

City of Petersburg Virginia

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City Council

Samuel Parham, Mayor – Ward 3
John A. Hart, Sr., Vice-Mayor – Ward 7
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Charlie Cuthbert, Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
Annette Smith-Lee, Councilor – Ward 6

Agenda

April 14, 2020
Live Stream
Petersburg, VA
12:00 p.m.

City Manager

Aretha R. Ferrell-Benavides

-
1. Roll Call
 2. Prayer
 3. Closed Session
 4. Moment of Silence
 5. Pledge of Allegiance
 6. Determination of the Presence of a Quorum
 7. Proclamations/Recognitions
 - a. Proclamation for National Purchasing Month
 8. Reports/Responses to Previous Public Information Period
 9. Communications/special reports
 - a. Update on the Coronavirus – Aretha R. Ferrell-Benavides
 - b. Update to the Compensation Schedule – Kimberly Robinson, HR Director
 - c. Budget Presentation by City Manager
 10. Consent Agenda (to include minutes of previous meeting/s):
 - a. Minutes of the Regular City Council Meeting of February 18, 2020.
 - b. A request to schedule a public hearing on a proposed ordinance granting the City Manager the authority to sign a Deed of Easement on City owned land located at 1976 Defense Road. (Suggested date April 28, 2020)

- c. A request to schedule a public hearing on authorizing Dinwiddie County Water Authority (DCWA) to provide water within the City for fire protection at the Dominion Energy Locks Yard. (Suggested date April 28, 2020)
- d. A request to schedule a public hearing on request of Nick Walker of Roslyn Farm Corporation to rezone 2045 Squirrel Level Road, T.P. 070-050002 and a portion (16.67 acres) of 2100 Defense Road, T.P. 070-050001, from the A (Agricultural) and R-1 (Single Family Residence) districts to the M-2 (Heavy Industrial) district to attract an industrial user. (Suggested date April 28, 2020)
- e. ABC Application for Family Dollar Stores of Virginia Inc, located at 1847 Boydton Rd.
- f. ABC Application for La Cabana Restaurant LLC, located at 1600 E. Washington St.
- g. ABC Application for Misa Tsai, located at 133 N. Sycamore St.
- h. A request to schedule a public hearing on an amendment to the Tourism and Economic Development sections of the City of Petersburg Comprehensive Plan. (Suggested date April 28, 2020)
- i. A request to reschedule a public hearing on an ordinance authorizing the sale of 1203 W. Washington Street. (Suggested date April 28, 2020)
- j. A request to reschedule a public hearing for an ordinance authorizing the sale of 857 E. Bank Street. (Suggested date April 28, 2020)
- k. A request to schedule a public hearing for the Fiscal Year 2020-2021 Operating Budget. (Suggested date April 28, 2020)
- l. A request to reschedule a public hearing to consider an ordinance authorizing the sale of 1000 Diamond Street. (Suggested date April 28, 2020)
- m. A request to reschedule a public hearing to consider an ordinance authorizing the sale of 101 North Blvd; 105 North Carolina Ave; 300 St. John St; 52 North Carolina Ave; 246 St. Luke St; 115 Jolly Alley; 522 Hinton St; 500 St. John St; 612 Pegram St; 151 St. Mark St; 709 Ann St; 735 Halifax St; 334 Harrison St; 803 Jones St S; 604 Shore St; 425 West St S; 715 West St S; 449 Harding St; 517 St. Matthew St; 980 Sycamore St S; 716 Harding St; 708-10 Kirkham St; 724 Harding St; 249 North Carolina Ave; 808 Halifax St; 811 Halifax St; 839-41 Jones St S; 716 Kirkham St; 742 Mount Airy St; 829 Jones St S; 742 Blick St; 627 Harding St; 516 Hinton St; 804 Jones St S; 135 Kentucky Ave; 230 Kentucky Ave Rear; 712-14 Kirkham St; 436 Byrne St; 809 Jones St S; 408 Shore St; 415 St. Matthew St; 1004 Farmer St; 852 Rome St; 328 Shore St; 322 Shore St; 204 Kentucky Ave; 521 St Mark St; 725 Sterling St; 731 West St S; 919 Wythe St W; 1022 High Pearl St; 202 Kentucky Ave; 151 Virginia Ave and 539 Washington St W. (Suggested date April 28, 2020)
- n. A request to schedule a public hearing on the proposed real property tax increase. (Suggested date April 28, 2020)

11. Official Public Hearings

12. Public Information Period

A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which

the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

- a) First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,**
- b) Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting removed from consent agenda**

13. Business or reports from the Mayor or other Members of City Council

14. Items removed from consent agenda

15. Unfinished Business

- a. Consideration of a request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development) District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001. (Public Comments took place on February 4, 2020. This is just for action and discussion from City Council.)**

16. New Business

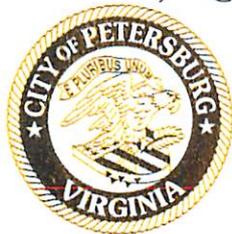
- a. Consideration of a proposed resolution granting the City Manager authority for the administrative acceptance of real property conveyance related to utility easements, rights-of-way and dedications.**
- b. Consideration of Honorary Street Name Designations**
- c. Consideration of a motion to direct the City Attorney to file a petition for a special election for the Commonwealth Attorney.**

17. City Manager's Agenda

18. Business or reports from the Clerk

19. Business or reports from the City Attorney

20. Adjournment



Proclamation

WHEREAS, the purchasing, contracting, and materials management professions play a significant role in the efficiency and effectiveness of both government and business; and

WHEREAS, through their combined purchasing power purchasing, contracting and materials management professionals spend billions of dollars every year, and have a significant influence upon economic conditions throughout Petersburg; and

WHEREAS, purchasing, contracting and materials management professionals dedicate themselves to providing the best value for every taxpayer dollar, and continue to expand their knowledge, skills, and abilities; and

WHEREAS, by obtaining the goods and services needed to get the job done in an efficient and economical manner, these professionals make it possible for the government to proficiently serve the citizens of Petersburg; and

WHEREAS, during the month of March, professional purchasing employees throughout the City of Petersburg engage in special efforts to inform the public on the important role the purchasing profession plays in business, industry and government;

NOW, THEREFORE, I, Mayor Samuel Parham, by virtue of the authority vested in me by the City of Petersburg, do hereby proclaim the month of

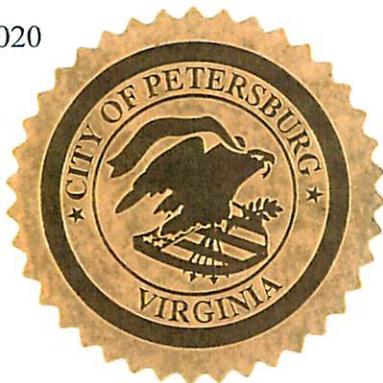
March 2020

As

“NATIONAL PURCHASING MONTH”

in the City of Petersburg, and urge all the citizens to join me in this special observance.

Dated: March 17, 2020





Mayor

ATTEST:


Clerk of Council

The regular meeting of the Petersburg City Council was held on Tuesday, February 18, 2020, at the Union Train Station. Council Member Myers called the meeting to order at 6:43p.m.

1. **ROLL CALL:**

Present:

Council Member Charles H. Cuthbert, Jr.
Council Member Annette Smith-Lee
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member Darrin Hill
Mayor Samuel Parham

Absent: Vice Mayor John A. Hart, Sr

Present from City Administration:

City Manager Aretha R. Ferrell-Benavides
City Attorney Anthony C. Williams
Clerk of Council Nykesha D. Jackson

2. **PRAYER:**

Mayor Parham stated, "Councilman Hill will lead us in our opening prayer."

Council Member Hill led the council meeting in prayer.

3. **CLOSED SESSION:**

*No items for a closed session.

4. **MOMENT OF SILENCE:**

Council Member Myers led the meeting into the moment of silence.

5. **PLEDGE OF ALLEGIANCE:**

Council Member Myers led council and the citizens in the pledge of allegiance.

6. **DETERMINATION OF THE PRESENCE OF A QUORUM:**

A quorum was determined with the presence of all City Council Members except for Vice Mayor Hart.

Mayor Parham stated, "Tonight, I'd like to make two announcements for our Positive Petersburg. First, the City will be hosting our annual Black History Month Festival THIS Saturday, February 22nd from 1-5pm at Petersburg High School. The festival will feature dance performances, food vendors, live music and much more! I'd also like to announce that the City is hosting a job fair on Saturday February 29th at Petersburg Area Transit (100 W Washington St) from 10am-2pm. Business casual attire is recommended and there will be on the spot interviews. Open positions include, but are not limited to: Administrative assistant, HR specialist, HVAC technician supervisor, Maintenance Worker, safety coordinator, and many more. There are flyers for the job fair located on the back table tonight. Please if you are interested come and if you are not give it to someone who needs a job."

*Audio available upon request.

7. PROCLAMATIONS/RECOGNITIONS/PRESENTATION OF CEREMONIAL PROCLAMATIONS:

*No items for this portion of the agenda.

8. REPORTS/RESPONSES TO PREVIOUS PUBLIC INFORMATION PERIOD:

Folakemi Osoba, Public Information Period, read comments and responses from previous public information at the February 4, 2020, regular council meeting.

1. Citizens being permitted to bring firearms into Union Train Station during City Council meetings. Please refer to the Code of Virginia Section 15.2-915. And this is regarding the control of firearms applicable ability to authority and local government agencies.

India Adams-Jacobs, Assistant to the City Manager, gave follow-up responses to City Council from the February 4, 2020, council meeting.

- 1) **There is a plaque at people's cemetery and needs to be fixed- Councilmember Hill**
 - a. Facilities Management is arranging for an estimate and timeline for repairs, we will provide an update once it's received.
- 2) **What would be the cost of repairing the streetlights with LED lights and would it save the City on energy costs? – Mayor Parham**
 - a. The cost to replace the streets lights and convert them to LED should cost the city approximately \$503,581.36 as provided by an estimate received from Dominion VA Power. The conversion should save the City approximately \$127,645.80. The City is currently working with Dominion Virginia Power to develop a plan for replacement throughout the City we anticipate bringing this plan to the Council during the month of March.

9. COMMUNICATIONS/SPECIAL REPORTS:

- a. City Manager Report – Aretha R. Ferrell-Benavides, City Manager (Paper Handout)

Mrs. Benavides stated, "I gave a written report only."

- b. CAFR Presentation

- http://petersburgva.gov/DocumentCenter/View/5105/3---CAFR_v2
- <http://petersburgva.gov/DocumentCenter/View/5107/FY2017-18-CAFR-Findings>

Mrs. Benavides, David Myers, Patrice Elliott and David Foley gave a presentation on the CAFR with fiscal year ending June 30, 2018.

Council Member Cuthbert stated, "Mrs. Ferrell-Benavides that was a lot to review and my hat is off to you for doing it so well. I have got a couple of questions. At some point, City staff expect to receive unmodified opinions for business type activities and for the public utility fund for fiscal year ending June 30, 2018."

Mr. Myers stated, "Mr. Cuthbert, the reasons stated as Mr. Foley said for that modified opinion was because there was not an inventory done as of June 30, 2018. There isn't an inventory for June 30, 2019. So, that particular item should go away."

*Audio available upon request.

Council Member Cuthbert stated, "For the fiscal year ending June 30, 2018, there is no way to remove the qualified opinion?"

Mr. Foley stated, "No, not for FY18. With that specific thing there just wasn't enough records. Unfortunately you cannot go back in time, so that issue that was noted it was not something specific with the City. Other things you can go back and recreate. But for that specific thing you cannot. That is why we have the qualified opinion. That is what it will be for 2018."

Council Member Cuthbert stated, "I understand. We just will have to live with it. But, I am sure that staff will learn from this experience. And that gets me to my next question. When is the CAFR due for the current fiscal year? Is it November 30th of this year?"

Ms. Elliott stated, "Yes, the CAFR is typically due November 30th."

Council Member Cuthbert stated, "Do you expect that the CAFR due on November 30th of this year for the fiscal year ending June 30th of this year will be filed on time without any qualified opinions?"

Ms. Elliott stated, "I will defer this to the City Manager."

Mrs. Benavides stated, "The CAFR ending for 19 is late. But the next one absolutely. One of the bid lessons learned is that we somehow cut out our preaudit team. Upon realizing that the preaudit team has always been part of the process. I am not sure why we didn't budget for it or what occurred. By the time we realized what was going on we brought VML-VaCo back to the table. And they are here on a contract to continue this process. So, that we will not get to this point ever again. What occurred is that staff felt that we can handle all of this in house. It just was not possible or feasible. And so, we are now under contract to have someone continuously pushing this project alone. So, by the time that they come on site we have done the things that we need to do to prepare for the audit. And so, I am hoping and I believe strongly that this will alleviate that issue. But part of it is making sure that we document that the previous audit staff is a major portion and a major function in our City and that we must maintain that relationship to continue this process."

Council Member Cuthbert stated, "My biggest concern is that we learn from our mistakes in the past which anyone can commit and I am not holding that against anyone. But, I do hope that we learn these lessons so that come November 30th of this year we will be filing our CAFR on time and that it will have unmodified opinions. And that seems to be a feasible goal to achieve. Would you agree?"

Mrs. Benavides stated, "I believe that it is a feasible goal. And I think that if we can focus on how to get some of the other task done. Part of this is to make sure that our accounts stay balanced and that we are staying up-to-date with are reconciliation and all of those functions. Then it is more than feasible. Our delays come when we are not paying attention. When we report back to you part of what we are going to have to do from a report standpoint is let you know where we are on closing each month. Because if we get to where we were on this last year and when we are trying to go back tracing it is not going to be successful. And I think that is part of where we got to stay diligent. We have to make sure that we don't find out at the final hour that none of the reconciliation has been done for the whole year."

Council Member Cuthbert stated, "That is great because this is so important to council's credibility with the public. It is important to the administration's credibility in Richmond and it is also important when it comes time to recalibrate our bond rating. So, for all those reasons I think council without exception will look to November 30th of this year and will cheer and hope to be achieved at that time. Thank you."

Council Member Myers stated, "City Manager, I am looking at page 212. And there were federal ward

*Audio available upon request.

questions and calls and findings in child nutrition cluster in 2016-2018. And it says that reimbursement of federal wards is determined by applying applicable number of meals served times reimbursement rates. And the school board was not entering the correct number of meals served each month when completing the monthly reimbursement unit report. But here it says that the school board was not complying with the grant report and was over reimbursement."

Mr. Foley stated, "It says \$8,567."

Council Member Myers stated, "Then I read it wrong. I no longer have a question. I read it wrong."

Council Member Hill stated, "Not really a question but more of a statement. I just want to thank the team and everyone for working together. I know this was not easy. I am going to be honest with you all. I am a person about getting it right. I know that we have deadlines that we have to meet. And I know that we are behind the deadlines. But I am more about getting the documents right. Then to say that we just put some numbers down. The City Manager came and explained to use where you are and what have you. These numbers are right and of course we want them to be better. So, I think in the future I am excited about what the future holds for use. It is definitely a positive outlook for the way these numbers have been scrubbed in the different departments. And we have had a lot of transition also. Our future does look bright and there are some things which we can improve on. But let's look for our next CAFR for being on time. But more importantly being right and we not putting in numbers to just be putting in numbers. Thank you."

Council Member Wilson-Smith stated, "Thank you that we have the document. I am looking at page 216 and there a couple of things here. Our biggest question is what are we going to do differently to make sure that 2019, these two statements do not occur anymore. The statements are that the City did not record \$849,000 of grant revenue and past due expenditures in its financial statements in accordance with the general accounting principles. And the second statement is that the City had comingled and misclassified a multitude of federal revenues with state and local revenues within the accounting system. What do we have in place to make that this does not happen again and that we are fixing that and it will be fixed?"

Mrs. Benavides stated, "That is the one that I spoke to specifically the workforce one. It actually never passed through the City. It draws down directly from the community college system through the learn and serve. And so, unfortunately the way that it was previously engaged in it, we have no idea how it was drawn down. Since, that time we have conducted a forensic audit of all our financials. We have assigned Ms. Tyus as oversight and in fact the executive director over the program is now an employee of the City. We have taken a more proactive approach in covering the unrecorded workforce development. What we will do with our finance and auditor is make sure that the amount of money is annually listed in or financials. And that is what was missing. So, generally for most of our funds that come from the state is transferred to the City which is drawn down by the treasurer office. And then it is paid out from the City to the vendor. Then in this case that the way that it is set up it never comes to the City. It goes directly to the vendor from the state. But we are still held accountable because our name is still listed as a subgrantee. So, we do not receive any documentation directly but what we are doing is going to request and make sure that Ms. Tyus gets that documentation on that particular."

Council Member Wilson-Smith stated, "So, does that satisfy the federal ward findings on 2011. Is it one in the same?"

Mrs. Benavides stated, "They are the same. That is just repeated because we still did not receive the documentation. Now we have the documentation because working with the state they required us to go through and do the audit. And have also pointed out that we must be engaged. Most of us look at the workforce and it is a regional organization. So, as the Mayor serves as the chair it represents multiple jurisdictions. However, when it was established we signed up to be the subgrantee as a named partner on it."

*Audio available upon request.

However, the oversight for it doesn't really go through the City until most recently. And over the past year we have been actively engaged because they now start to hold us accountable for expenditures."

Council Member Wilson-Smith stated, "This is a lot of information. So, may I please reserve the right to come back and ask another hundred questions about it after I have reviewed it."

Mrs. Benavides stated, "Because our auditors are here today I wanted to make sure to address the high level conversation. Our advantage and the City's advantage is that we just received this today as well. E received a draft last week but I received it when you received it. And so, I received the finding information and we have responded to it. So, what we will do is give you at least a month to review this. It will be a month for us to go back and have a conversation with the auditors and talk about steps to address the council."

Council Member Wilson-Smith stated, "Thank you."

Council Member Smith-Lee stated, "I just want to say thank you for this audit. Job well done. Also, thank you for explaining the types of opinions because a lot of people do not know. They think that unmodified is wrong but it is not. So, thank you for that."

Council Member Myers stated, "After my blunder earlier, I forgot to mention that I would like the Mayor and member of council to please give your City Manager a standing ovation and the team that she worked with to get us where we are today. Although, it may not be everything you need but we would like to congratulate you."

Mayor Parham stated, "I have one last question. We talked about an MOU to get a grasp on getting the accounts accurate and balanced on a monthly basis. How soon should we be looking for that MOU? Because I know that time is of essence."

Mrs. Benavides stated, "So, what I stated in that was that one of the things is that the treasurer had the conversation with staff. And part of that is reconciliation and reconciliation. As a function, and they have a lot of things on their plate, is an agreement with the City and treasurer's office agreeing that we will accurately perform the reconciliation. But assigning a staff person to assist with this process is very important for us. And I think that what we would work to is to sit down to come up with some type of agreement. I know that I am limited on what I can say because we did state that there is pending litigation that currently exist. But in the interim both the treasurer and I agreed on what we need to do to get this moving forward."

c. Utility Metering/ Billing and Collections Presentation

- <http://petersburgva.gov/DocumentCenter/View/5109/Utility-Collections-Presentation-02182020>
- http://petersburgva.gov/DocumentCenter/View/5110/Utilities_218

Janell Sinclair, Operations Manager, gave a brief PowerPoint on the Utility Metering.

There was discussion among City Council and staff.

Monte Evans, Director of Billing and Collections, gave a brief PowerPoint on Billing and Collections

There was discussion among City Council and staff.

10. APPROVAL OF CONSENT AGENDA (to include minutes of previous meeting/s)

- a. Minutes of the Regular City Council Meeting of February 4, 2020

*Audio available upon request.

- b. A request to schedule a public hearing to consider an ordinance authorizing the sale of 1203 W. Washington Street.
- c. A request to schedule a public hearing to consider an ordinance authorizing the sale of 857 E. Bank Street.
- d. A request to schedule a public hearing for the Fiscal Year 2019-20 Operating Budget Amendment.

Council Member Myers made a motion to approve the consent agenda and to schedule the public hearings. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

11. OFFICIAL PUBLIC HEARINGS:

- a. A public hearing to amend the Commercial Property Assessed Clean Energy (C-Pace) ordinance.

BACKGROUND: On July 2, 2019, City Council adopted an ordinance creating a Commercial Property Assessed Clean Energy (C-PACE) program and draft guidelines. City Council also chose to acquire a third-party administrator to administer the program. As a result, language in the original ordinance must be to allow for third-party administration and include the update eligible uses under the program.

RECOMMENDATION: Staff recommends the adoption of the ordinance as amended.

*http://petersburgva.gov/DocumentCenter/View/5106/CPACE-Amendment_ACJ-Presentation

India Adams-Jacobs, Assistant to City Manager, and Abby Johnson of Virginia PACE Authority, gave a briefing on C-PACE.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed the public comments.

Council Member Myers made a motion to adopt the ordinance. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

20-ORD-8 **AN ORDINANCE TO ADOPT CHAPTER 107 OF THE PETERSBURG CODE OF ORDINANCES ENTITLED "COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY FINANCING PROGRAM".**

- b. A public hearing to consider an ordinance authorizing the sale of 1000 Diamond Street.

Mayor Parham stated, "The developer for 1000 Diamond Street as asked that the public hearing be tabled for a later date."

- c. A public hearing to consider an ordinance authorizing the sale of 101 North Blvd; 105 North Carolina Ave; 300 St. John St; 52 North Carolina Ave; 246 St. Luke St; 115 Jolly Alley; 522 Hinton St; 500 St. John St; 612 Pegram St; 151 St. Mark St; 709 Ann St; 735 Halifax St; 334 Harrison St; 803 Jones St S; 604 Shore St; 425 West St S; 715 West St S; 449 Harding St; 517 St. Matthew St; 980 Sycamore St S; 716 Harding St; 708-10 Kirkham St; 724 Harding St; 249

*Audio available upon request.

North Carolina Ave; 808 Halifax St; 811 Halifax St; 839-41 Jones St S; 716 Kirkham St; 742 Mount Airy St; 829 Jones St S; 742 Blick St; 627 Harding St; 516 Hinton St; 804 Jones St S; 135 Kentucky Ave; 230 Kentucky Ave Rear; 712-14 Kirkham St; 436 Byrne St; 809 Jones St S; 408 Shore St; 415 St. Matthew St; 1004 Farmer St; 852 Rome St; 328 Shore St; 322 Shore St; 204 Kentucky Ave; 521 St Mark St; 725 Sterling St; 731 West St S; 919 Wythe St W; 1022 High Pearl St; 202 Kentucky Ave; 151 Virginia Ave and 539 Washington St W.

Mayor Parham stated, "Item C has also been asked to be tabled to a later date."

12. **PUBLIC INFORMATION PERIOD:** A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

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- b) Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting.

Julian Greene, Jr., 1625 Blair Road, stated, "I come before you to give and appreciation for those members who attended First Baptist Highway Marker Unveiling. It specific it was in reference to the Honorable Mayor Sam Parham, the City Manager Mrs. Benavides who attended and participated and Ward 4 Mr. Cuthbert. It was glorious affair. The top lady in the state with the Department of Historic Resources, Julie Langan, of Organizational Structure who is in charge of the entire Commonwealth of Virginia was there. And she said that the credentials at First Baptist Church were never in question. The sign says that we are one of the oldest. First Baptist is the oldest in North America. History is always evolving. You may find someone later on that is older than First Baptist. I also want to give thanks to Kemi. This young lady is skilled and talented and professional and she is courteous. I really appreciate her getting this information out to the public and doing it in a timely manner. And then there was under the Director of Planning, Mrs. Michelle Peters and then Kate Sangregorio. I want to give thanks and appreciation to them as well as leave a copy to those who were no able to make it. There is something in there that I want you to be able to see that is on the marker that is declared by Ms. Langan. It says that Peabody was originated in First Baptist Church back in 1870. One marker will be delivered at the end of February. I have the Triangle to get a marker for and Josephine Jones House, which is where Martin Luther King stayed when he came to Petersburg and then I also have one that I am missing. Thank you so very much."

Annie Mickens, 1013 Melville Street, stated, "The first thing I want to do is to thank Mr. Cuthbert for commenting on council accountability with the public. You did make a conversation that this is a lot of information. We had a lot of important information dumped on the public tonight. As well as yourselves. We are working to try to help the community understand and know the knowledge and understand what is actually happened. So, when we call you to come to us we would to expect the clarity of what you are talking about. We are getting ready to go into another budget. And those items coming out of this audit become important to us. People have no idea what a CAFR is and why is it important. And they don't have the chance to ask questions here. And so when we ask you to come to us it is because we want to be a knowledgeable community. We want to be able to speak with clarity. We want to take out information that is not misinformation. Second, I had the opportunity to attend the memorial service for Dr. Margaret Crowder Johnson. For many people she is an icon. The City should provide a proclamation for that family. She is not just an icon for the City of Petersburg. She is a national icon being the first female African American physician that completed Howard University. And so, I would ask that you consider that and have someone to research the history. It is never too late to honor the importance and value of people because that is who we are. So, I

*Audio available upon request.

would ask that you do that. And then Peabody will never go away. We are continuing to work. There is a national movement to preserve historic African American Institutions of Education. We will continue to work to do that. I believe that if the community gets behind the idea to do that because it is important enough then you will too. Thank you so much.”

Samuel Rhue, 1952 S. Westchester Drive, stated, “First of all some good news tonight on the audit of 2018. I didn’t have a question about that. So, congratulations on that. I know that you have a lot of work to do but that was a big step forward. Also, on the collection rates of the water. I was very impressed with that. But I do have a concern. A question was asked sometime ago about were there funds withheld from any City agency because the audit was not complete. I verified that for the library funds are being withheld. It is one thing that we have to be proud of in Petersburg is that when you drive down Washington Street and we see the library. This is an example of what we can do here. So, that is why it is so important that these audits are done. The City needs to be run like a corporation and business. Those things we cannot miss. It is unacceptable and it has to be done. So, now what we have now is somewhere around \$150,000 that the library has not received and it might be in jeopardy of receiving following years if those audits are not completed in a timely fashion. I urge you to focus on this City as a business to drive to those results. Thank you.”

Richard Stewart, 129 Rolfe Street, stated, “I would first like to thank the Progress-Index and Mayor Mickens for complimenting me. The article that got put in the Progress-Index had gone nationwide with statewide attention. People have been coming here last week from all over wanting to see the oldest black community in the USA that people of all color live together and still survive. The guy that wrote the article is a great guy and I think he is here tonight. I stand here tonight and I am afraid. I am afraid of guns. Mr. Noise over there tonight is loaded with bullets and everything. So, what is going on in the General Assembly? Are they going to stop arms and things from coming on public property and all this type of stuff. Ever since that killing down in Georgia some years ago. Somebody walked into the courtroom and somebody shot the judge. I do not feel secure of coming in here when people can bring firearms in here. And even though the police department is doing a good job is there any way that you can stop firearms from coming on this property. Or get some type of metal detector to stop them from coming in here. Because right now if Mr. Noise was to take that gun out and start shooting it is no way in the world that he can be stopped. My question is that is there any ordinance that can stop this type of stuff from coming on this property. I do not feel secured. Thank you.”

Barb Rudolph, 1675 Mt. Vernon Street, stated, “I got an idea from Councilor Smith-Lee. I am one of those little old ladies that need to be taken care of. My first thing is that I have formally asked for permission about hanging a poster on the wall. And I would appreciate a written response to that. I will leave it at that. My other comment is that I was going to mention that Mr. Evans, Billing and Collections Supervisor. I know that he has had to really jump in and have a lot of things to deal with. But here is one more. The personal property tax bills that we recently received. I have asked a lot of people and a number of people have said that their bills appear to be fine and that is good news. But I am one of the people that has delinquent charges on my bill for no reason. I get three different paper bills and three delinquent charges on there. That adds up to almost \$400. So, my bill went for \$509 when it should have been for \$111. That is kind of a big difference. Then when you look at the online bills there even more extreme. They are \$770. Anyway, the point that you can take from all that is that the point is not in sync. The bills that are online do not show the same thing. Again, some citizens bills maybe correct but mine have been messed up for a long time. Mine are predating back to the prior administration. I am not pointing fingers to you guys but it needs to be fixed. And I am asking. Because I don’t think that if I put it in writing or try to call it will get addressed. That appears to be what happened to my last request for permission. So, I am formally asking for help with my bills. Thank you.”

Porfirio Barnes, 3333 East Princeton Road, stated, “I would like to address personal property taxes here in the City of Petersburg. There is a standing practice all over the state. It is 100% service connection for disabled veterans. There is no place in Hampton Roads and several places here exempt us. Is there any reason why Petersburg does not honor that? This was put in place by Governor McDonald on May 10, 2010.

*Audio available upon request.

And I just want to know is there any reason why Petersburg does not honor. It is not a gift. We earned this as disabled veterans in protecting this nation. I would just like for you to consider that. Thank you."

Willie Noise, 1508 Circle Drive, stated, "Don't I look stupid. That is what it is all about. And tonight, money. We need more money for code, police and street maintenance. When picked up on the street and may be charged and placed in detox for a month, habitual offenders, we are not doing anything for the habitual offenders and the alcohol and the mental challenged. We pick them up and put them through the system and let them go again. We are coordinators and not organizers. If someone keep telling you that you are crazy then check into. Pleasant thoughts enjoyable. Devil, evil nature department. We have one now. We cannot separate the devil department from Christian department because they both exist. Gun violence. Using a gun for self defense is what it is suppose to be about. Mr. Tucker, Mr. Jones, Tom McCray and my baby brother Herman Noise were victims of weapons. Stop saying what America want and have proof. Unless you say that is what you think. Have a team of ten and conduct several test on Petersburg given by Virginia State. The only way that you are going to get time in the end is that you got to put it in. No one wants to agree to one major culture. Double standards. What weakens one strengthens another. Think. What you hear and what you think you heard. These are some of the things that I wanted to mention to you tonight. And I want to thank Councilman. We are still trying to get a unified prayer. And I think the serenity prayer is one that should be prayed every other prayer or meeting or see if we can get in maybe more than one time. I really like the spirit of this council. Everybody is thinking and patting each other on the back and agreeing and stuff. I really like that. But please let's get the guns out of this council. We don't need it here. I really got upset the last time that I was here. And please do something about it. Thank you."

Ron Flock, 1708 Pender Avenue, stated, "I have a lot and hope that you do not mind if I go a couple of seconds over. This is just bullet points. Senate Bill 35, firearm, etc. permitted events to ban firearms in government places. I would hope that you would have the City Attorney to draft an ordinance to get right on it. There is a section that I don't agree with. The part that I don't agree with is in the streets. The cost of what it would be to replace the lights with LED's. It would seem like an awful lot but I do not know. I just want to know if we can get a breakdown on the units and price of what that would be. Councilman Hill, the day of the Virginia State homecoming parade you and I had a little discussion about the Liberty Mart. And I suggested to you that possible City Council could make a motion and grant them relieve on a significant portion of the water bill because they had 200 lined up outside to use there bathroom that day. Because no one afforded porta johns for the parade and anyone standing around. And I do not think that it is far for anyone in the City to have to pay that. How much does it cost the City to mail me two bills for \$0? I am not the only one. I have had the discussion back when Robert Bob was here. And there is approximately 1,100 vehicles in the City back then that do not pay personal property taxes and we still send a bill to them. So, that is a significant cost per year. I have made the recommendation to several people that there should be a minimum personal property tax of \$20. And that should be \$100,000 for the City every year. Instead o costing us to do it. I have two vehicles that are exempt because of their age. The collection rates that was up there, in one instance it was made later. I do not understand how you can have a 100% of collection rate so consistently. Are we getting money from other municipality's to get us up there? And I had to go over to our new finance building and I had a conversation with Ms. Flowers. Unfortunately I am not as tall as Mr. Parham or Mr. Myers. And neither are most of the people in the world. So, if someone can put a platform over there so that the counter is here on me. So, if you can put a platform that so that they can at least look up over the counter to who they are talking to that would be appreciated. Thank you."

Linwood Christian, 410 Mistletoe Street, stated, "There are a couple of things that I want to bring to your attention. Some of you all on City Hall, when Petersburg's Annex, Prince George County, the part that is Battlefield Park, there was some promises that was made towards the community at that time that annexed that area. As of today, there are still no sidewalks out there in Battlefield Park. And I say that because even when I was sitting with our PTA President, a lot of those young people walking from Petersburg High and Vernon Johns. They are at very serious risk of being struck by buses, cars and everything else. And I would

*Audio available upon request.

say to City Council that all with what we are doing, rather than being concerned about a dog park and a walking trail. We need to look at the safety of our citizens and in particular our young people out there in Battlefield Park. I think they deserve as much. Also, again I would say. Instead of this City being concerned about a trail stretching from Ashland down to Petersburg, we need to be thinking about the activities of our young people. One of the main reasons why the young people are staying on Facebook, fighting and killing one another and acting crazy because they have nothing to do. Again, I am renewing my call for Petersburg to undo what Robert Bobb had you all to do and restore funding to the recreation department. Because right now a lot of people are talking and the City of Petersburg is doing nothing to address the gun violence but talk. We need to look at where it is. Our young people have nothing to do. There is talk that Ms. Tyus and others are going to try and put on a youth conference. When word was out that our neighborhood association was planning that, rather than doing a doubletake, why did no one reach out to us and say that they were doing this first but how can we do this together. But yet members of council and others have the nerve to talk about us as citizens and say that something is not right. Why try to recreate the wheel when it is already being created. Thank you."

Bruce Richardson, 1106 N. Thompson Street, stated, "I am a proud product of the Delectable Heights in Petersburg, Virginia. I ask that we have conversation on giving some recognition to Mr. Jimmy 'Gut' Johnson. He has coached many of us on The Heights. Treska Smith is in remembrance of Mr. Johnson. And I also ask that we give recognition to Mr. John Roy, Sr, 'Bip', who had coached me as well. I come also asking that while still living we recognize Ms. Sheba Miles who fed us for years to the NYSP program at Virginia Avenue Elementary School. I come to you guys as someone that grew up on The Heights. And many people in this crowd, we have to encourage those who still see things from a far. Petersburg in my opinion has always and will always be a jewel. And I think that we fail when we don't encourage people who maybe live in a surrounding area to not come back and support the City. With that being said, that on February 29th, Saturday, we will be hosting another home buyer's education course. It is open to the general public. I encourage each of you to get this out to your ward members. One fact we know is that where there is good credit there is good community. It may seem minimal. But I ask any individual that wish to attend this event on the 29th at the Petersburg Public Library, it is free to the public. Each participant will receive a certificate of completion that will allow them to work with any VHDA approved lender. We have got to address blight and prepare the residence to take advantage of this opportunity. We have got to get the residence prepared for homeownership. We also need to talk to young people about homeownership and credit and things of that nature. We are going to be working with Petersburg Public Schools and people in the community for such. Once again, I thank each of you for your effort. I am here to support the City of Petersburg."

13. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR COUNCIL MEMBERS:

Council Member Wilson-Smith stated, "Thank you. Thank all of you for being in attendance tonight. This is your City Council meeting and I am glad to see each every one of you. I have a total of three things tonight if you don't mind. The first one is that, our council agreed by way of a vote to establish commemorative street signs. Based on our support and endeavor I would like to make a motion that we start out with the following four individuals. This is important to do during the African American history month. To make our own history. The first one being the corner of St. Matthew and High Pearl Street to honor Moses Malone, the corner of New and Byrne Street to honor Dr. Germaine and Hermanze (former Mayor) Fauntleroy, the corner of Halifax and Lee Avenue in honor of Colonel Howard Baugh and the corner of Harrison and New Street in honor of Susie R. C. Byrd. The council did establish a policy in reference to doing this. This is not to rename streets. This is to add commemorative street names only. It will only be assigned with their names on it. And that is a motion."

Council Member Wilson-Smith made a motion to add commemorative street names with the corner of St. Matthew and High Pearl Street to honor Moses Malone, the corner of New and Byrne Street to honor Dr. Germaine and former Mayor Hermanze Fauntleroy, the corner of Halifax and Lee Avenue in honor of Colonel Howard Baugh and the corner of Harrison and New Street in honor of Susie R. C. Byrd. The motion was

*Audio available upon request.

seconded by Council Member Myers. There was discussion on the motion among Council and staff.

