neighboring properties will not be impaired or adversely affected.***

The site is zoned M-2 and bordered entirely by properties also designated as M-2, "Heavy Industrial". Neighboring properties are currently in use for industrial purposes with similar features, including the use of commercial trucks, the operation of heavy equipment, and the storage or stockpiling of materials.

Since all recovery activities will occur within the buildings and the site is well-buffered, the neighboring properties will not experience any adverse effects from smoke, dust or odor. Additionally, since the facility does not accept municipal garbage, no litter or other blowing debris will be present.

7. ***Describe any potentially adverse effects that may be associated with the proposed resource recovery facility, and the means proposed by the applicant to avoid, minimize or mitigate such effects related to the following:***

a. ***The estimated noise levels during operation and whether they exceed the maximum sound levels that are typical of uses permitted as a matter of right in the district.***

Noise levels will be less than or consistent with those currently generated by the surrounding industrial properties.

b. The anticipated glare from vehicular and stationary lights, and the extent to which such lights will be visible from any residential district.

The facility will not generate any unusual glare from vehicular or stationary lighting. Lighting will be consistent with that of the surrounding industrial users.

c. The vulnerability of the proposed solid waste management to fire and related safety hazards.

No unusual fire hazard will be created by the operation.

d. The interference by the solid waste management activities with any easements, roadways, rail lines, utilities and public or private rights of way.

None.

e. The possible destruction, loss or damage of a natural, scenic or historic feature of significant importance.

None.

f. The adequacy of proposed landscaping and buffering measures to screen the site from neighboring properties zoned for or containing less intensive uses.

The facility will be sited such that a minimum 100' buffer will be maintained on the Frontage Road and Normandy Road sides. We will maintain a 50' buffer on the remaining sides of the parcel. To the extent practical, the existing trees will be kept to preserve the wooded buffers.

8. Describe the safety and maintenance measures to be taken to prevent harm to public health or to the environment, along with the description of means to monitor complaints.

We are committed to following our written health and safety programs and facility Operations Manuals, both of which are integral parts of our Virginia Department of Environmental Quality permits. Clearfield also employs environmental professionals, who maintain Waste Management Facility Operators licenses, issued by the Virginia Department of Professional and Occupational Regulation. We are proud of our operating record and long history of compliance with municipal and state regulations.

In the event that a complaint does occur, management and facility operators will act promptly to investigate, respond to and mitigate valid areas of concern.

9. Describe the impact the resource recovery facility will have on groundwater and surface water.

All incoming materials will be stored under roof and on a concrete floor. No impact to groundwater or surface water is expected to occur.

10. Provide the average number and types of vehicles entering the site per day and a listing of hauling routes within the City of Petersburg from the site to the first four lane primary roads.

A variety of commercial vehicles, including dump trucks, dump trailers, roll-off trucks, box trucks, and vacuum trucks, may be used to deliver approximately a total of 8-10 loads of material per day. Trucks will enter and exit the property via Normandy Drive and use Wagner Road to access Interstate 95.

11. Describe the financial assurance provided to the Commonwealth of Virginia by the facility to ensure proper closure of the building.

The facility is required to maintain financial assurance, payable to the Commonwealth of Virginia DEQ, in an amount sufficient to cover the proper clean up and closure of the facility, should the owner fail to do so.

12. Describe the inspection process, both internal and external, to ensure compliance with federal, state and local regulations.

The facility is inspected by the Virginia DEQ on a quarterly basis, with inspection results available to the public. Facility operators also must perform daily inspections to ensure permit, safety and operating procedure compliance.

13. List all necessary state, local and federal permits and approvals and certification that application will be made for all such permits and approvals.

- Special Use Permit / Local Government Approval – City of Petersburg
- Permit-by-Rule for a Materials Recovery Facility – Virginia Department of Environmental Quality

14. Provide a description of proposed use and ownership of site after completion of all closure and restoration activities.

The facility will be determined to be closed at such time when all visible evidence of waste and waste residues has been removed. Upon final closure and following approval from Virginia DEQ, the site will be returned to an industrial use consistent with M-2 zoning.

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: January 21, 2020

TO: The Honorable Mayor and City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager of Development

FROM: India J. Adams- Jacobs, Assistant to the City Manager

RE: Commercial Property Assessed Clean Energy (C-PACE) Ordinance Amendment

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PURPOSE: To provide City Council with an amendment to the Commercial Property Assessed Clean Energy (C-PACE) ordinance adopted in July 2019.

REASON: The state legislation regarding C-PACE was updated on July 1, 2019 to include the inclusion of stormwater and solar as a use that could be eligible under the program. In addition, with the City Council electing a third-party as Program Administrator, language related to billing and collecting of payments and program administration needed to be amended.

RECOMMENDATION: Recommendation to schedule public hearing for February 4, 2020.

BACKGROUND: On July 2, 2019 City Council adopted an ordinance creating a Commercial Property Assessed Clean Energy (C-PACE) program and draft guidelines. City Council also chose to acquire a third-party administrator to administer the program. As a result, language in the original ordinance must be amended to allow for third-party administration and include the updated eligible uses under the program.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: 19-ORD-37

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: India Adams-Jacobs, Asst to the City Manager; Reggie Tabor, Economic Development Manager

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 21, 2020**

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: **AN ORDINANCE TO ENDORSE A PROPOSED TOURISM DEVELOPMENT PROJECT, AND TO AUTHORIZE OTHER ACTIONS CONSISTENT WITH VIRGINIA TOURISM GAP FINANCING**

PURPOSE: An ordinance to endorse a proposed tourism development project, and to authorize other actions consistent with Virginia Tourism Gap Financing.

REASON: This ordinance will formally endorse the Hotel Development Project at 20 West Tabb Street as a tourism project for the purposes of allowing the project to qualify for the Commonwealth of Virginia Tourism Development Financing program.

RECOMMENDATION: It is recommended that the City Council adopts the Ordinance.

BACKGROUND: The City of Petersburg City Council established the Petersburg Tourism Zone pursuant to the Virginia Code Section 58.1-3851 by adopting 16-ORD-6 on February 2, 2016. This ordinance is in furtherance of the goals set forth in the City's Comprehensive Plan,

Vision 20/20. Compliance with the Virginia Code Section 58.1-3851 requires approval and certification by the Comptroller of the Commonwealth of Virginia, and the execution of a Performance agreement between the Developer and the City of Petersburg.

A Tourism Development Financing Program, administered by the Virginia Tourism Corporation, is a two-tiered gap financing program for qualified tourism development projects in Virginia. The Tourism Development Financing Program provides gap financing to support tourism-related development in designated Tourism Zones through a partnership between a Project Developer, the Locality and the Commonwealth of Virginia. The program requires a Performance Agreement between Commonwealth of Virginia, the Locality and the Developer, as well as a Tourism Development Plan.

Once the Project is completed and generating income, the Locality with the Virginia Department of Taxation performs quarterly reviews of Sales and Use taxes collected from the Tourism Development Project. One percent of the quarterly Sales and Use tax revenue generated from the Development Project is the amount each of the three partners contributes toward the debt service of the project until the debt is fully paid.

The Hotel Development Project at 20 West Tabb Street is a qualified tourism development project seeking to participate in the Virginia Tourism Development Financing Program. The total cost fo the project is approximately $_____, and it will generate approximately _____ part-time and _____ full-time jobs. As a qualified Tourism Development Project, the Developer is eligible to apply for up to 30% of the total project costs for gap financing.

COST TO CITY: 1% of the quarterly Sales and Use Tax generated by the Project until the gap financing is repaid. The Developer and the Commonwealth of Virginia will also pay 1% of the quarterly Sales and Use Tax generated by the Project until the gap financing is repaid..

BUDGETED ITEM: N/A

REVENUE TO CITY: New Sales and Use Tax revenue beginning with the opening of the Hotel Development Project, associated other revenue from the project including, Meals, Lodging, and increased Real Estate Taxes.

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Virginia Tourism Corporation, the Virginia Resources Authority and the Commonwealth of Virginia Comptroller.

AFFECTED AGENCIES: The City of Petersburg Department of Finance, the City Assessor, the Commissioner of the Revenue, the Office of Economic Development

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTIOIN: 16-Ord-06

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Ordinance

STAFF: Reginald Tabor, Economic Development Manager

ORDINANCE

AN ORDINANCE TO ENDORSE A PROPOSED TOURISM PROJECT, AND TO AUTHORIZE OTHER ACTIONS CONSISTENT WITH VIRGINIA TOURISM GAP FINANCING

WHEREAS, the Code of Virginia Section 58.1-3851, as amended authorizes localities to establish one or more tourism zones; and

WHEREAS, the city of Petersburg adopted Ordinance 16-ORD-06 on February 2, 2016 which established the Downtown Petersburg Tourism Zone pursuant to Code of Virginia Section 58.1-3851; and

WHEREAS, the City has determined that it would be advantageous to support economic activity that capitaliz3es on the City's locational advantages and economic assets by promoting downtown as the business, financial, and cultural center of the region and support efforts to promote Petersburg as a tourist destination; and

WHEREAS, the City has received an application from _____ (the Developer), requesting gap financing assistance pursuant to the Code of Virginia Section 58.1-3851.1, as amended for the Hotel Development Project at 20 West Tabb Street; and

WHEREAS, the property at 20 West Tabb Street is located within the City of Petersburg Tourism Zone; and

WHEREAS, the City finds that the Hotel Development Project will increase employment, fill a void identified in the Tourism Development Plan, and the Developer ha ssubmitted proof of the need for gap financing to the satisfaction of the city; and

WHEREAS, the City has submitted the Petersburg Tourism Development Plan to the Virginia Tourism Corporation, as required by the Code of Virginia Section 58.1-3851.1; and

WHEREAS, the Ctiy of Petersburg, the Petersburg Economic Development Authority, and the Developer, _____ will be required to enter into a performance agreement.

NOW THEREFORE BE ITORDAINED, that the City Council of the City of Petersburg endorses the Hotel Development Project at 20 West Tabb Street as a project that purposes of the Code of Virginia Section 58.1-3851.1, and accordingly, the City Council finds that the Hotel Development Project fills a void described in the Petersburg Tourism Development Plan.

BE IT FURTHER ORDAINED, that subject to the approval and certification of the State Comptroller of the Commonwealth of Virginia, and conditioned upon the execution of a performance Agreement between the Developer, the City of Petersburg and the Petersburg Economic Development Authority, the City Council hereby designates to the Hotel Development

Project at 20 West Tabb Street and directs, subject to appropriation of such funds, that an amount equal to the revenues generated by one percent (1%) of local sales and use tax generated by transactions on the premises of the Hotel Development Project, as allocated between the Hotel Development Project pursuant to the Performance Agreement to be entered into, be applied to the payment of principal and interest of the qualified gap financing for the Hotel Development Project for the duration and purposes set forth in the Code of Virginia Section 58.1-3851.1.

BE IT FURTHER ORDAINED, that this Ordinance shall be in effect immediately.

16-Ord-06
Adopted:02/02/16

AN ORDINANCE TO ADD SECTION 38-110 TO CHAPTER 38 OF THE 2000 CODE OF THE CITY OF PETERSBURG, VIRGINIA AS AMENDED BY ESTABLISHING A TOURISM ZONE PURSUANT TO VIRGINIA CODE § 58.1-3851

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia, that, pursuant to the authority contained in Virginia Code § 58.1-3851, a tourism zone is hereby established on those lands within the boundaries of the tourism zone shown on the map attached as Exhibit A, which is incorporated herein as a part of this ordinance; and

BE IT FURTHER ORDAINED that the tourism zone established by this ordinance shall be named the "Downtown Petersburg Tourism Zone"; and

BE IT FURTHER ORDAINED that the purpose of the tourism zone will be to provide a gap financing mechanism authorized by Virginia Code § 58.1-3851.1 for those qualifying tourism development projects identified as critical and which address specific critical tourism infrastructure deficiencies under criteria to be established by the City Council in conjunction with satisfying all other requirements of Virginia Code § 58.1-3851.1.

Sec. 38.110 – Creation of the Downtown Petersburg Tourism Zone

(A) Introduction

Virginia Code 58.1-3851 authorizes Virginia localities to establish, by ordinance, one or more tourism zones for the purpose of granting tax incentives and providing regulatory flexibility to qualified businesses.

The purpose of the Downtown Petersburg Tourism Zone is to facilitate the establishment and growth of businesses that (1) increase capital investment and create jobs, (2) increase the inventory of tourism-related businesses, and (3) enhance public amenities, attractions, and revenue.

The Petersburg Downtown Tourism Zone overlaps the city's existing Enterprise Zone, Central Business District, and historic districts. There are currently incentives in these areas. The Tourism Zone adds additional resources that businesses can receive through the Virginia Tourism Corporation. The City of Petersburg will enter into performance agreements with qualified new and expanding businesses within this zone.

(B) Boundaries

The boundaries of the Petersburg Tourism Zone are as follows: the south bank of the original channel of the Appomattox River; thence along the said south bank in an easterly direction to Poor Creek; thence along Poor Creek to East Bank Street; thence eastwardly along the centerline of East

Bank Street to a point which is the intersection of East Bank Street with the northern projection of Patrick Street; thence southwardly along the said northern projection of Patrick Street and along the centerline of Patrick Street to Nottoway Street; thence westwardly along Nottoway Street to Accomack Street; thence southwardly along Accomack Street to Wythe Street; thence westwardly along Wythe Street to I-95; thence southwardly along the centerline of I-95 to its intersection with the eastward projection of the centerline of Surry Lane; thence westwardly along the projected and actual centerline of Surry Lane to South Sycamore Street; thence southwardly along the centerline of South Sycamore Street to Shore Street; thence westwardly along the centerline of Shore Street to Halifax Street; thence northwardly along the centerline of Halifax Street to Independence Street; thence westwardly along the centerline of Independence Street to South Jones Street; thence northwardly along the centerline of South Jones Street to Lee Avenue; thence westwardly along the centerline of Lee Avenue to South Street; thence northwardly along the centerline of South Street to West High Street; thence westwardly along the centerline of West High Street to its intersection with the abandoned right-of-way of the Seaboard Coast Line Railway; thence northwardly along the centerline of said right-of-way to the Appomattox River, said river being the northern city limits of the City of Petersburg, Virginia; thence along the northern city limits to the point of beginning.