Council Member Wilson-Smith stated, "May I say something else please. Before we take a vote let the record show that the application was completed and the resolution was written. It was submitted and it was also decided by the Mayor that it would not be brought forth tonight on the agenda. However, the process was followed so the rules were carried. It is still a motion."

Mayor Parham stated, "We had agenda review on the Monday before this meeting and all the items were decided at the agenda review meeting. And we do not accept items after that cutoff point."

Council Member Wilson-Smith stated, "We have come in here at council meetings and had an updated agenda. Just like we do tonight. We have done several agenda's where we put items at the last meeting or the last minute or after council has received the packet. So, that statement is quite unacceptable to me."

Mayor Parham stated, "It is just like everything else. We have rules and we have deadlines Council Member Wilson-Smith. You missed the point. If it is late it does not make the agenda. We have several items on here that did not make the timeframe and they are not on the agenda."

There was discussion on the clarification of the motion among council and staff.

Council Member Cuthbert made a substitute motion to table until the next regular meeting. The motion was seconded by Mayor Parham. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Smith-Lee, Hill and Parham; Voting No: Wilson-Smith and Myers; Absent: Hart

Council Member Wilson-Smith stated, "The next item that I have on the agenda has to deal with the City Manager's report. It is just a question on public safety where it says weight capacity has begin with certified officers. But we received some letter or correspondence from some judge. Doesn't council have to vote on that first?"

Mrs. Benavides stated, "Yes ma'am. I believe that as we have started to investigate this a presentation was made by our police chief earlier. As we started the transition, an ordinance was developed but never made to a council agenda. But as our new City Attorney has come on aboard we have to bring back that ordinance to solidify this to council. But the work was done by public safety and was submitted. We have all of the transactions of it being submitted but unfortunately as we go back it was not properly voted on by council. So, we will be bringing that back."

Council Member Wilson-Smith stated, "So, that will be coming back at the next council meeting?"

Mr. Williams stated, "It will come back when the police department is ready to bring it back. Usually it is a pretty substantial process with overweight vehicles that I am not sure occurred when this was initially presented in concept. One of the issues that you run into is that you foreclose vehicles from delivering to businesses. So, ordinarily you would setup truck routes and communication with the downtown businesses. I do not think that this occurred. You were just presented with a concept and but they did not actually have the ordinance put in place and that this is was the judge was raising. And they are working on it but I am not sure of the timeline of when the police would like to bring it back."

Council Member Wilson-Smith stated, "The last thing I had was is just a statement. Petersburg has lost a citizen who has contributed so very greatly to this City. So, if we an all lift the Harris Family up in prayer and remember Mr. Shorty Harris from Petersburg, Virginia. And that is all that I have."

Council Member Cuthbert stated, "Thank you Mr. Mayor. One item is that I am holding a ward meeting"

*Audio available upon request.

on Wednesday, March 4th at 6:30pm at St. Mark's United Methodist Church on Claremont. The focus of the meeting is going to be issues that the City can help citizens with and if citizens from other wards care to attend they are more than welcome. There will be staff members there and I am sure will be delighted to work on their problems as well as the 4th Ward residents problems. That is Wednesday, March 4th at St. Mark's United Methodist Church, 6:30pm on Claremont Street. I look forward to that and I look forward to helping the citizens to address their concerns with the help of staff. Mr. Mayor thank you very much."

Council Member Smith-Lee stated, "Good evening everyone. I just want us to take a moment of silence and reflect on John Hart so that God can heal his body. I just want to thank everybody for coming out to the joint ward meeting on last Tuesday. I was a little late coming from work and the Mayor and Darrin Hill filled in until I got there. That is what a team player do. Thank you all for doing that. We had an outstanding meeting. Also, I just want to remind everyone how important the 2020 Census is. Please when you receive those cards in the mail, if you are going to do it online, if you need me to come over to help you fill it out. It is imperative that we fill out the paperwork so, that we can all be accounted for in the City. Also, I would like to thank the W.H.O.P. City Group and the Alpha Phi Alpha Inc. They are going into the schools on February 28. I think it is going to be 100 men. They are going to read to the elementary students. And the book is the 'Toothpaste Millionaire'. So, if you want to look it up and maybe read and go out and volunteer to read to the kids in the City of Petersburg. All of the elementary schools and the students there are going to receive that book. That concludes my report."

Council Member Hill stated, "Good evening everyone. I want to thank the staff, citizens and everyone for being here today. I do understand that we need to meet certain deadlines in order for us to get certain funding. And I know the question was asked: did we miss any deadlines of funding with us not having our budget or CAFR done. I would hope that we would work with the state to make sure that we are eligible with those funds. In particular, the library and things of that nature. Also, I just want to make an announcement. For organization, we are celebrating what we call 'Unity Day' at Tabernacle Baptist Church on the 23rd of February at the 11am service. If you belong to nay type of organization we ask that you come out and fellowship with us. Also, I did not get a chance to do this but the brain child behind the Bill755 is Council Member Myers. Council Member Cuthbert gave him his kudos last time. Council Member Cuthbert stated that he wish he would have thought of it. We just really want to thank him for introducing that bill to the agenda. That was his brain child in helping move the City of Petersburg forward. It was so brilliant that both sides of the aisle wanted to adopt it and now it is being adopted by other City's and counties in the State of Virginia. I am very proud of him and council for putting that on our agenda item. We do thank those individuals who help carry those bills through. Whether it be our Delegate or our Senator. But it did start here in this council chambers. Also, on March 12, tentatively, would be Ward 2 meeting. It should start at 6pm. I will have further details at the next meeting. Thank you Mr. Mayor."

Mayor Parham stated, "Good evening everyone. I just want to piggyback off what Council Member Hill said about Council Member Myers and the House Bill 755. We are still pushing. We are going up there tomorrow morning to the Senate Finance Committee at 9am to continue to push to get this bill through. It is a great asset to the City and I thank Council Member Myers. And anyone that can come to support us are welcome. This has been our fourth or fifth time to advocate for this bill. Also, I want to ask everyone if you have some time to go visit some of the elementary schools. I had the pleasure to visit Pleasant's Lane Elementary School. I had a chance to talk to some of our young boys that are soon to be our young men. That was there first time meeting that Mayor of Petersburg and we had some good conversations along with sharing some snacks and talks. But it takes a team effort to change the mind state of our youth. That means that it talks each and every one of us to go out and get involved. Those young guys made a commitment to me that they are going to do better in school. I didn't talk to just the kids that were honor roll students I talked to the kids that had a few challenges. I wanted them to know that we care about them and we love them and their City is standing behind them and urging them to grow up and be productive citizens here in the City of Petersburg. I would also like to thank the Petersburg Police Department. These guys in here tonight, a round of applause to

*Audio available upon request.

them. Because they keep us safe in here. It is some very challenging times not just in Petersburg but throughout the nation. We really appreciate the service and protection that you all provide for us every day and every night. You all are on call 24/7 and you all are making an impact here. And just like most City's throughout the country we have some issues that need to be tightened up on. But as a whole you all keep Petersburg safe. If any questions come on down here on Thursday, Friday and Saturday. There are young adults here pushing strollers and runners running in the evening. Which is a sign of better time in Petersburg despite the challenges that we have. I did not see this until recent seeing the young babies after hours. Kudos to the chief and staff. We are there for you and we have your backs. Also, we are running up on our next council meeting. The train station, there is a voting day on March 3rd so we need to move the meeting to a location."

Council Member Hill stated, "Actually on that date, I don't think that we should meet unless you all want to meet on an alternate date in general. I think it would be a good time to talk to our constituents. I will not be at the meeting I will be at the polls talking to our constituents. So, if we want to do another date we can."

Mayor Parham stated, "I will take any type of comments from council whether you want to have the meeting that day or postpone it and have a meeting on another day."

Council Member Wilson-Smith stated, "Our Rules of Council, I believe state that if we don't have a meeting that day due to an holiday or other occasions that we have the meeting the following Tuesday."

Mayor Parham stated, "And the following Tuesday is NLC. And we have several council members that is going to be at NLC. So, we will not have a quorum."

Council Member Hill stated, "We can do it all on the 17th or if we want to do that Monday the 2nd."

Mayor Parham stated, "Ms. Jackson will send out a text message to confirm if that is an option. If not we will make other accommodations."

14. **ITEMS REMOVED FROM CONSENT AGENDA:**

*No items for this portion of the agenda.

15. **UNFINISHED BUSINESS:**

*No items for this portion of the agenda.

16. **NEW BUSINESS:**

- a. Consideration of an appropriation for Virginia Department of Emergency Management – Radiological Preparedness Grant - \$1,830.00

BACKGROUND: The City of Petersburg receives grants annually to assist with training and equipment to assist in response to radiological emergencies. These funds are programmed for calibration of current equipment and additional monitoring equipment for responders in hazardous environments.

RECOMMENDATION: Recommend that Council accept and appropriate the Virginia Department of Emergency Management – Radiological Preparedness grant funding in the amount of \$1,830 for year 2020.

Council Member Hill made a motion to approve and appropriate the Virginia Department of Emergency Management – Radiological Preparedness grant funding in the amount of \$1,830 for year 2020. The motion was seconded by Council Member Cuthbert.

*Audio available upon request.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

20-ORD-9 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 FOR THE GRANTS FUND IN THE AMOUNT OF \$1,830.

- b. Consideration of an appropriation for Jarratt House project funding - \$20,000.

BACKGROUND: The Cameron Foundation funding of the Jarratt House is continuous to pay invoices for the stabilization of the Jarratt House.

RECOMMENDATION: Staff recommends the City Council's approval.

Council Member Myers made a motion to approve and appropriate the Virginia Department of Emergency Management – Radiological Preparedness grant funding in the amount of \$1,830 for year 2020. The motion was seconded by Council Member Smith-Lee.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

20-ORD-10 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020, THE CAMERON FOUNDATION GRANT FOR THE STABILIZATION OF THE JARRATT HOUSE IN THE CITY OF PETERSBURG.

- c. Consideration of supplemental appropriations for Community Corrections - \$1,959

BACKGROUND: Community Corrections in Petersburg is responsible for local probation and pretrial services for individuals in Petersburg and Dinwiddie County. The Commonwealth of Virginia via the Virginia Department of Criminal Justice Services has authorized the following increase to Petersburg Community Corrections.

- \$1,959 for "Supplies and Other" for staff development and/or the advancement of evidence based practices.

RECOMMENDATION: Recommend City Council approve the attached appropriation ordinance in the amount of \$1,959.

Council Member Myers made a motion to approve the appropriation ordinance in the amount of \$1,959. The motion was seconded by Council Member Hill.

Mayor Parham opened the floor for public comment.

*Audio available upon request.

Seeing no hands, Mayor Parham closed the public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

20-ORD-11 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020, FOR THE GRANTS FUND IN THE AMOUNT OF \$1,959.

- d. Consideration to authorize the City Manager to enter into an agreement with the Cameron Foundation for the construction and maintenance of the Appomattox River Trailhead.

Mayor Parham stated, "It has asked to be tabled. So, we will table this and move right along."

- e. Consideration of a Resolution to approve the Transportation Development Plan for Petersburg Area Transit.

BACKGROUND: The Transportation Development Plan is mandated by the Virginia Department of Rail and Public Transportation (DRPT), in order to provide technical guidance for PAT's capital and operating program needs in the Six-Year Improvement Program (SYIP), Statewide Transportation Improvement Program (STIP), and Transportation Improvement Program (TIP). Through these efforts, the plan helps maximize the investment of public transit funds to achieve the greatest possible public benefit.

RECOMMENDATION: Recommend City Council approve the attached resolution to adopt Petersburg Area Transit's Transportation Development Plan.

Council Member Hill made a motion to approve the resolution to adopt Petersburg Area Transit's Transportation Development Plan. The motion was seconded by Council Member Myers.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public comments.

There was discussion among council and staff. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Smith-Lee, Hill and Parham; Absent: Hart

20-R-11 A RESOLUTION TO ADOPT THE TRANSPORTATION DEVELOPMENT PLAN FOR PETERSBURG AREA TRANSIT.

17. CITY MANAGER'S AGENDA:

Mrs. Benavides stated, "I just want to mention that we are scheduled to have a press conference tomorrow to discuss the CAFR with the press. Because of the hearing, we are checking out to see if we can move it back to 12noon. I will send out an email to you either this evening or first thing in the morning to let you know if we need to move it to 11am or 12noon. Our goal is noon to allow enough time for council to be there to testify. I think it is important to get the message out. Ms. Kemi is working on that now. But you will receive a message from us about the press conference tomorrow. Thank you."

18. BUSINESS OR REPORTS FROM THE CLERK:

*Audio available upon request.

*No items for this portion of the agenda.

19. **BUSINESS OR REPORTS FROM CITY ATTORNEY:**

*No items for this portion of the agenda.

20. **ADJOURNMENT:**

City Council adjourned at 10:07p.m.

Clerk of City Council

APPROVED:

Mayor



FY 2020-21 PROPOSED OPERATING BUDGET

EMBRACING THE DAWN OF A NEW DAY

City of Petersburg
VIRGINIA

THE BUDGET DOCUMENT

The annual budget process, along with the subsequent preparation of the budget, is the most important collaborative responsibility of the City Council, City Manager and City staff.



POLICY

Serves as a policy document that provides information about the policies, goals and objectives for the year.



PLAN

Serves as a financial plan that provides an explanation of the financial structure and operations of the City of Petersburg Virginia. The information included in this document provides projections for the current year's financial activity while also comparing this information to historical trends.



GUIDE

Serves as an operations guide for each department, linking resources to approved work plans.



COMMUNICATION

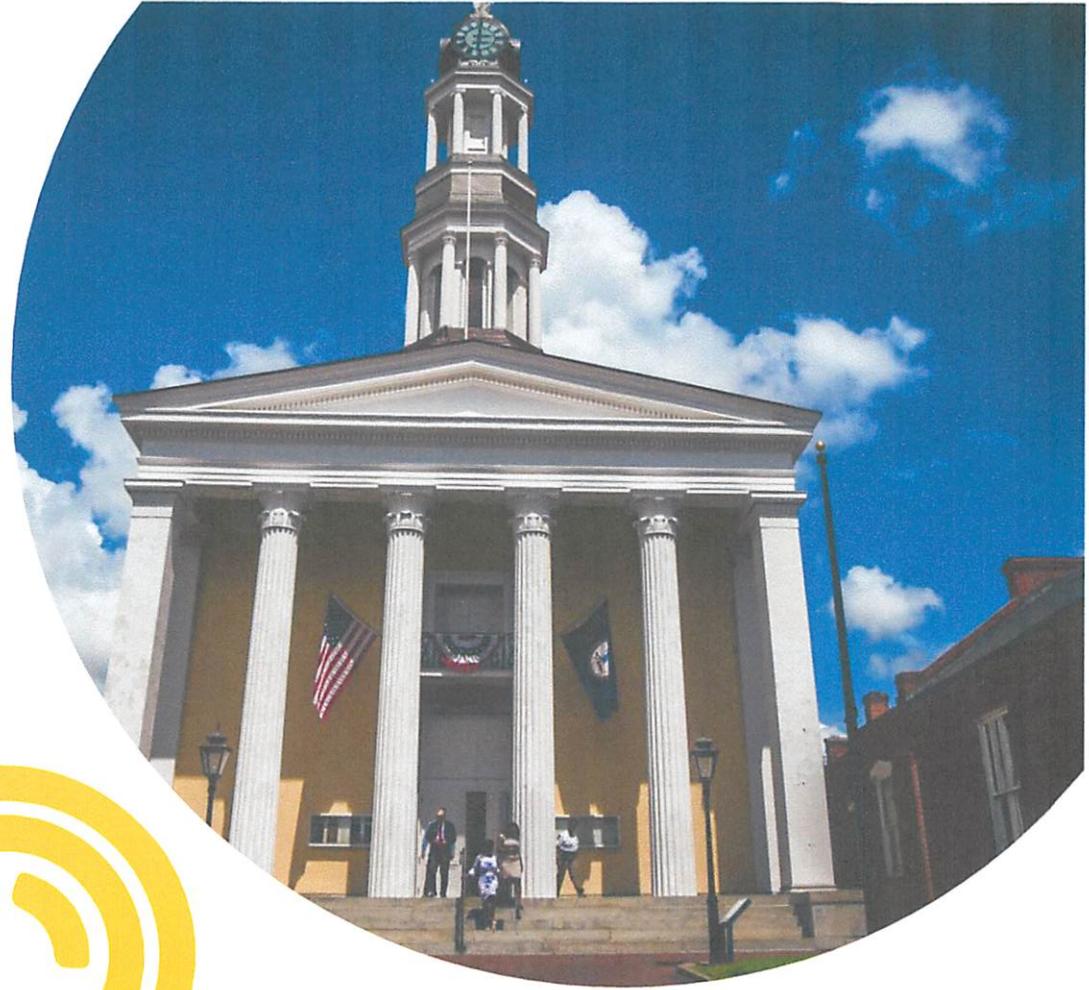
Is utilized to comprehensively communicate and provide transparency to the public about how the organization operates.



City of Petersburg VIRGINIA

A NEW DAY A NEW VISION

Petersburg is a vibrant, welcoming, and engaged community for all.



COUNCIL STRATEGIC GOALS



PROMOTE ECONOMIC DEVELOPMENT TO ATTRACT NEW BUSINESSES AND STRENGTHEN THE CITY'S TAX BASE



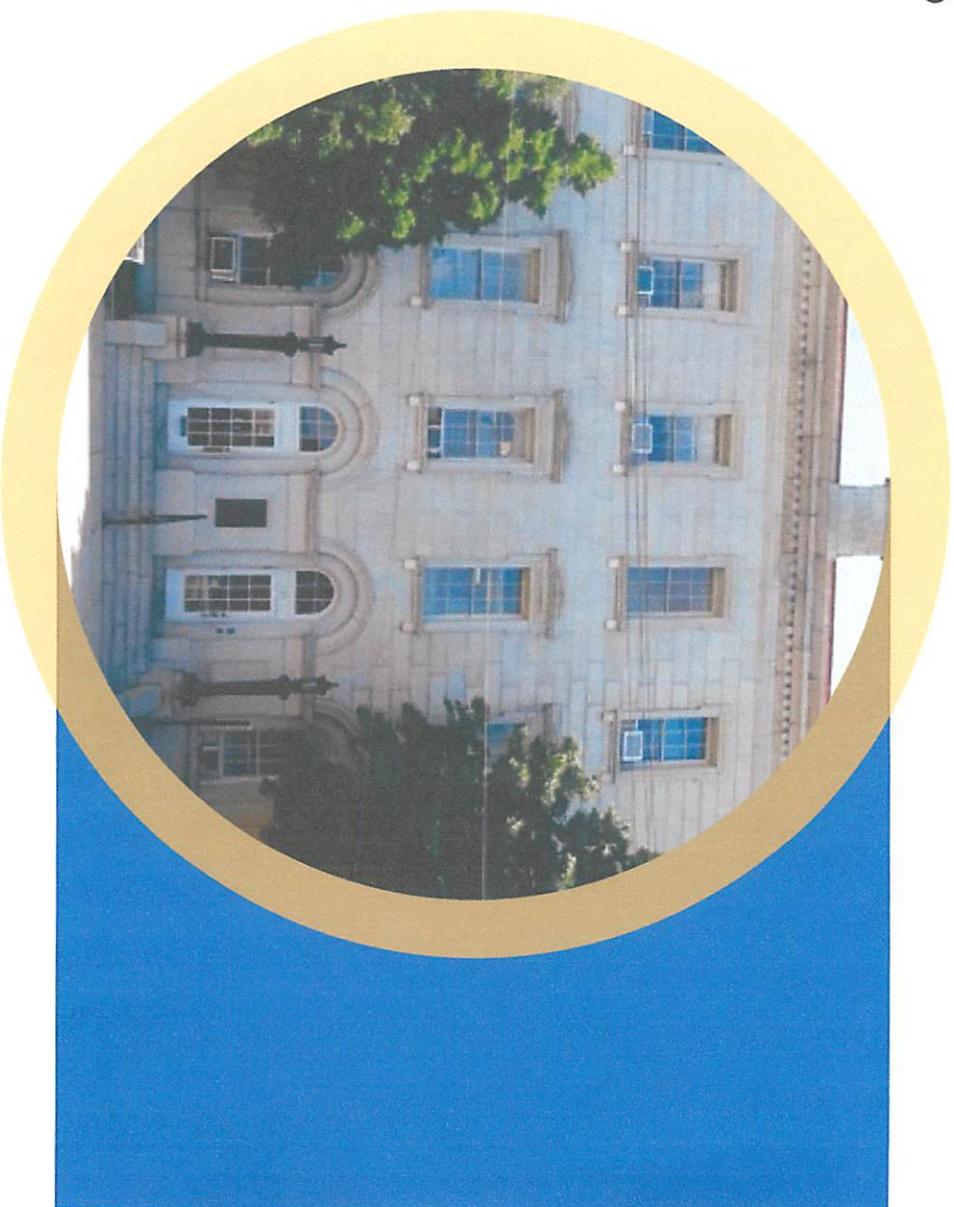
SUPPORT COMMUNITY DEVELOPMENT ACTIVITIES TO ENHANCE NEIGHBORHOODS AND IMPROVE HOUSING



PROVIDE GOOD GOVERNANCE FOR EFFICIENT, EFFECTIVE, AND EQUITABLE SERVICE DELIVERY, PRODUCTIVE CITIZEN ENGAGEMENT, AND COMMUNITY IMPROVEMENT



CELEBRATE PETERSBURG'S HISTORY AND CULTURE



City of Petersburg - Organizational Chart

RESIDENTS OF PETERSBURG

Cheryl Wilson
Commonwealth
Attorney

Vanessa Crawford
Sheriff

Maylee Parham
Clerk of Courts

MAYOR & CITY COUNCIL

Samuel Parham, Mayor Ward 3
John Hart, Vice Mayor Ward 7
COUNCILMEMBERS
Darrin Hill, Ward 2
Charles Cutbert, Ward 4
Howard Myers, Ward 5
Annette Smith-Lee, Ward 6

Kenneth Pritchett
City Treasurer

Brittany C. Flowers
Commissioner of
Revenue

Dawn Williams
Registrar

Nykeha Jackson
City Clerk

Anthony C. Williams
City Attorney

Aretha R. Ferrell-Benavides
City Manager

Brian Gordineer
City Assessor

Aretha R. Ferrell-Benavides
City Collector

Folkem Ooob
Public Information Officer

India Adams-Jacobs
Assistant to the City Manager
Audit & Policy

Darrreta K. Tius
Deputy City Manager
Community Affairs

ADMINISTRATION

Lonel D. Lyons
Deputy City Manager
Development & Operations

Kenneth Miller
Deputy City Manager
Public Safety

Norris A. Stevenson
Director
Social Services

Tami Yerby
Director
Recreation & Community
Entertainment

Robert A. Floyd
Director
Budget & Procurement

Patrice S. Elliott
Director
Finance & Collections

Tangela Innis
Director
Public Utilities

Reginald Tabor
Interim Director
Planning & Community
Development

Jamie Fagan
General Manager
Golf & Park

Travis Christian
Deputy Chief
Police

Vacant
Chief
Fire

Wayne Crocker
Director
Library, Museums and Cemeteries

Sergel Troubetskiy
Program Coordinator
Tourism

Kimberly Robinson
Director
Human Resources & Risk
Management

Gerrit Van Voorhees
Director
Information Technology

Charles Keone
Director
Transit

Margo Hardy
Program Manager
Juvenile Community Crime
Control

Tara Anderson
Executive Director
Freedom Support Center

Nicole Loving
Director
Community Corrections

Sophenia Pierce
Workforce Development

Vacant
Director
General Services

Carthan F. Currah, III
Director
Economic Development

Francis (Frank) Poulin
Director
Neighborhood Services

FY 2020-2021 BUDGET GOALS



BRACING the organization for the likely economic downturn



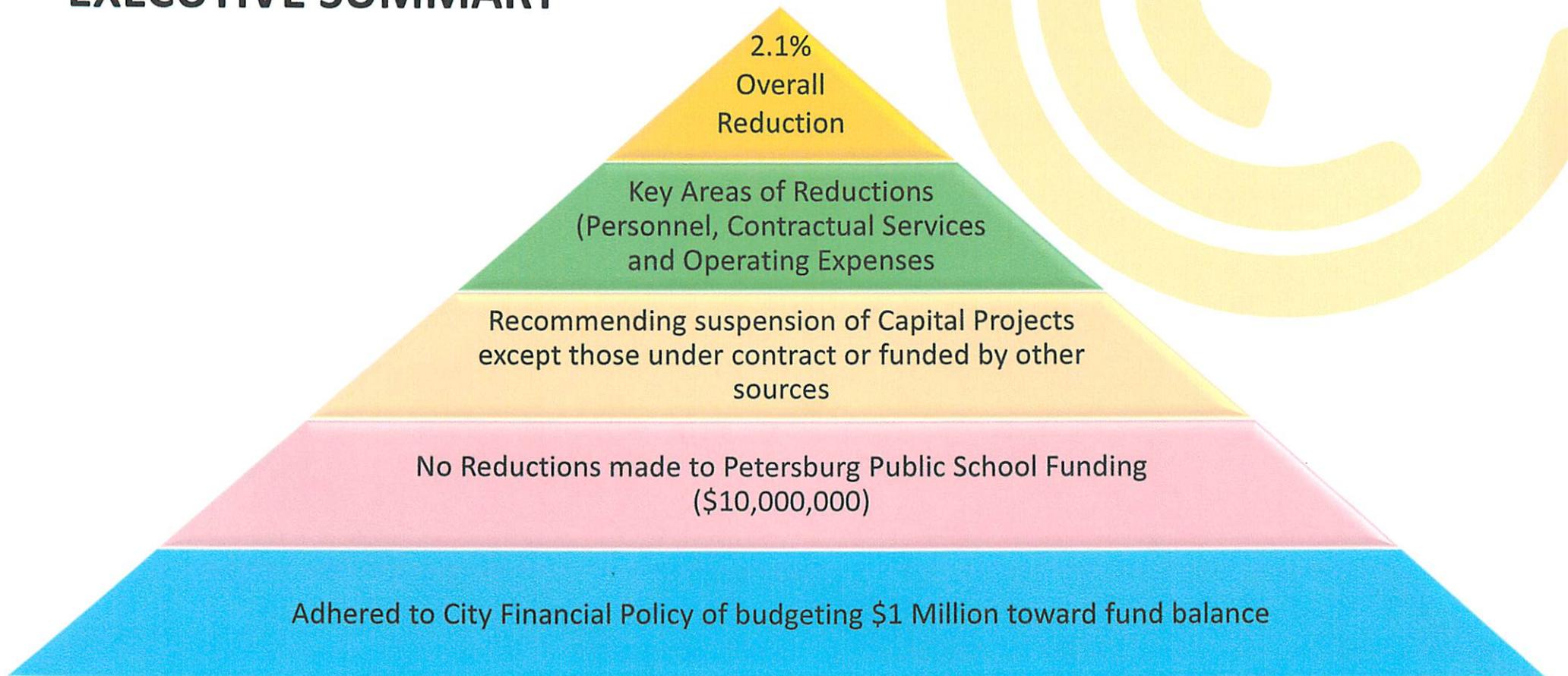
BALANCING the continuity of operations with reduced resources



BUILDING the Fund Balance by a minimum of \$1 Million Annually



FY 2018-19 PROPOSED OPERATING BUDGET EXECUTIVE SUMMARY



KEY CONSIDERATIONS FOR 2020-2021



EXTERNAL

- Global Pandemic (COVID-19)
- Likely Economic Downturn
- Business Reductions/Closures
- Intergovernmental Expenses
- Cost Share Jail and Water
- Unfunded Mandates



INTERNAL

- Pandemic Effects on Citizenry and Staff
- Managing Health Care Costs
- Aging Infrastructure
- Separation Payouts
- Rebuilding Fund Balance
- Collection Rates



FY 2020-21 BUDGET CHALLENGES RIVERSIDE REGIONAL JAIL

PETERSBURG'S COST INCREASED BY \$332,778



Member Jurisdictions Annual Cost	FY 2020 Operating Budget	FY 2021 Operating Budget	Change
Charles City County	\$291,153	\$252,540	(\$38,613)
Chesterfield County	\$8,404,092	\$8,227,100	(\$176,992)
City of Colonial Heights	\$2,448,518	\$2,424,384	(\$24,134)
City of Hopewell	\$2,314,116	\$2,441,220	\$127,104
City of Petersburg	\$4,381,302	\$4,714,080	\$332,778
Prince George County	\$2,031,776	\$2,188,680	\$156,904
Surry County	\$186,967	\$218,868	\$31,901
TOTAL	\$20,057,924	20,466,872	\$408,948

Member Jurisdictions Total ADP	FY 2020 Operating Budget	FY 2021 Operating Budget	Change
Charles City County	18.55	15.04	(3.51)
Chesterfield County	535.46	490.00	(45.46)
City of Colonial Heights	156.01	144.33	(11.62)
City of Hopewell	147.44	145.40	(2.04)
City of Petersburg	279.15	280.77	1.62
Prince George County	129.45	130.36	.91
Surry County	11.91	13.04	1.13
TOTAL	1,277.98	1,219.00	(58.98)



AN INCREASE IN COST FOR INMATE PER DAY FROM \$43 TO \$46.00



ANTHEM PLAN SUMMARY

500 COMPREHENSIVE

	Total	Employee	City	Employee Per Pay Period	Cost Difference
Single	8,736.00	1,747.20	6,988.80	72.80	(8.10)
Dual	16,164.00	8,164.00	8,000.00	340.17	25.00
Family	23,592.00	13,592.00	10,000.00	566.33	107.67

KEY 500 PREVENTIVE

	Total	Employee	City	Employee Per Pay Period	Cost Difference
Single	8,532.00	1,706.40	6,825.60	71.10	(8.20)
Dual	15,780.00	7,780.00	8,000.00	324.17	24.00
Family	23,040.00	13,040.00	10,000.00	543.33	106.17

KEY 1000 COMPREHENSIVE

	Total	Employee	City	Employee Per Pay Period	Cost Difference
Single	8,304.00	1,660.80	6,643.20	69.20	(7.70)
Dual	15,360.00	7,360.00	8,000.00	306.67	28.50
Family	22,416.00	12,416.00	10,000.00	517.33	112.67

KEY 1000 PREVENTIVE

	Total	Employee	City	Employee Per Pay Period	Cost Difference
Single	8,100.00	1,620.00	6,480.00	67.50	(7.80)
Dual	14,988.00	6,988.00	8,000.00	291.17	28.00
Family	21,876.00	11,876.00	10,000.00	494.83	111.67



FY 2020-21 HEALTH CARE COST

- RFP was issued by the City for Health Care Provider
 - Anthem Blue Cross/Blue Shield (current provider) submitted a renewal for a 10% reduction
 - Based on the overall rates for the City and Employees the City accepted the renewal proposal
- Health Care Cost Includes
 - Medical, Prescriptions, Dental and Vision
- Elimination of Employee Stipend for Dual and Family
 - Increase City Contribution for Family from \$8,000 to \$10,000

COVID-19 REVENUE PROJECT – VIRGINIA FIRST CITIES

TRI CITIES REVENUE IMPACT ESTIMATES



REVENUE CATEGORIES	POTENTIAL FY 2019-20 REVENUE LOSS	% OF TOTAL FY 2019-20 LOCAL REVENUE	POTENTIAL FY 2020-21 REVENUE LOSS	% OF TOTAL FY 2020-21 LOCAL REVENUE
PETERSBURG	1,742,052	3.0%	4,357,516	7.4%
HOPEWELL	10,807,454	3.4%	23,961,411	7.6%
COLONIAL HEIGHTS	3,402,628	6.8%	5,100,483	10.2%
DINWIDDIE	1,120,285.15	2.7%	2,612,319.50	6.2%
CHESTERFIELD	15,716,955.36	2.4%	40,169,824.30	6.2%
PRINCE GEORGE	1,429,122.80	3.0%	3,191,518.05	6.7%
TOTAL IMPACT	\$34,218,497		\$79,393,072	

REVENUE CATEGORIES	POTENTIAL FY 2019-20 Impact	POTENTIAL FY 2019-20 Impact	City Budget Assumptions
Real Property	1%	5%	+3.67%
Personal Property	1%	5%	4.62%
Local Sales Tax	5%	10%	7.66%
Business License	2%	25%	7.70%
Transient			
Occupancy	25%	25%	9%
Meals	25%	25%	14.29%



CITY OF PETERSBURG REDUCTION ESTIMATES

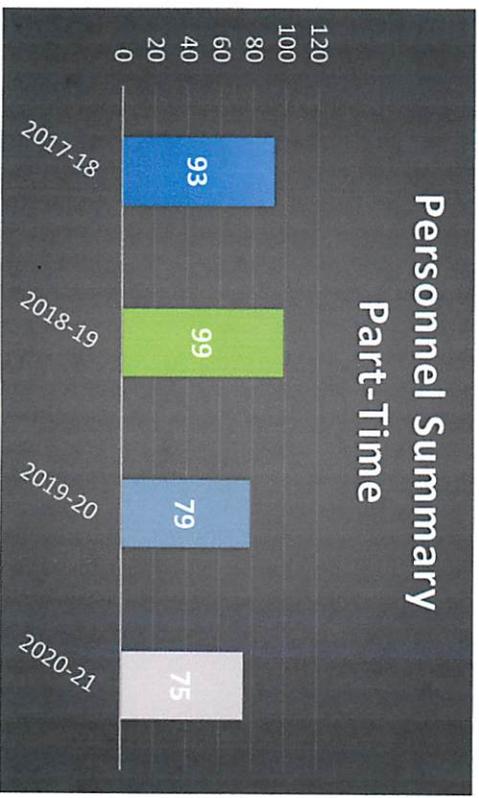
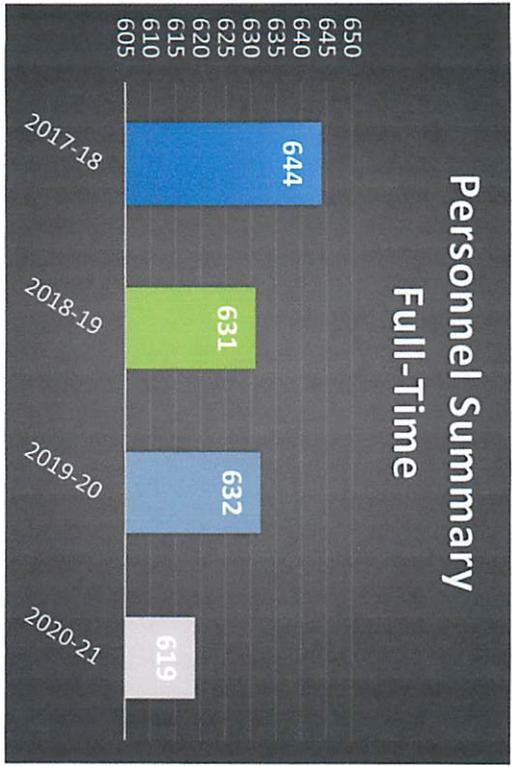




REVENUE & EXPENDITURE SUMMARY

ROBERT A. FLOYD, DIRECTOR
BUDGET & PROCUREMENT

FULL-TIME & PART-TIME PERSONNEL SUMMARY



FY 2018-19 PROPOSED OPERATING BUDGET SUMMARY

REVENUES							
FUND	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	VARIANCE	PERCENT CHANGE
General Fund	73,069,844	74,271,696	75,423,193	76,120,754	73,338,140	(2,782,615)	-3.7%
Grants Fund	746,749	1,417,349	1,082,409	753,563	785,302	31,739	4.2%
Streets Fund	2,559,923	1,487,732	960,680	5,981,699	5,981,699	(0)	0.0%
CDBG Fund	852,535	446,356	615,138	805,000	1,592,032	787,032	97.8%
Utilities Fund	9,623,526	12,969,976	16,645,087	14,722,754	15,119,619	396,864	2.7%
Stormwater Fund	1,336,973	3,813,497	1,515,834	1,960,249	1,460,249	(500,000)	-25.5%
Golf Fund	703,735	1,088,270	949,945	1,278,315	1,204,850	(73,465)	-5.7%
Transit Fund	2,598,980	3,216,090	3,268,105	4,972,845	4,843,163	(129,682)	-2.6%
TOTAL	\$91,492,264	\$98,710,966	\$100,460,392	\$106,595,179	\$104,325,053	(2,270,126)	-2.1%
EXPENDITURES							
FUND	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	VARIANCE	PERCENT CHANGE
General Fund	65,860,973	69,788,800	73,206,195	76,120,754	73,338,140	(2,782,615)	-3.7%
Grants Fund	812,522	1,341,423	1,044,137	753,563	785,302	31,739	4.2%
Streets Fund	1,681,091	2,523,834	2,801,381	5,981,699	5,981,699	(0)	0.0%
CDBG Fund	830,261	599,465	480,779	805,000	1,592,032	787,032	97.8%
Utilities Fund	8,597,372	12,601,140	11,341,087	14,722,754	15,119,619	396,864	2.7%
Stormwater Fund	886,834	2,796,688	456,373	1,960,249	1,460,249	(500,000)	-25.5%
Golf Fund	771,228	1,015,809	1,010,706	1,278,315	1,204,850	(73,465)	-5.7%
Transit Fund	4,359,362	4,680,265	4,189,816	4,972,845	4,843,163	(129,682)	-2.6%
TOTAL	\$83,799,644	\$95,347,424	\$94,530,476	\$106,595,179	\$104,325,053	(2,270,126)	-2.1%



GENERAL FUND

The General Fund budget supports functions and activities that are traditionally provided by local governments. These include general administration, community services, public safety and facility and grounds maintenance. Revenue to finance these programs are derived primarily from general property taxes, local sales taxes and revenue for administrative support for the City's prosperity fund. Other sources of revenue include building permit fees and municipal court fines.