(C) Eligibility Requirements

(1) Economic incentives and regulatory flexibility may be made available to any new or expanded business which seeks to attract customers from the Tri-Cities region and beyond. The business must advance the city's strategic goals and the city's Comprehensive Plan. The business must commit to a performance agreement based upon investment, historic preservation, jobs, sales revenues, or other significant criteria. Examples of eligible business include retail trade establishments, eating establishments, museums, bed and breakfasts, hotels, theaters, cultural art centers, health clubs/fitness centers, conference centers, commercial parking garages, and commercial recreation facilities.

(2) An existing business must make a capital investment of at least $125,000.00 or create and sustain at least 5 new full time jobs in order to be eligible for economic incentives or regulatory flexibility. A new business must make a capital investment of at least $250,000.00 or create and sustain at least 10 new full time jobs in order to be eligible for economic incentives or regulatory flexibility.

(3) Economic incentives may be provided for up to ten years through the performance agreement. In the case of multi-year incentives, the business shall establish its qualification for the incentives on an annual basis.

(D) Rules and Regulations

Rules and regulations prescribing procedures effectuating the purpose of this chapter shall be promulgated by the City Manager and approved by the City Council.

(E) Administration

The Downtown Petersburg Tourism Zone will be administered through the Petersburg Office of Economic Development.

(F) Effective

This ordinance shall be effective immediately.

Ordinance 14-Ord.06
adopted by the City of Petersburg Council
of the City of Petersburg on:
February 2/2014

Clerk of City Council

Mayor

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 7, 2020**

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: **A Public Hearing January 21, 2020 regarding a Proposal to Purchase and Develop City-owned property at 602 Commerce Street and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property**

PURPOSE: For the City Council to hold a public hearing January 21, 2020 regarding a Proposal to Purchase and Develop City-owned property at 602 Commerce Street and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council holds a public hearing on January 21, 2020 and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from High Street Lofts, LLC to purchase the following City-owned property:

Parcel ID	Premise	Street	Proposed Use
23050800	602	Commerce Street	Parking

High Street Lofts, LLC proposes to use the property for parking, especially for tenants of the adjacent apartment development.

The parcel is one of three former sections of 400 Commerce Street, which was purchased from the City of Petersburg in 2010. The parcel was not separated when the deed was recorded and the description of the property purchased from the City by High Street Lofts, LLC includes one of the three sections. High Street Lofts, LLC would like to purchase only one of the remaining two portions, addressed as 602 Commerce Street.

The City Assessor has provided the assessed value of the .82 acre parcel at 602 Commerce Street, which totals $30,300. According to the City Assessor, it is based on the proportional size of the property and the assessed value of the former combined parcel at 400 Commerce Street.

The offer price is $10,000, which considers real estate taxes paid by High Street Lofts, LLC for the combined parcel at 400 Commerce Street, which included property owned by the City of Petersburg because the portion of the parcel purchased by High Street Lofts, LLC in 2010 was not separated from the City-owned parcel when the deed was recorded.

In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property. The City Council scheduled the public hearing during their January 7, 2020 meeting.

COST TO CITY: Conveyance of Real Property

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Economic Development, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTIOIN: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Ordinance, Assessment, Property Report, Maps

STAFF: Reginald Tabor, Economic Development Manager

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property at 602 Commerce Street

WHEREAS, the City of Petersburg has received a proposal from High Street Lofts, LLC to purchase the City-owned property at 602 Commerce Street for parking; and

WHEREAS, The potential benefits to the City include parking for the adjacent Apartment Development; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with High Street Lofts toward the Sale and development of the City-owned property at 602 Commerce Street.

Proposal to Purchase City-Owned Property

Purchaser

Project Name	High Street Lofts				
Property Address	602 Commerce Street				
Parcel Number	23050800	Acreage	0.82	Bldg SF	0
Year Constructed	N/A				
Project Developer	High Street Lofts, LLC				
Contact Name	Robert W. Miller, Jr.				
Address	116 E. Franklin Street	Phone			
	Richmond, VA 23219				
Email	robin.miller@robinmillerassociates.com				
Experience/Qualifications	20+ Years of real estate developer experience				
Development Description	Parking only				
Offered Purchase Price	$ 10,000.00	Total Investment			
Description of Financing (%)	Cash				
Community Benefit	Parking for residents of real estate projects nearby				
Due Diligence Period (months)	0				
Construction Start Date	None	Completion Date			
Number of Projected Jobs	Temp/Const. Jobs		Permanent Jobs		
Average Wage					
Contingencies					

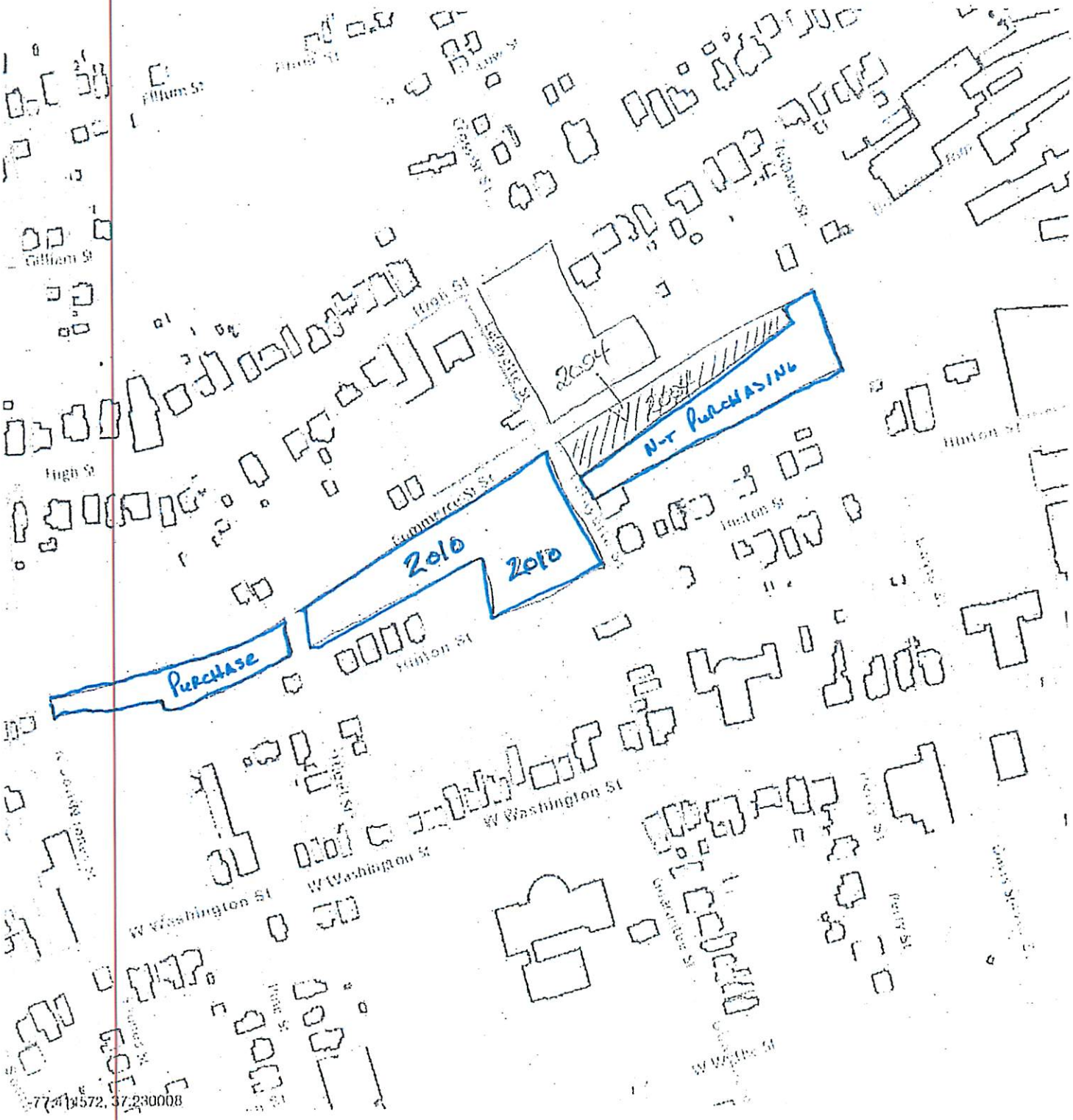
City Assessment

Outstanding Obligations				
Proposed Land Use	Parking		Yes	No
Comp Plan Land Use		Conformance	X	
Zoning	M-1	Conformance	X	
Enterprise Zone			X	
Rehab/Abatement				X
New Construction				X
Historic District				
Assessed Value	$ 30,300.00	Appraised Value	$ -	Date

City Revenue from Sale	$ (20,300.00)			
Projected Tax Revenue	Abatement	Year 1	Year 5	Year 20
Real Estate Tax	$ -	$ 409.05	$ 2,045.25	$ 8,181.00
Personal Property Tax	$ -	$ -	$ -	$ -
Machinery and Tools Tax	$ -	$ -	$ -	$ -
Sales and Use Tax	$ -	$ -	$ -	$ -
Business License Fee	$ -	$ -	$ -	$ -
Lodging Tax	$ -	$ -	$ -	$ -
Meals Tax	$ -	$ -	$ -	$ -
Other Taxes or Fees	$ -	$ -	$ -	$ -
Total Tax Abatement	$ -	$ -	$ -	$ -
Total Tax Revenue	$ -	$ -	$ -	$ 8,181.00
Costs to the City	$ -	$ -	$ -	$ -
City ROI (Revenue - Cost)	$ -	$ -	$ -	$ -

Staff Recommendation			
Committee Recommendation		Comm. Review Date	
Last Use (Public)			
Council Decision		Council Review Date	
Disposition Ord #		Ord Date	

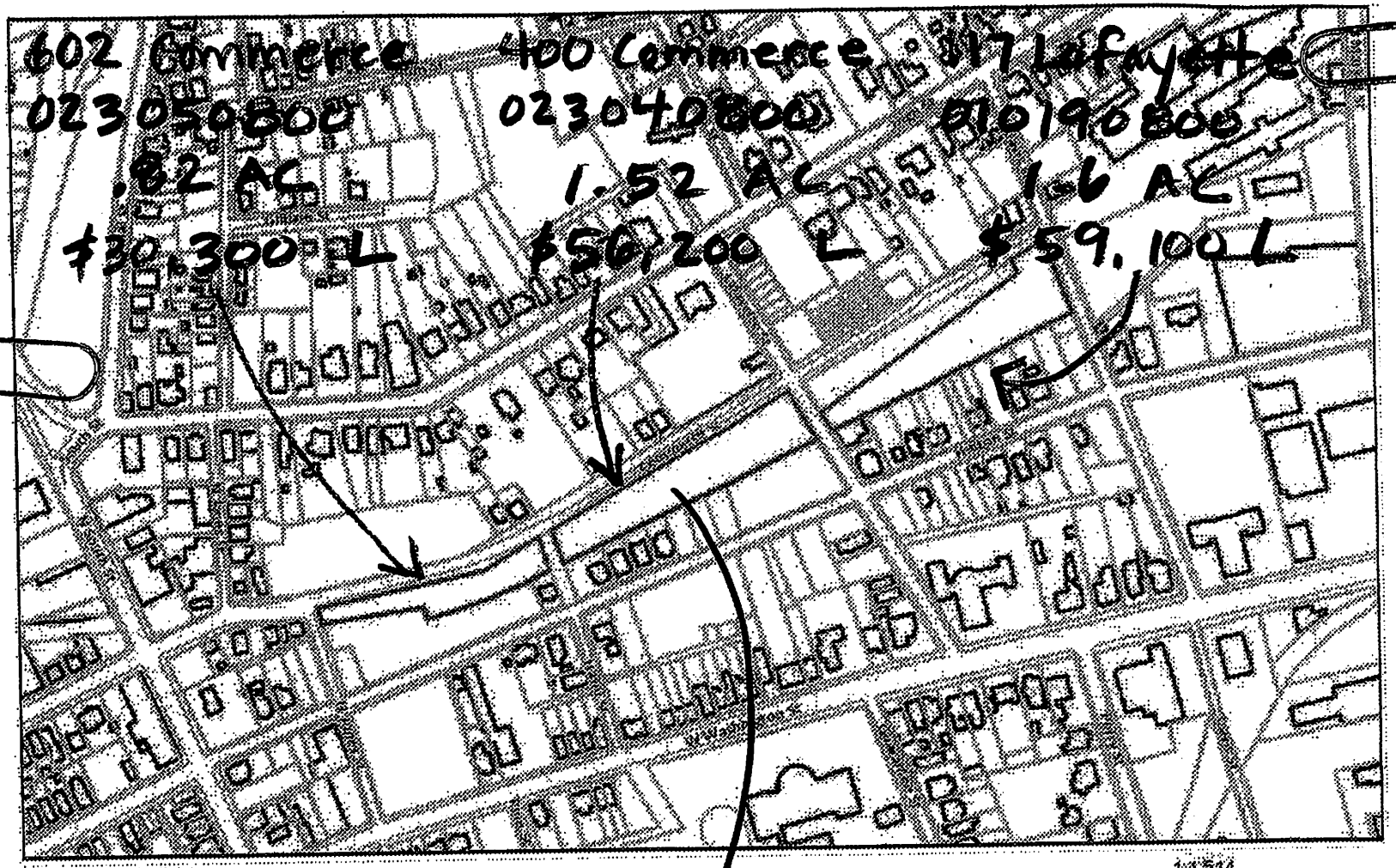
(h' .petersburgva.gov/)



-77.411572, 37.230008

$145,600 SPLIT BY K-U-W 7-1-19

400 COMMERCE ST Parcel ID: 010-190016



December 10, 2019

1:4,514

ENTIRE 3.94 AC PARCEL

1.542 AC PURCHASED

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	010-190016	Account Number	
Prior Parcel ID	--		
Property Owner	510 HIGH STREET LLC	Property Location	400 COMMERCE ST
		Property Use	Ind Vacant
Mailing Address	116 E FRANKLIN ST	Most Recent Sale Date	12/28/2017
		Legal Reference	2017-3176
City	RICHMOND	Grantor	HIGH STREET LOFTS LLC,
Mailing State	VA Zip 23219	Sale Price	0
ParcelZoning	M-1	Land Area	acres