	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	VARIANCE	
Revenues	73,069,844	74,271,696	75,423,193	76,120,754	73,338,140	(2,782,615)	-3.7%
Expenditures	65,860,973	69,788,800	73,208,356	76,120,754	73,338,140	(2,782,615)	



GENERAL FUND REVENUE HIGHLIGHTS



REAL ESTATE TAX

INCREASE

3.67% **(\$860,760)**



PUBLIC SERVICE CORPORATION TAX

DECREASE

51.92% **(-\$1,080,000)**

Projected reduction based on relocation of Dominion Energy



PERSONAL PROPERTY TAX

DECREASE

4.63% **(-\$224,413)**

Projected reduction based on previous collections



LOCAL SALES & USES TAX

DECREASE

7.66% **(-\$295,000)**

Projected reduction based on short and long-term effects of COVID-19



GENERAL FUND REVENUE HIGHLIGHTS

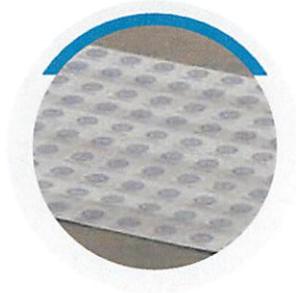


BUSINESS LICENSE

DECREASE

7.70% **(-\$235,000)**

Projected reduction based on short and long-term effects of COVID-19



CIGARETTE TAX

DECREASE

18.18% **(-\$200,000)**

Projected reduction based on short and long-term effects of COVID-19



MEALS TAX

DECREASE

14.29% **(-\$500,303)**

Projected reduction based on short and long-term effects of COVID-19



SANITATION & WASTE REMOVAL

DECREASE

12.52% **(-\$330,000)**

Elimination of Landfill Host Fee



GENERAL FUND REVENUE HIGHLIGHTS



**MISCELLANEOUS
INCREASE**

13.98% **(\$133,429)**

Workforce Development



**REVENUE FROM THE
COMMONWEALTH
DECREASE**

2.16% **(-\$102,552)**

Communication Sales & Use
Tax Adjusted based on
previous actuals



**REVENUE FROM THE
COMMONWEALTH
DECREASE**

5.65% **(-\$409,451)**

Public Assistance and Welfare
Administration Reduced





SPECIAL REVENUE FUNDS

Grants Fund

- Created to centralize most state, federal and other grant programs

Streets Fund

- This is a dedicated fund created to centralize the Virginia Department of Transportation Urban Allocation Funds

CDBG Fund

- Community Development Block Grant Fund is a Federal Development Program that provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities

Stormwater Fund

- The Stormwater Utility Fund houses the City's stormwater management program. The ordinance established a stormwater fee at a rate of \$3.75 per Equivalent Residential Unit (ERU).



SPECIAL REVENUE FUNDS

Established by a government to collect money that must be used for a specific purpose or project. Special revenue funds provide an extra level of accountability that their tax dollars will go toward an intended purpose.

	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	VARIANCE	
Revenues	\$5,496,180	\$7,164,933	\$4,174,062	\$9,500,511	\$9,819,282	\$318,771	
Expenditures	\$4,210,708	\$7,261,410	\$4,782,671	\$9,500,511	\$9,819,282	\$318,771	3.4%



FY 2020-21 GRANTS FUND SUMMARY

REVENUES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
Local Revenue	23,131	343,687	163,028	86,640	86,005
State Revenue	459,841	789,903	798,760	446,334	478,708
Federal Revenue	263,777	283,759	120,621	220,588	220,588
TOTAL REVENUES	746,749	1,417,349	1,082,409	753,563	785,302
EXPENDITURES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
TOTAL EXPENDITURES	812,522	1,341,423	1,044,137	753,563	785,302



FY 2020-21 STREETS FUND SUMMARY

REVENUES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
Local Revenue	-	8,942	12,450	2,686	2,686
State Revenue	2,559,923	1,478,790	948,230	5,979,013	5,979,013
Federal Revenue	-	-	-	-	-
TOTAL REVENUES	\$2,559,923	\$1,487,732	\$960,680	\$5,981,699	\$5,981,699
EXPENDITURES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
TOTAL EXPENDITURES	\$1,681,091	\$2,523,834	\$2,801,381	\$5,981,699	\$5,981,699



FY 2020-21 CDBG FUND SUMMARY

REVENUES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
Local Revenue	-	-	-	-	-
State Revenue	*852,535	-	-	-	-
Federal Revenue	-	446,356	615,138	805,000	1,592,032
TOTAL REVENUES	\$852,535	\$446,356	\$615,138	\$805,000	\$1,592,032
EXPENDITURES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
TOTAL EXPENDITURES	\$830,261	\$599,465	\$480,779	\$805,000	\$1,592,032



FY 2020-21 STORMWATER FUND SUMMARY

REVENUES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
Local Revenue	1,336,973	3,813,497	1,515,834	1,960,249	1,460,249
State Revenue	-	-	-	-	-
Federal Revenue	-	-	-	-	-
TOTAL REVENUES	\$1,336,973	\$3,813,497	\$1,515,834	\$1,960,249	\$1,460,249
EXPENDITURES	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED
TOTAL EXPENDITURES	\$886,834	\$2,796,688	\$456,373	\$1,960,249	\$1,460,249





ENTERPRISE FUNDS

Accounts for all funding associated with the City's Golf Course

Golf Course Fund

Accounts for all funds associated with the Petersburg Area Transit both revenue and expenditure

Mass Transit Fund

This accounts for all revenue and expenditures associated with the Water and Wastewater Services

Utilities Fund



ENTERPRISE FUNDS

Generally these are segregated by purpose and use from other funds and accounts of the governmental entity. The intent is that revenues generated by the enterprise activity and deposited to the enterprise fund will be devoted principally to funding all operations of the enterprise activity.

	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	
Revenues	12,926,241	17,274,336	20,863,137	20,973,914	21,183,340	\$209,426
Expenditures	13,727,962	18,297,214	16,541,609	20,973,914	21,183,340	\$209,426
						1.0%



FY 2020-21 GOLF COURSE FUND SUMMARY

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
REVENUES	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
Local Revenue	703,735	1,088,270	949,945	1,278,315	1,204,850
State Revenue	-	-	-	-	-
Federal Revenue	-	-	-	-	-
TOTAL REVENUES	\$703,735	\$1,088,270	\$949,945	\$1,278,315	\$1,204,850
EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
TOTAL					
EXPENDITURES	\$771,228	\$1,015,809	\$1,010,706	\$1,278,315	\$1,204,850



FY 2020-21 MASS TRANSIT FUND SUMMARY

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
REVENUES	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
Local Revenue	990,242	1,730,022	1,706,875	1,717,627	1,648,776
State Revenue	632,660	764,117	991,731	1,380,025	1,076,572
Federal Revenue	976,078	721,951	569,499	1,875,193	2,117,815
TOTAL REVENUES	\$2,598,980	\$3,216,090	\$3,268,105	\$4,972,845	\$4,843,163
EXPENDITURES	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
TOTAL					
EXPENDITURES	\$4,359,362	\$4,680,265	\$4,189,816	\$4,972,845	\$4,843,163



FY 2020-21 UTILITIES FUND SUMMARY

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
REVENUES	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
Local Revenue	9,623,526	12,969,976	16,645,087	14,722,754	15,119,619
State Revenue	-	-	-	-	-
Federal Revenue	-	-	-	-	-
TOTAL REVENUES	\$9,623,526	\$12,969,976	\$16,645,087	\$14,722,754	\$15,119,619
EXPENDITURES	ACTUALS	ACTUALS	UNAUDITED	ADOPTED	PROPOSED
TOTAL					
EXPENDITURES	\$8,597,372	\$12,601,140	\$11,341,087	\$14,722,754	\$15,119,619





PROGRAM EXPENDITURES



OFFICE OF THE CITY CLERK/CITY COUNCIL

The City Council is the governing body and legislative arm of the City of Petersburg. It is comprised of seven members, one from each ward and elected by qualified voters from each ward. City Council Members' salaries are established based on population in accordance with Virginia state law. The City Council selects a Mayor and Vice Mayor from its membership every other year at their reorganization meeting. The City Council meet on the 1st and 3rd Tuesday of each month with other special meetings as needed.



Samuel Parham, Mayor Ward 3 ~ John Hart, Vice Mayor Ward 7

COUNCILMEMBERS

Treska Wilson-Smith, Ward 1 ~ Darrin Hill, Ward 2 ~ Charles Cuthbert, Ward 4 ~ Howard Myers, Ward 5 ~
Annette Smith-Lee, Ward 6



Nykeshia Jackson
City Clerk



Office of the City Clerk/City Council

RESIDENTS OF PETERSBURG

MAYOR & CITY COUNCIL

Office of the City Clerk

Deputy Clerk

OFFICE OF THE CITY COUNCIL

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021	
PERSONNEL	233,744	
CONTRACTUAL SERVICES	26,600	
REPAIRS AND MAINTENANCE	-	
OPERATING	25,530	
SUPPLIES AND EQUIPMENT	8,000	
DEPARTMENTAL	-	
DEBT SERVICE	-	
CAPITAL OUTLAY	-	
TOTAL	\$293,874	
	FULL-TIME	PART-TIME
POSITIONS	2	7
TOTAL	9	

14.6% Reduction (\$50,268) in Expenditures:

- Individual Council Member account lines developed with Mayor and Vice Mayor receiving additional allocation for their roles
- Reduction in Professional Services for City Council retreat limited to one facilitated event
- Telecommunication reduction with new plan and supplies reduction for cost savings

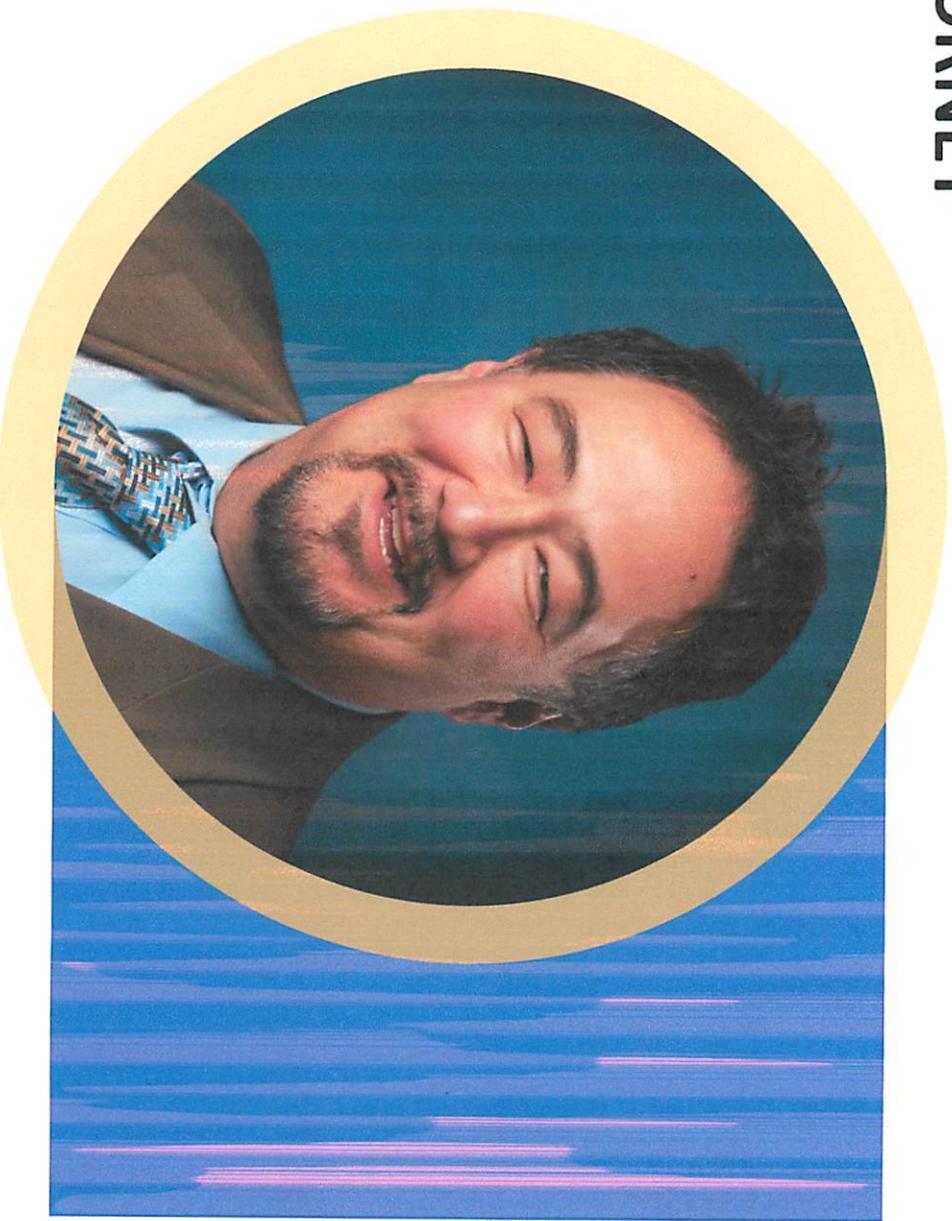


BUDGET HIGHLIGHTS



OFFICE OF THE CITY ATTORNEY

The City Attorney performs general duties such as prepare all bonds, contracts, deeds, and instruments in writing whatsoever, which may be required by any ordinance or order of the City Council, or when, by law, usage or agreement, the preparation of such instrument is to be at the expense of the City. Whenever required, the City Attorney will give to the City Council and other officers and employees of the City, any and all necessary legal counsel and advice concerning their duties and matters and questions pertaining to the defense of any and all suits or proceedings instituted against the City. The City Attorney is to institute and prosecute all suits or proceedings commenced by the City and render such other legal service as the City Council may require.



Anthony C. Williams, City Attorney



Office of the City Attorney

RESIDENTS OF PETERSBURG

MAYOR & CITY
COUNCIL

City Attorney

Paralegal

OFFICE OF THE CITY ATTORNEY

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021	
PERSONNEL	250,459	
CONTRACTUAL SERVICES	50,000	
REPAIRS AND MAINTENANCE	-	
OPERATING	3,510	
SUPPLIES AND EQUIPMENT	1,000	
DEPARTMENTAL	-	
DEBT SERVICE	-	
CAPITAL OUTLAY	-	
TOTAL	\$304,969	
	FULL-TIME	PART-TIME
POSITIONS	2	0
TOTAL	2	

-25.6% Reduction (\$104,616) in Expenditures:

- Consolidation of functions (Assistant City Attorney and Administrative Assistant)
- Reduced staff by 1 Full-Time Position

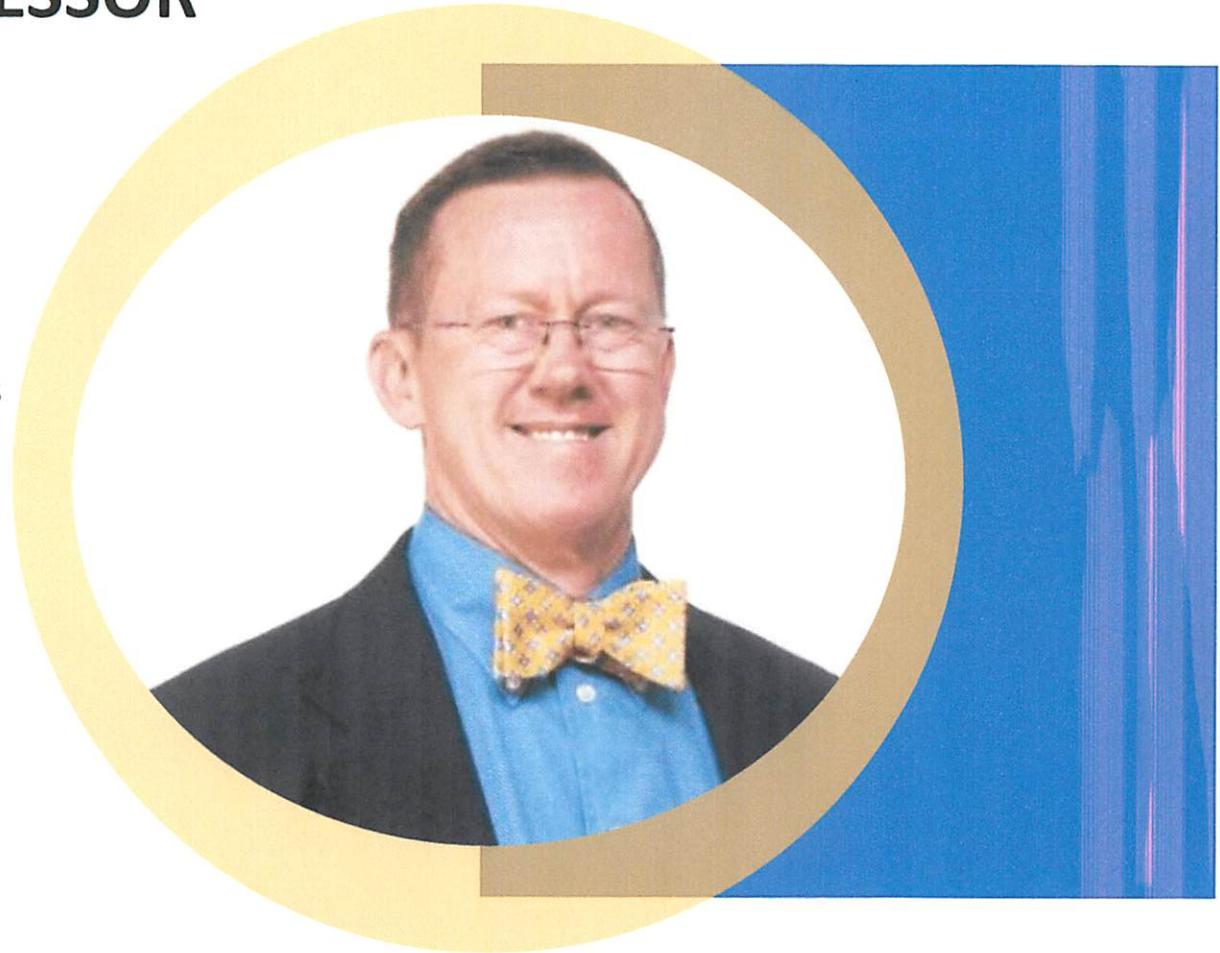


BUDGET HIGHLIGHTS



OFFICE OF THE CITY ASSESSOR

The role of City Assessor is to conduct an annual reassessment program on real estate parcels throughout the City. The Assessor serves as a primary adviser on state and local laws, as well as policies which are applicable to the assessment and appraisal of real property. The Assessor assesses real property, approves all property tax abatements and supplements, reviews and Codes all real estate transfers, and coordinates proper designation of land uses and ownership. Lastly, the assessor reviews assessment appeals by property owners; and assists the Board of Equalization with appeals.



Brian Gordineer, City Assessor



Office of the City Assessor

RESIDENTS OF PETERSBURG

MAYOR & CITY
COUNCIL

City Assessor

Real Estate
Appraiser

Real Estate
Appraiser

Real Estate
Analyst

Real Estate
Technician

Scanner

Scanner

OFFICE OF THE CITY ASSESSOR

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	491,266
CONTRACTUAL SERVICES	50,000
REPAIRS AND MAINTENANCE	500
OPERATING	11,720
SUPPLIES AND EQUIPMENT	750
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$554,236

	FULL-TIME	PART-TIME
POSITIONS	6	0
TOTAL	6	0

-0.1% Increase (\$717) in Expenditures:

- Funding level remained consistent with previous fiscal year
- Addition of GIS function resulted in ongoing contractual expenditure for management and maintenance of the system



BUDGET HIGHLIGHTS



OFFICE OF THE CITY MANAGER



**ARETHA R. FERRELL-
BENAVIDES**

City Manager



LIONEL D. LYONS

Deputy City Manager
Development & Operations



KENNETH MILLER

Deputy City Manager
Public Safety



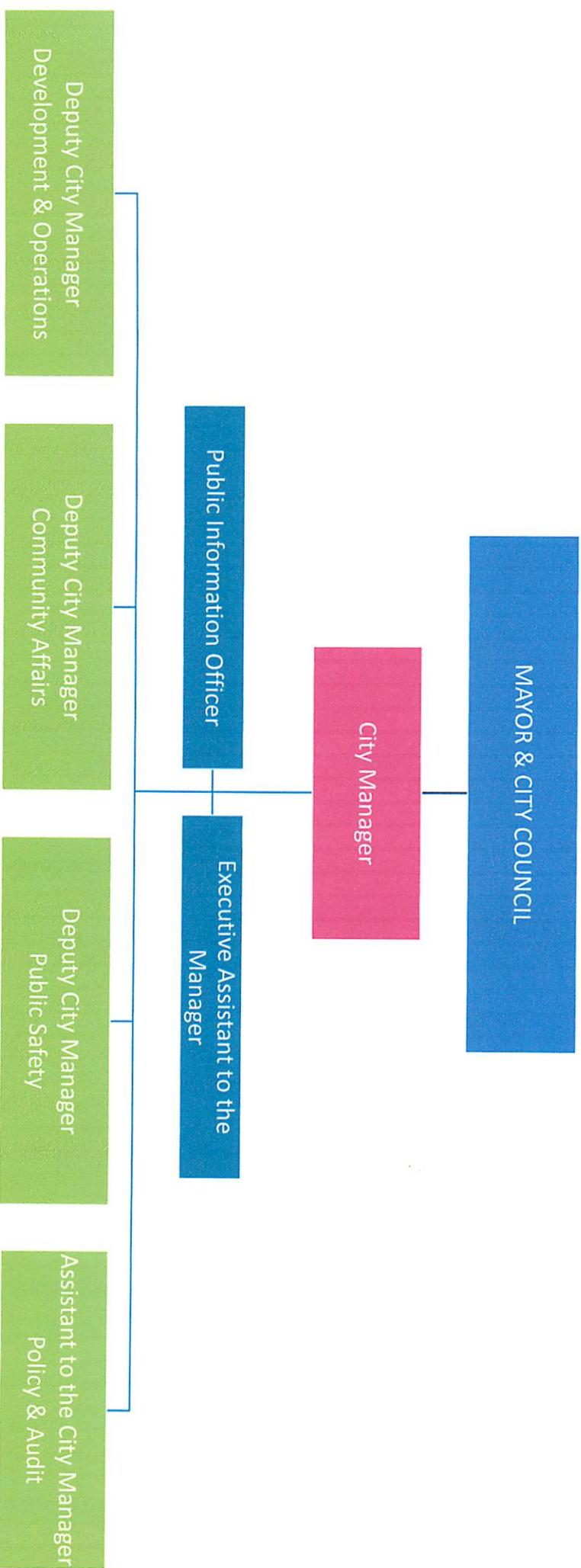
DARNETTA TYUS

Deputy City Manager
Community Affairs

The City Manager is hired to serve City Council and the community. The City Manager supports, oversees and coordinates executive branch departments, ensuring efficient and high-quality delivery of projects and services. The City Manager's office also plays a key role in developing policy initiatives and monitoring department performance. The City Manager is responsible for ensuring seamless collaboration across executive branch departments.



Office of the City Manager



OFFICE OF THE CITY MANAGER

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	414,790
CONTRACTUAL SERVICES	3,000
REPAIRS AND MAINTENANCE	1,500
OPERATING	13,140
SUPPLIES AND EQUIPMENT	3,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$435,930

	FULL-TIME	PART-TIME
POSITIONS	4	0
TOTAL	4	0

-.14.2% Reduction (\$71,959) in Expenditures:

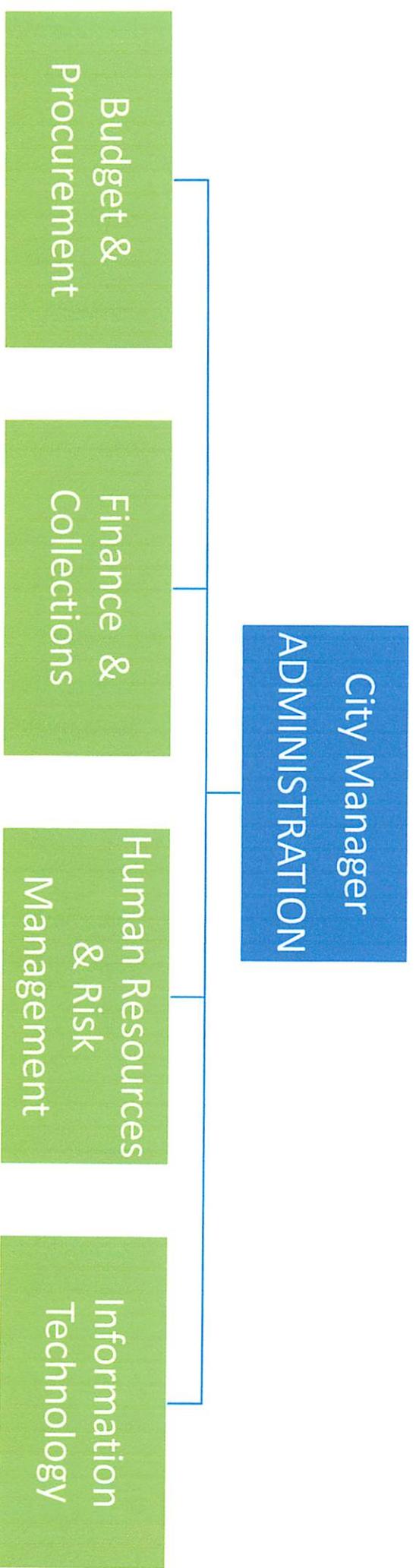
- Assistant to City Manager for Policy And Audit partial paid by the Utility Fund
- Reduction in Contractual Services and Operating



BUDGET HIGHLIGHTS



ADMINISTRATION
ARETHA R. FERRELL-BENNAVIDES, CITY MANAGER



ADMINISTRATION



BUDGET & PROCUREMENT ROBERT A. FLOYD

As a result of restructuring and re-organization, the Office of Budget & Procurement was created. Budgeting is responsible for the development and administration of the operating, capital, enterprise and special revenue budgets. The Office serves as the centralized office responsible for the management of public funds expended for the procurement/purchase/acquisition of materials, supplies, equipment, professional contracting services through the requisition of a purchase order or contract via the competitive pricing practice. The Office also administers the Citywide Purchasing and Travel Cards programs.



FINANCE PATRICE S. ELLIOTT

Finance is responsible for the maintenance of the general ledger, accounting, payroll, accounts payable, accounts receivable, financial reporting, issuance of bonds, debt management, and grant administration.



BILLING & COLLECTIONS MONTE EVANS

The Billing & Collections department was developed in November 2017 pursuant to City Council approval. The department is responsible for the collection and accounting for all taxes, fees, and utility payments due to the City of Petersburg. In partnership with the Commissioner of Revenue, the department is also responsible for the quarterly printing and mailing of all real estate taxes as well as the bi-annual printing and mailing of the personal property taxes.





HUMAN RESOURCES KIMBERLY ROBINSON

The mission of the Human Resources office is to deliver a comprehensive human resources management system which includes attracting, developing, and retaining a highly qualified, and continuously learning workforce. As a strategic partner to the City Manager, the department reviews and revises policies and procedures to enhance the efficiency of government operations; manages a pay/classification plan that promotes advancement and skill development; offers training programs to provide employees with the knowledge and skills necessary to work collaboratively and deliver results; and maintains accurate personnel records.



HR/RISK MANAGEMENT TWAN BRIDGES

The Risk Management function is responsible for administering the City's Loss Control/Safety Program, ensuring adequate risk transfer through the purchase of the appropriate insurance coverage, and facilitating the reporting and resolution of insurance claims.



INFORMATION TECHNOLOGY GERRIT VAN VOORHEES

The Information Technology office plays a vital role in the City's day to day operations. The IT department serves as an internal service provider that accounts for the revenue and expenses associated with providing information technology. IT provides hardware, software, and network support, telephone (e.g., wireless, mobile and landline), and other communications; supports web and electronic services. IT has begun to evaluate several project management technology initiatives; and to plan for adequate disaster recovery, continuity of operations, and future technology needs



BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	347,750
CONTRACTUAL SERVICES	3,000
REPAIRS AND MAINTENANCE	-
OPERATING	4,500
SUPPLIES AND EQUIPMENT	3,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$358,250

	FULL-TIME	PART-TIME
POSITIONS	5	1
TOTAL	6	

-19.7% Increase (\$88,036) in Expenditures:

- Procurement position unfunded for entire Fiscal Year
- Reductions in Operating, Supplies & Equipment categories



BUDGET HIGHLIGHTS



BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	668,070
CONTRACTUAL SERVICES	240,000
REPAIRS AND MAINTENANCE	-
OPERATING	10,640
SUPPLIES AND EQUIPMENT	5,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$924,210

	FULL-TIME	PART-TIME
POSITIONS	8	0
TOTAL	8	

25.5% Increase (\$187,712) in Expenditures:

- Personnel increased staffing levels for better accounting functions
- Internal Audit contract added for consistent funding for Pre-Audit functions



BUDGET HIGHLIGHTS



BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	402,008
CONTRACTUAL SERVICES	32,000
REPAIRS AND MAINTENANCE	-
OPERATING	106,500
SUPPLIES AND EQUIPMENT	7,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$548,008

	FULL-TIME	PART-TIME
POSITIONS	9	1
TOTAL	10	

-1.6% Reduction(\$8,724) in Expenditures:

- Level funding to ensure continuity of operations



BUDGET HIGHLIGHTS





BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021		
PERSONNEL	338,139		
CONTRACTUAL SERVICES	45,000		
REPAIRS AND MAINTENANCE	-		
OPERATING	5,120		
SUPPLIES AND EQUIPMENT	3,000		
DEPARTMENTAL	-		
DEBT SERVICE	-		
CAPITAL OUTLAY	-		
TOTAL	\$391,259		

	FULL-TIME	PART-TIME
POSITIONS	4	1
TOTAL	5	



- 5.7% Increase (\$21,070) in Expenditures:
- Personnel alignment with Risk Management function moved to the department as well as provisional part-time office support
- Contractual Services funds City Neo-Gov software for hiring, onboarding and performance evaluations
- Reduction throughout the budget to offset other increases

BUDGET HIGHLIGHTS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	430,197
CONTRACTUAL SERVICES	244,000
REPAIRS AND MAINTENANCE	800
OPERATING	342,748
SUPPLIES AND EQUIPMENT	5,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$1,022,745

	FULL-TIME	PART-TIME
POSITIONS	6	0
TOTAL	6	

-1.9% decrease (\$20,340) in Expenditures:

- Organizational Restructuring with mid-year hiring freeze for partial reduction



BUDGET HIGHLIGHTS



COMMUNITY AFFAIRS

Darnetta K. Tyus, Deputy City Manager

DEPUTY CITY MANAGER
Community Affairs

Social Services/CSA

Recreation & Community Engagement

Library, Museums and Cemeteries

Tourism

Petersburg Works

General Services

Streets

Grounds & Cemeteries

COMMUNITY AFFAIRS



SOCIAL SERVICES NORRIS A. STEVENSON

The mission of Social Services is to deliver quality services to people in our community that will promote self-sufficiency, responsibility, and safety.



RECREATION & COMMUNITY ENGAGEMENT TAMIYERBY

The Department of Parks & Leisure Services has been reorganized and changed to Recreation & Community Engagement. The functions of this department are to provide recreational activities to the citizens of Petersburg and engage with them.



LIBRARY WAYNE CROCKER

The Petersburg Public Library aims to provide citizens equitable access to evolving information and resources that will enable them to enhance their quality of life. The Library offers programming and services to ensure that children and teens develop and maintain a life-long love of reading and learning and that adults have the services information and resources they need.

COMMUNITY AFFAIRS



GENERAL SERVICES VACANT

The primary mission of the Department of General Services is ensuring efficient operation and maintenance of the City's public streets, traffic control devices, sidewalks, and bridges.



WORKFORCE SOPHENIA PIERCE

The designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). We are charged with overseeing and implementing workforce development initiatives and activities throughout the **Virginia Career Works – Crater Region**.

The CRWDB collaborates with contracted program operators and workforce system partners to assist employers with applicant screening, writing job descriptions, and training new employees. The CRWDB also ensures that classes and career services are effectively delivered for Virginia Career Works – Crater Region youth and adult residents as well as businesses.