Current Property Assessment

Card 1 Value Building Value 0	Xtra Features Value 0	Land Value 145,600	Total Value 145,600

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

LTS B C & PT D

Narrative Description of Property

This property contains acres of land mainly classified as Ind Vacant with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images

No Sketch Available

Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 7, 2020**

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: **A Public Hearing on January 21, 2020, regarding a Proposal to Purchase and Develop City-owned property at 10 N Jefferson Street and 125 E Washington Street and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property**

PURPOSE: For the City Council to hold a public hearing January 21, 2020 regarding a Proposal to Purchase and Develop City-owned property at 10 N Jefferson Street and 125 E Washington Street and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council holds a public hearing on January 21, 2020 and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from Mr. Ezaddin Alasad to purchase the following City-owned property:

Parcel ID	Premise	Street	Proposed Use
011-290004	10	N Jefferson Street	Commercial Development
011-290007	125	E Washington Street	Commercial Development

Mr. Alasad proposes to establish Alshami Pitstop Center on the property that would include a 4-bay Branded Gas Station with an adjacent 4-bay Shopping Center to include a convenience store

and three commercial restaurant or retail tenants. Mr. Alasad is working to secure agreements with national chains to serve as tenants. The number of projected jobs includes 25-35 Temporary Construction Jobs, and 30-40 Permanent Jobs amongst all of the businesses, with average wages between $10-16/hr. The proposed hours of the businesses would be 6:00 a.m. to 12:00 a.m. The property is not located within a Historic District. The proposed use of a Convenience Store with Gas is allowed in within the current zoning, B-3. Wine and Beer off-premises would be sold pending an ABC License.

The Offered Purchase Price is $80,000, and the proposed total investment is $2,500,000. The project financing would include Equity - 50%, and Debt Financing - 50%. The potential benefits include new businesses that would generate property, sales and meals tax revenue as well as Jobs. The Developer estimates a Due Diligence Period of 120 Days.

In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property.

COST TO CITY: Conveyance of Real Property

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Economic Development, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTIOIN: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: See attachments

STAFF: Reginald Tabor, Economic Development Manager

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property at 10 N Jefferson Street and 125 E Washington Street

WHEREAS, the City of Petersburg has received a proposal from Mr. Ezaddin Alasad to purchase the following City-owned property at 10 N Jefferson Street, Parcel ID 011290004, and 125 E Washington Street, Parcel ID 011290007 for Commercial Development; and

WHEREAS, Mr. Alasad proposes to establish Alshami Pitstop Center on the property that would include a Shopping Center, Gas Station and a Fast food Restaurant.

WHEREAS, The potential benefits to the City include new businesses that would generate property, sales and meals tax revenue as well as Jobs; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with Mr. Ezaddin Alasad toward the Sale and development of the City-owned property at 10 N Jefferson Street and 125 E Washington Street.

10 N JEFFERSON ST Parcel ID: 011-290004

November 6, 2019

1:2,257

0 0.0175 0.035 0.07 mi

0 0.03 0.06 0.12 km

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	011-290004	Account Number	Parking Lot - 66 Spaces
Prior Parcel ID	--		
Property Owner	CITY OF PETERSBURG	Property Location	10 JEFFERSON ST
		Property Use	PL
Mailing Address	135 N. Union St	Most Recent Sale Date	6/8/2010
		Legal Reference	2010-1445
City	Petersburg	Grantor	
Mailing State	VA Zip 23803	Sale Price	50,000
ParcelZoning	B-3	Land Area	acres

Current Property Assessment

Card 1 Value Building Value 0	Xtra Features Value 0	Land Value 335,100	Total Value 335,100

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

226.22 X 210.90

Narrative Description of Property

This property contains acres of land mainly classified as PL with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images

No Sketch Available

Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

125 E WASHINGTON ST Parcel ID: 011-290007

November 6, 2019

1:2,257

0 0.0175 0.035 0.07 mi

0 0.03 0.06 0.12 km

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	011-290007	Account Number	Parking Lot - 80 Spaces
Prior Parcel ID	–		
Property Owner	CITY OF PETERSBURG	Property Location	125 WASHINGTON ST
		Property Use	PL
Mailing Address	135 N. Union St	Most Recent Sale Date	9/28/1967
		Legal Reference	287-678
City	Petersburg	Grantor	
Mailing State	VA Zip 23803	Sale Price	65,000
ParcelZoning	B-3	Land Area	acres

Current Property Assessment

Card 1 Value Building Value 0	Xtra Features Value 0	Land Value 227,100	Total Value 227,100

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

TWO PARCELS

Narrative Description of Property

This property contains acres of land mainly classified as PL with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images

No Sketch Available

Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

City Charter

§ 2-7. Councilmen's salaries.

Notwithstanding the provisions of §§ 15.2-1414.5 and 15.2-1414.6, both inclusive, of the Code of Virginia, the salaries of all councilmen in the city, including the salary of the mayor, shall be fixed by Ordinance adopted by the City Council which shall be effective immediately upon adoption or as otherwise provided in the Ordinance.

§ 15.2-1414.5. Each councilman to be paid annual salary; effect of charter.

Each member of the council of each city shall be allowed and paid out of the city levy an annual salary in equal monthly installments, or in accordance with the payroll cycle of city employees, to be fixed as herein provided, for his services in attending the meetings of the council and in discharging the duties imposed by law upon him. Any city, however, whose charter imposes no limitation on salaries, may continue to pay its councilmen and mayor pursuant to such charter.

1981, c. 358, § 14.1-47.1; 1998, c. 872; 2004, c. 570.

Code of Virginia § 15.2-1414.6. Permitted salaries; salary increases; reimbursement for expenses.

Subject to the exception provided for in § 15.2-1414.5, the annual salary of each member of the council of any city shall be set by its members by ordinance notwithstanding any contrary provision of law, general or special. The setting of such salaries by members of council shall include the salary of the mayor or president of the council whether such official is a member of council or not.

Cities within the following population brackets shall be allowed to set salaries for mayors, which include presidents of council, and council members not to exceed the following:

Population	Annual Salary
260,000 and over	
Mayor	$30,000
Council	28,000
175,000 to 259,999	
Mayor	27,000
Council	25,000
75,000 to 174,999	
Mayor	25,000
Council	23,000
35,000 to 74,999	
Mayor	20,000
Council	18,000
20,000 to 34,999	
Mayor	13,000
Council	12,000
15,000 to 19,999	
Mayor	12,000
Council	11,500
14,999 and under	
Mayor	11,500
Council	11,000

No increase in the salary of a member of council shall take effect until July 1 after the next regularly scheduled general election of council members.

Every proposed increase in the salary of a member of council shall be adopted at least four months prior to the date of the next municipal election except in the case of a newly created consolidated city when the proposed increase shall be adopted at least two months prior to the date of its first municipal election.

Any member of council shall be eligible to be reimbursed for any personal expenses incurred by him for official business. However, all claims for reimbursement shall be for reasonable expenses to the extent permitted by law incurred in the conduct of official city business and shall be itemized and documented by stamped paid receipts to the extent feasible.

Code of Virginia § 15.2-1414.6. Permitted salaries; salary increases; reimbursement for expenses.