SOCIAL SERVICES

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	5,965,646
CONTRACTUAL SERVICES	239,000
REPAIRS AND MAINTENANCE	246,740
OPERATING	78,842
SUPPLIES AND EQUIPMENT	423,460
DEPARTMENTAL	3,585,755
DEBT SERVICE	-
CAPITAL OUTLAY	57,450
TOTAL	\$10,596,893

	FULL-TIME	PART-TIME
POSITIONS	110	2
TOTAL	112	



BUDGET HIGHLIGHTS

- 1.4% Reduction (\$147,416) in Expenditures:
- Personnel hiring freeze for mid-year hires

SOCIAL SERVICES: COMPREHENSIVE SERVICE ACT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	89,168
CONTRACTUAL SERVICES	-
REPAIRS AND MAINTENANCE	-
OPERATING	750
SUPPLIES AND EQUIPMENT	2,500
DEPARTMENTAL	4,207,248
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$4,299,666

	FULL-TIME	PART-TIME
POSITIONS	1	1
TOTAL	2	

0.1% Reduction (\$5,563) in Expenditures:

- Minimum reduction due to health care savings



BUDGET HIGHLIGHTS



RECREATION & COMMUNITY ENGAGEMENT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	476,778
CONTRACTUAL SERVICES	45,000
REPAIRS AND MAINTENANCE	-
OPERATING	12,500
SUPPLIES AND EQUIPMENT	17,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$551,778

-37.6% Reduction (\$332,409) in Expenditures:

- Personnel realignment with additional duties of Deputy City Manager as well as a reduction in Part-Time/Seasonal support
- Reduction in Contractual Services, Special Events, Vehicle Repairs and Supplies

BUDGET HIGHLIGHTS



	FULL-TIME	PART-TIME
POSITIONS	4	*
TOTAL	4	

*Seasonal employees that vary depending on the services provided and COVID-19



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LIBRARY

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	605,654
CONTRACTUAL SERVICES	81,519
REPAIRS AND MAINTENANCE	3,000
OPERATING	190,641
SUPPLIES AND EQUIPMENT	104,630
DEPARTMENTAL	2,000
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$987,444

	FULL-TIME	PART-TIME
POSITIONS	9	8
TOTAL	17	



- 9.5% Reduction (\$103,532) in Expenditures:
- Personnel mid-year hiring freeze and other limited cost savings
- Reduction in budgeted amount for rent
- Removed Contingency line item from the budget



BUDGET HIGHLIGHTS

GENERAL SERVICES: ADMINISTRATION

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	170,896
CONTRACTUAL SERVICES	-
REPAIRS AND MAINTENANCE	1,100
OPERATING	1,185
SUPPLIES AND EQUIPMENT	600
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$173,781

	FULL-TIME	PART-TIME
POSITIONS	3	0
TOTAL	3	



- 35.6% Reduction (\$96,145) in Expenditures:
- Removal of engineering functions and general expense reductions



BUDGET HIGHLIGHTS

GENERAL SERVICES: GROUNDS & CEMETERIES

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	473,282
CONTRACTUAL SERVICES	304,717
REPAIRS AND MAINTENANCE	20,000
OPERATING	11,500
SUPPLIES AND EQUIPMENT	8,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$817,498

	FULL-TIME	PART-TIME
POSITIONS	9	1
TOTAL	10	



- Newly Re-Established:
- \$304,717 budgeted for grass cutting contracts



BUDGET HIGHLIGHTS

GENERAL SERVICES: STREETS OPERATIONS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	2,096,138
CONTRACTUAL SERVICES	2,821,443
REPAIRS AND MAINTENANCE	146,000
OPERATING	609,057
SUPPLIES AND EQUIPMENT	303,502
DEPARTMENTAL	5,559
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$5,981,699

	FULL-TIME	PART-TIME
POSITIONS	37	2
TOTAL	39	

0.0% Reduction (\$0) in Expenditures:

- Grant funded by State with revenue and expenditures consistent with previous years funding

BUDGET HIGHLIGHTS



TOURISM

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	76,561
CONTRACTUAL SERVICES	12,500
REPAIRS AND MAINTENANCE	-
OPERATING	35,460
SUPPLIES AND EQUIPMENT	1,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$125,521

	FULL-TIME	PART-TIME
POSITIONS	0	3
TOTAL	3	3



- 40.0% Reduction (\$83,699) in Expenditures:
- Elimination of one-time cost for Census under Contractual Services
- Telecommunication cost saving with new phone plan and Supplies reduction



BUDGET HIGHLIGHTS

CRATER WORKFORCE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	102,825
CONTRACTUAL SERVICES	-
REPAIRS AND MAINTENANCE	-
OPERATING	-
SUPPLIES AND EQUIPMENT	-
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$102,825

	FULL-TIME	PART-TIME
POSITIONS	1	0

TOTAL 1



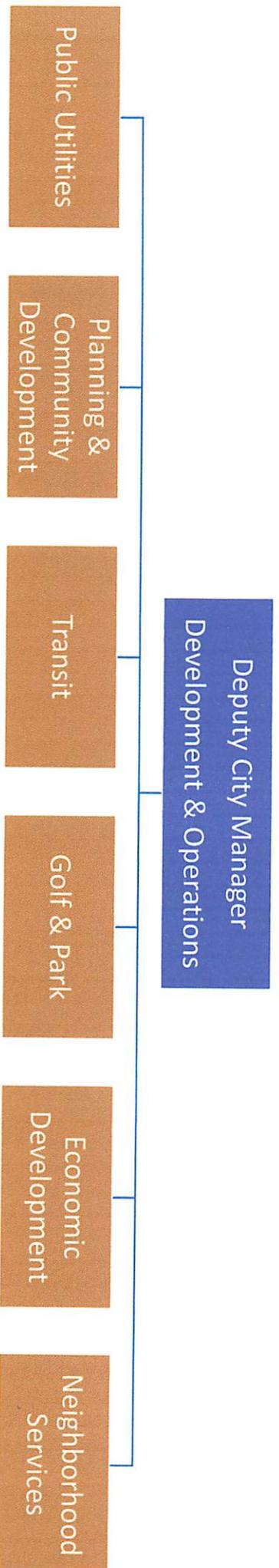
Hosting of Personnel for Executive Director established via MOU between the City of Petersburg and the Crater Workforce Board. Reimbursement received for employee provided by the State



BUDGET HIGHLIGHTS

DEVELOPMENT & OPERATIONS

Lionel D. Lyons, Deputy City Manager



DEVELOPMENT & OPERATIONS



PUBLIC UTILITIES & CAPITAL PROJECTS TANGELA INNIS

To provide effective delivery of water through the City's distribution system and an efficient service of water and wastewater through proper maintenance of the water and sanitary sewer collection system.



PLANNING & COMMUNITY DEVELOPMENT REGINALD TABOR

The Department of Planning and Community Development endeavors to preserve and enhance the quality of life of all residents of the city by:

- Encouraging and promoting the orderly use of land for redevelopment and growth through intermediate and long range comprehensive and strategic planning
- Implementing the city's Zoning Ordinance, Subdivision Ordinance, and other land use regulations and policies
- Fostering neighborhood revitalization and stability



MASS TRANSIT CHARLES KOONCE

Petersburg Area Transit (PAT) is committed to improving the riding experience and availability of public transportation in the Southside region for local residents, businesses and visitors of Petersburg, Hopewell, Colonial Heights and the surrounding counties. PAT transports an average of 57,000 passengers a month, aiming to connect people, jobs, and communities. PAT is also responsible for overseeing the implementation of federally funded transit programs and ensuring compliance with grant regulations. PAT ensures assured that transit facilities and vehicles are safe and properly maintained.



DEVELOPMENT & OPERATIONS



GOLF & PARKS JAMIE FAGAN

Dogwood Trace is proudly owned and operated by the City of Petersburg. The golf course officially opened in April of 2008 after a two year renovation which saw the nostalgic restructuring of the front nine and a complete renovation of the back nine. Having four sets of tees allows players of different calibers to challenge the course as well as their own abilities. Golfers will find five challenging par 3's that range from 169 yards over water to 221 yards over a gully with bunkers guarding the green. The golf course also offers reachable par 5's, premium A1/A4 bent grass greens, and plush 419 Bermuda fairways.



ECONOMIC DEVELOPMENT CARTHAN F. CURRIN, III

Dedicated to creating a workforce with 21st century skills and a first class environment for conducting business recruitment, retention, and expansion while maintaining a steadfast focus on quality of life for the citizens of Petersburg



NEIGHBORHOOD SERVICES FRANCIS (FRANK) POULIN

Neighborhood Services: Works to protect the health, safety and welfare of residents through the code enforcement of the City's Codes and Ordinances in association with the International Property Maintenance Code (IPMC).



PUBLIC UTILITIES & CAPITAL PROJECTS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	2,430,936
CONTRACTUAL SERVICES	1,147,047
REPAIRS AND MAINTENANCE	186,800
OPERATING	437,050
SUPPLIES AND EQUIPMENT	670,661
DEPARTMENTAL	8,716,533
DEBT SERVICE	1,530,572
CAPITAL OUTLAY	-
TOTAL	\$15,119,619

	FULL-TIME	PART-TIME
POSITIONS	39	0
TOTAL	39	

2.7% Increase (\$396,865) in Expenditures:

- SCWWA increased Petersburg's cost by 5.7% (\$272,007)
- ARWA increased Petersburg's cost by 6.8% (114,836)
- Debt Service increased by 17% (222,423)
- The Fund Balance Replenishment is budgeted at \$979,238



BUDGET HIGHLIGHTS



PUBLIC UTILITIES: STORMWATER OPERATIONS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	530,609
CONTRACTUAL SERVICES	753,401
REPAIRS AND MAINTENANCE	2,500
OPERATING	11,950
SUPPLIES AND EQUIPMENT	8,928
DEPARTMENTAL	4,000
DEBT SERVICE	148,861
CAPITAL OUTLAY	-
TOTAL	\$1,460,249

	FULL-TIME	PART-TIME
POSITIONS	4	0
TOTAL	4	

-25.5% Reduction (\$500,000) in Expenditures:

- In FY 2019-20 the Stormwater Fund budgeted \$500,000 for capital projects. This was not repeated in the Proposed Budget resulting in the decrease



BUDGET HIGHLIGHTS



PUBLIC UTILITIES: FACILITIES MANAGEMENT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	826,777
CONTRACTUAL SERVICES	200,000
REPAIRS AND MAINTENANCE	124,070
OPERATING	732,998
SUPPLIES AND EQUIPMENT	93,962
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$1,977,807

	FULL-TIME	PART-TIME
POSITIONS	18	7
TOTAL	25	

-28.5% Reduction (\$789,733) in Expenditures:

- As part of the reorganization Facilities and Grounds have been separated. All costs associated with Grounds operations have been moved to the Grounds Division's budget



BUDGET HIGHLIGHTS



PLANNING & COMMUNITY DEVELOPMENT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021	
PERSONNEL	289,395	
CONTRACTUAL SERVICES	75,000	
REPAIRS AND MAINTENANCE	5,010	
OPERATING	7,850	
SUPPLIES AND EQUIPMENT	3,000	
DEPARTMENTAL	-	
DEBT SERVICE	-	
CAPITAL OUTLAY	-	
TOTAL	\$380,255	

	FULL-TIME	PART-TIME
POSITIONS	4	0
TOTAL	4	0



- 17.6% Reduction (\$81,134) in Expenditures:
- Personnel salary adjustments
- Contractual cost were reduced which will support the Comprehensive Plan update



BUDGET HIGHLIGHTS

PUBLIC TRANSIT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021	
PERSONNEL	3,016,382	
CONTRACTUAL SERVICES	135,307	
REPAIRS AND MAINTENANCE	217,500	
OPERATING	436,500	
SUPPLIES AND EQUIPMENT	88,581	
DEPARTMENTAL	246,032	
DEBT SERVICE	-	
CAPITAL OUTLAY	702,861	
TOTAL	\$4,843,163	
	FULL-TIME	PART-TIME
POSITIONS	48	15
TOTAL	63	

-2.61% Reduction (\$129,682) in Expenditures:

- The Department was able to reduce the City's match by reworking the staff as it relates to the grants that they would fall under



BUDGET HIGHLIGHTS



GOLF & PARKS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	604,237
CONTRACTUAL SERVICES	74,275
REPAIRS AND MAINTENANCE	-
OPERATING	151,862
SUPPLIES AND EQUIPMENT	47,800
DEPARTMENTAL	69,702
DEBT SERVICE	256,974
CAPITAL OUTLAY	-
TOTAL	\$1,204,850

-5.7% Reduction (\$73,466) in Expenditures:

- Debt Service decreased by \$43,453
- Contractual Services decreased by \$13,675
- Departmental Costs decreased by \$13,319

	FULL-TIME	PART-TIME
POSITIONS	8	*
TOTAL	8	

*Seasonal employees that vary depending on the services provided

BUDGET HIGHLIGHTS



ECONOMIC DEVELOPMENT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	297,652
CONTRACTUAL SERVICES	10,000
REPAIRS AND MAINTENANCE	-
OPERATING	17,945
SUPPLIES AND EQUIPMENT	2,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$328,097

	FULL-TIME	PART-TIME
POSITIONS	3	0
TOTAL	3	0

-15.0% Reduction (\$56,408) in Expenditures:

- Personnel adjustment and reductions in Contractual Services



BUDGET HIGHLIGHTS



NEIGHBORHOOD SERVICES

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	648,565
CONTRACTUAL SERVICES	2,500
REPAIRS AND MAINTENANCE	-
OPERATING	14,890
SUPPLIES AND EQUIPMENT	5,000
DEPARTMENTAL	100,000
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$770,955

8.3 % Increase (\$58,782) in Expenditures:

- Newly created office merging the code and permitting function into a stand alone Department

	FULL-TIME	PART-TIME
POSITIONS	14	0
TOTAL	14	



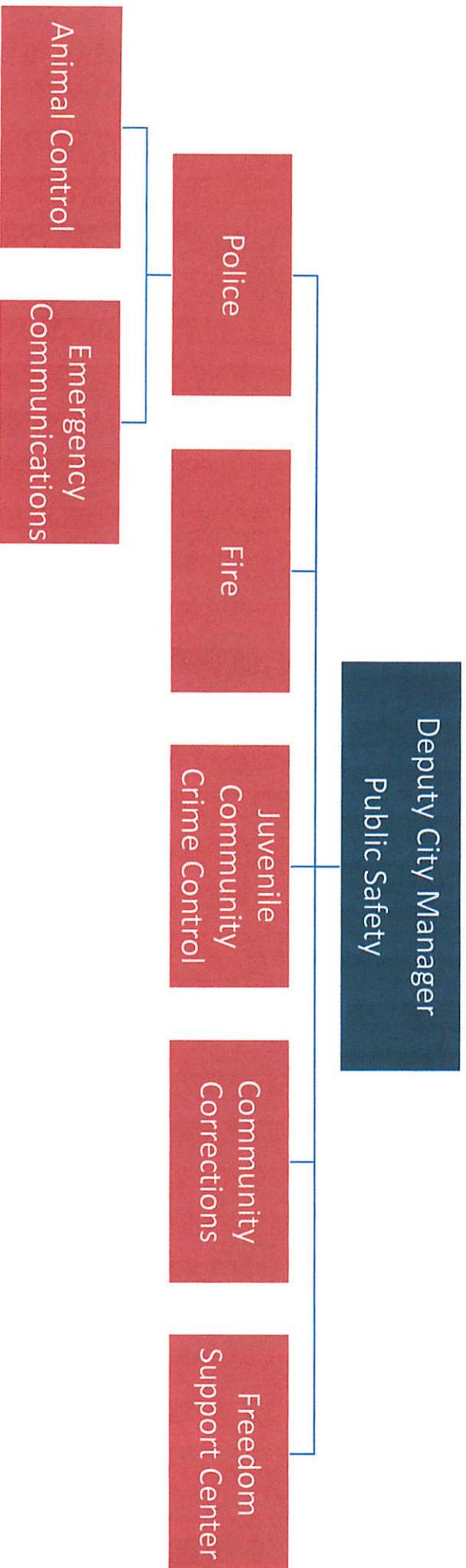
BUDGET HIGHLIGHTS





PUBLIC SAFETY

KENNETH MILLER, DEPUTY CITY MANAGER



PUBLIC SAFETY



POLICE TRAVIS CHRISTIAN

The Petersburg Bureau of Police protects persons and property by providing essential law enforcement and public safety services, while promoting officer engagement and community involvement, stability and order through service, assistance and visibility.



POLICE/ANIMAL CONTROL

Animal Control is an open-door public shelter that houses and cares for animals and partners with many venues to get maximum exposure for adoptable animals. The division also enforces laws regarding the proper housing and care of animals and investigates cases of neglect or cruelty.



CALL 911

POLICE/911 EMERGENCY COMMUNICATIONS

Emergency Communications is the central point for both emergency and non-emergency communications. The division facilitates around-the-clock communications services, channeling information and service requests to appropriate units. Emergency Communications answers 4,000 incoming E911 phone calls each month and process and dispatch 5,000 public safety calls for service.



PUBLIC SAFETY



FIRE RESCUE & EMERGENCY SERVICES VACANT

The Fire, Rescue and Emergency Services department provides emergency services to protect lives, property, and the economic well-being of the community. This includes special operations, such as hazardous material response and technical rescue, as well as response, mitigation and recovery to natural and manmade disasters. The department is committed to community risk reduction; fire response, suppression and support functions; public fire and life safety education; and advance life support emergency medical services.



COMMUNITY CORRECTIONS NICOLE LOVING

Petersburg Community Corrections provides services mandated by the state Department of Criminal Justice Services, including pretrial investigations and pretrial supervision for six courts between Petersburg and Dinwiddie. Pretrial services promotes community safety with impartial bail investigations and recommendations to the court, based on the risk of non-appearance and/or danger to the community using a validated risk assessment. Local probation enhances public safety by providing alternatives to incarceration, delivering evidence-based supervision, and facilitating viable interventions and treatment options, which reduce recidivism and improve the lives of the citizens in our communities. PCC is a collaborative member of the Mental Health Docket. The Community Corrections division is funded primarily by non-General Fund sources



VIRGINIA JUVENILE COMMUNITY CRIME CONTROL MARGO HARDY

The Juvenile Community Crime Control Program (JCCCP) strives to provide youth and families a safe, nurturing community that will provide for their needs, recognize their strengths, and support their success. The office provides services for youth that are Court ordered into the program or diverted at Juvenile Intake. Programs and services include Outreach Detention, Electronic Monitoring, Surveillance Services, and Community Services.



FREEDOM SUPPORT CENTER TARA ANDERSON

The City of Petersburg and the FLITE Foundation has teamed up to open a dynamic ONESTOP Resource Center for Military personnel, Veterans and their families. It will be named the Petersburg Freedom Support Center. This initiative comes out of the Office of Councilman W. Howard Myers and approved by his colleagues on City Council. It is the second of its kind in Virginia, with the first Freedom Support Center located in Fort Monroe, VA. This center is a highly collaborative, public-private sponsored service hub for active, reserve and National Guard service members, their families and our veterans. The ONESTOP will house a host of service organizations that will provide the best resources throughout the Crater Planning District and Richmond.



POLICE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	7,294,399
CONTRACTUAL SERVICES	150,000
REPAIRS AND MAINTENANCE	85,000
OPERATING	305,800
SUPPLIES AND EQUIPMENT	187,500
DEPARTMENTAL	49,500
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$8,072,199

	FULL-TIME	PART-TIME
POSITIONS	100	10
TOTAL	110	

-6.6% Reduction (\$570,988) in Expenditures:

- Hiring Freezes for mid-year hires and full-year positions unfunded
 - ❑ Lieutenant 2 Unfunded : \$184,675
 - ❑ Sergeant 1 Unfunded: \$84,563
 - ❑ Police Officer 13 Unfunded: \$810,210*



BUDGET HIGHLIGHTS

* 8 of these positions were unfunded in FY 2019-20 as well.



POLICE-EMERGENCY COMMUNICATIONS

BUDGET SUMMARY

CATEGORIES	PROPOSED 2020-2021
PERSONNEL	1,405,036
CONTRACTUAL SERVICES	494,001
REPAIRS AND MAINTENANCE	45,000
OPERATING	276
SUPPLIES AND EQUIPMENT	7,472
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$1,951,785

	FULL-TIME	PART-TIME
POSITIONS	18	3
TOTAL	21	



-7% Reduction (\$145,847) in Expenditures:

- 11 Vacancies Currently
- Hiring Freezes for mid-year hires and full-year positions unfunded
 - Telecommunications 3 Unfunded: \$158,277



BUDGET HIGHLIGHTS

POLICE-ANIMAL CONTROL



BUDGET SUMMARY

CATEGORIES	PROPOSED 2020-2021
PERSONNEL	239,591
CONTRACTUAL SERVICES	15,000
REPAIRS AND MAINTENANCE	2,545
OPERATING	4,135
SUPPLIES AND EQUIPMENT	7,600
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$268,877

	FULL-TIME	PART-TIME
POSITIONS	3	3
TOTAL	6	



BUDGET HIGHLIGHTS

- 7.8% Reduction (\$23,045) in Expenditures:
- Conversion of Position from Full-Time to Part-Time

FIRE/EMS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	5,934,974
CONTRACTUAL SERVICES	355,000
REPAIRS AND MAINTENANCE	185,000
OPERATING	137,083
SUPPLIES AND EQUIPMENT	168,005
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$6,780,062

	FULL-TIME	PART-TIME
POSITIONS	70	0
TOTAL	70	



- 4.3% Reduction (\$304,640) in Expenditures:
- Overtime adjusted to reflect actual projections
- Fire Chief Added (\$100,000)
- Hiring Freezes
- Full-year positions unfunded: \$587,000



BUDGET HIGHLIGHTS

COMMUNITY CORRECTIONS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	362,985
CONTRACTUAL SERVICES	24,238
REPAIRS AND MAINTENANCE	3,180
OPERATING	9,191
SUPPLIES AND EQUIPMENT	19,700
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$419,294

	FULL-TIME	PART-TIME
POSITIONS	6	0
TOTAL	6	

2.4% Increase (\$9,849) in Expenditures:

- Minimum salary adjustment during previous fiscal year



BUDGET HIGHLIGHTS



JUVENILE COMMUNITY CRIME CONTROL

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	188,276
CONTRACTUAL SERVICES	11,700
REPAIRS AND MAINTENANCE	1,500
OPERATING	3,390
SUPPLIES AND EQUIPMENT	3,750
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$208,616

5.8% Reduction (\$12,838) in Expenditures:

- Health Care Savings



BUDGET HIGHLIGHTS

	FULL-TIME	PART-TIME
POSITIONS	3	1
TOTAL	4	



FREEDOM SUPPORT CENTER

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021	
PERSONNEL	85,173	
CONTRACTUAL SERVICES	-	
REPAIRS AND MAINTENANCE	-	
OPERATING	-	
SUPPLIES AND EQUIPMENT	-	
DEPARTMENTAL	-	
DEBT SERVICE	-	
CAPITAL OUTLAY	-	
TOTAL		\$85,173

	FULL-TIME	PART-TIME
POSITIONS	1	1
TOTAL	2	



- 18.0% Reduction (\$18,756) in Expenditures:
 - Part-time position unfunded



BUDGET HIGHLIGHTS

City of Petersburg - CONSTITUTIONAL OFFICES

RESIDENTS OF PETERSBURG

Commonwealth
Attorney

Sheriff

Clerk of Courts

City Treasurer

Commissioner of
Revenue

Registrar

CONSTITUTIONAL OFFICERS



CHERYL WILSON
COMMONWEALTH ATTORNEY

The primary responsibilities of the Commonwealth Attorney include the criminal prosecution of criminal offenses in the three courts in the City of Petersburg, on both misdemeanor and felony levels. In addition, the office occasionally prosecutes violations of City ordinances and special prosecutions in other jurisdictions. The attorneys in the office are also responsible for preparing and answering pleadings on cases appealed to the Court of Appeals and the Supreme Court. Criminal prosecutions require case preparation with witness interviewing, production of documents such as subpoenas, and transportation and lodging of witnesses and victims for trials.



VANESSA CRAWFORD
SHERIFF

The mission of the Petersburg Sheriff's Office is to safely and securely maintain the inmates at the Petersburg City Jail and Jail Annex, thus ensuring the safety of the inmates, deputies, and the public. It is also the mission of the Sheriff's Office to make certain that all court operations are safe and secure, and to guarantee timely and accurate service of civil and criminal warrants. The City will continue to invest in Court security provided by Deputy Sheriffs.



MAYTEE PARHAM
CLERK OF COURTS

The Circuit Court is the trial court of general jurisdiction in Virginia and the court has authority to try a full range of both civil and criminal cases. The Circuit Court Clerk is a constitutional officer elected to an eight-year term by the voters of Petersburg. The Clerk handles administrative matters for the court and has authority to probate wills, grant administration of estates, and appoint guardians. The Clerk is the custodian of the court's records, and the Clerk's office is where deeds are recorded and marriage licenses are issued.



CONSTITUTIONAL OFFICERS



KENNETH PRITCHETT
CITY TREASURER

The City Treasurer is an elected official responsible for managing the revenues for the City. Specifically, the Treasurer handles all actions regarding the cash and cash equivalent deposits, reconciles bank statements; maintains state income tax files; manage City investment of funds. Many of the billing and collection functions once under the auspice of the Treasurer have been reassigned to the Billing & Collections department (i.e., collects personal property taxes, real estate taxes permit fees, utility bills, stormwater fees, etc.).



BRITTANY C. FLOWERS
COMMISSIONER OF REVENUE

The Commissioner of Revenue prepares the land book and has the responsibility of assessing various City and state taxes, including: personal property, business, professional license and occupational license; meals and lodging; public service tax; and real estate exemption for elderly and handicapped. In addition to assessing taxes, the Commissioner of Revenue establishes an enforcement system and brings into compliance all of the taxation functions it administers. The office also assists residents in the preparation of state income filings.



DAWN WILLIAMS
REGISTRAR

The Registrar's Office ensures the integrity of the election process by maintaining an accurate voter registration list and conducting elections with federal and state laws. To conduct fair and accurate elections, the office recruits and trains over 100 officers of election, establishes a Central Absentee Voting Precinct for the 45 days preceding each general election, develops and delivers election materials, tests and distributes election equipment, and provides information and assistance to candidates. In addition, for each election, the Registrar prepares and manages eight polling locations located throughout the City, which serves 1,800 to 3,000 people each day. The office also educates the public and encourages voter registration.



COMMONWEALTH ATTORNEY

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	1,155,167
CONTRACTUAL SERVICES	24,747
REPAIRS AND MAINTENANCE	500
OPERATING	51,449
SUPPLIES AND EQUIPMENT	8,500
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$1,240,363

	FULL-TIME	PART-TIME
POSITIONS	13	3
TOTAL	16	

0.9% Increase (\$11,114) in Expenditures:

- Salary savings over prior fiscal year
- Health Care Savings
- Amount does not include State Funded One-Time Bonus of \$14,184



BUDGET HIGHLIGHTS



SHERIFF'S OFFICE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	1,539,010
CONTRACTUAL SERVICES	13,150
REPAIRS AND MAINTENANCE	9,250
OPERATING	49,873
SUPPLIES AND EQUIPMENT	12,750
DEPARTMENTAL	11,523
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$1,634,756

	FULL-TIME	PART-TIME
POSITIONS	23	2
TOTAL	25	



0.0% Change in Expenditures:

- Amount does not include State Funded One-Time Bonus of \$9,689



BUDGET HIGHLIGHTS



OFFICE OF THE CLERK OF COURTS

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	646,651
CONTRACTUAL SERVICES	3,500
REPAIRS AND MAINTENANCE	-
OPERATING	17,600
SUPPLIES AND EQUIPMENT	17,000
DEPARTMENTAL	39,830
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$724,581

	FULL-TIME	PART-TIME
POSITIONS	11	1
TOTAL	12	

1.3% Increase (\$9,008) in Expenditures:

- Vacancy health care planning.
- Amount does not include State funded one-time Bonus of \$7,336.



BUDGET HIGHLIGHTS



CITY TREASURER'S OFFICE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	187,429
CONTRACTUAL SERVICES	10,000
REPAIRS AND MAINTENANCE	-
OPERATING	4,200
SUPPLIES AND EQUIPMENT	2,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$203,629

2.8% Increase (\$5,537) in Expenditures:

- Health care cost with all positions filled
- Amount does not include State funded one-time Bonus of \$7,336



BUDGET HIGHLIGHTS

	FULL-TIME	PART-TIME
POSITIONS	3	0
TOTAL	3	0



COMMISSIONER OF REVENUE'S OFFICE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	333,432
CONTRACTUAL SERVICES	6,000
REPAIRS AND MAINTENANCE	-
OPERATING	11,424
SUPPLIES AND EQUIPMENT	5,000
DEPARTMENTAL	12,000
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$367,856

	FULL-TIME	PART-TIME
POSITIONS	6	0
TOTAL	6	0



- 8.3% Reduction (\$33,435) in Expenditures:
- Salary saving over prior fiscal year.
 - Health Care Savings.
 - Amount does not include State Funded One-Time Bonus of \$4,494



BUDGET HIGHLIGHTS

OFFICE OF THE REGISTRAR

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	193,733
CONTRACTUAL SERVICES	50,000
REPAIRS AND MAINTENANCE	28,680
OPERATING	85,807
SUPPLIES AND EQUIPMENT	24,189
DEPARTMENTAL	9,750
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$392,159

0.5% Reduction (\$1,995) in Expenditures:

- Salary saving over prior fiscal year
- Health Care Savings



BUDGET HIGHLIGHTS

	FULL-TIME	PART-TIME
POSITIONS	3	0
TOTAL	3	0



COURTS & OTHER PUBLIC SAFETY



**CIRCUIT COURT JUDGES &
ADMINISTRATION**



GENERAL DISTRICT COURT



MAGISTRATE



**11TH DISTRICT COURT
SERVICES UNIT**



**JUVENILE DOMESTIC
RELATIONS COURT**



CIRCUIT COURT JUDGES & ADMINISTRATION

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	91,637
CONTRACTUAL SERVICES	200
REPAIRS AND MAINTENANCE	850
OPERATING	3,850
SUPPLIES AND EQUIPMENT	1,400
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$97,937

	FULL-TIME	PART-TIME
POSITIONS	1	1

TOTAL	2
-------	---



0.0% Increase (\$0) in Expenditures:



BUDGET HIGHLIGHTS

GENERAL DISTRICT COURT

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	
CONTRACTUAL SERVICES	41,200
REPAIRS AND MAINTENANCE	-
OPERATING	10,100
SUPPLIES AND EQUIPMENT	1,800
DEPARTMENTAL	2,400
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$55,500

0.0% Change in Expenditures:



BUDGET HIGHLIGHTS



MAGISTRATE

BUDGET SUMMARY



CATEGORIES	PROPOSED 2020-2021
PERSONNEL	
CONTRACTUAL SERVICES	1,400
REPAIRS AND MAINTENANCE	-
OPERATING	21,600
SUPPLIES AND EQUIPMENT	2,000
DEPARTMENTAL	
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$25,000

0% Increase (\$0) in Expenditures



BUDGET HIGHLIGHTS





11TH DISTRICT COURT SERVICES UNIT

BUDGET SUMMARY



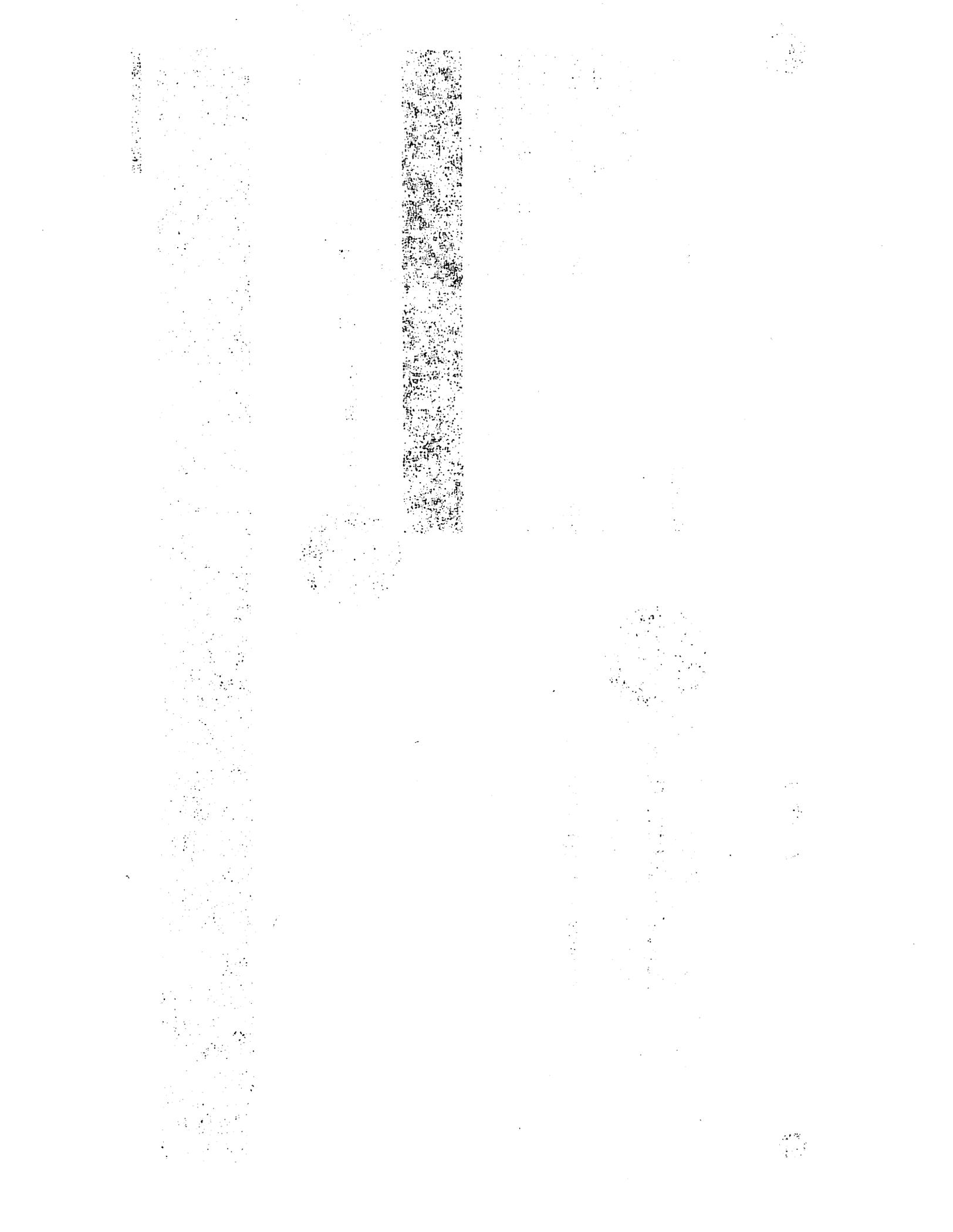
CATEGORIES	PROPOSED 2020-2021
PERSONNEL	
CONTRACTUAL SERVICES	4,700
REPAIRS AND MAINTENANCE	90,888
OPERATING	-
SUPPLIES AND EQUIPMENT	1,000
DEPARTMENTAL	-
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$96,588

0% Increase (\$0) in Expenditures



BUDGET HIGHLIGHTS





JUVENILE DOMESTIC RELATIONS COURT

BUDGET SUMMARY

CATEGORIES	PROPOSED 2020-2021
PERSONNEL	
CONTRACTUAL SERVICES	1,100
REPAIRS AND MAINTENANCE	200
OPERATING	3,800
SUPPLIES AND EQUIPMENT	3,150
DEPARTMENTAL	
DEBT SERVICE	-
CAPITAL OUTLAY	-
TOTAL	\$8,250



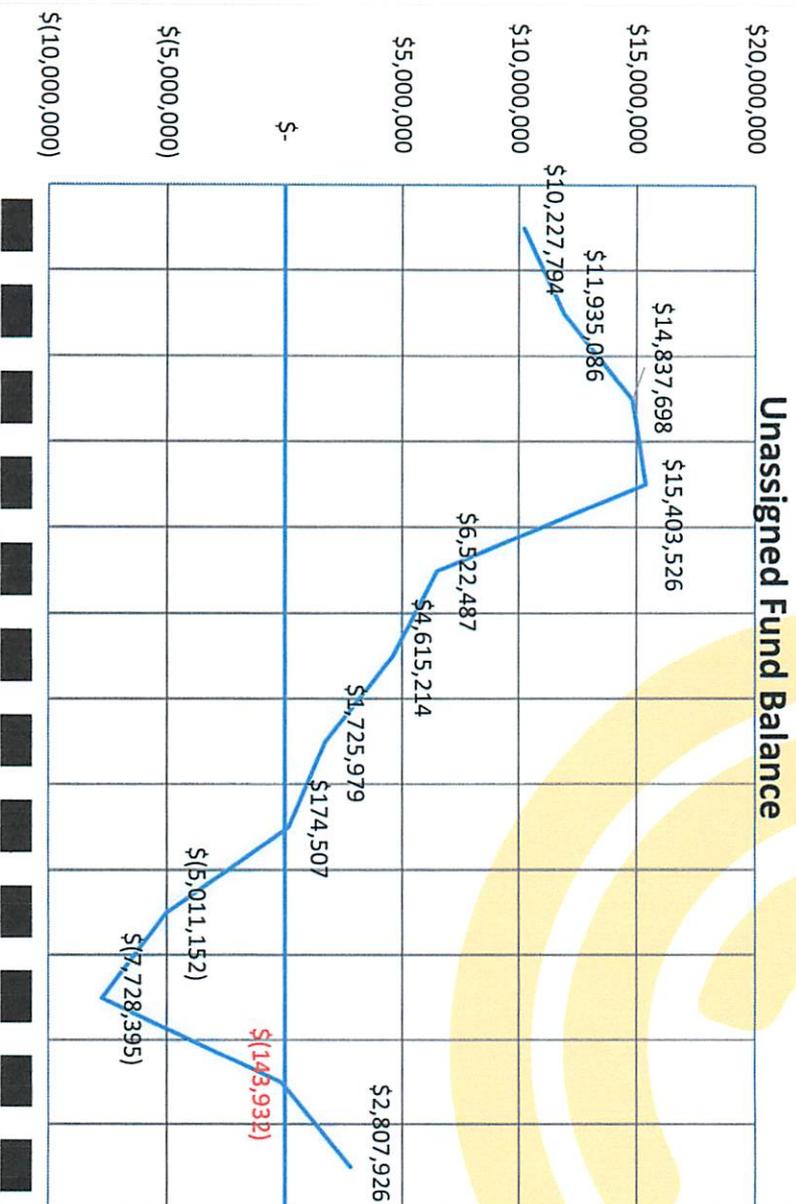
BUDGET HIGHLIGHTS

- .2% Increase (\$500) in Expenditures:
- Minimum Funding Increase



FUND BALANCE HISTORY

Year	Fund Balance
2007	\$10,227,794
2008	\$11,935,086
2009	\$14,837,698
2010	\$15,403,526
2011	\$6,522,487
2012	\$4,615,214
2013	\$1,725,979
2014	\$174,507
2015	(\$5,011,152)
2016	(\$7,728,395)
2017	(\$143,932)
2018	\$2,807,926



FY 2018-19 PROPOSED OPERATING BUDGET EXECUTIVE SUMMARY

Overall Budget Reduction - \$2,270,126 (-2.1%)

General Fund Reduction -2,782,615 (-3.7)

Key Areas of Reductions

- Hiring Freezes in current year continued through January 1, 2021
- Unfunded positions for full Fiscal Year
- Elimination of Positions and Merger of Functions
- Reduction of Conference & Training Budgets
- City Freeze on City Sponsored Travel and Training
- 10% Reduction in overall Health Care Cost
- Elimination of Health Care Stipends

No Reductions made to Petersburg Public School Funding (\$10,000,000)

Adhered to City Financial Policy of budgeting \$1 Million toward fund balance



BUDGET CALENDAR



March

31st Distribute Proposed Budget Calendar to Council



April

14th Formal Presentation of FY 2020-21 Budget to Council

28th Public Hearing on FY 2020-21 Proposed Operation Budget

31st Council Submits recommended changes to City Manager



MEMORIAL DAY

May

3rd City Manager distributes Operating Budget with Any Changes to Council

5th City Council Presents final draft of FY 2020-21 Operating Budget and Ordinance 1st Reading

12th City Council 2nd Reading of Operating Budget Ordinance

19th City Council Vote on FY 2021 Operating Budget



IT'S SUMMER!

June

30th End of Fiscal Year



July

1st Beginning of new Fiscal Year



CONCLUSION

- The City of Petersburg has made great strides over the past three years. The fiscal discipline demonstrated by Council and Staff has helped the City prepare the future.
- The current state of economic insecurity created by the current COVID-19 Pandemic has created a great amount of fiscal uncertainty. However, we have learned from the past and within this budget taken the necessary steps to make meaningful reductions in preparation of the potential economic downturn.
- I would like to thank the City Council and City staff for their continued partnership that has allowed us to effectively meet the challenges we face and take advantage of new opportunities moving forward.





THANK YOU!





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 19, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides - City Manager

THROUGH: Lionel D. Lyons – Deputy City Manager for Development Services

FROM: Tangela Innis - Director of Public Works and Utilities

RE: **A request to schedule a public hearing on a proposed Ordinance granting the City Manager the authority to sign a Deed of Easement on City owned land located at 1976 Defense Road.**

PURPOSE: To request a public hearing to receive public comment on a proposed Ordinance granting the City Manager the authority to sign a Deed of Easement on City property located at 1976 Defense Road.

REASON: In accordance with the Code of Virginia, a public hearing must be held before authorizing the City Manager to grant an easement on City owned land located at 1976 Defense Road.

RECOMMENDATION: To schedule a public hearing for April 7, 2020.

BACKGROUND: Defense Road is City property and not public right-of-way. Bernard G. Kirkpatrick and Georgia Kirkpatrick owns a property that has an existing driveway at 1976 Defense Road which crosses over a portion of the property owned by the City of Petersburg. The driveway is the only means of ingress/egress for the property to Defense Road.

The existing driveway has been in its current location for over 40 years and request is now being made for the granting of an easement for the land that is crosses over so that the driveway can remain in its current location and continue to serve as the means of ingress/egress for the property to Defense Road.

COST TO CITY: None.

BUDGETED ITEM: N/A.

REVENUE TO CITY: None.

CITY COUNCIL HEARING DATE: April 7, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None.

AFFECTED AGENCIES: Department of Public Works and Utilities

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None.

REQUIRED CHANGES TO WORK PROGRAMS: None.

ATTACHMENTS: Draft Deed of Easement.

STAFF: William Riggelman Engineer Construction Manager, Public Works and Utilities

Prepared by and after recording mail to:
Ferris & Ferris (#36523)
P.O. Box 294
Chesterfield, VA 23832

Map Parcel No. 069 030001

DEED OF EASEMENT

THIS DEED OF EASEMENT, made this ____ day of January, 2020 by and between
CITY OF PETERSBURG, VIRGINIA, a municipal corporation of the Commonwealth of
Virginia, hereinafter referred to as "Grantor" and **BERNARD G. KIRKPATRICK** and
GEORGIA KIRKPATRICK KASPER, hereinafter referred to as "Grantee";

WITNESSETH:

WHEREAS, Bernard G. Kirkpatrick and Georgia Kirkpatrick Kasper, devisees under the
Last Will and Testament of Kathleen Gallion Kirkpatrick (herein referenced as Grantors) are the
owners of certain real property lying and being in the City of Petersburg, Virginia, known as 1976
Defense Road and described as containing 1.853 acres, more or less, and identified as Tax Map
Nos. 069 030001, as shown on that certain plat dated October 5, 2019 and revised December 20,
2019 made by Harvey L. Parks, Inc., and entitled "Plat Showing Improvements on 1976 Defense
Road Area Reserved by Owner in the Ridgewood Subdivision in the City of Petersburg, Virginia,"
a copy of which is attached hereto as Exhibit "A."

WHEREAS, the said real property known as 1976 Defense Road was conveyed to J. Cyrus
Kirkpatrick, Jr. and Kathleen G. Kirkpatrick, husband and wife, as tenants by the entirety with the
right of survivorship as at common law by Deed of Exchange from Rufus H. Warren and Marie R.
Warren, his wife, dated December 2, 1988, recorded January 23, 1989, in Deed Book 460, page 15,
in the Clerk's Office, Circuit Court, City of Petersburg, Virginia. Said property further conveyed to
Kathleen G. Kirkpatrick by Deed of Gift from J. Cyrus Kirkpatrick, Jr. and Kathleen G.
Kirkpatrick, his wife, dated November 19, 1997, recorded December 1, 1997, in Deed Book 582,

page 204, in the Clerk's Office, Circuit Court, City of Petersburg, Virginia. The said Kathleen G. Kirkpatrick also known as Kathleen Gallion Kirkpatrick died testate November 5, 2018, and by her Last Will and Testament filed as Court File No. 180000115 devised said real estate known as 1976 Defense Road to Bernard G. Kirkpatrick and Georgia Kirkpatrick Kasper.

WHEREAS, there exists an encroachment of an Asphalt Drive, consisting of approximately 1092 square feet, belonging to the Grantees onto a portion of the Grantor's property more particularly as shown on the plat dated October 5, 2019 and revised December 20, 2019 made by Harvey L. Parks, Inc., and entitled "Plat Showing Improvements on 1976 Defense Road Area Reserved by Owner in the Ridgewood Subdivision in the City of Petersburg, Virginia," a copy of which is attached hereto as Exhibit "A" which serves as a means of access to and from the real property owned by the Grantees to Defense Road.

WHEREAS, it is the intention of the parties hereto to hereby create an Ingress/Egress Easement to allow the Existing Asphalt Drive to remain in its current location and provide a means of access to and from the real property owned by the Grantees to Defense Road.

NOW THEREFORE, in consideration of the premises the Grantor hereby grants and conveys unto the Grantees an Easement for Ingress/Egress consisting of approximately 1092 square feet over and across the Grantor's property and more particularly described as follows:

All that certain lot, piece or parcel of land, with improvements thereon and appurtenances thereto belonging, containing 1092 square feet, designated as the "Existing Asphalt Drive Access and Proposed Ingress/Egress Easement" as shown on a plat by Harvey L. Parks, Inc., dated October 8, 2019, revised December 20, 2019, entitled "Plat Showing Improvements on #1976 Defense Road, Area Reserved by Owner In the Ridgewood Subdivision In the City of Petersburg, Virginia", a copy of which plat is attached hereto and made a part hereof, and further described as:

BEGINNING at the southeastern corner of the #1976 Defense Road, as shown on the aforesaid plat, continuing north 197.83' to a point; thence N. 02 degrees 15' 30" E. a distance of 20.23' to a point; thence S. 70 degrees 40' 12" E. a distance of 16.07'; thence N. 53 degrees 08' 44" E. a distance of 30.14'; thence S. 02 degrees, 15' 30" W. a distance of 49.25'; thence N. 73 degrees 36' 35" W. a distance of 11.63'; thence N. 47 degrees 51' 07" W. a distance of 19.11 feet; thence N. 89 degrees 23' 47" W. a distance of 12.82' to the point and place of beginning.

This granting of an easement to Grantees in no way is intended to create an ownership interest of Grantees in said property owned by Grantors but is for the express purpose of allowing the Existing Asphalt Drive to remain in its current location and provide a means of access to and from the real property owned by the Grantees to Defense Road.

This Easement shall be binding upon and inure to the benefit of Bernard G. Kirkpatrick and Georgia Kirkpatrick Kasper and the City of Petersburg, Virginia, and their heirs, successors and assigns.

IN WITNESS WHEREOF the Grantor has caused this Deed to be executed by its authorized representatives.

CITY OF PETERSBURG, VIRGINIA

By: _____ (SEAL)
Name/Title

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY

DEPUTY CITY ADMINISTRATOR

STATE OF VIRGINIA

CITY OF PETERSBURG, to wit:

The foregoing instrument was acknowledged before me the _____ day of January, 2020,
by _____ (Name), _____
(Title) on behalf of City of Petersburg, Virginia (GRANTOR).

(SEAL)
NOTARY PUBLIC
Registration # _____
My Commission expires: _____

STATE OF VIRGINIA

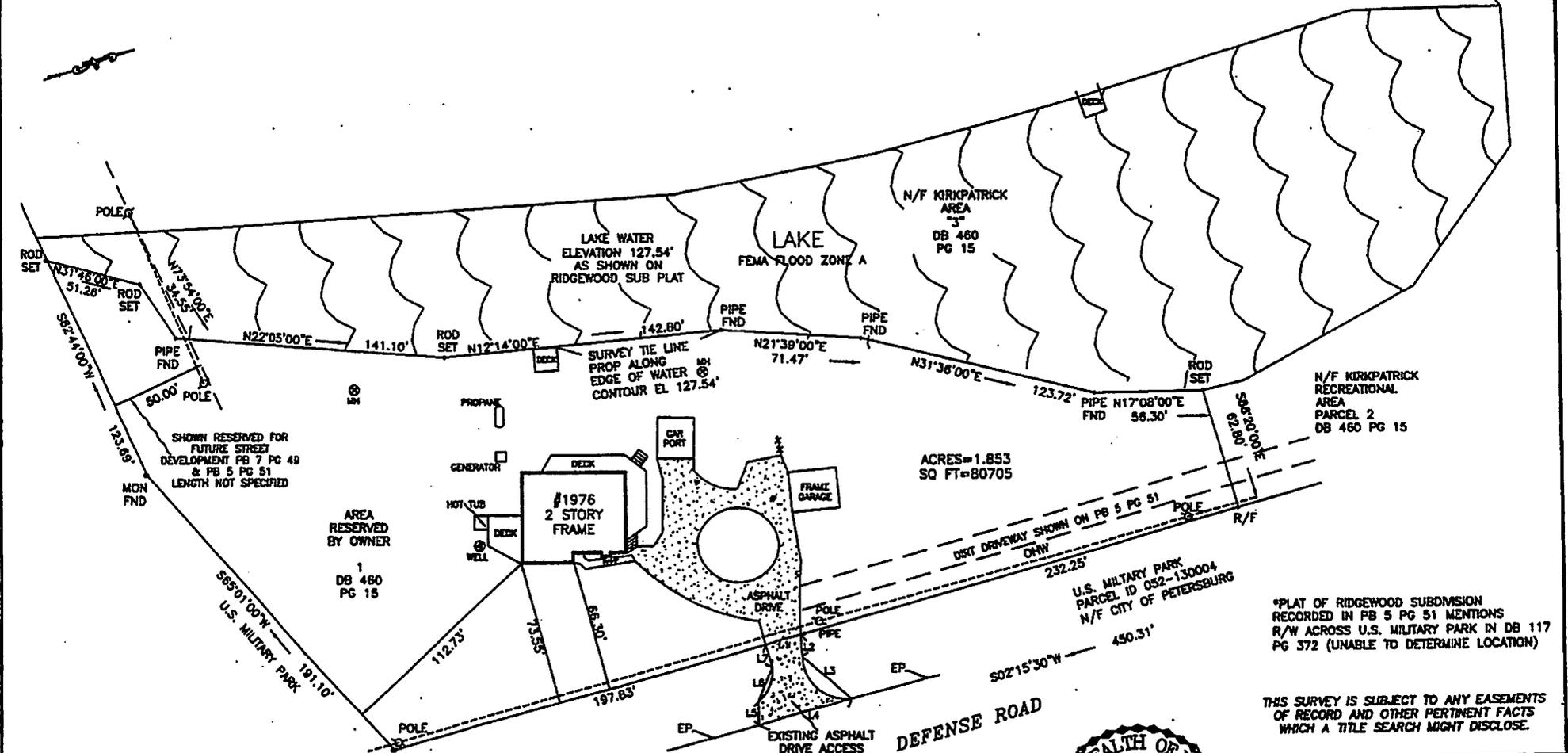
CITY OF PETERSBURG, to wit:

The foregoing instrument was acknowledged before me the _____ day of January, 2020,
by _____ (Name), _____
(Title) on behalf of City of Petersburg, Virginia (GRANTOR).

(SEAL)
NOTARY PUBLIC
Registration # _____
My Commission expires: _____

THIS IS TO CERTIFY THAT ON OCTOBER 5, 2019, I MADE AN ACCURATE FIELD SURVEY OF THE PREMISES SHOWN HEREON AND THAT THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

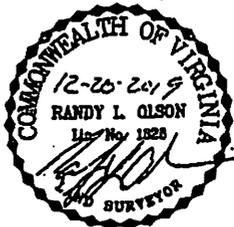
THIS PROPERTY IS IN H.U.D. DEFINED FLOOD HAZARD AREA. ZONE: X, AS SHOWN ON FIRM COMMUNITY PANEL #5101120008C, DATED 02-04-2011. (NOTE LAKE IN ZONE A)



PLAT SHOWING IMPROVEMENTS ON #1976 DEFENSE ROAD AREA RESERVED BY OWNER IN THE RIDGEWOOD SUBDIVISION IN THE CITY OF PETERSBURG, VIRGINIA

- L1 N02°15'30"E 20.23'
- L2 S70°40'12"E 16.07'
- L3 N53°08'44"E 30.14'
- L4 S02°15'30"W 48.25'
- L5 N73°38'35"W 11.83'
- L6 N47°51'07"W 19.11'
- L7 N09°25'47"W 12.82'

REV 12-20-2019
ADDED INGRESS/EGRESS EASEMENT



*PLAT OF RIDGEWOOD SUBDIVISION RECORDED IN PB 5 PG 51 MENTIONS R/W ACROSS U.S. MILITARY PARK IN DB 117 PG 372 (UNABLE TO DETERMINE LOCATION)

THIS SURVEY IS SUBJECT TO ANY EASEMENTS OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

HARVEY L. PARKS, INC.
4508 W. HUNDRED ROAD
CHESTER, VA.
804-748-8641
EMAIL: survey@harveyparks.com FAX: 786-5742

DATE: OCTOBER 8, 2019 SCALE: 1"=50'
DRAWN BY: H.T.L.
CHECKED BY: R.L.O.
F.BK.: 623, PG. 47 62347.dwg

Cool Spring
mentary School



Army National
Guard Recruiting



1976 Defense Rd



Ridgewood Dr

85

Defense Rd

604

Lee Memorial
Park

Vesonder Rd

Wright S P



Bogese Dr

od Rd

Google Maps 1976 Defense Rd

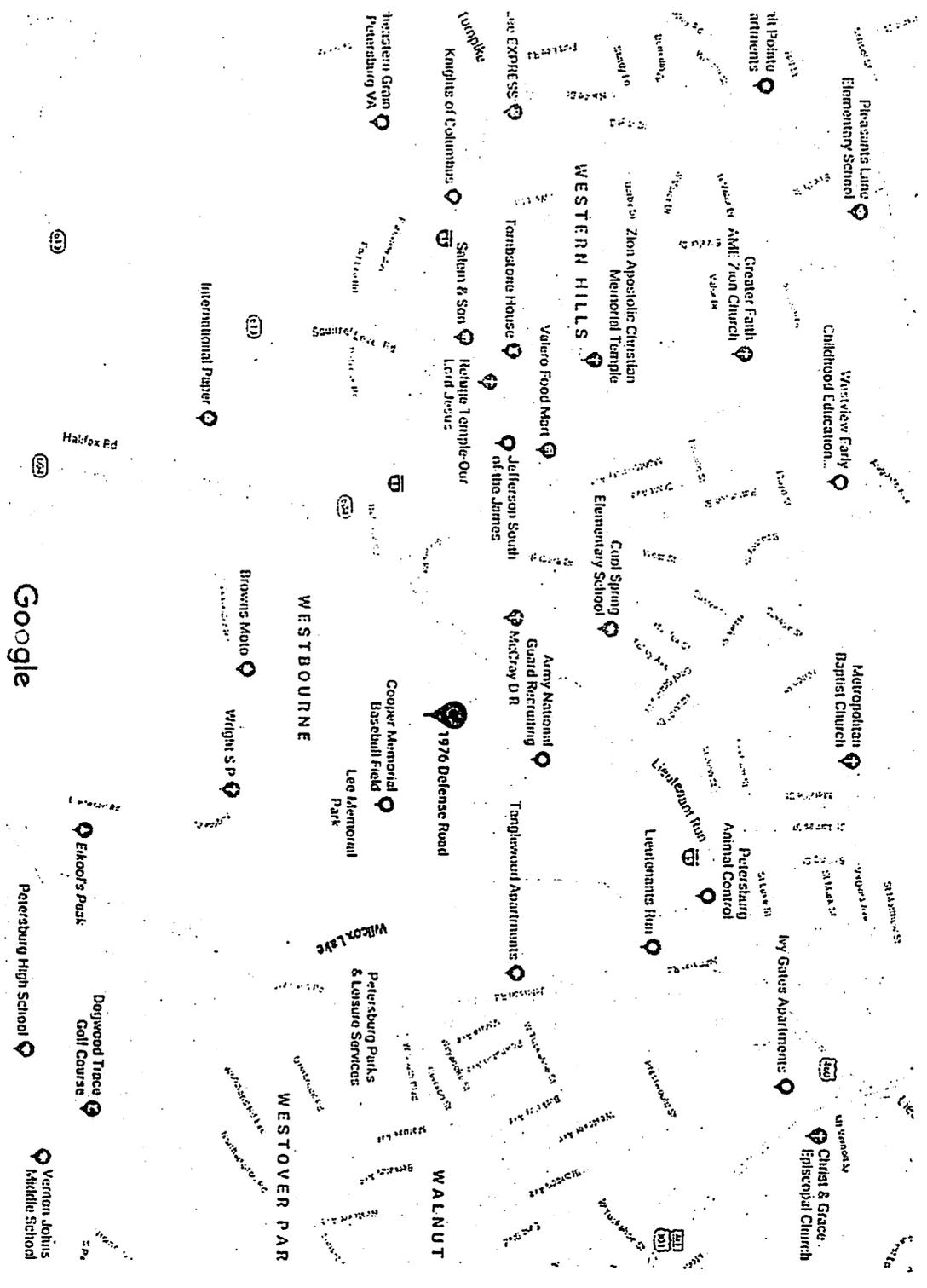


1976 Defense Rd

Petersburg, VA 23805



Google Maps 1976 Defense Rd



AN ORDINANCE TO AUTHORIZE AN EASEMENT FOR AN EXISTING DRIVEWAY AT 1976 DEFENSE ROAD

WHEREAS, certain deed restrictions (Deed Book 318 Page 813) prohibit the construction, expansion, or modification of new driveways and other easements or rights of ways “which may adversely affect existing forts, historic earthworks, or other historic features” (hereinafter “protected earthworks”) in certain areas of Flank Road and Defense Road; and

WHEREAS, such activities for the construction, expansion, or modification of new driveways or other rights of way require express consent and waiver by the National Parks Service; and

WHEREAS, the Department of Public Works has established a policy to be followed in addressing requests for driveway easements on Flank Road and Defense Road; and

WHEREAS the Department of Public Works Engineering Division received a such a request for a driveway entrance easement for the property located at 1976 Defense Road; and

WHEREAS, the house and driveway entrance in question were determined by Public Works to have been constructed over forty (40) years ago but a driveway easement was not recorded and thus do not constitute a new construction, expansion, or modification of a driveway; and

WHEREAS, it is the belief of City Staff that the request should be granted and would not be contrary to the deed restrictions regarding the “protected earthworks”.

NOW therefore be it ORDAINED that the City Manager and City Attorney are authorized to take all necessary action to grant the easement requested and execute all documents necessary in furtherance thereof.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 19, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides - City Manager

THROUGH: Lionel D. Lyons – Deputy City Manager for Development Services

FROM: Tangela Innis - Director of Public Works and Utilities

RE: A Request to schedule a public hearing on a proposed Ordinance authorizing Dinwiddie County Water Authority (DCWA) to provide water within the City for fire protection at the Dominion Energy Locks Yard.

PURPOSE: To request a public hearing to receive public comment on a proposed ordinance authorizing Dinwiddie County Water Authority to extend potable water infrastructure within the municipal limits of the City of Petersburg for the purpose of providing fire suppression service to private property belonging to Dominion Energy at their existing Locks Yard off Rawlings Lane.

REASON: In accordance with the Code of Virginia, a public hearing must be held before authorizing Dinwiddie County Water Authority to extend potable water infrastructure within the municipal limits of the City of Petersburg for the purpose of providing fire suppression service to private property belonging to Dominion Energy at the Locks Yard located off of Rawlings Lane.

RECOMMENDATION: To schedule a public hearing for April 7, 2020.

BACKGROUND: The Dominion Energy Locks Yard is an approved Site Plan (18SP-10), covering site improvements, extension of public utilities, and building construction for a warehouse facility. The property is on land owned by Dominion Energy within the City and contiguous with their project in Dinwiddie County along W. Washington Street. During the fire suppression system design, it was identified by Dominion's consultant that the proposed supply from Petersburg would be inadequate to address their needs. This stems from the fact that the site is relatively isolated from the rest of the City's water system and exists at the terminus of a single 8" waterline across Rohoic Creek.

Dominion has extended significant (DCWA) water infrastructure adjacent to, and west of, the site in order to supply their newly constructed facility just to the west of Petersburg and within Dinwiddie County. The DCWA water system has the ability to meet the fire protection requirements of the Locks Yard where it extended to the subject site.

Dominion has proposed extending existing DCWA waterlines across the City's boundary to provide onsite water infrastructure to include fire hydrants and fire lines to the buildings. The facility will remain a domestic water (and sewer) customer of the City.

An amendment to the approved site plan will be submitted to the City for formal review through the standard development review process.

COST TO CITY: N/A. The City does not collect fees associated with the use of dedicated fire lines or with the use of fire hydrants for the purposes of fire suppression.

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A. The City will maintain the Dominion Locks Yard as a domestic water customer and collect water and sewer fees as expected.

RECOMMENDATION: To schedule a public hearing for April 7, 2020.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works and Utilities
Fire Department

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Dominion Memo to Petersburg Fire Marshal regarding fire protection
Utility Sketch of proposed waterline configuration
Ordinance (Needed)

STAFF: Andrew J. Barnes, P.E., General Manager of Utilities



MEMORANDUM

To: Chief James Reid, Jr., CFO, FM, CBO
HKS
From: Matthew Mauro
Date: January 15, 2020
Re: Dominion Locks Warehouses– Fire Protection System Demands Vs. Available Water Supply
Copies: John Donner, Sr., PE, Matt Seawell, Tom Bartlett, PE, Jeff Corron, PE, Charles Selden, AIA

In this memorandum, we discuss the fire protection system requirements for the Dominion Locks 2A and 2B storage warehouse buildings in Petersburg, VA.

Background:

The design team has received a fire pump flow test report for the existing fire pump installed in building 2 on the Dominion Locks Yard property located at 33 Rawlings Lane along with a fire hydrant flow test report for Petersburg hydrants near the site. The design team would like to express concern about the water supply available to the project site from the city of Petersburg. The referenced fire pump flow test was performed by Fire Solutions on July 30, 2019. The fire hydrant flow tests near the site were performed by FireX Corporation on October 7, 2019 and are consistent with the data reported in the fire pump flow test.

There is a steep decline in pressure available from the water supply as the flow increases. At the rated flow of 1,000 gpm, the suction pressure at the fire pump was recorded as only 4 psi. The fire pump could not be tested to 150% of rated flow. The team is concerned that a hose stream allowance was not previously considered and would adversely affect the ability to fight a fire if the fire department connected an outside hose. A total of 500 gpm would be taken from the water supply upstream of the fire pump, so it can be reasonably assumed that the fire pump would only have approximately 4 psi suction pressure during a fire scenario.

For the new 2A and 2B buildings, we are proposing the following design criteria:

Building 2A:

Highest demand hazard classification: rack storage areas on the 1st floor

Design Criteria for calculations:

Wet sprinkler system. Design shall comply with NFPA 13 requirements for non-encapsulated, conventional pallets with class II Commodities at a maximum storage height of 14 ft., double-row racks, 4' aisles, for ceiling sprinklers with no in-racks in accordance with chapter 16.

Density=0.264 gpm/sq.ft. over 2,000 sq.ft.

(60% density reduction is permitted based on NFPA 13 figure 16.2.1.3.4.1 and has been accounted for)

The remote sprinkler area will require 528 gpm for sprinklers supplied from the fire pump, along with an additional 500 gpm for hose stream allowance. To account for over-discharge from sprinklers within the remote area, a 30% flow increase is assumed. This increases the actual flow requirement to ~1,190 gpm (~690 gpm for the sprinklers + 500 hose allowance).

Building 2B:

Highest demand hazard classification: open storage area for large insulated electrical cable reels

Design Criteria for calculations:

Dry sprinkler systems. Design shall comply with NFPA 13 requirements for solid-piled class IV commodities at a maximum storage height of 12 ft. in accordance with chapter 13.

Density=0.2 gpm/sq.ft. over 2,535 sq.ft. (30% area increase for dry pipe systems per NFPA 13, 30% area increase for sloped ceilings per NFPA 13)



The remote sprinkler area will require 507 gpm for sprinklers supplied from the fire pump, along with an additional 250 gpm for hose stream allowance in accordance with Table 13.2.1. To account for over-discharge from sprinklers within the remote area, a 30% flow increase is assumed. This raises the actual flow requirement to ~910 gpm (~660 gpm for the sprinklers + 250 hose allowance).

Summary of Demands Vs. Petersburg Water Supply:

The water demand required for fire protection is ~1,190 gpm for the 2A building and ~910 gpm for the 2B building. At a flow of 1,190 gpm, the available water supply available at the suction side of the existing fire pump from the City of Petersburg cannot supply the fire protection system to be installed.

At a flow of 910 gpm, the available water supply available from the City of Petersburg at the suction side of the proposed new fire pump (dedicated to the 2B building) will be approximately 12 psi, assuming similar friction losses as those encountered in the water path to the existing Locks 2 Warehouse. (Building 2B may have a slightly different friction loss curve due to its location on site separate from existing Building 2 and planned Building 2A.)

The design team is concerned that the water demands for these new buildings, especially building 2A, cannot sufficiently be supplied by the City of Petersburg, and may also adversely affect the public water supply.

Please see attached fire pump flow test and Petersburg fire hydrant flow test reports. The hydrant locations and underground water system map was not available to fully calculate based on the hydrant flow tests, but the fire pump flow test was able to be utilized.

Summary of Demands Vs. Dinwiddie Water Supply:

Based on the water flow test performed by KBJW on December 31, 2019:

Building 2A –

At the demand flow of 1,190 gpm, the available water supply available at the suction side of the existing fire pump from Dinwiddie water would be ~77 psi. This would alleviate the low suction pressure issue as we anticipate approximately 68 psi would be available at the suction flange of the existing fire pump currently in Building 2.

Building 2B –

At the demand flow of 910 gpm, the available water supply available to the building from Dinwiddie water would be ~78 psi. This supply would be sufficient to supply the building demand without a fire pump as we anticipate approximately 72 psi available at the location of the new fire service main into the building.

The flow test performed on the hydrants supplied by the Dinwiddie water system indicates a much better supply curve than both the fire pump flow test performed on the Dominion Locks site in October 2019 and the fire pump flow test performed at 234617 West Washington St. in August 2019.

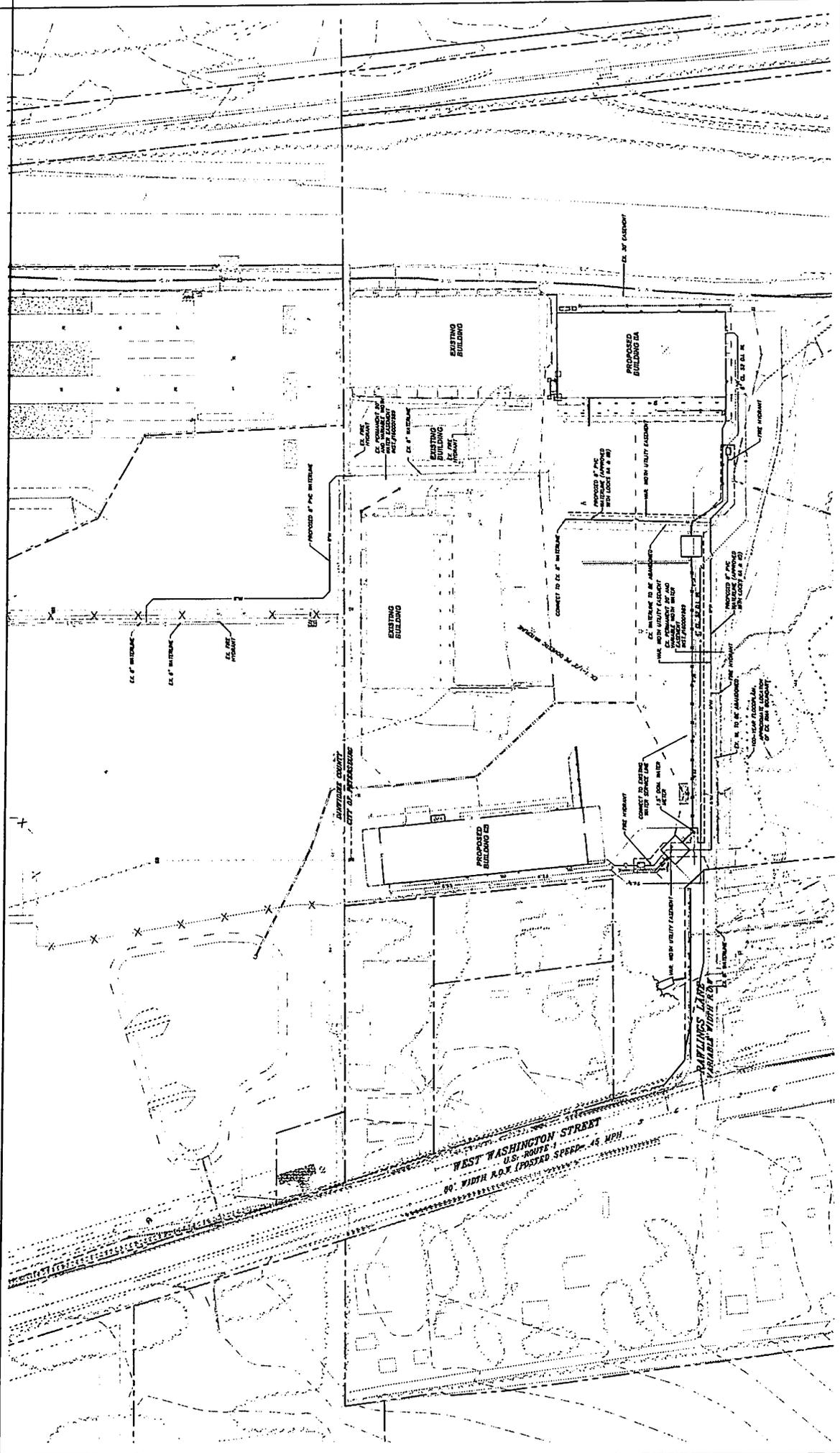
Proposal:

The design team is proposing to extend water supplied by the Dinwiddie County Water Authority (DCWA) that is currently on the Dominion property into Petersburg for the Dominion Energy Locks site to supply the fire sprinkler systems and site fire hydrants. Per our January 14, 2020 meeting, on-site fire hydrants will be installed to meet City of Petersburg standards, including outlet threads and color (red), subject to the approval of DCWA. We feel this is the best way to move forward and design and provide a level of protection that will meet requirements and be better for the site and the fire department personnel in the event of a fire.

DOMINION ENERGY - LOCKS YARD IIA & IIB

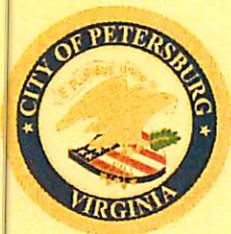
FIRE PROTECTION
 CITY OF PETERSBURG / COUNTY OF DANMIDDE, VA

RDW PROJECT #	PERIODICITY	PERIOD DESCRIPTION
174		
DATE		
FEBRUARY 19, 2020		



**EGONITZ
 BRYANT
 JOHNSON
 PULLIAMS**

1703 North Parkham Road, Suite 202
 Henrico, VA 23229



City of Petersburg

10d

Ordinance, Resolution, and Agenda Request

DATE: February 19, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Michelle B. Peters, Director Planning and Community Development

RE: Request of Nick Walker of Roslyn Farm Corporation to rezone 2045 Squirrel Level Road, T.P. 070-050002 and a portion (16.67 acres) of 2100 Defense Road, T.P. 070-050001, from the A (Agricultural) and R-1 (Single Family Residence) districts to the M-2 (Heavy Industrial) district to attract an industrial user.

PURPOSE: To request that City Council schedule a public hearing to receive citizen comment on the request to rezone the property known as 2045 Squirrel Level Road and 2100 Defense Road from A (Agricultural) and R-1 (Single-Family Residence) districts to the M-2 (Heavy Industrial) district.

REASON: Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on a rezoning request.

RECOMMENDATION: Staff recommends City Council to schedule a public hearing on this matter for the April 7, 2020 regular Council meeting.

BACKGROUND: The Zoning Ordinance requires that City Council must take action once a recommendation is forwarded from the Planning Commission. The current property is zoned A and R-1 respectively and is currently vacant. The owner is marketing the property for an industrial user and need to rezone to compatible zones in the area. The M-2 (Heavy Industrial) zoning district allows the owner to market the property to businesses that typically are found near major interstates and industrial parks.

COST TO CITY: None

BUDGETED ITEM: No

REVENUE TO CITY: Potential Real Estate Taxes

CITY COUNCIL HEARING DATE: March 17, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

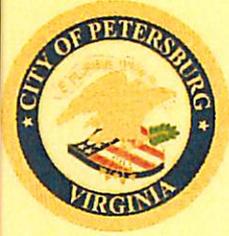
AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: NONE

ATTACHMENTS: No

STAFF: Planning and Community Development



City of Petersburg

10e

Ordinance, Resolution, and Agenda Request

DATE: March 11, 2020
TO: The Honorable Mayor and Members of City Council
THROUGH: Aretha Ferrell Benavides, City Manager
FROM: Captain Chris Walker
RE: ABC Application for Family Dollar, 1847 Boydton Plank Rd.

PURPOSE: To receive comments from City Council in the regards to the application for a ABC License for property located at 1847 Boydton Plank Rd.

REASON: Except for applicants for wine shipper's, beer shipper's, wine and beer shipper's licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application

RECOMMENDATION: Staff recommends City Council to review information on the ABC License Application request and provide comments or questions to the chief law enforcement officer.