Subject to the exception provided for in § 15.2-1414.5, the annual salary of each member of the council of any city shall be set by its members by ordinance notwithstanding any contrary provision of law, general or special. The setting of such salaries by members of council shall include the salary of the mayor or president of the council whether such official is a member of council or not.

Cities within the following population brackets shall be allowed to set salaries for mayors, which include presidents of council, and council members not to exceed the following:

Population	Annual Salary
260,000 and over	
Mayor	$30,000
Council	28,000
175,000 to 259,999	
Mayor	27,000
Council	25,000
75,000 to 174,999	
Mayor	25,000
Council	23,000
35,000 to 74,999	
Mayor	20,000
Council	18,000
20,000 to 34,999	
Mayor	13,000
Council	12,000
15,000 to 19,999	
Mayor	12,000
Council	11,500
14,999 and under	
Mayor	11,500
Council	11,000

No increase in the salary of a member of council shall take effect until July 1 after the next regularly scheduled general election of council members.

Every proposed increase in the salary of a member of council shall be adopted at least four months prior to the date of the next municipal election except in the case of a newly created consolidated city when the proposed increase shall be adopted at least two months prior to the date of its first municipal election.

Any member of council shall be eligible to be reimbursed for any personal expenses incurred by him for official business. However, all claims for reimbursement shall be for reasonable expenses to the extent permitted by law incurred in the conduct of official city business and shall be itemized and documented by stamped paid receipts to the extent feasible.

ORDINANCE

IN SUPPORT OF AN ORDINANCE REQUESTING THAT THE VIRGINIA GENERAL ASSEMBLY APPROVES AN AMENDMENT TO THE CITY'S CHARTER SECTION 2-7 COUNCILMEN'S SALARIES

WHEREAS, during the December 10, 2019 City Council Meeting, the City Council adopted the City's 2020 Legislative Agenda, and the Legislative Agenda includes a request for an amendment to the City's Charter section 2-7. Councilmen's salaries; and

WHEREAS, the Code of Virginia § 15.2-1414.6. Permitted salaries; salary increases; reimbursement for expenses, stipulates that "subject to the exception provided for in § 15.2-1414.5, the annual salary of each member of the council of any city shall be set by its members by ordinance notwithstanding any contrary provision of law, general or special," that "No increase in the salary of a member of council shall take effect until July 1 after the next regularly scheduled general election of council members," that "Every proposed increase in the salary of a member of council shall be adopted at least four months prior to the date of the next municipal election except in the case of a newly created consolidated city when the proposed increase shall be adopted at least two months prior to the date of its first municipal election," and that "In addition to salary, each member of the council of any city may be compensated with such benefits as are provided city employees by the city" and;

WHEREAS, the approved item in the 2020 Legislative Agenda is a request to streamline the process and allow the City Council to establish the salaries of the City Council by Ordinance, which is a process that is consistent with the Code of Virginia.

WHEREAS, the request is also for authorization that the ordinance be effective immediately upon adoption.

WHEREAS, During the January 21, 2020 City Council Meeting, the City Council held a Public Hearing to consider An Ordinance requesting that the Virginia General Assembly approves an amendment to the City's Charter Section 2-7 Councilmen's salaries in accordance with applicable legal requirements.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Petersburg supports legislation that amends the City Charter Section 2-7 Councilmen's salaries to streamline the process and allow the City Council to establish the salaries of the City Council by Ordinance, consistent with the Code of Virginia.

BE IT FURTHER ORDAINED that the proposed Charter Amendment would stipulate that the change would be effective immediately upon adoption.

BE IT FURTHER ORDAINNED that a copy of this Ordinance be forwarded to the City's House of Delegates member and the City's State Senator.

ADOPTED this _____ day of January, 2020.

ATTEST:

CITY OF PETERSBURG CITY COUNCIL

_____

_____

Nykesha Jackson, Clerk

Mayor

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 7, 2020**

TO: The Honorable Mayor and Members of City Council

FROM: Brian E. Gordineer, AAS, City Assessor

RE: **A Public Hearing to consider an Ordinance requesting that the Virginia General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties, and that Sec. 106-64. - Transfer of property upon land book and Sec. 106-146. - Land book, be revised to reflect those changes.**

PURPOSE: A public hearing to receive citizen comment on the adoption of an Ordinance requesting that the Virginia General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties and that Section 106-64. - Transfer of property upon land book and Section 106-146. - Land book, be revised to reflect those changes.

REASON: Council is required to schedule a public hearing and consider an Ordinance requesting that the Virginia General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties, and that related Ordinances are revised.

RECOMMENDATION: It is recommended that the City Council requests that the Virginia General Assembly approves an amendment to the City's Charter Section 6-8 related to land book duties and subsequently considers amendment of related Ordinances Section 106-64. - Transfer of property upon land book and Section 106-146. - Land book.

BACKGROUND: During the December 10, 2019 City Council Meeting, the City Council adopted the City's 2020 Legislative Agenda, which includes an amendment to the City's Charter regarding land book duties.

The change would be consistent with the assignment of land book duties in other jurisdictions. The land book serves as an appraisal report for the City Assessor. The Commissioner of Revenue supports these changes.

In accordance with applicable legal requirements, a public hearing is required prior to approving a request for the General Assembly to amend the existing Charter and make revisions to related Ordinances.

COST TO CITY: N/A.

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Virginia General Assembly

AFFECTED AGENCIES: Commissioner of the Revenue, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTIOIN: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Brian E. Gordineer, AAS, City Assessor

Jurisdictions with Assessment Offices
(Separate from the Commissioner of Revenue)

	Land Book	
	Production	**Certification**
Cities		
Chesapeake	Assessor	NA
Colonial Heights	Finance Dept.	Assessor
Falls Church	Assessor	Assessor
Hampton	Assessor	Assessor
Norfolk	Assessor	Assessor
Portsmouth	Assessor	Assessor
Roanoke	COR	COR
Virginia Beach	Assessor	Assessor
Williamsburg	Assessor	Assessor
Counties		
Albemarle	Assessor	Assessor
Chesterfield	Assessor	Assessor
Fairfax	Assessor	Assessor
Hanover	COR	Assessor & COR
Henrico	Assessor	NA
James City	Assessor	COR
Prince George	Assessor	Assessor
York	COR	Assessor

Charter and municipal code changes related to land book duties being transferred to the City Assessor

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Charter

Sec. 6-8. - Assessors to assume certain duties and powers of the commissioner of revenue; certain duties of the commissioner of the revenue not affected; extension of annual taxes.

All duties imposed and all powers conferred by law on the commissioner of the revenue of the city with respect to the assessment of real estate for taxation shall, upon the adoption of an ordinance by the city under the provisions of this article, be transferred to the assessor or assessors elected by the council of the city pursuant to the provisions of this charter~~, except that such commissioner of the revenue shall not be relieved of his duties with respect to the preparation of the land books for use in the city and the delivery and filing of copies thereof as required by the provisions of Code of Virginia, tit. 58 [Code of Virginia, tit. 58.1], but such land books shall be prepared by the commissioner of the revenue in accordance with the assessments or reassessments made and certified to him by the assessor or assessors elected under the provisions of this article, and taxes for each year shall be extended on the basis of such assessments or reassessments or on the basis of the last previous assessment of the property involved if no change in such assessment shall have been made.~~

Municipal Code

Sec. 106-64. - Transfer of property upon land book.