BACKGROUND: See attached

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: March 17, 2019

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: ABC Application Letter

STAFF: Captain Chris Walker

Virginia Alcoholic Beverage Control Authority
Chief Executive Officer
Travis G. Hill



Chair
Maria J. K. Everett
Vice Chair
Beth G. Hungate-Noland
Board of Directors
William D. Euille
Gregory F. Holland
Mark E. Rubin

February 19, 2020

To Whom It May Concern:

This is to inform you that a retail application has been received from an establishment that is located in your city/county. The following is the basic information pertaining to the application:

License Number: 752541
Company Name: Family Dollar Stores of Virginia Inc
Trade Name: Family Dollar 32347
Address, City, State & Zip Code: 1847 Boydton Plank Rd Petersburg VA 23805-8919
Type of Establishment: Convenience Grocery Store
Type of License Applied For: Wine and Beer Off Premises
Date of Receipt: February 18, 2020

You are receiving this email notification per Code §4.1-230-B, which states:

“Except for applicants for wine shipper’s, beer shipper’s, wine and beer shipper’s licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application.”

Please feel free to contact our office at 804.213.4572 if you have any questions, need any further information or wish to file any objections against the above listed application. Please be sure to reference the license number listed above.

Thank you,

Yvonka Weaver

Licensing Technician

804.213.4572

Yvonka.weaver@abc.virginia.gov



FAMILY DOLLAR

LOW PRICES

DOLLAR STOP

SMART SOLUTIONS

DOLLAR STOP

OUT IN

RESTROOMS

SMOKE

NO PARKING

NO STOPPING

NO LOADING

NO UNLOADING

NO DELIVERIES

NO PICKUPS

NO TRUCKS

NO TRAILERS

NO BUSES

NO MOTORHOMES

NO VANS

NO SUVs

NO CARS

NO MOTORCYCLES

NO BICYCLES

NO SCOOTERS

NO SKATEBOARDS

NO WHEELCHAIRS

NO STROLLERs

NO CRUISING

NO DRIVING

NO PARKING

NO STOPPING

NO LOADING

NO UNLOADING

NO DELIVERIES

NO PICKUPS

NO TRUCKS

NO TRAILERS

NO BUSES

NO MOTORHOMES

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NO SUVs

NO CARS

NO MOTORCYCLES

NO BICYCLES

NO SCOOTERS

NO SKATEBOARDS

NO WHEELCHAIRS

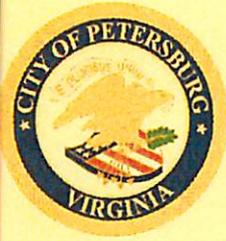
NO STROLLERs

NO CRUISING

NO DRIVING







City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: March 11, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell Benavides, City Manager

FROM: Captain Chris Walker

RE: ABC Application for La Cabana Restaurant LLC, 1600 E. Washington St.

PURPOSE: To receive comments from City Council in the regards to the application for a ABC License for property located at 1600 E. Washington St.

REASON: Except for applicants for wine shipper's, beer shipper's, wine and beer shipper's licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application

RECOMMENDATION: Staff recommends City Council to review information on the ABC License Application request and provide comments or questions to the chief law enforcement officer.

BACKGROUND: See attached

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: March 17, 2019

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: ABC Application Letter

STAFF: Captain Chris Walker

Virginia Alcoholic Beverage Control Authority

Chief Executive Officer
Travis G. Hill



Vice Chair
Maria J. K. Everett
Board of Directors
Gregory F. Holland
Beth G. Hungate-Noland
Mark E. Rubin

March 3, 2020

To Whom It May Concern:

This is to inform you that a retail application has been received from an establishment that is located in your city/county. The following is the basic information pertaining to the application:

License Number: 752600
Company Name: La Cabana Restaurant LLC
Trade Name: La Cabana Restaurant
Address, City, State & Zip Code: 1600 E Washington St, Petersburg, VA 23803-3631
Type of Establishment: Restaurant
Type of License Applied For: Beer On Premises
Date of Receipt: February 27, 2020

You are receiving this email notification per Code §4.1-230-B, which states:

“Except for applicants for wine shipper’s, beer shipper’s, wine and beer shipper’s licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application.”

Please feel free to contact our office at (804) 298-3767 if you have any questions, need any further information or wish to file any objections against the above listed application. Please be sure to reference the license number listed above.

Thank you,

Ricky Blanco
License Technician
License Records Management
Retail License Section
(804) 298-3767 - Phone
(804) 213-4592 - Fax
Ricky.Blanco@abc.virginia.gov



RESTAURANT

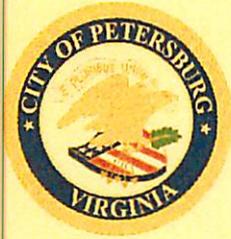
LA CABAÑA

11500

11500

ALBERGUE DE LA
CABAÑA
11500





City of Petersburg

10g

Ordinance, Resolution, and Agenda Request

DATE: March 11, 2020
TO: The Honorable Mayor and Members of City Council
THROUGH: Aretha Ferrell Benavides, City Manager
FROM: Captain Chris Walker
RE: ABC Application for Misa Tsai, 133 N. Sycamore St

PURPOSE: To receive comments from City Council in the regards to the application for a ABC License for property located at 133 N. Sycamore St.

REASON: Except for applicants for wine shipper's, beer shipper's, wine and beer shipper's licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application

RECOMMENDATION: Staff recommends City Council to review information on the ABC License Application request and provide comments or questions to the chief law enforcement officer.

BACKGROUND: See attached

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: March 17, 2019

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: ABC Application Letter

STAFF: Captain Chris Walker

Virginia Alcoholic Beverage Control Authority

Chief Executive Officer
Travis G. Hill



Chair
Maria J. K. Everett
Vice Chair
Beth C. Hungate-Noland
Board of Directors
William D. Euille
Gregory F. Holland
Mark E. Rubin

March 9, 2020

To Whom It May Concern:

This is to inform you that a retail application has been received from an establishment that is located in your city/county. The following is the basic information pertaining to the application:

License Number: 752656
Company Name: BNK Incorporated
Trade Name: Misa Tsai
Address, City, State & Zip Code: 133 N. Sycamore St. Petersburg, VA 23803-3284
Type of Establishment: Restaurant
Type of License Applied For: Wine and Beer on Premises/Mixed Beverage Restaurant
Date of Receipt: March 6, 2020

You are receiving this email notification per Code §4.1-230-B, which states:

“Except for applicants for wine shipper’s, beer shipper’s, wine and beer shipper’s licenses, and delivery permits, the Board shall notify the local governing body of each license application through the county or city attorney or the chief law-enforcement officer of the locality. Local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application.”

Please feel free to contact our office at (804) 213-4584 if you have any questions, need any further information or wish to file any objections against the above listed application. Please be sure to reference the license number listed above.

Thank you,

Brian P. Glass

Licensing Technician
804-213-4584

brian.glass@abc.virginia.gov



133 N. Sycamore St.



NISA THAI
ASIAN CUISINE



Bubble Tea



133 N. Sycamore St.
Sun - Thurs 11AM - 9PM
Fri - Sat 11AM - 10PM
Closed Every Monday
18041324-4490

No Smoking

AND OPENING

133E
NISA
THAI
ASIAN CUISINE

OPEN



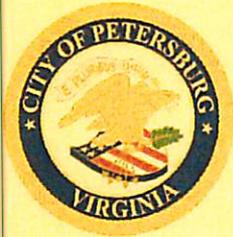
Bubble Tea

133E



Welcome
Sun - Thurs 11AM - 9PM
Fri - Sat 11AM - 10PM
Closed Every Monday
(800) 324-4490





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: March 5, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Michelle B. Peters, Director of Planning & Community Development

RE: An amendment to the Tourism and Economic Development sections of the City of Petersburg Comprehensive Plan.

PURPOSE: To request a public hearing be scheduled to receive citizen comment on the proposed updates to the City of Petersburg Comprehensive Plan, specifically the Tourism and Economic Development sections of the plan.

REASON: Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on an amendment to the Comprehensive Plan.

RECOMMENDATION: Staff recommends City Council to schedule a public hearing on this matter for the April 7, 2020 meeting.

BACKGROUND: The Code of the State of Virginia section 15.2-2223 requires the City to have a Comprehensive Plan. The Plan is general in nature and represents a broad statement of goals and strategies to guide decisions related to future land use and physical development of land within the City.

The City of Petersburg along with our State partners have updated the tourism plan to attract additional tourist and supporting development to the City of Petersburg. The Tourism and Economic Development sections of the existing Comprehensive Plan do not support the marketing strategy for these types of uses; therefore, an amendment is required. All the plans should complement each other and align with the goal to attract and retain hotel development which support tourism.

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: April 7, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Proposed language and pictures

STAFF: Department of Planning & Community Development

Comprehensive Plan Amendment for Cultural Affairs, Arts, Tourism and Economic Development

1. Add pictures to the Tourism section (hotel, motel and hospitality uses)

2. Before the pictures on page 60 add Tourism-Hospitality and the below language:

Within the City limits of the City of Petersburg, there are twenty (20) businesses that offer hospitality accommodations, including hotels, motels, inns, and bed and breakfasts. The highest rated hotel has a 20stra rating and the average room rates are less than half of the regional average. None of the hospitality offerings have facilities to accommodate events (banquets, reunions, weddings, etc.), business meetings and conferences.

3. Page 98:

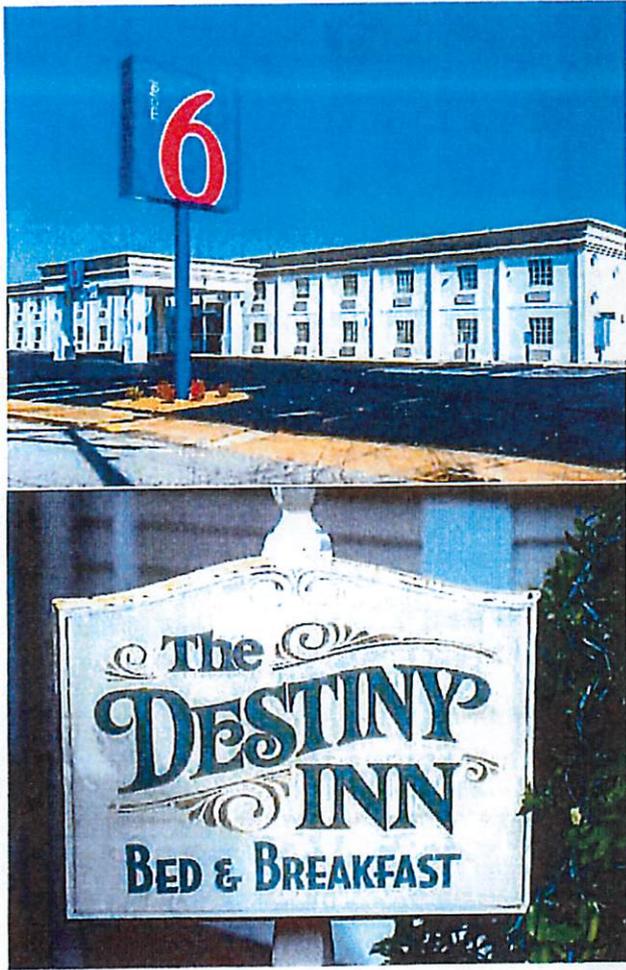
There is a lack of hospitality options to accommodate events (banquets, reunions, weddings, etc.), business meetings and conferences.

4. Page 99:

Objective 10: Identify and support efforts to provide hotel offerings to accommodate events, business travelers and tourists.

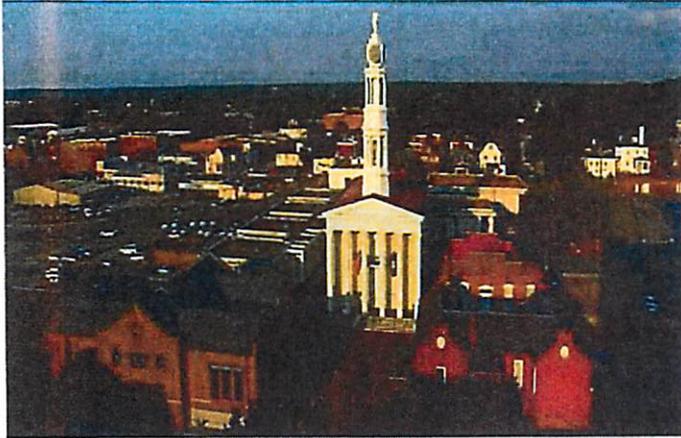








Cultural Affairs, Arts and Tourism



City Council had a vision to create a more significant place for arts and culture in Petersburg. And so the journey began. Through the strategic use of resources and creative ingenuity, the Department of Cultural Affairs was born. Today, it is dedicated to enriching Petersburg's artistic vitality and cultural vibrancy.

MUSEUMS

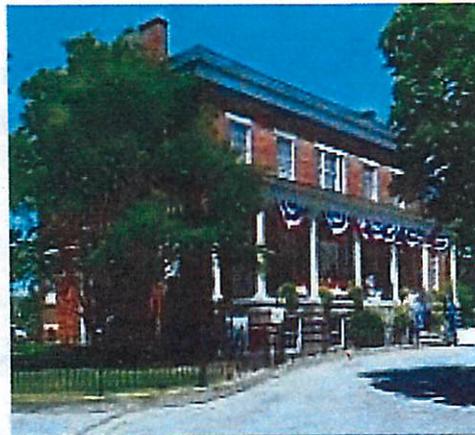
The Blandford church is a church building dating from the 18th



Century that was converted to a Memorial Chapel and Confederate Shrine to honor the many soldiers who are buried in the surrounding Blandford Cemetery. The museum is noteworthy for its 15 Tiffany stain

glass windows that were funded through donations by former confederate states at the turn of the 20th century.

The Siege Museum is dedicated to presenting daily life as it was before, during and after the Civil War. Particular emphasis is placed on the 10- month Siege in Petersburg in 1864-1865.



The Centre Hill Museum is an historic Petersburg mansion built in 1836. The home showcases Greek Revival, Colonial Revival and Federal architecture as well as decorative arts from the 18th-20th Centuries.





PROGRAMS AND SPECIAL EVENTS

The City's cultural efforts have allowed us to forge partnerships with many community groups. The Department of Cultural Affairs, Arts and Tourism has worked with Public Arts Petersburg, Battersea Foundation, Southside Virginia Council for the Arts, The National Park Service, Virginia State University, The Petersburg Area Art League, The Petersburg Ballet, Virginia Tourism Corporation, and Legacy Media Institute.

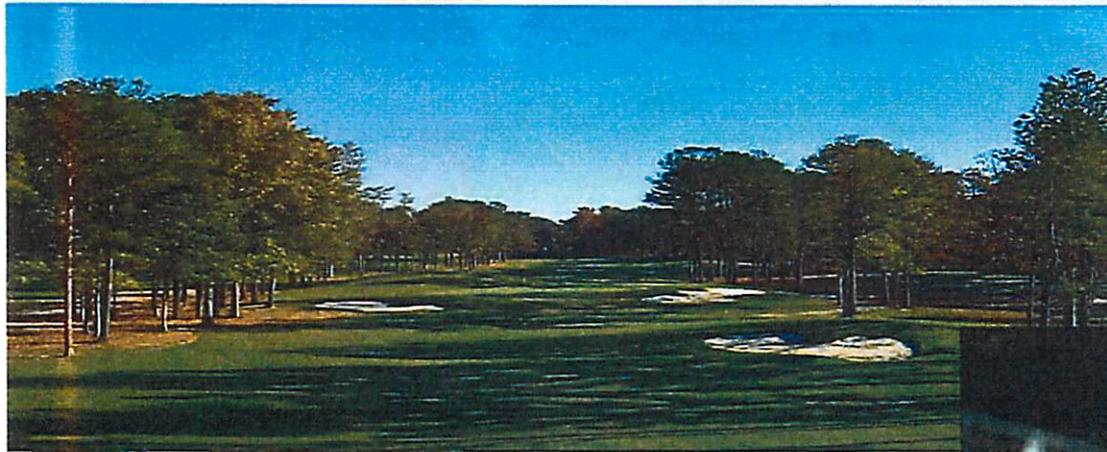
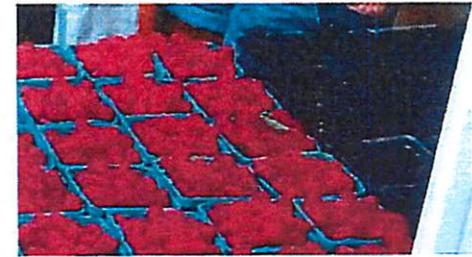
The Rev. War Reenactment is an annual event that happens at Battersea every spring and draws many history enthusiasts. Several commemorations and events happen throughout the year at the cemetery and historic chapel.





TOURISM

As of last fall, the department of Cultural Affairs, Arts & Tourism began engaging in tourism as it recently took on the role of recognizing and developing more tourism opportunities for the familiar and unfamiliar traveler. Current trends in sports tourism, agritourist and food tourist are now being more thoroughly explored. Wayfinding systems are being discussed to determine best practices and current trends and there has been a shift to further explore other contemporary and cultural assets within Petersburg that might draw a broader, more diverse audience.



CITY OF PETERSBURG, VIRGINIA-COMPREHENSIVE PLAN 2014



PERFORMING & CREATIVE ARTS

The City is seeking to develop more creative arts activities within Petersburg. Driving Miss Daisy was performed at the Petersburg High School Theater and the City is expecting to have many more performing and creative arts success.



CITY OF PETERSBURG, VIRGINIA-COMPREHENSIVE PLAN 2014



FILM

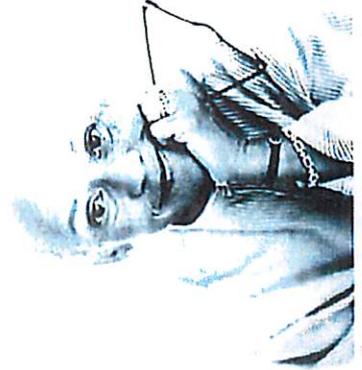
Petersburg's film scene is booming! Whether it's AMC's TURN, PBS Mercy Street, or Meg Ryan's ITHACA, Petersburg is on the grow!



Tim Reid, Ken Roy and Daphne Reid led the International Film Festival to the city's doorstep and it generated much enthusiasm and notoriety from the community and region.



In March of 2015, the City was recognized by the National League of Cities for its efforts in acknowledging creativity and diverse communities through the partnership it had formed with the Legacy Media Institute.





Certified Historic Structures

The Virginia Department of Historic Resources (VDHR) oversees the register of all historic districts and historic landmarks present on the State and National inventory. The Department receives applicants for the addition of structures, sites or districts to be registered as historic in the eyes of the state and National Registers (which overlap in their classifications) it must be 50 years or older and meet at least one or a combination of the following criteria:

1. Property is associated with events that have made a significant contribution to the broad patterns of our history.
2. Property is associated with lives of person significant in our past.
3. Property embodies the distinctive characteristics of a type, period, or method of construction or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components lack individual distinction.
4. Property had yielded, or is likely to yield information important in prehistory of history.

Any structure or site that meets some combination of the above criteria and is over 50 years old is eligible for nomination. VDHR administers both State and Federal Registers. Further information about The State and National historic Registers and the programs described below is available on the VDHR website at www.dhr.virginia.gov.

Petersburg residents have begun to utilize and realize the benefits of Historic Tax Credits, and examples of successful projects are found in the quaint historic areas of Old Town, High Street, Poplar Lawn and other revitalizing areas. This is a tool that is being used more and more in Petersburg, as a great way to revitalize and have an impact on a community.

Programs

Along with cataloging and management of registered landmarks, the Department of Historic Resources also provides programs intended to facilitate the preservation and protection of Virginia's historic resources.

State Historic Preservation Grants

These grants are made available to nonprofit groups (museums, foundations, historical societies) and local governments who have historic structures that are open to the public. Funds can be used to maintain museum collections, subsidize operating costs of make minor renovations and repairs. Grants must be matched by equal investment (whether monetary, or goods and services) from the applicant.

Historic Preservation Easement

The historic easement is a perpetual easement, meaning it will still apply to the property even if it is sold. In receiving a historic easement the property owner is allowing certain restrictions to be placed on the property (e.g. one cannot dramatically alter a home so that it no longer reflects its historic character). In return for donating the land as an easement, the property owner may receive tax deductions for the charitable donation. Inheritance and property taxes are lowered by negating the development rights that are usually factored into a properties valuation. The easement does place restrictions on alterations on the home, and basic upkeep and preservation of the property is required. Some alterations are acceptable, like remodeling a kitchen or bathroom, though all alterations are subject to review by the Department of Historic Resources.



This program is best suited for property owners who have a historic property that they have restored and wish to secure its protection (and their investment) from major alteration beyond their own tenure as owners.

Rehabilitation Tax Credits

State and Federal tax credits are available for those who are seeking to rehabilitate buildings that are considered historically significant and income-producing. Up to 20% (Federal) and 25% (State) of the total rehabilitation expenses can be used as a dollar-for-dollar reduction in income tax liability from Federal and State taxes.

Most rehabilitation costs like structural improvements and architectural restoration are eligible, however landscaping or additions do not qualify. A comprehensive overview of rehabilitation work that is eligible as a "rehabilitation expense" is outlined in the Secretary of the Interior's Standards for Rehabilitation.

Petersburg residents have begun to utilize and benefits from the Historic Tax Credits, an examples of successful projects are found in the quaint historic areas of Old Town, High Street, Poplar Lawn and other revitalizing areas.

Local Historic Districts

Old Towne: Old Towne encompasses the oldest portions of the city and contain buildings dating back to the late 17th century. The district sits along the Appomattox River with vacant industrial warehouses lining Pike and Old Street. Further from the river, Old Towne has been rejuvenated with commercial and retail uses mixed with restored residences. The district is unique in that it contains historic residential, commercial and industrial buildings and virtually every style of architecture in the US from 1800 to 1910 to present.

Poplar Lawn: Centered on a 2-blocked open green at its center, the poplar lawn historic district is primarily an example of an upper-middle class late- 19th century residential neighborhood south of the City center.

Folly Castle: The Folly Castle Historic district is located south of Old Towne and west of Downtown. It is predominantly high density residential from the turn of the 20th century. Most are frame homed with little stylistic detail, though there are some Italianate, Queen Anne and Colonial Revival styles around Washington Street. There is a commercial node that developed on West Washington Street in the 1920s-1930s as well.

Center Hill: The Centre Hill historic district is located directly to the east and southeast of Downtown Petersburg. The Center Hill Estate, a historic, early 19th century Federal Style brick dwelling was the initial central structure and focal point of the area until the land was bought and subdivided. Now the Estate is surrounded by examples of early 20th century residential architecture.

South Market Street: The South Market Street historic district contains a number of residential structures that were built in the mid to late 19th century. Once the home to Petersburg's elite, these homes demonstrate ornate, high-style examples of 19th century architecture.



Courthouse: The Courthouse historic district encompasses some of the City's major institutional buildings, the Courthouse, City Hall, Tabb Street Presbyterian church and St. Paul's Episcopal Church. Surrounding these historic buildings is a traditional 19th century commercial grid with Federal and Italianate commercial rows. Despite numerous commercial renovations the downtown district along Sycamore Street has retained its traditional architectural design.

Battersea/ West High St.: The Battersea/ West High St. historic district is a locally defined district that centers on the early 19th century suburban neighborhood of West High St. and the Battersea Mansion, which dates back to the mid-18th century.

State and National Historic Districts

Pocahontas Island District: Listed on the National Register of Historic Places, Pocahontas Island is the historic home of freed slaves in the Anti-Bellum period. The neighborhood contains traditional shotgun shack style homes built for African- American factory workers in the early 19th century and a few notable brick dwellings as well. The tightly packed, mixed – use characters of the neighborhood with industrial uses immediately adjoining.



Commerce Street Industrial District: The District is comprised of four early- 19th century brick industrial buildings. The style of architecture and availability of space makes these buildings suitable for rehabilitation as residential lofts.

Atlantic Coast Line Railroad Commercial and Industrial: The area began to take on its present industrial character beginning in the mid-to- late nineteenth century with the construction of the Cameron Tobacco Company building at the corner of Brown and Perry Streets and several lumber yards that no longer exist. The location of the Atlantic Coastline Railroad (ACL), which cut through the district en route to its terminal at Washington and Union Streets, not only promoted industrial growth with spurs that provided access to the industrial buildings but created an open swath through the district. The railroad bed of the former Atlantic Coast Line Railroad (originally the Petersburg Railroad) is still visible as it cuts diagonally across the district. Stone and concrete abutments are still visible where a railroad trestle crossed Guarantee Street on the western edge of the district. Spurs from this railroad served all of the industrial buildings in this area.



Historic Structures & Landmarks

The City of Petersburg has one of the richest collections of historic assets in Virginia. Throughout the city there are reminders of battles fought, industries come and gone, ornate architecture and skilled craftsmanship that is irreplaceable. There are also painful reminders of slavery and injustice, both before and after the Civil War. Nevertheless, Petersburg's history defines the City that it is today. Through the preservation of its buildings, visitors and residents can be proud of the dramatic and unique role the city has played in American history.

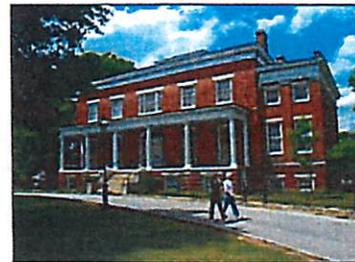
Cultural Tourism, defined as an authentic presentation of place's people and history, has become a growing segment of the tourism industry. With a range of historic sites, cultural tourism is an area where the city can benefit from the preservation and restoration of its buildings and landmarks.

In order for the City of Petersburg to capitalize on cultural and historical assets, an effort should be made to distinguish, restore and preserve those sites and buildings that contribute to Petersburg's character. The establishment of historic districts and the addition of the City's buildings to National and State Historic Registers is one way residents have already undertaken the preservation of the City's history and created economic opportunity.



Siege Museum-15 West Bank Street ca. 1841

The Exchange Building is a two-story, five bays by five bays, Greek Revival style building with a hipped roof.



Centre Hill – 1 Centre Hill Court ca. 1820s

Built in the Greek Revival, Centre Hill was originally situated in the middle of a park. The home was built for the influential Bolling family in Petersburg. The house becomes the headquarters of Union Major General G. L. Hartsuff in 1865 after the siege of Petersburg. Then President Lincoln also visited him at the site in the same year. Centre Hill is open to the public as a museum.



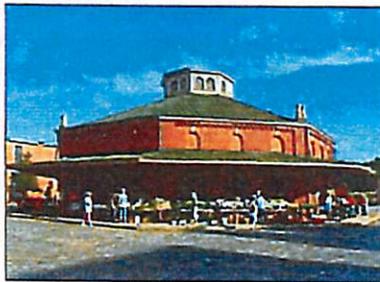
Blandford Cemetery -111 Rochelle Lane ca. 1702

The Blandford Cemetery has over 30,000 gravestones dating from as far back as 1702. The cemetery has a variety of historic funerary styles and materials used across 189 acres.



Blandford Church -309 South Crater Road ca. 1736

Blandford Church is an example of 18th century Anglican Church architecture. The building was restored at the turn of the 20th century and modeled to look like Merchant's Hope Church in Prince George County (c. 1657).



City Market- 9 East Old Street ca. 1879

This octagonal building was built in 1879 on land given to the City for a market. This structure is an example of ornate, urban architecture. It has lasted through to the current renaissance of the local farmers market and has begun to serve as a city market location once again. The City Market is also the site of the Petersburg Visitors Center.



Lee Memorial Park- 1832 Johnson Road ca. 1921

Lee Memorial Park was commissioned as a 462-acre park with roads, trails, a swimming area, bathhouse, picnic tables and baseball fields. During the Depression a 25 acre wildflower preserve was created under a WPA program focused on employing women of female-headed households. In the 1950s the lake was closed to avoid integration.



People's Memorial Cemetery-334 South Crater Road ca. 1840

People's Cemetery is a historic African American burial ground. The Cemetery traces its roots back almost 200 years. Named to the National Register of Historic Places in 2008, and named a stop on the Network to Freedom, in recognition of its connection to the Underground Railroad, People's Cemetery is the final resting place of abolitionists, Civil War soldiers, slaves, escaped slaves and free men of color.



Jarratt House-808-810 Logan Street ca. 1820

This is the oldest standing structure on Pocahontas Island and also the only brick residence still standing. Residents say this was once a hospital and a school in the 19th century.

Environmental Factors

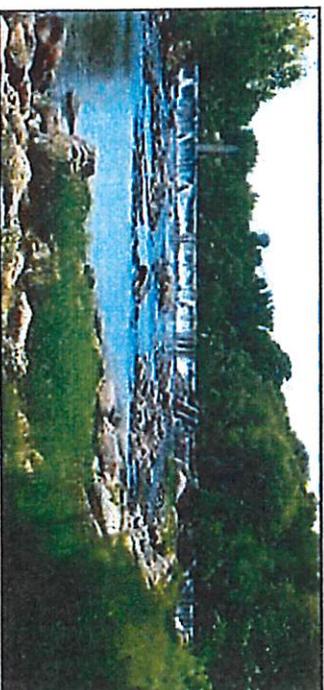
A healthy environment impacts the health of the citizens and provides recreational opportunities in parks and along the Appomattox River. Opportunities for redevelopment along the Appomattox River and the harbor will require that Petersburg mitigate the environmental neglect which has caused pollution problems in the past. It is therefore important to understand how protecting the environment has implication for the health of citizens and economic development of the City.

Protecting Petersburg's environment affects the quality of life of residents, attracts new investment, and can encourage redevelopment. Environmental stewardship is also important for the region and the localities that rely on environmental factors which cross Petersburg's City limits, but reach beyond its political borders. Just as the water quality in Lake Chesdin affects the drinking water in Petersburg, so does the water quality of the Appomattox River affect the localities downstream along the James River and eventually the industries and residents of the Chesapeake Bay. Water quality is an important environmental factor which is a

challenge for Petersburg and under regulation by federal and state agencies.

Chesapeake Bay Local Assistance Program

In the 1970s the Chesapeake Bay reached a critical state of pollution, caused largely by runoff from industrialized areas that lie in its watershed. Much has been done in an attempt to correct this trend, including the passing of legislation intended to minimize the negative impact local communities have on the Bay.





Goals and Objectives

Issues, Policy Goals, Objectives

The purpose of the Comprehensive Plan is to set the relevant policies which will help carry out Vision of the City. The intent of the Plan and its recommendations is to improve and protect the health, safety, and welfare of the citizens of Petersburg.

Issues

Issues identified through background reports, public input and consultation with community stakeholders are the foundation for formulating policy goals and objectives. It is important to note the identified issues are usually connected to other issues, and solutions may require a comprehensive approach which incorporates innovative and out of the box initiatives. Housing issues may be influenced by the economy while the economy is affected by land use and transportation.

Policy Goals

A policy sets forth the principles and values which will guide the actions to be taken by the City of Petersburg to solve identified public issues. In this document policies were formulated through input from the public and community stakeholders.

Objectives

Objectives are intended to be the beginning steps to overcome identified issues, and the means to carrying out adopted policies. Objectives are measurable tasks for which specific city departments and managers are responsible and held accountable.

Housing Issues

- Older city neighborhoods have a concentration of deteriorating, vacant, and blighted housing.
- Renovated or new affordable, safe housing is in short supply.
- Homeownership rates are low. Renters currently have a greater Housing Cost Burden than home owners.
- The City of Petersburg owns a lot of property that is currently vacant land. Reinvestment in housing is not targeted or done at a scale large enough to impact the neighborhoods in decline.
- Historic Districts have a high concentration of blighted and derelict properties.
- Historic Property Owners doing work without the appropriate approvals.

Housing Policies

Policy Goal I: Encourage the renovation or new construction of housing in older neighborhoods in a manner which provides a critical mass to investment and revitalization efforts.

Objective 1: Partner with the PRHA or a non-profit CDC to aggressively target priority revitalization and redevelopment efforts.

“Housing Cost Burden” is a standard HUD formula that calculates household income to housing costs. Generally, households who are paying greater than 30% of their income on housing are seen as “burdened” by those costs.



Policy Goal II: Act as an equal partner in public/private ventures to revitalize historic, older and downtown neighborhoods and improve the housing stock.

Objective 1: Review and identify city-owned properties for redevelopment opportunities in partnership with nonprofit housing agencies and developers.

Objective 2: Prioritize infrastructure improvements and CDBG funds to maximize the impact of redevelopment efforts with non-profit housing partners and developers.

Objective 3: Utilize local community plans, such as the Battersea Quality of Life Plan, as a guide for City revitalization in neighborhoods identified in the future land use plan.

Policy Goal III: Promote a variety of affordable housing types to meet the needs of owners and renters of varying levels of income through partnerships with nonprofits and developers.

Objective 1: Prioritize revitalization activities and efforts according to the Comprehensive Plan.

Objective 2: Update and take to Planning Commission and Council for action a revised zoning ordinance which includes policies toward allowing for diversity in neighborhood, design standards and varied housing types, and increased densities.

Policy Goal IV: Continue to do an inventory in all the Historic Districts to understand where the most critical need exist.

Objective 1: Procure the services of Preservation Virginia to complete an inventory for the remaining historic districts not inventoried.

Objective 2: Create a Community Land Trust with the assistance of LISC using the Detroit Model. This

Objective 3: Continue to seek out educational and financing opportunities for residents owning homes in a historic district or potential homeowners in a historic district.

Land Use & Transportation Issues

- Vibrant/alternative land uses are needed at Gateways and main neighborhood entrance corridors to improve the city's image.
- Large industrial parcels are not available for the expansion or relocation of manufacturing to Petersburg.
- Land Use and zoning are inconsistent in certain areas of the city.
- Contiguous parcels are not readily available for redevelopment and investment in new/renovated housing.
- No policies or master plan exists for parking in Old Towne and the Central Business District.
- Infrastructure improvements for cars, pedestrians, and bikes are needed in historic neighborhoods as well as new growth areas.
- Public Transit has limited hours and service to/from neighborhoods to regional employment centers.
- Directional sign improvements are needed along entrance corridors and interstates.
- Congestion/lack of road interconnectivity on South Crater Road around the new Southside Regional Medical Center



Land Use & Transportation Policies

Policy Goal I: Promote redevelopment of gateway corridors to have a vibrant mixed-use component.

Objective 1: Include in the Zoning Ordinance overlay district guidelines for the Halifax Corridor, Route 36 Corridor, West Washington Street Corridor, University Boulevard Corridor, Commerce Street Corridor and Gateways.

Policy Goal II: Promote redevelopment of blighted areas comprehensively through both the Petersburg Housing Authority and the Industrial Development Authority.

Objective 1: Overhaul the zoning ordinance to coincide with the Land Use Plan and allow for by-right mixed-use developments on an urban/pedestrian scale incorporating transit oriented and new urbanism principles and design standards.

Objective 2: Create an urban design ordinance using the R/UDAT Plan as the guide and tie it to the City's zoning ordinance

Objective 3: Coordinate with public works infrastructure and utility improvements based on revitalization and redevelopment initiatives.

Objective 4: Continue to utilize CDBG resources within a land use and transportation framework that creates collaboration between City departments and primary stakeholders.

Policy Goal III: Promote an efficient, well-marked, and convenient parking network in the central business district and Old Town without compromising aesthetics but accommodating pedestrian and multi-modal transit activity.

Objective 1: Undertake a master plan and management effort for parking in the Central Business District.

Objective 2: Study the benefit and cost versus expense of maintaining parking meters or a pay parking system.

Objective 3: Consider a private/public initiative to construct a parking deck in a strategic location convenient to businesses, entertainment and recreational uses.

Policy Goal IV: Provide efficient, frequent, reliable transit service to employment centers.

Objective 1: Continue to study and identify route and service improvements to better connect Petersburg residents with employment centers throughout the region.

Objective 2: Continue to seek grants to offset the expansion of service cost.

Policy V: Promote interconnected pedestrian and road network to reduce "bottle-neck" congestion on major thoroughfares.

Objective 1: Identify roadway connections to improve the street grid to reduce "bottle-neck" congestion, such as on South Crater Road and Exit 52.

Objective 2: Install traffic lights at the appropriate intersections to manage the traffic flow during peak hours.

Economic Issues

- A disproportionate number of residents of Petersburg residents go to other localities to shop.
- Petersburg must continue to capitalize on partnerships, such as Fort Lee.



- Petersburg has a shortage of available, marketable industrial land above 50 acres.
- Challenges with the public schools and perception of high crime make attracting investors and developers problematic.
- Perception of the City from current residents.

Economic Policies

Policy Goal I: Assess the skills needed for the industries the City is working to attract, as well as the industries that are currently in the City.

Objective 1: Build and strengthen partnerships with regional and local organizations to create meaningful workforce development programs.

Objective 2: Design training programs that meet the future and current employer's needs.

Policy Goal II: Build partnerships with private sector players, regional and community stakeholder groups to capitalize on significant development opportunities.

Objective 1: Continue to work with Virginia's Gateway Region to promote the City's many assets to potential investors.

Objective 2: Continue hosting the Executive Roundtable Discussions; expand to include institutions of higher learning and private schools as well as smaller family owned businesses.

Objective 3: Review and become familiar with the Strategic Economic Development Plan.

Objective 4: Continue to promote the Vision of the City.

Objective 5: Create a Vision for the Office of Economic Development.

Objective 6: Continue to build significant partnerships with regional agencies such as the Virginia Gateway Region, Ft. Lee and the Cameron Foundation and City businesses.

Objective 7: Educate City leaders and staff on redevelopment projects eligible for New Market Tax Credit, and other federal, state and local incentives (see incentives in Appendices).

Objective 8: Leverage CDBG monies and stakeholder efforts in specified revitalization areas as identified in the Future Land Use Map.

Objective 9: Creatively capitalize on development opportunities at the old hospital site, Titmus and Roper Brothers.

Policy Goal III: Promote the assembly of smaller tracts of land through the IDA to create marketable industrial or technology development sites.

Objective 1: Work closely with the Assessor's Office and the Office of Planning and Community Development to assemble contiguous parcels of underutilized land for large marketable industrial or development sites.

Policy Goal IV: Consider the benefit of expanding the Enterprise Zones to other districts and areas of the City.

Objective 1: Apply for an expansion of our current Enterprise Zones and consider adding two additional zones.

Objective 2: Create a Business Improvement District for Downtown

Policy Goal V: Increase revenue by working with the Planning Department to permit nightclubs and other cultural and



recreational uses by-right in the Zoning Ordinance with the appropriate management and safety contingency plans.

Objective 1: promote the Enterprise Zone program.

Objective 2: create special tax districts that incentivize cultural arts, and recreational uses in designated areas.

Objective 3: Work closely with Cultural Affairs, Arts and Museum Department to establish a Petersburg annual "Film Festival" and other Festivals/events.

Objective 4: Reestablish the Petersburg Main Street Program and identify a non-profit to administer the program.

Objective 5: In cooperation with the Cultural Affairs, Planning and Community Development, Public Works, and the Police Departments and Petersburg Area Transit to create a plan for a pedestrian street downtown within the Cultural Arts District.

Objective 6: Update the zoning ordinance to include this street within the Cultural Arts District detailing by-right uses.

Parks & Recreation Issues

- Access to the amenities along the Appomattox River.
- No pedestrian trail networks connecting the parks and surrounding communities.
- No level of service standards exist under a current Park & Recreation Master Plan.
- Limited conveniently located neighborhood parks.

Parks & Recreation Policies

Policy Goal I: Upgrade existing park and recreation infrastructure to modern standards and improve natural areas.

Objective 1: Create a Park & Recreation Master Plan which a) Identifies priority improvements; b) Evaluates park productivity; c) Recommends action for underperforming parks; d) Furnishes a plan for greenways and trails to connect parks to the surrounding community using existing greenways and space.

Objective 2: Add Community/Recreation Centers at strategic north, south, east, and west locations of the City.

Objective 3: Expand the ecological education beyond Lee Park and include other locations where programming will allow kids, citizens and visitors to learn about urban ecology, urban agriculture,

Policy Goal II: Adopt customized park and recreation facility standards for livable communities and perform regular maintenance on all park and recreation facilities.

Objective 1: Develop and apply system-wide design standards for wayfinding, parks and recreation facilities.

Objective 2: Develop trails connecting parks and the surrounding community which are mindful of environmental systems, cultural assets, and historic resources.

Objective 3: Improve aesthetics through new signage, resource efficient landscaping, storm-water sensitive parking areas, trash and recycling receptacles.

Community Facility and Infrastructure Issues

- Improved level of services is needed for police in the South Crater Road area around the new Southside Regional Medical Center.



- Areas of the city remain outside the National Fire Protection Associations recommended 6 minute maximum response time.
- There is a lack of sufficient fire protection for Route 460 and the South Crater Road Corridor.
- Community services and partnerships are needed to provide improved employment services to the citizens of Petersburg.
- Some Petersburg public schools are not accredited.
- Much of the City's infrastructure is in disrepair and needs improving
- Petersburg Circuit Court facilities are outdated and undersized to best meet the needs of the City.

Community Facility and Infrastructure Policies

Policy Goal I: Secure adequate facility space, equipment, and staff for the courts and police department to provide safety and protection for all areas of the city.

Objective 1: Build an additional police station to service the expanding South Crater Road and Route 460 corridors.

Objective 2: implement recommendations from the facilities plan that address the changes needed for circuit court facilities.

Policy Goal II: Secure adequate fire coverage for all of Petersburg.

Objective 1: Redistrict fire zones and build an additional station in the City's southern and eastern sections of the City to allow for optimum fire response time of 6 minutes.

Objective 2: Hire an Emergency Planner to enhance the Office of Emergency Management. The planner will be responsible for NIMS

(National Incident Management System) compliance and submitting grants for public safety.

Objective 3: Relocate Farmer Street Station to reduce response time.

Objective 4: Create a Department capacity analysis to improve all aspects of public safety delivery

Policy Goal III: Improve the school system to have all Petersburg public schools accredited.

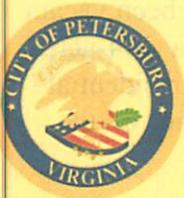
Objective 1: Continue to work with the State Department of Education and other educational entities to improve schools.
Objective 2: Include the School Administration in the poverty, housing and economic development initiatives.

Policy Goal IV: Create an infrastructure regional model for efficient and ecologically sound infrastructure.

Objective 1: Develop a plan for the City's current and future "green" infrastructure.

Objective 2: Identify resources for creating open and creative spaces.

Objective 3: Create a Citywide master plan for greenways; utilizing resources such as the "rails to trails" initiative.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 10, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: A Request to hold a Public Hearing on April 28, 2020 regarding a Proposal to Purchase and Develop City-owned property at 1203 W Washington Street and consideration of an Ordinance authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property

PURPOSE: For the City Council to hold a public hearing on April 28, 2020 regarding a Proposal to Purchase and Develop City-owned property at 1203 W Washington Street and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council holds a public hearing on April 28, 2020, and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from Ms. Katherine Patterson to purchase the following City-owned property:

Parcel ID	Premise	Street	Proposed Use
024-220019	1203	W Washington Street	Single Family Home

Ms. Katherine Patterson proposes to develop the property as an owner-occupied single-family residence.

The parcel is located in a residential neighborhood and the building on the parcel has been vacant for several years. The building is a former single-family residence. The site includes a .144-acre parcel with a building that is 1,544 sf. Potential benefits include, a revitalized vacant residential building, increased value of the property, and revenue from a City-owned property back on the tax roll.

The assessed value of the property is \$32,700.00. The offer price is \$20,000, and the proposed private investment is \$35,000.

In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property.

COST TO CITY: Conveyance of Real Property

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE: April 28, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Economic Development, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Ordinance, Assessment, Property Report, Maps

STAFF: Reginald Tabor, Economic Development Manager

Proposal to Purchase City-Owned Property



Purchaser			
Project Name	1203 W Washington Street		
Property Address	1203 W Washington Street		
Parcel Number	024-220019	Acreege	0.144 Bldg SF 1544
Year Constructed	1921		
Project Developer	Katherine Patterson		
Contact Name	Katherine Patterson		
Address	1149 Farmer St	Phone	(540) 273-3628
	Petersburg, VA 23803		
Email	pmgi.kp@gmail.com		
Experience/Qualifications	20 years investing/renovating properties. Owns 5 properties in Petersburg		
Development Description	Owner-occupied Single-Family Residence		
Offered Purchase Price	\$ 20,000	Total Investment	\$ 35,000
Description of Financing (%)	100% Owner Equity		
Community Benefit	Occupancy of vacant property. New Residential Property. Revenue from fmr City Property		
Due Diligence Period (months)	30 Days		
Construction Start Date		Completion Date	120 Days after Closing
Number of Projected Jobs	Temp/Const. Jobs	5	Permanent Jobs
Average Wage			
Contingencies			

City Assessment			
Outstanding Obligations			
Proposed Land Use	SF Residential	Yes	No
Comp Plan Land Use	SF Residential	Conformance	X
Zoning	R-3	Conformance	X
Enterprise Zone	N/A		N/A
Rehab/Abatement			X
New Construction			X
Historic District	N/A		
Assessed Value	\$ 32,700	Appraised Value	\$ - Date
City Revenue from Sale	\$ (12,700)		
Projected Tax Revenue	Abatement	Year 1	Year 5 Year 20
Real Estate Tax	\$ -	\$ 171.45	\$ 3,411.45 \$ 46,284,847.88
Personal Property Tax	\$ -	\$ -	\$ - \$ -
Machinery and Tools Tax	\$ -	\$ -	\$ - \$ -
Sales and Use Tax	\$ -	\$ -	\$ - \$ -
Business License Fee	\$ -	\$ -	\$ - \$ -
Lodging Tax	\$ -	\$ -	\$ - \$ -
Meals Tax	\$ -	\$ -	\$ - \$ -
Other Taxes or Fees	\$ -	\$ -	\$ - \$ -
Total Tax Abatement	\$ -	\$ -	\$ - \$ -
Total Tax Revenue	\$ -	\$ -	\$ - \$ 46,284,847.88
Costs to the City	\$ -	\$ -	\$ - \$ -
City ROI (Revenue - Cost)	\$ -	\$ -	\$ - \$ -
Staff Recommendation			
Committee Recommendation			Comm. Review Date
Last Use (Public)			
Council Decision			Council Review Date
Disposition Ord #	Ord Date		

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property at 1203 W Washington Street

WHEREAS, the City of Petersburg has received a proposal from Katherine Patterson to purchase the City-owned property at 1203 W Washington Street for a single-family residential development; and

WHEREAS, the potential benefits to the City include a revitalized vacant residential building, increased value of the property, and revenue from a City-owned property back on the tax roll; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with Katherine Patterson toward the Sale and development of the City-owned property at 1203 W Washington Street.

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 024-220019	Account Number FOR SALE, Residence
Prior Parcel ID --	Property Location 1203 WASHINGTON ST
Property Owner CITY OF PETERSBURG	Property Use CIP
Mailing Address 135 N. Union St	Most Recent Sale Date 9/12/2008
City Petersburg	Legal Reference 2008-3756
Mailing State VA Zip 23803	Grantor
Parcel Zoning R-3	Sale Price 40,100
	Land Area acres

Current Property Assessment

Card 1 Value Building Value 23,000	Xtra Features Value 0	Land Value 9,700	Total Value 32,700
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Building Description

Building Style 1STORY	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built 1921	Roof Structure	Heating Type HEATPUM
Building Grade FAIR	Roof Cover METAL	Heating Fuel N/A
Building Condition N/A	Siding VINYL/ALUM	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

PT LT 114 WELLS PLAT

Narrative Description of Property

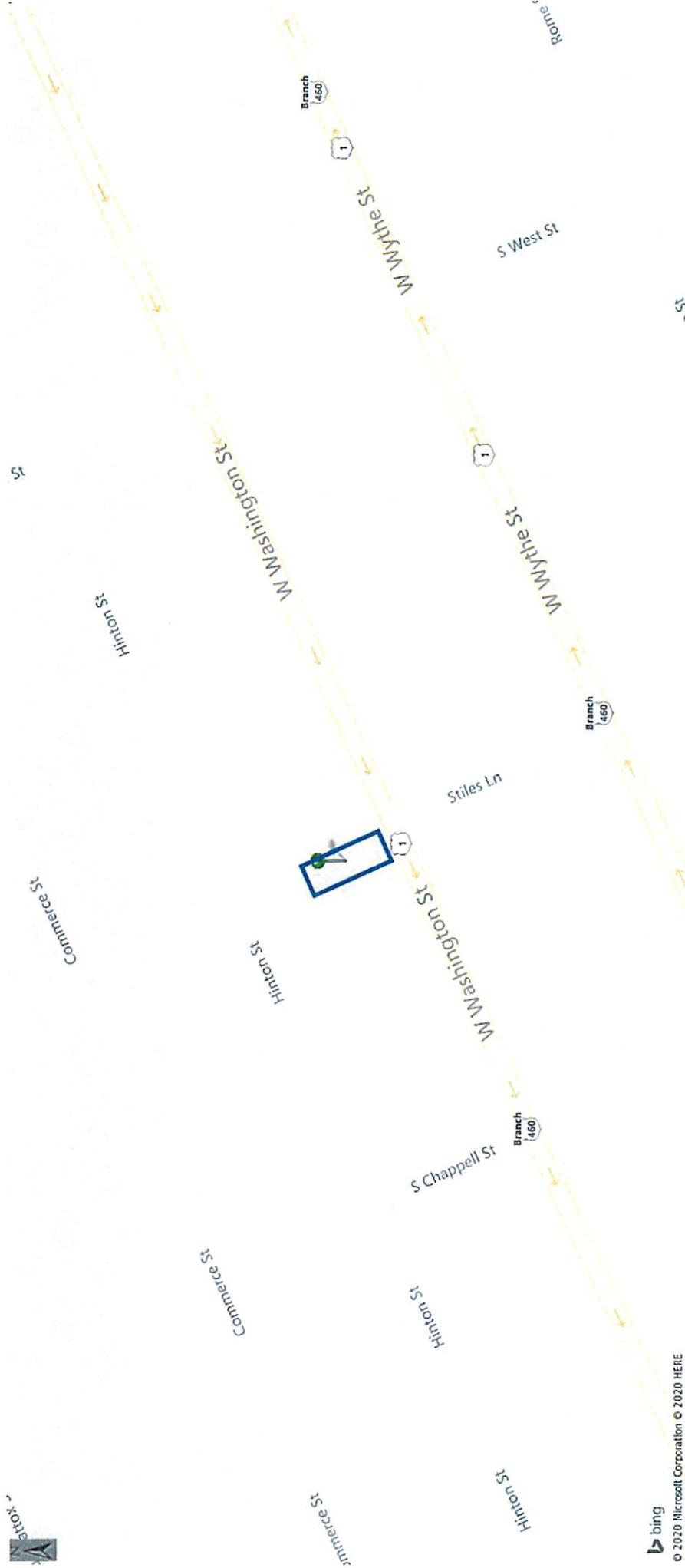
This property contains acres of land mainly classified as CIP with a(n) 1STORY style building, built about 1921 , having VINYL/ALUM exterior and METAL roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images

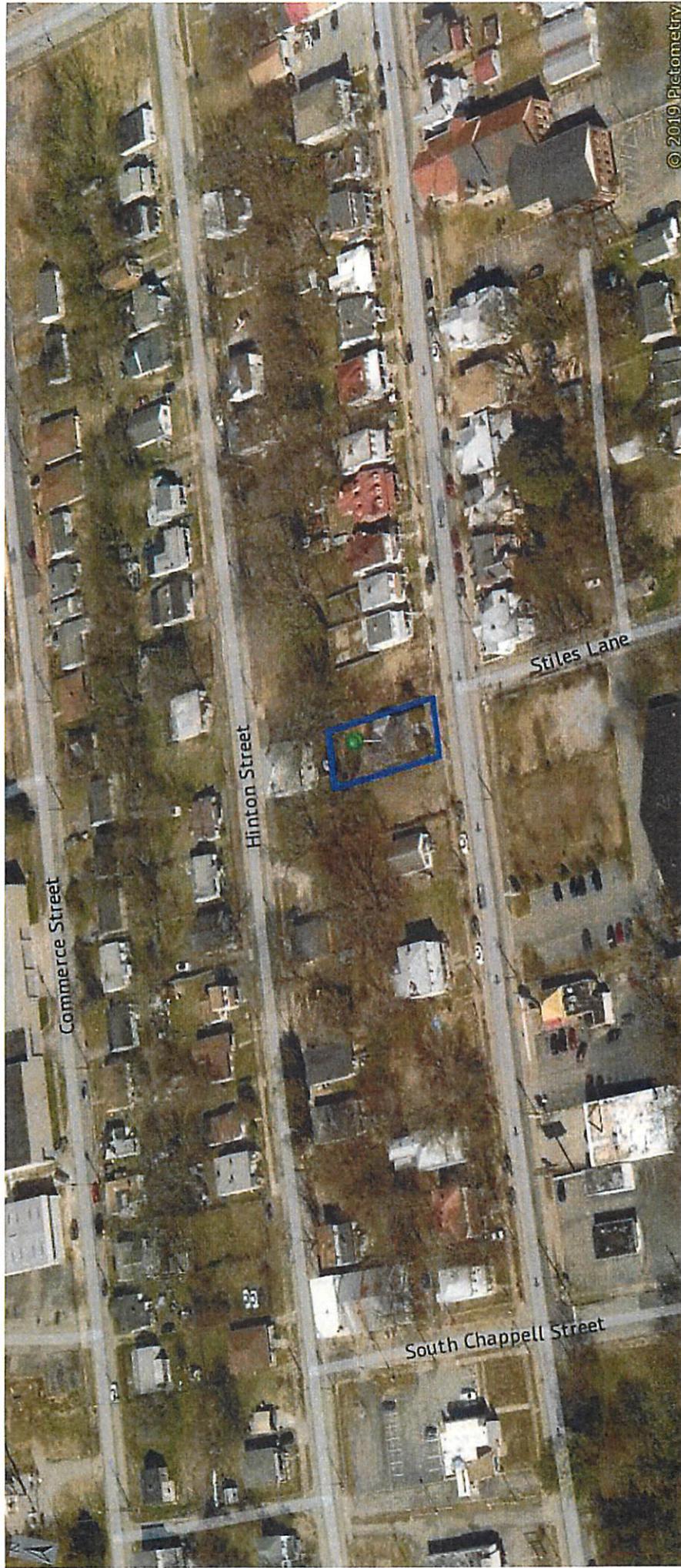


Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1203 W Washington Street



1203 W Washington Street





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 18, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: **A Request to schedule a Public Hearing on April 28, 2020 regarding a Proposal to Purchase and Develop City-owned property at 857 E Bank Street and consideration of an Ordinance authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property**

PURPOSE: For the City Council to schedule a public hearing on March 3, 2020 regarding a Proposal to Purchase and Develop City-owned property at 857 E Bank Street and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To schedule a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council schedules a public hearing on April 28, 2020, and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from Ms. Katherine Patterson to purchase the following City-owned property:

Parcel ID	Premise	Street	Proposed Use
012-070015	857	E Bank Street	Single Family Home

Optimal Capital Resource, LLC proposes to develop the property as an owner-occupied single family residence.

The parcel is located in a residential neighborhood and the parcel has been vacant for several years. The site includes a 0.124-acre parcel. Potential benefits include, a revitalized vacant residential lot, increased value of the property, and revenue from a City-owned property back on the tax roll.

The assessed value of the property is \$10,700.00. The offer price is \$1,000, and the proposed private investment is \$140,000.

In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property.

COST TO CITY: Conveyance of Real Property

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE: April 28, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Economic Development, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Ordinance, Assessment, Property Report, Maps

STAFF: Reginald Tabor, Economic Development Manager

Parcel ID	Traverse	Street	Proposed Use
112-07003	437	F. Hale Street	Single Family Home

Proposal to Purchase City-Owned Property



Purchaser	
Project Name	Old Blandford Renovation
Property Address	857 E Bank St Petersburg, VA 23803
Parcel Number	012-070015
Year Constructed	
Project Developer	Optimal Capital Resource, LLC
Contact Name	Amanda Green
Address	1210 W High St Petersburg, VA 23803
Phone	(804) 937-2007
Email	Optimalcapitalresourcecellc@comcast.net
Experience/Qualifications	
Development Description	Single Family Residence
Offered Purchase Price	\$ 5,000
Total Investment	\$ 140,000
Description of Financing (%)	Equity (10%), Bank Construction Financing (90%)
Community Benefit	Appreciation of homes in the area based on sale. New tax revenue and new family.
Due Diligence Period (months)	
Construction Start Date	May-20
Completion Date	Nov-20
Number of Projected Jobs	Temp/Const. Jobs: <input type="text" value="1"/> Permanent Jobs: <input type="text"/>
Average Wage	<input type="text"/>
Contingencies	
City Assessment	
Outstanding Obligations	
Proposed Land Use	SF Residential
Comp Plan Land Use	SF Residential
Zoning	R-3
Enterprise Zone	
Rehab/Abatement	
New Construction	
Historic District	
Assessed Value	\$ 10,700
Appraised Value	\$ -
Date	
City Revenue from Sale	\$ (5,700)
Projected Tax Revenue	
Real Estate Tax	\$ -
Personal Property Tax	\$ -
Machinery and Tools Tax	\$ -
Sales and Use Tax	\$ -
Business License Fee	\$ -
Lodging Tax	\$ -
Meals Tax	\$ -
Other Taxes or Fees	\$ -
Total Tax Abatement	\$ -
Total Tax Revenue	\$ 1,890.00
Costs to the City	\$ -
City ROI (Revenue - Cost)	\$ -
Staff Recommendation	
Committee Recommendation	
Last Use (Public)	
Council Decision	
Disposition Ord #	

	Yes	No
Conformance	x	
Conformance	x	
		x
		x
		x

	Abatement	Year 1	Year 5	Year 20
Real Estate Tax	\$ -	\$ 1,890.00	\$ 9,450.00	\$ 37,800.00
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total Tax Abatement	\$ -	\$ -	\$ -	\$ -
Total Tax Revenue	\$ -	\$ 1,890.00	\$ 9,450.00	\$ 37,800.00
Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ -	\$ -	\$ -

Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-070015	Account Number FOR SALE, Lot
Prior Parcel ID -	Property Location 857 BANK ST
Property Owner CITY OF PETERSBURG	Property Use CIP
Mailing Address 135 N. Union St	Most Recent Sale Date 12/4/2008
City Petersburg	Legal Reference 2008-4702
Mailing State VA Zip 23803	Grantor
Parcel Zoning R-3	Sale Price 34,500
	Land Area acres

Current Property Assessment

Card 1 Value Building Value 0	Xtra Features Value 0	Land Value 10,700	Total Value 10,700
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Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

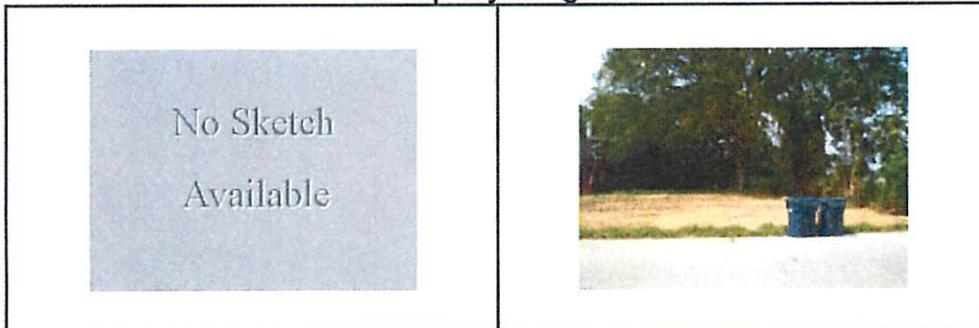
Legal Description

PT LOT 9 OLD BLANDFORD PL 50X108

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) **N/A** style building, built about **N/A**, having **N/A** exterior and **N/A** roof cover, with **N/A** unit(s), **0** room(s), **0** bedroom(s), bath(s), half bath(s).

Property Images



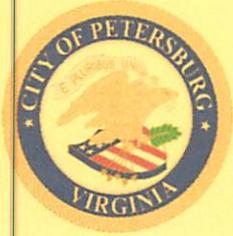
Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

857 E Bank Street



857 E Bank Street





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 10, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Robert A. Floyd, Director of Budget & Procurement

RE: **Public Hearing for the Fiscal Year 2020-21 Proposed Operating Budget.**

PURPOSE: Request a public hearing to receive public comments on the FY 2020-21 Proposed Operating Budget.

REASON: To receive public comment.

RECOMMENDATION: Hold a public hearing on April 28, 2020.

BACKGROUND: The proposed budget amends the General Fund, Special Revenue Funds, and Enterprise Funds. The Special Revenue Fund amendments include the Community Development Block Grant Fund, Grants Fund, and Street Funds, the Stormwater Fund and the Transit Fund. The Enterprise Funds amendment includes the Utilities Fund and the Golf Course Fund. Below is a list of proposed budget amounts in each fund.

Fund	Proposed Operating Budget
General Fund	\$73,338,140
Grants Fund	\$785,302
Streets Fund	\$5,981,699
CDBG Fund	\$1,592,032
Stormwater Fund	\$1,460,249
Transit Fund	\$4,843,163
Utilities Fund	\$15,119,619
Golf Course Fund	\$1,204,850

COST TO CITY: N/A

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: April 28, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Budget & Procurement

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS: FY2020-21 Proposed Operating Budget

STAFF: Randall K. Williams, Assistant Director of Capital Budgeting
Logan Tollison, Budget Analyst



PURPOSE: Request a public hearing to receive public comments on the FY 2020-21 Proposed Operating Budget.

REASON: To receive public comment.

RECOMMENDATION: Hold a public hearing on April 28, 2020.

BACKGROUND: The proposed budget amends the General Fund, Special Revenue Funds, and Enterprise Funds. The Special Revenue Fund amendments include the Community Development Block Grant Fund, Grants Fund, and Street Fund; the Enterprise Fund and the General Fund. The Enterprise Fund amendment includes the Utilities Fund and the Golf Course Fund. Below is a list of proposed budget amounts in each fund.

Fund	Proposed Budget
General Fund	\$27,778,190
Grants Fund	\$2,923,302
Street Fund	\$2,923,302
CDU Fund	\$1,500,000
Enterprise Fund	\$1,400,000
Utilities Fund	\$4,847,167
Golf Course Fund	\$15,119,619
Total	\$47,304,570

COST TO CITY: N/A



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: March 17, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: A Request to hold a Public Hearing on April 28, 2020 regarding a Proposal to Purchase and Develop City-owned property at 1000 Diamond Street and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property

PURPOSE: For the City Council to hold a public hearing April 28, 2020 regarding a Proposal to Purchase and Develop City-owned property at 1000 Diamond Street and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council holds a public hearing on April 28, 2020, and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from PB Petersburg Owner LLC to purchase the following City-owned property:

Parcel ID	Premise	Street	Proposed Use
044-080006	1000	Diamond Street	Mixed Use

During the February 4, 2020 City Council meeting, the City Council approved the consent agenda item to schedule a public hearing on February 18, 2020 regarding a Proposal to Purchase and Develop City-owned property at 1000 Diamond Street, and consideration of an Ordinance

101
authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property. The item was not heard on February 18, 2020.

PB Petersburg Owner LLC proposes to develop the property to include a Community Space and 50 one- and two-bedroom apartments.

The parcel is located in a residential neighborhood and the building on the parcel has been vacant for several years. The building is the former Virginia Avenue School. The site includes a 3.93-acre parcel with a building that is 56,000 sf. Potential benefits include, a revitalized vacant school building, housing opportunities for middle income families, and a community center.

The assessed value of the property is \$5,168,100.00. The offer price is \$10, and the proposed private investment is \$6,000,000. Proposed financing includes Owner Equity (11%), Tax Credit Equity (43%), Bank Debt (46%).

They are currently proposing 25 1-bedroom units and 25 2-bedroom units but will need to confirm once an architect has provided a report. The first-floor gym and office area would be community space available to non-residents.

Development would have to comply with the zoning of the parcel. The current zoning is R-2. A change in zoning would be required to permit the proposed use.

In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property.

COST TO CITY: Conveyance of Real Property

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE: April 28, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Economic Development, City Assessor

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Ordinance, Assessment, Property Report, Maps

STAFF: Reginald Tabor, Economic Development Manager

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property at 1000 Diamond Street

WHEREAS, the City of Petersburg has received a proposal from PB Petersburg Owner LLC to purchase the City-owned property at 1000 Diamond Street for a mixed used development that would include multi-family housing and a community center; and

WHEREAS, the potential benefits to the City include a revitalized vacant school building, housing opportunities for middle income families, and a community center.; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with PB Petersburg Owner LLC toward the Sale and development of the City-owned property at 1000 Diamond Street.

REAL ESTATE PURCHASE AGREEMENT

Assessed Value: [\$5,168,100]

Consideration: \$0

Tax Map No.: 044-080006

This Commercial Real Estate Purchase Agreement (the "Agreement") is dated March _____, 2020, between the CITY OF PETERSBURG, a municipal corporation of the Commonwealth of Virginia, hereinafter referred to a "Seller" and party of the first part, PB Petersburg Owner, LLC hereinafter referred to as "Purchaser", and party of the second part, and Pender & Coward (the "Escrow Agent") and recites and provides the following:

RECITALS:

The Seller owns certain parcel(s) of property and all improvements thereon and appurtenances thereto located in Petersburg, Virginia, commonly known as: 1000 Diamond St, Tax Map Number: 044-080006 (Property).

Purchaser desires to purchase the Property and Seller agrees to sell the Property subject to the following terms and provisions of this Agreement:

1. **Sale and Purchase:** Subject to the terms and conditions hereof, Seller shall sell and Purchaser shall purchase, the Property to develop income-restricted multi-family housing restricted by age *and a community center*. The last date upon which this Agreement is executed shall be hereinafter referred to as the "Effective Date". *The purchaser commits to:*
 - a. *Development of community center and improvements to outdoor space to include recreational amenities*
 - b. *Historic preservation through the use of Historic Preservation Tax Credits—i.e. murals, etc.*
 - c. *Approximately ~50 senior and veterans residential rental units.*

2. **Purchase Price:** The purchase price for the Property is _____ Dollars (\$_____.00) (the "Purchase Price"). The Purchase Price shall be payable all in cash by wired transfer or immediately available funds at Closing. *In addition, the purchaser commits:*
 - a. *MOU with Petersburg City Public Schools that will provide \$250,000 at the time of closing and \$5,000 per issuance of certificate of occupancy*
 - b. *Development of community center and improvement of surrounding grounds for recreational and community purposes. Approximate cost to develop, \$900,000*

3. **Deposit:** Purchaser shall pay ten percent (10%) of the Purchase Price, _____ Dollars (\$_____.00) (the "Deposit") within fifteen (15) business days of the Effective Date to the Escrow Agent which shall be held and disbursed pursuant to the terms of this Agreement.

4. **Closing:** Closing shall take place on or before ninety (90) business days after the completion of the Due Diligence Period described in Section 5. Purchaser may close on the Property prior to completion of the Due Diligence Period with reasonable advance notice to Seller. At Closing, Seller shall convey to Purchaser, by Special Warranty Deed, good and marketable title to the Property in fee simple, subject to any and all easements, covenants, and restrictions of record and affecting the Property and current taxes.

In the event a title search done by Purchaser during the Due Diligence Period reveals any title defects that are not acceptable to the Purchaser, Purchaser shall have the right, by giving written notice to the Seller within the Due Diligence Period, to either (a) terminate this Agreement, in which event this Agreement shall be null and void, and none of the parties hereto shall then have any further obligation to any other party hereto or to any third party and the entire Deposit is refunded to the Purchaser or (b) waive the title objections and proceed as set forth in this Agreement. Seller agrees to cooperate with Purchaser to satisfy all reasonable requirements of Purchaser's title insurance carrier.

5. **Due Diligence Period:** Not to exceed one hundred twenty (120) calendar days after the Effective Date. The Purchaser and its representatives, agents, employees, surveyors, engineers, contractors and subcontractors shall have the reasonable right of access to the Property for the purpose of inspecting the Property, making engineering, boundary, topographical and drainage surveys, conducting soil test, planning repairs and improvements, and making such other tests, studies, inquires and investigations of the Property as the Purchaser may deem necessary. The Purchaser agrees that each survey, report, study, and test report shall be prepared for the benefit of, and shall be certified to, the Purchaser and Seller (and to such other parties as the Purchaser may require). A duplicate original of each survey, report, study, test report shall be delivered to Seller's counsel at the notice address specified in Section 15 hereof within ten (10) days following Purchaser's receipt thereof.

Seller shall be responsible for paying the real estate commission, Seller's attorney fees, applicable Grantor's tax and the cost associated with the preparation of the deed and other Seller's documents required hereunder. All other closing costs shall be paid by the Purchaser.

- a. At or before the extinguishing of the Due Diligence Period, the Purchaser shall draft a Development Agreement. Such proposal shall be reviewed by the City to determine its feasibility. Approval and execution of the Development Agreement shall not be unreasonably withheld by either party, and execution of the Development Agreement by all parties shall be a condition precedent to closing on the property. The Development Agreement shall be recorded by reference in the deed of conveyance to

the Property which shall include a right of reverter in the event that the Developer fails to comply with the terms of the Development Agreement.

- b. City will support the rezoning of the property to enable the development of a mixed-use project consisting of the community space and residential rental housing

6. Termination Prior to Conclusion of Due Diligence Phase:

- c. If Purchaser determines that the project is not feasible during the Due Diligence Period, then, after written notice by Purchaser delivered to Seller, nine percent (9%) of the Purchase Price shall be returned to the Purchaser and one percent (1%) of the Purchase Price shall be disbursed to Seller from the Deposit held by Escrow Agent and the Purchaser waives any rights or remedies it may have at law or in equity.

7. Seller's Representations and Warranties: Seller represents and warrants as follows:

- d. To the best of Seller's knowledge, there is no claim, action, suit, investigation or proceeding, at law, in equity or otherwise, now pending or threatened in writing against Seller relating to the Property or against the Property. Seller is not subject to the terms of any decree, judgment or order of any court, administrative agency or arbitrator which results in a material adverse effect on the Property or the operation thereof.
- e. To the best of Seller's knowledge, there are no pending or threatened (in writing) condemnation or eminent domain proceedings which affect any of the Property.
- f. To the best of Seller's knowledge, neither the execution nor delivery of the Agreement or the documents contemplated hereby, nor the consummation of the conveyance of the Property to Purchaser, will conflict with or cause a breach of any of the terms and conditions of, or constitute a default under, any agreement, license, permit or other instrument or obligation by which Seller or the Property is bound.
- g. Seller has full power, authorization and approval to enter into this Agreement and to carry out its obligations hereunder. The party executing this Agreement on behalf of Seller is fully authorized to do so, and no additional signatures are required.
- h. The Property has municipal water and sewer lines and has gas and electric lines at the line. Seller makes no representation as to whether the capacities of such utilities are sufficient for Purchaser's intended use of Property.
- i. Seller has not received any written notice of default under, and to the best of Seller's knowledge, Seller and Property are not in default or in violation under, any restrictive covenant, easement or other condition of record applicable to, or benefiting, the Property.

- j. Seller currently possesses and shall maintain until Closing general liability insurance coverage on the Property which policy shall cover full or partial loss of the Property for any reason in an amount equal to or exceeding the Purchase Price.

As used in this Agreement, the phrase “to the best of Seller’s knowledge, or words of similar import, shall mean the actual, conscious knowledge (and not constructive or imputed knowledge) without any duty to undertake any independent investigation whatsoever. Seller shall certify in writing at the Closing that all such representations and warranties are true and correct as of the Closing Date, subject to any changes in facts or circumstances known to Seller.

8. Purchaser’s Representations and Warranties:

- k. There is no claim, action, suit, investigation or proceeding, at law, in equity or otherwise, now pending or threatened in writing against Purchaser, nor is Purchaser subject to the terms of any decree, judgment or order of any court, administrative agency or arbitrator, that would affect Purchaser’s ability and capacity to enter into this Agreement and transaction contemplated hereby.
- l. Purchaser has full power, authorization and approval to enter into this Agreement and to carry out its obligation hereunder. The party executing this Agreement on behalf of Purchaser is fully authorized to do so, and no other signatures are required.