The ~~commissioner of the revenue~~ city assessor shall transfer upon the land book all land which appears by competent evidence to have changed ownership.

(Code 1981, § 34-40)

Charter reference— Duty of commissioner of the revenue relative to land book, § 6-8.

Sec. 106-146. - Land book.

Nothing in this subdivision shall be construed so as to permit the ~~commissioner of the revenue~~ city assessor to list upon the land book any reduced value due to the exemption provided by this subdivision.

(Ord. No. 16-01, 1-5-2016)

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **January 14, 2020**

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Nykesha D. Jackson, Clerk of City Council

RE: **Consideration of reappointment/appointments to the Petersburg Redevelopment and Housing Authority Board**

PURPOSE: To consider re/appointments to the Petersburg Redevelopment and Housing Authority.

REASON: The term of the three (3) members representing the City on the Board term has expired and there also one vacancy.

RECOMMENDATION: Recommend Council make re/appointments to the Petersburg Redevelopment and Housing Authority Board.

BACKGROUND: The Petersburg Redevelopment and Housing Authority (PRHA) Board consists of seven (7) members who are appointed by City Council to serve four-year, staggered terms. PRHA was created to study blighted areas within the City and to recommend programs for the improvement of such areas; to provide quality housing for low-income families at rents within their ability to pay; and to serve as the duly designated agent of the City to contract with federal agencies for financial assistance in order to undertake urban redevelopment and low-rent housing programs approved by City Council.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Boards and Commission Excel Sheet

STAFF: Nykesha D. Jackson, Clerk of City Council

PETERSBURG REDEVELOPMENT AND HOUSING AUTHORITY

Number of members: 7

TERMS	APPOINTMENTS	Date Appointed	WARDS
10/01/16 - 09/30/20	Cynthia Richardson, 3300 Johnson Road	6/29/2017	Ward 7
09/19/2017 - 09/30/21	Leonard Muse, 116 South Plains Drive	9/19/2017	Ward 2
01/21/2020-09/30/2024			Ward 4
10/14/14 - 09/30/18	Joseph P. Dickens, 1002 Oakmont Dr.	2/7/2017	Ward 3
10/14/14 - 09/30/18	Jerry Clark, 430 West Washington Street, Chair	10/14/2014	Ward 5
10/14/14 - 09/30/18	Karl M. Dingledine, 98 South Plains Drive	10/14/2014	Ward 2
03/21/2017 - 09/30/21	Mary Howard, 608 S. Park Drive, Vice Chair	3/21/2017	Ward 2

AUTHORITY:

Referendum vote October 1967; December 1967 City Council Resolution established composition and terms of members; City Council; Resolution #95-31, 4/495 amended composition.

MEETING DATE AND TIME

4th Monday at 6:00 p.m., at Sycamore Towers

STAFF LIAISON:

Nathaniel Pride (804-733-2200)

128 Sycamore Street
Petersburg, VA 23803

NEW APPLICANTS

	WARDS
Terry T. Wiggins, 3141 Forest Hills Road	3
Celeste L. Wynn, 319 East Fillmore Street	4
Karl Dingledine	
Linda Poe, 128 South Sycamore Street	

COMPOSITION:

Seven (7) at large members appointed by City Council.

TERMS:

Four (4) year staggered terms

DUTIES:

To study slum and blighted areas within the City and to recommend programs for their improvement. To provide quality housing for low income families at rents within their ability to pay. To serve as the duly designated agent for financial assistance in order to undertake urban redevelopment and low-rent housing programs approved by the City Council.

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: October 1, 2019

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Robert A. Floyd, Director of Budget & Procurement

RE: Supplemental Appropriations for Community Corrections

PURPOSE: To appropriate grant funds awarded to the City of Petersburg. The City has received notice of award that exceeds the amount that was adopted in the Fiscal Year 2019-20 Operating Budget.

REASON: The Commonwealth of Virginia via the Virginia Department of Criminal Justice Services has awarded the City of Petersburg Community Corrections funding totaling $418,955. The Adopted Fiscal Year 2019-20 Operating Budget approved the funding amount for Community Corrections to be $409,445. Though the Commonwealth has authorized this level of funding, there is a City-funded position that does not total the Commonwealth authorized amount. The Budget & Procurement Office is requesting City Council to appropriate the additional $6,998.00 to align the Community Corrections budget with the Commonwealth's authorized amount.

RECOMMENDATION: Recommend City Council approve the attached appropriation ordinance in the amount of $6,998.00.

BACKGROUND: Community Corrections in Petersburg is responsible for local probation and pretrial services for individuals in Petersburg and Dinwiddie County. The Commonwealth of Virginia via the Virginia Department of Criminal Justice Services has authorized the following revenue for the Petersburg Community Corrections agency.

- Total Authorized Revenue $418,955
  - $184,689 for local probation
    - $182,060 for personnel
    - $1,614 for equipment
    - $1,015 for supplies/other costs
  - $145,490 for pretrial services

        - $143,876 for personnel
        - $1,614 for equipment
    - $41,256 from fees collected
    - $47,520 from local funds
        - This is one City funded position within the Community Corrections agency
        - The salary (including benefits) totals $45,008 which is less than the authorized $47,520.

COST TO CITY: $416,443.00

BUDGETED ITEM: Yes

REVENUE TO CITY: $371,435.00

CITY COUNCIL HEARING DATE: October 1, 2019

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Community Corrections

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Appropriation Ordinance

STAFF: Robert A. Floyd, Director of Budget & Procurement

AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 FOR THE GRANTS FUND.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2019, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2020.

Previously adopted	**$416,443.00**
ADD:	
Community Corrections	**1,959.00**
Total Revenues	**$418,402.00**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2019 and ending June 30, 2020, the following sums for the purposes mentioned:

Previously adopted	**$416,443.00**
ADD:	
Community Corrections	**1,959.00**
Total Expenses	**$418,402.00**

COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

December 17, 2019

Ms. Aretha R. Ferrell-Benavides
City Manager
City of Petersburg
135 North Union Street
Petersburg, VA 23803-3267

RE: Community Corrections – Grant #20-X6366CC20

Dear Ms. Ferrell-Benavides:

As noted in a memorandum from Mr. Andy Warriner, Adult Services Manager, dated 11/18/2019, to all CCCA/PSA Directors, Virginia Department of Criminal Justice Services is issuing an amended Statement of Grant Award (SOGA). This second amendment to the above-referenced grant reflects an increase of $1,959.00 in the "Supplies and Other" line item for staff development and/or the advancement of evidence based practices (EBP).

To indicate your acceptance of the revised award, please sign the enclosed Statement of Grant Award (SOGA) and return it electronically to **grantsmgmt@dcjs.virginia.gov.** Please note that all other information included as part of the Original Award, as well as the First Revised Award, remains the same.

We will be happy to assist you in any way we can to assure your project's success. If you have any questions, please contact your assigned DCJS Grant Monitor, Paula Harpster, at (804) 786-1140 or by email at Paula.Harpster@dcjs.virginia.gov.

Sincerely,

Albert Stokes

Albert Stokes
Grants Manager

cc: Ms. Nicole Loving, CCCA & PSA Director
Mr. Michael Rogers, Chief Operating Officer

Enclosures

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219 2nd Revision

Community Corrections	
Subgrantee: Petersburg DUNS Number: Grant Start Date: 07/01/2019	DCJS Grant Number: 20-X6366CC20 Grant End Date: 06/30/2020

Federal Grant Number:
Federal Awardee:
Federal Catalog Number:
Project Description:
Federal Start Date:

Federal Funds:	$ 0	Indirect Cost Rate: _____%
State General Funds:	$332,138	*If applicable
State Special Funds:	$ 0	
Local Match:	$ 0	
Total Budget:	$332,138	

Project Director	Project Administrator	Finance Officer
Ms. Nicole Loving CCCA & PSA Director City of Petersburg 20 East Tabb Street, 3rd Floor Petersburg, VA 23803-4541 (804) 861-4348 nloving@petersburg-va.org	Ms. Aretha R. Ferrell-Benavides City Manager City of Petersburg 135 North Union Street Petersburg, VA 23803-3267 (804) 733-2301 city.manager@petersburg-va.org	Mr. Michael Rogers Chief Operating Officer City of Petersburg 103 West Tabb Street Petersburg, VA 23803-3211 (804) 733-2300 mrogers@petersburg-va.org

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: Aretha R. Ferrell-Benavides
Authorized Official (Project Administrator)

Title: City Manager

Date: 12/19/19

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: January 21, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: India J. Adams-Jacobs, Assistant to the City Manager

RE: Honorary Street Name Ordinance

PURPOSE: The purpose of this Ordinance is to establish the criteria and procedure for conferring honorary street names and the design standards for the signage.

REASON: During the City Council retreat, Council established *Strategic Goal 4: Celebrate Petersburg's History and Culture*.

RECOMMENDATION: Recommend City Council adopt the attached Ordinance.

BACKGROUND: This Ordinance will allow City Council to recognize the significant contributions by or importance of certain individuals and organizations to the City of Petersburg by naming sections of public streets in their honor. **The honorary street names do not change or affect the existing names of those public streets.**

COST TO CITY: The cost to create and install signage for approved honorary street names at either end of a designated block will be the responsibility of the City's General Services department. The approximate cost of each street sign range is between $150-$250 and will be charged to a miscellaneous fund in the General Services department.

BUDGETED ITEM: This item was unbudgeted and unplanned; however, can be absorbed by the current budget. If passed, during the upcoming annual budget process staff will propose a approximately $3,000 the upcoming fiscal year, which would cover a maximum of six designations per fiscal year.

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: January 21, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of General Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Attachment A- Design

STAFF: India J. Adams-Jacobs, Assistant to the City Manager

AN ORDINANCE TO ADOPT SECTION 98-52 OF THE CITY CODE TO ALLOW FOR THE USE OF HONORARY STREET NAMES.

WHEREAS, during the City Council retreat, Council established Strategic Goal 4: Celebrate Petersburg's History and Culture; and

WHEREAS, localities are authorized to name streets, roads, and alleys within their respective jurisdictions pursuant to §15.2-2019 of the Code of Virginia; and

WHEREAS, the use of Honorary Street Names under the proposed Ordinance will help in achieving Goal 4, while at the same time, not affect the actual name of the street as authorized under 98-51 of the Petersburg City Code; and

WHEREAS, it is the belief of City Council that the adoption of Section 98-52 will be of benefit to the citizens of the City of Petersburg.

NOW therefore be it ORDAINED that Section 98-52 is hereby ADOPTED into the Petersburg Code of Ordinances as follows:

Sec. 98-52. – Honorary Street Names.

(a) City Council may, by Resolution, confer honorary names to public streets controlled and maintained by the City to honor individuals (living or posthumously) and/or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City and may allow for the installation of appropriate signage, which shall be distinct from and shall not change or replace existing street names and signs.

(b) Such signs, if approved by City Council, shall be in accordance with the Design Standards for Honorary Street Names described in this Ordinance and shall be affixed below the existing street names.

(c) Any Member of City Council; the City Manager; or designated Member of City Staff may request that City Council adopt an Honorary Street Name for any public street that is maintained by the City. Upon receipt of such request, the City Manager shall direct that a Resolution be placed upon the City Council Agenda for their consideration of approval or denial.

(d) Upon consideration of any request to confer an honorary street name, Council shall consider, in addition to budgetary and other concerns, the factors described in paragraph (a) of this ordinance.

(e) DESIGN STANDARDS FOR HONORARY STREET NAMES:

ATTACHMENT A

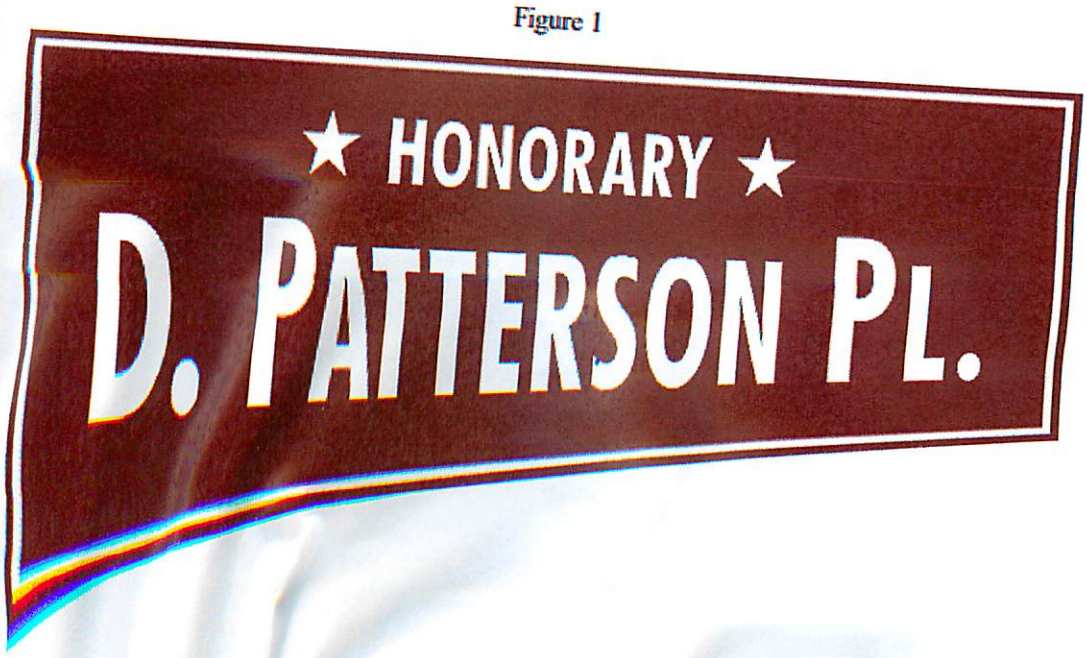
DESIGN STANDARDS FOR HONORARY STREET NAME SIGNS

Sign blades shall be mounted on existing telespar signpost, above or below the official street name sign blades (as appropriate).

Sign blade dimensions: maximum height of 10 inches and width no greater than the existing official street name sign blades.

Color: brown background with white border and white lettering. The legend will include the label "*Honorary*" centered above the honoree's name. (See Figure 1.)

Figure 1



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