9. Condition of the Property: Purchaser acknowledges that, except as otherwise set forth herein, the Property is being sold “AS IS, WHERE IS AND WITH ALL FAULTS”, and Purchaser has inspected the Property and determined whether or not the Property is suitable for Purchaser’s use. Seller makes no warranties or representations regarding the condition of the Property, including without limitation, the improvements constituting a portion of the Property or the systems therein.

10. Insurance and Indemnification: Purchaser shall indemnify Seller from any loss, damage or expense (including reasonable attorney’s fees and costs) resulting from Purchaser’s use of, entry upon, or inspection of the Property during the Due Diligence Period. This indemnity shall survive any termination of this Agreement. Notwithstanding any other provision of this Agreement, Purchaser’s entry upon the subject property and exercise of due diligence is performed at Purchaser’s sole risk. Purchaser assumes the risk and shall be solely responsible for any injuries to Purchaser, its employees, agents, assigns and third parties who may be injured or suffer damages arising from Purchaser’s entry upon the property and the exercise of Purchaser’s due diligence pursuant to this Agreement.

11. **Escrow Agent:** Escrow Agent shall hold and disburse the Deposit in accordance with the terms and provisions of this Agreement. In the event of doubt as to its duties or liabilities under the provisions of this Agreement, the Escrow Agent may, in its sole discretion, continue to hold the monies that are the subject of this escrow until the parties mutually agree to the disbursement thereof, or until a judgment of a court of competent jurisdiction shall determine the rights of the parties thereto. In the event of any suit where Escrow Agent interpleads the Deposit, the Escrow Agent shall be entitled to recover a reasonable attorney's fee and cost incurred, said fees and cost to be charged and assessed as court costs in favor of the prevailing party. All parties agree that the Escrow Agent shall not be liable to any party or person whomsoever for mis-delivery to Purchaser or Seller of the Deposits, unless such mis-delivery shall be due to willful breach of this Agreement or gross negligence on the part of the Escrow Agent. The Escrow Agent shall not be liable or responsible for loss of the Deposits (or any part thereof) or delay in disbursement of the Deposits (or any part thereof) occasioned by the insolvency of any financial institution unto which the Deposits is placed by the Escrow Agent or the assumption of management, control, or operation of such financial institution by any government entity.
12. **Risk of Loss:** All risk of loss or damage to the Property by fire, windstorm, casualty or other cause is assumed by Seller until Closing. In the event of a loss or damage to the Property or any portion thereof before Closing, Purchaser shall have the option of either (a) terminating this Agreement, in which event the Deposit shall be returned to Purchaser and this Agreement shall then be deemed null and void and none of the parties hereto shall then have any further obligation to any other party hereto or to any third party, or (b) affirming this Agreement, in which event Seller shall assign to Purchaser all of Seller's rights under any applicable policy or policies of insurance and pay over to Purchaser any sums received as a result of such loss or damage. Seller agrees to exercise reasonable and ordinary care in the maintenance and upkeep of the Property between the Effective Date and Closing. Purchaser and its representatives shall have the right to make an inspection at any reasonable time during the Due Diligence Period or prior to Closing.
13. **Condemnation:** If, prior to Closing, all of any part of the Property shall be condemned by governmental or other lawful authority, Purchaser shall have the right to (1) complete the purchase, in which event all condemnation proceeds or claims thereof shall be assigned to Purchaser, or (2) terminate this Agreement, in which event the Deposit shall be returned to Purchaser and this Agreement shall be terminated, and this Agreement shall be deemed null and void and none of the parties hereto shall then have any obligation to any other party hereto or to any third party, except as otherwise provided in this Agreement.
14. **Notices:** All notices and demands which, under the terms of this Agreement must or may be given by the parties hereto shall be delivered in person or sent by Federal Express or other comparable overnight courier, or certified mail, postage prepaid, return receipt requested, to the respective hereto as follows:

SELLER:

The City of Petersburg
Aretha Ferrell-Benavides
City Manager
135 North Union Street
Petersburg, VA 23803

Anthony C. Williams, City Attorney
City of Petersburg, Virginia
135 N. Union Street
Petersburg, VA 23803

PURCAHSER:

PB Petersburg Owner, LLC
Tom Heinemann
24851 Quimby Oaks Pl
Aldie, VA 20105

COPY TO:

Notices shall be deemed to have been given when (a) delivered in person, upon receipt thereof by the person to whom notice is given, (b) as indicated on applicable delivery receipt, if sent by Federal Express

or other comparable overnight courier, two (2) days after deposit with such courier, courier fee prepaid, with receipt showing the correct name and address of the person to whom notice is to be given, and (c) as indicated on applicable delivery receipt if sent via certified mail or similar service.

15. **Attorneys' Fees and Costs:** Should either party hereto incur costs, including attorney's fees, to enforce the terms of this Agreement, the substantially prevailing party shall be entitled to recover all such costs and attorney's fees from the non-substantially prevailing party.
16. **Modification:** The terms of this Agreement may not be amended, waived or terminated orally, but only by an instrument in writing signed by the Seller and Purchaser.
17. **Assignment; Successors:** This Agreement may not be transferred or assigned without the prior written consent of both parties. In the event such transfer or assignment is consented to, this Agreement shall inure to the benefit of and bind the parties hereto and their respective successors and assigns.
18. **Counterparts:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one of the same instruments.
19. **Survival:** All of the representations, warranties, covenants and agreements made in or pursuant to this Agreement made by Seller shall survive the Closing and shall not merge into the Deed or any other document or instrument executed and delivered in connection herewith.
20. **Captions and Counterparts:** The captions and paragraph headings contained herein are for convenience only and shall not be used in construing or enforcing any of the provisions of this Agreement.
21. **Governing Law; Venue:** This Agreement and all documents and instruments referred to herein shall be governed by, and shall be construed according to, the laws of the Commonwealth of Virginia. Any dispute arising out of performance or non-performance of any term of this Agreement shall be brought in the Circuit Court for the City of Petersburg, Virginia.
22. **Entire Agreement:** This Agreement contains the entire agreement between Seller and Purchaser, and there are no other terms, conditions, promises, undertakings, statements or representations, expressed or implied, concerning the sale contemplated by this Agreement. Any and all prior or subsequent agreements regarding the matters recited herein are hereby

declared to be null and void unless reduced to a written addendum to this Agreement signed by all parties in accordance with Section 16.

23. **Copy or Facsimile:** Purchaser and Seller agree that a copy or facsimile transmission of any original document shall have the same effect as an original.

24. **Days:** Any reference herein to "day" or "days" shall refer to calendar days unless otherwise specified. If the date of Closing or the date for delivery of a notice or performance of some other obligation of a party falls on a Saturday, Sunday or legal holiday in the Commonwealth of Virginia, then the date for Closing or such notice of performance shall be postponed until the next business day.

25. **Reversion Provision:** The property will revert back to the City if performance requirements are not met by the Developer within 18 months.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and years first written.

PURCHASER:

PURCHASER: PB Petersburg Owner, LLC

By: _____

Title: _____

Date: _____

SELLER:

The City of Petersburg, Virginia

By: _____ Aretha Ferrell-Benavides

Title: City Manager

Date: _____

ESCROW AGENT:

By: _____

Title: _____

Date: _____

Approved as to form:

Date: _____

By: _____ Anthony Williams

Title: City Attorney

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 044-080006	Account Number Virginia Avenue Elem
Prior Parcel ID --	Property Location 1000 DIAMOND ST
Property Owner CITY OF PETERSBURG	Property Use CIP
Mailing Address 135 N. Union St	Most Recent Sale Date 12:00:00 AM
City Petersburg	Legal Reference 0-0
Mailing State VA Zip 23803	Grantor
Parcel Zoning R-2	Sale Price 0
	Land Area acres

Current Property Assessment

Card 1 Value Building Value 4,982,600	Xtra Features Value 0	Land Value 185,500	Total Value 5,168,100
--	------------------------------	---------------------------	------------------------------

Building Description

Building Style 2STORY	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built 1963	Roof Structure	Heating Type HEATPUM
Building Grade AVERAGE	Roof Cover BUILTUP	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

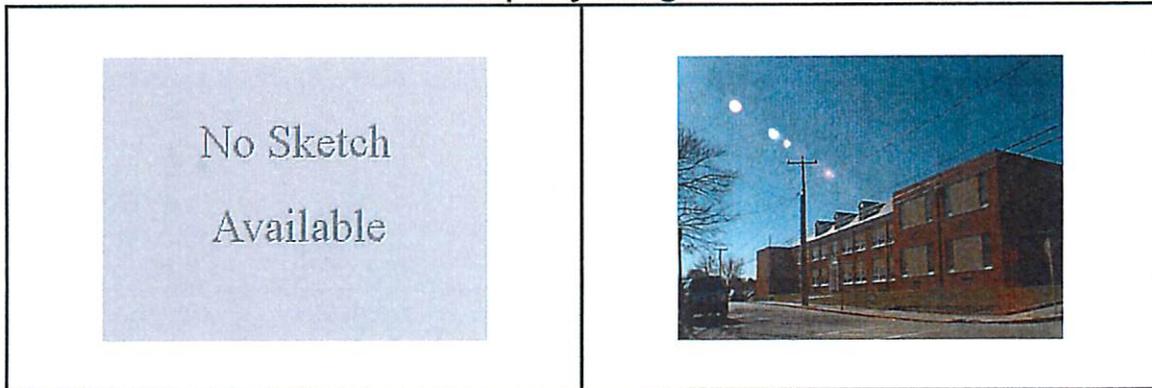
Legal Description

PT. THE HEIGHTSBRUNER & DUNN PLATS

Narrative Description of Property

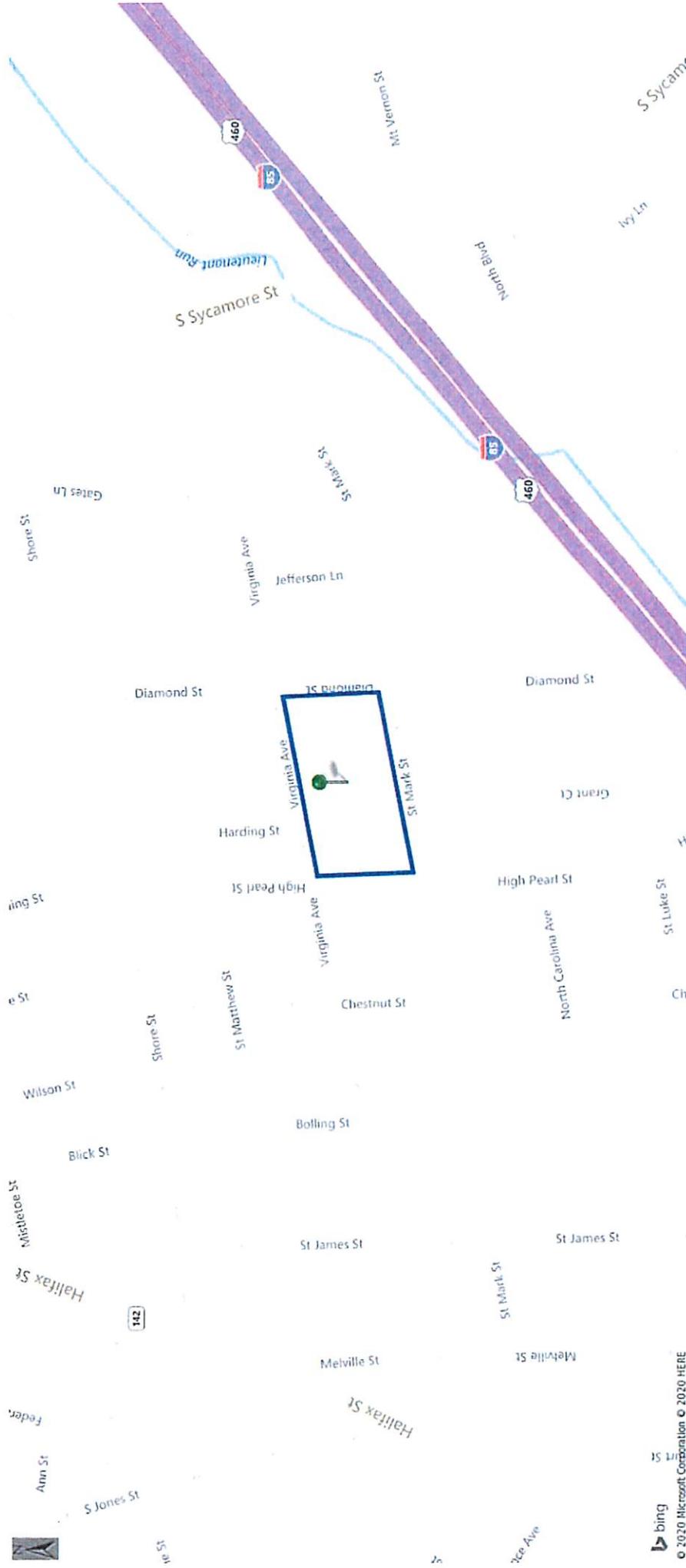
This property contains acres of land mainly classified as CIP with a(n) 2STORY style building, built about 1963, having exterior and BUILTUP roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1000 Diamond Street



1000 Diamond Street



Proposal to Purchase City-Owned Property



Purchaser							
Project Name	1000 Diamond St						
Property Address	1000 Diamond St						
Parcel Number	044-080006	Acreage	3.93	Bldg SF	56,000		
Year Constructed	1963						
Project Developer	PB Petersburg Owner LLC						
Contact Name	Tom Heinemann						
Address	24851 Quimby Oaks Pl.			Phone	(202)276-0455		
	Aldie VA 20105						
Email	Tom@HeinemannConsulting.com						
Experience/Qualifications							
Development Description	Community space, 50 one and two bedroom apartments.						
Offered Purchase Price	\$	10	Total Investment	\$	6,000,000		
Description of Financing (%)							
Community Benefit	Revitalized school building, housing opportunities for middle income families, community center						
Due Diligence Period (months)							
Construction Start Date	July / Aug 2020			Completion Date	July / Aug 2022		
Number of Projected Jobs	Temp/Const. Jobs	25	Permanent Jobs				
Average Wage	\$	40,000					
Contingencies							
City Assessment							
Outstanding Obligations							
Proposed Land Use	Mixed Use			Yes	No		
Comp Plan Land Use		Conformance					
Zoning	R-2	Conformance			x		
Enterprise Zone				x			
Rehab/Abatement				x			
New Construction					x		
Historic District							
Assessed Value	\$	5,168,100.00	Appraised Value	\$	-	Date	
City Revenue from Sale	\$	(5,168,090.00)					
Projected Tax Revenue	Abatement	Year 1	Year 5	Year 20			
Real Estate Tax	TBD	\$ 69,769.35	\$ 348,846.75	\$ 1,563,846.75			
Personal Property Tax	\$ -	\$ -	\$ -	\$ -			
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -			
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -			
Business License Fee	\$ -	\$ -	\$ -	\$ -			
Lodging Tax	\$ -	\$ -	\$ -	\$ -			
Meals Tax	\$ -	\$ -	\$ -	\$ -			
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -			
Total Tax Abatement	\$ -	\$ -	\$ -	\$ -			
Total Tax Revenue	\$ -	\$ 69,769.35	\$ 348,846.75	\$ 1,563,846.75			
Costs to the City	\$ -	\$ -	\$ -	\$ -			
City ROI (Revenue - Cost)	\$ -	\$ -	\$ -	\$ -			
Staff Recommendation							
Last Use (Public)	Yes						
Council Decision							
Disposition Ord #							
					Council Review Date		
					Ord Date		

10m



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: March 17, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager – Development

FROM: Reginald Tabor, Economic Development Manager

RE: A Request to hold a Public Hearing on April 28, 2020 regarding a Proposal to Purchase and Develop Fifty-Four (54) parcels in Ward 5 of City-owned property and consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property

PURPOSE: For the City Council to hold a public hearing April 28, 2020 regarding a Proposal to Purchase and Develop Fifty-Four (54) parcels in Ward 5 of City-owned property and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON: To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION: It is recommended that the City Council holds a public hearing on April 28, 2020, and subsequently considers adoption of an Ordinance approving and authorizing the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City has received a proposal from PB Petersburg Owner LLC to purchase the following City-owned property:

	Parcel ID	Premise	Street	Total Assessed Value	Gross Building Area (Sf)	Land Area (ac)	Zoning	Current Use	City Council Disposition of Property Date
1	044-320003	101	North Blvd	\$45,900		16.6	R-1		3/19/2019
2	044-100035	105	North Carolina Av	\$11,000		2.4	R-2		3/19/2019
3	044-300001	300	St John St	\$10,800		2.31	R-2		3/19/2019

4	044-200001	52	North Carolina Av	\$9,800		2.15	R-2		3/19/2019
5	044-210001	246	St Luke St	\$8,400		1.84	R-2		3/19/2019
6	031-050038	115	Jolly Alley	\$13,600		1.11	R-3		3/19/2019
7	023-110001	522	Hinton St	\$38,400		1.07	R-3		3/19/2019
8	044-280002	500	St John St	\$1,900		0.79	R-2		3/19/2019
9	030-090003	612	Pegram St	\$14,400		0.43	R-3		3/19/2019
10	044-090016	151	St Mark St	\$34,100		0.39	R-2		11/21/2017
11	030-180009	709	Ann St	\$25,800		0.31	R-3		3/19/2019
12	030-200011	735	Halifax St	\$17,400		0.31	R-3		3/19/2019
13	022-350010	334	Harrison St	\$6,900		0.29	R-5		11/21/2017
14	030-200018	803	Jones St S	\$18,100		0.29	R-3		3/19/2019
15	030-250003	604	Shore St	\$17,300		0.27	R-2		11/21/2017
16	029-150006	425	West St S	\$15,700		0.27	R-3		3/19/2019
17	030-090035	715	West St S	\$10,300		0.24	R-3		3/19/2019
18	031-040057	449	Harding St	\$6,300		0.23	R-3		3/19/2019
19	030-260005	517	St Matthew St	\$9,400		0.23	R-2		11/21/2017
20	031-310011	980	Sycamore St S	\$10,900		0.23	R-2		3/19/2019
21	031-250012	716	Harding St	\$7,400		0.22	R-3		3/19/2019
22	045-380033	708-10	Kirkham St	\$6,800		0.22	R-2		11/21/2017
23	031-250014	724	Harding St	\$9,600		0.21	R-3		3/19/2019
24	044-110020	249	North Carolina Av	\$6,600		0.21	R-2		11/21/2017
25	030-250011	808	Halifax St	\$10,400		0.2	R-2		11/21/2017
26	030-240007	811	Halifax St	\$8,000		0.2	R-3		3/19/2019
27	045-060002	839-41	Jones St S	\$11,800		0.2	R-3		3/19/2019
28	045-380031	716	Kirkham St	\$6,300		0.2	R-2		11/21/2017
29	030-220012	742	Mount Airy St	\$7,800		0.2	R-3		3/19/2019
30	030-240011	829	Jones St S	\$11,129		0.19	R-3		3/19/2019
31	031-230009	742	Blick St	\$9,000		0.18	R-3		3/19/2019
32	031-200046	627	Harding St	\$9,000		0.18	R-3		3/19/2019
33	023-110002	516	Hinton St	\$16,500		0.18	R-3		3/19/2019
34	030-230012	804	Jones St S	\$7,400		0.17	R-3		3/19/2019
35	031-200028	135	Kentucky Ave	\$11,000		0.17	R-3		3/19/2019
36	031-260022	230	Kentucky Ave Rea	\$2,800		0.16	R-3		3/19/2019
37	045-380032	712-14	Kirkham St	\$5,000		0.16	R-2		11/21/2017
38	031-040003	436	Byrne St	\$4,500		0.15	R-3		3/19/2019
39	030-240014	809	Jones St S	\$10,100		0.15	R-3		3/19/2019
40	031-390005	408	Shore St	\$6,900		0.15	R-2		11/21/2017
41	031-390009	415	St Matthew St	\$11,800		0.15	R-2		11/21/2017
42	030-040002	1004	Farmer St	\$6,500		0.14	R-3		3/19/2019
43	023-400025	852	Rome St	\$7,400		0.14	R-3		3/19/2019
44	031-380003	328	Shore St	\$6,600		0.14	R-2		11/21/2017
45	031-380004	322	Shore St	\$6,000		0.13	R-2		11/21/2017
46	031-260036	204	Kentucky Ave	\$5,400		0.12	R-3		3/19/2019

47	044-050011	521	St Mark St	\$5,000		0.12	R-2		11/21/2017
48	031-250024	725	Sterling St	\$2,800		0.12	R-3		3/19/2019
49	030-090029	731	West St S	\$3,000		0.12	R-3		3/19/2019
50	024-270022	919	Wythe St W	\$6,300		0.12	R-3		3/19/2019
51	044-070009	1022	High Pearl St	\$39,800	1,216	0.11	R-2	Vacant House	11/21/2017
52	031-260037	202	Kentucky Ave	\$4,500		0.11	R-3		3/19/2019
53	031-320023	151	Virginia Ave	\$6,900		0.11	R-2		11/21/2017
54	023-110025	539	Washington St W	\$16,600		0.11	R-3		3/19/2019

During the February 4, 2020 City Council meeting, the City Council approved the consent agenda item to schedule a public hearing on February 18, 2020 regarding a Proposal to Purchase and Develop 54 City-owned properties. The item was not heard on February 18, 2020.

PB Petersburg Owner LLC proposes to develop the property as infill development of single-family homes. Homes will be lease to purchase.

The parcels are located in residential neighborhoods and they include vacant lots and one parcel with an existing structure. The parcels total 37.20 acres and the single-family structure totals 1,216 sf. Potential benefits include, infill development, population growth, increased tax base, and future homeownership.

The total assessed value of the property is \$623,029. The offer price is \$540.00, and the proposed private investment is \$12,000,000.

Development would have to comply with the zoning of each parcel, and related height, area and bulk requirements. In accordance with applicable legal requirements, A public hearing is required prior to approving and authorizing the sale of City-owned property.

The proposed financing is defined in the following table:

Funding Sources	Total	Per Unit (88 Units)
Bank Debt	\$ 11,619,659	\$ 84,200
Tax Credit Equity	\$ 10,802,697	\$ 78,280
Developer Equity	\$ 2,761,720	\$ 20,012
	\$ 25,184,076	\$ 182,492
Funding Uses		
Construction Costs	\$ 15,650,775	\$ 113,411
Soft Costs (Design/Permits/Etc.)	\$ 2,340,575	\$ 16,961
School Construction Impact Fee	\$ 1,130,000	\$ 8,188
Financing Costs	\$ 5,368,758	\$ 38,904
Reserves	\$ 693,968	\$ 5,029
	\$ 25,184,076	\$ 182,493

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of Fifty-Four (54) parcels in Ward 5 of City-owned property

WHEREAS, the City of Petersburg has received a proposal from PB Petersburg Owner LLC to purchase Fifty-Four (54) parcels in Ward 5 of City-owned property to development single-family homes; and

WHEREAS, the potential benefits to the City include infill development, population growth, increased tax base, and future homeownership; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with PB Petersburg Owner LLC toward the Sale and development of Fifty-Four (54) parcels in Ward 5 of City-owned property.

Proposal to Purchase City-Owned Property



Purchaser	
Project Name	Scattered Ward 5 Lots
Property Address	List of 54 Properties Attached
Parcel Number	List of 54 Properties Attached
Year Constructed	1897
Project Developer	PB Petersburg Owner LLC
Contact Name	Tom Heinemann
Address	24851 Quimby Oaks Pl Aldie, VA 20105
Phone	(202) 276-0455
Email	tom@heinemannconsulting.com
Experience/Qualifications	
Development Description	In fill residential development of 88 single-family homes. Homes will be lease to purchase.
Offered Purchase Price	\$ 1,100
Total Investment	\$ 12,000,000
Description of Financing (%)	Owner Equity (11%), Tax Credit Equity (43%), Bank Debt (46%)
Community Benefit	New Homes on vacant property, new residents, homeownership, increase tax revenue
Due Diligence Period (months)	Varies/PSA+45 Days
Construction Start Date	July/August 2020
Completion Date	July/August 2022
Number of Projected Jobs	Temp/Const. Jobs: 25 Permanent Jobs:
Average Wage	\$ 40,000
Contingencies	

City Assessment

Outstanding Obligations	
Proposed Land Use	Residential
Comp Plan Land Use	Residential
Zoning	Residential
Enterprise Zone	N/A
Rehab/Abatement	
New Construction	
Historic District	
Assessed Value	\$ 623,029
Appraised Value	\$ -
Date	

	Yes	No
Conformance	x	
Conformance	x	
x - 1 Unit		

City Revenue from Sale	\$ (621,929)			
Projected Tax Revenue	Abatement	Year 1	Year 5	Year 20
Real Estate Tax	\$ -	\$ 8,410.89	\$ 818,411	\$ 3,248,410.89
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total Tax Abatement	\$ -	\$ -	\$ -	\$ -
Total Tax Revenue	\$ -	\$ -	\$ -	\$ 3,248,410.89
Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ -	\$ -	\$ -
Staff Recommendation				
Committee Recommendation			Comm. Review Date	
Last Use (Public)				
Council Decision			Council Review Date	
Disposition Ord #			Ord Date	

Exhibit A

	Parcel ID	Premise	Street	Total Assessed Value	Gross Building Area (Sf)	Land Area (ac)	Zoning	Current Use
1	044-320003	101	North Blvd	\$45,900		16.6	R-1	
2	044-100035	105	North Carolina Av	\$11,000		2.4	R-2	
3	044-300001	300	St John St	\$10,800		2.31	R-2	
4	044-200001	52	North Carolina Av	\$9,800		2.15	R-2	
5	044-210001	246	St Luke St	\$8,400		1.84	R-2	
6	031-050038	115	Jolly Alley	\$13,600		1.11	R-3	
7	023-110001	522	Hinton St	\$38,400		1.07	R-3	
8	044-280002	500	St John St	\$1,900		0.79	R-2	
9	030-090003	612	Pegram St	\$14,400		0.43	R-3	
10	044-090016	151	St Mark St	\$34,100		0.39	R-2	
11	030-180009	709	Ann St	\$25,800		0.31	R-3	
12	030-200011	735	Halifax St	\$17,400		0.31	R-3	
13	022-350010	334	Harrison St	\$6,900		0.29	R-5	
14	030-200018	803	Jones St S	\$18,100		0.29	R-3	
15	030-250003	604	Shore St	\$17,300		0.27	R-2	
16	029-150006	425	West St S	\$15,700		0.27	R-3	
17	030-090035	715	West St S	\$10,300		0.24	R-3	
18	031-040057	449	Harding St	\$6,300		0.23	R-3	
19	030-260005	517	St Matthew St	\$9,400		0.23	R-2	
20	031-310011	980	Sycamore St S	\$10,900		0.23	R-2	
21	031-250012	716	Harding St	\$7,400		0.22	R-3	
22	045-380033	708-10	Kirkham St	\$6,800		0.22	R-2	
23	031-250014	724	Harding St	\$9,600		0.21	R-3	
24	044-110020	249	North Carolina Av	\$6,600		0.21	R-2	
25	030-250011	808	Halifax St	\$10,400		0.2	R-2	
26	030-240007	811	Halifax St	\$8,000		0.2	R-3	
27	045-060002	839-41	Jones St S	\$11,800		0.2	R-3	
28	045-380031	716	Kirkham St	\$6,300		0.2	R-2	
29	030-220012	742	Mount Airy St	\$7,800		0.2	R-3	
30	030-240011	829	Jones St S	\$11,129		0.19	R-3	
31	031-230009	742	Blick St	\$9,000		0.18	R-3	
32	031-200046	627	Harding St	\$9,000		0.18	R-3	
33	023-110002	516	Hinton St	\$16,500		0.18	R-3	
34	030-230012	804	Jones St S	\$7,400		0.17	R-3	
35	031-200028	135	Kentucky Ave	\$11,000		0.17	R-3	
36	031-260022	230	Kentucky Ave Rea	\$2,800		0.16	R-3	
37	045-380032	712-14	Kirkham St	\$5,000		0.16	R-2	
38	031-040003	436	Byrne St	\$4,500		0.15	R-3	
39	030-240014	809	Jones St S	\$10,100		0.15	R-3	
40	031-390005	408	Shore St	\$6,900		0.15	R-2	
41	031-390009	415	St Matthew St	\$11,800		0.15	R-2	
42	030-040002	1004	Farmer St	\$6,500		0.14	R-3	
43	023-400025	852	Rome St	\$7,400		0.14	R-3	
44	031-380003	328	Shore St	\$6,600		0.14	R-2	

Exhibit A

45	031-380004	322	Shore St	\$6,000		0.13	R-2	
46	031-260036	204	Kentucky Ave	\$5,400		0.12	R-3	
47	044-050011	521	St Mark St	\$5,000		0.12	R-2	
48	031-250024	725	Sterling St	\$2,800		0.12	R-3	
49	030-090029	731	West St S	\$3,000		0.12	R-3	
50	024-270022	919	Wythe St W	\$6,300		0.12	R-3	
51	044-070009	1022	High Pearl St	\$39,800	1,216	0.11	R-2	Vacant House
52	031-260037	202	Kentucky Ave	\$4,500		0.11	R-3	
53	031-320023	151	Virginia Ave	\$6,900		0.11	R-2	
54	023-110025	539	Washington St W	\$16,600		0.11	R-3	
				\$623,029		37.2		

5,000 sf = 0.114784

Exhibit A

City Council
Disposition of
Property Date

3/19/2019

3/19/2019

3/19/2019

3/19/2019

3/19/2019

3/19/2019

3/19/2019

3/19/2019

3/19/2019

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Exhibit A

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11/21/2017

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11/21/2017

3/19/2019

REAL ESTATE PURCHASE AGREEMENT

Assessed Value: \$623,029

Consideration: \$_____

Tax Map No.: 54 parcels in Ward 5 listed in Exhibit A

This Commercial Real Estate Purchase Agreement (the "Agreement") is dated March ____, 2020, between the CITY OF PETERSBURG, a municipal corporation of the Commonwealth of Virginia, hereinafter referred to a "Seller" and party of the first part, PB Petersburg Owner, LLC hereinafter referred to as "Purchaser", and party of the second part, and Pender & Coward (the "Escrow Agent") and recites and provides the following:

RECITALS:

The Seller owns certain parcel(s) of property and all improvements thereon and appurtenances thereto located in Petersburg, Virginia, commonly known as: 54 parcels in Ward 5 listed in Exhibit A Tax Map Number: See Exhibit A (Property).

Purchaser desires to purchase the Property and Seller agrees to sell the Property subject to the following terms and provisions of this Agreement:

1. **Sale and Purchase:** Subject to the terms and conditions hereof, Seller shall sell and Purchaser shall purchase, the Property to develop single family residences. The last date upon which this Agreement is executed shall be hereinafter referred to as the "Effective Date".
 - a. *The purchaser commits to working with the city to identify the total number of residences that can be developed on the 54 parcels. There may be instances where larger lots, of one acre or more can accommodate more than one single family home.*

2. **Purchase Price:** The purchase price for the Property is _____ Dollars (\$_____.00) (the "Purchase Price"). The Purchase Price shall be payable all in cash by wired transfer or immediately available funds at Closing. *The Purchaser commits to 1) dividing the available parcels between lease to own homes, and for sale housing. 2) enter into an MOU with the Petersburg Public School System to provide \$10,000 per issued certificate of occupancy.*
 1. *Lease to Purchase and For sale housing:*
 - a) *Based on preliminary estimates, purchaser estimates that the vacant lots can accommodate approximately 100 single family homes. The final determination of the number of homes that can be developed on the vacant lots will be determined during the due diligence period, as well as the final number of lots that can be developed for homeownership sale.*

- b) *Lease to purchase: homes structured as lease to purchase will meet the following parameters:*
- a. *At the time of lease signing, residents will be given the option to purchase their home 15-years after the development's completion at a pre-determined price that will be disclosed at lease signing and partially based on the following factors:*
 - i. *Recoupment of developer equity*
 - ii. *Extinguishment of debt*
 - iii. *Coverage of closing costs*
 - b. *The lease to purchase option will not be limited to the initial tenant, but be made available to each tenant entering the community. As units turn over, the projected sale price will not change.*
 - c) *The 16 acre parcel at 101 North Boulevard, zoned R-1 will be reserved for fee simple home ownership development, pursuant to market conditions. Purchaser agrees to subdivide this parcel into 8,000 square foot single family lots and hold these lots for sale for 3 years. It is estimated that the property may accommodate between 40 and 50 home sites.*
2. *Memorandum of Understanding: The purchaser will enter into a memorandum of understanding with Petersburg Public Schools (PCPS) to provide \$10,000 per issuance of certificate of occupancy to capital improvements.*
3. Purchaser shall pay ten percent (10%) of the Purchase Price, _____ Dollars (\$_____.00) (the "Deposit") within fifteen (15) business days of the Effective Date to the Escrow Agent which shall be held and disbursed pursuant to the terms of this Agreement.
4. **Closing:** Closing shall take place on or before ninety (90) business days after the completion of the Due Diligence Period described in Section 5. Purchaser may close on the Property prior to completion of the Due Diligence Period with reasonable advance notice to Seller. At Closing, Seller shall convey to Purchaser, by Special Warranty Deed, good and marketable title to the Property in fee simple, subject to any and all easements, covenants, and restrictions of record and affecting the Property and current taxes.
- In the event a title search done by Purchaser during the Due Diligence Period reveals any title defects that are not acceptable to the Purchaser, Purchaser shall have the right, by giving written notice to the Seller within the Due Diligence Period, to either (a) terminate this Agreement, in which event this Agreement shall be null and void, and none of the parties hereto shall then have any further obligation to any other party hereto or to any third party and the entire Deposit is refunded to the Purchaser or (b) waive the title objections and proceed as set forth in this Agreement. Seller agrees to cooperate with Purchaser to satisfy all reasonable requirements of Purchaser's title insurance carrier.
5. **Due Diligence Period:** Not to exceed one hundred twenty (120) calendar days after the Effective Date. The Purchaser and its representatives, agents, employees, surveyors, engineers,

contractors and subcontractors shall have the reasonable right of access to the Property for the purpose of inspecting the Property, making engineering, boundary, topographical and drainage surveys, conducting soil test, planning repairs and improvements, and making such other tests, studies, inquires and investigations of the Property as the Purchaser may deem necessary. The Purchaser agrees that each survey, report, study, and test report shall be prepared for the benefit of, and shall be certified to, the Purchaser and Seller (and to such other parties as the Purchaser may require). A duplicate original of each survey, report, study, test report shall be delivered to Seller's counsel at the notice address specified in Section 15 hereof within ten (10) days following Purchaser's receipt thereof.

Seller shall be responsible for paying the real estate commission, Seller's attorney fees, applicable Grantor's tax and the cost associated with the preparation of the deed and other Seller's documents required hereunder. All other closing costs shall be paid by the Purchaser.

- a. At or before the extinguishing of the Due Diligence Period, the Purchaser shall draft a Development Agreement in conformance with the proposal presented to City Council on March 18, 2020. Such proposal shall be reviewed by the City to determine its feasibility and consistency with the original proposal made on March 18, 2020. Approval and execution of the Development Agreement shall not be unreasonably withheld by either party, and execution of the Development Agreement by all parties shall be a condition precedent to closing on the property. The Development Agreement shall be recorded by reference in the deed of conveyance to the Property which shall include a right of reverter in the event that the Developer fails to comply with the terms of the Development Agreement.

6. Termination Prior to Conclusion of Due Diligence Phase:

- b. If Purchaser determines that the project is not feasible during the Due Diligence Period, then, after written notice by Purchaser delivered to Seller, nine percent (9%) of the Purchase Price shall be returned to the Purchaser and one percent (1%) of the Purchase Price shall be disbursed to Seller from the Deposit held by Escrow Agent and the Purchaser waives any rights or remedies it may have at law or in equity.

7. Seller's Representations and Warranties: Seller represents and warrants as follows:

- c. To the best of Seller's knowledge, there is no claim, action, suit, investigation or proceeding, at law, in equity or otherwise, now pending or threatened in writing against Seller relating to the Property or against the Property. Seller is not subject to the terms of any decree, judgment or order of any court, administrative agency or arbitrator which results in a material adverse effect on the Property or the operation thereof.
- d. To the best of Seller's knowledge, there are no pending or threatened (in writing) condemnation or eminent domain proceedings which affect any of the Property.

- e. To the best of Seller's knowledge, neither the execution nor delivery of the Agreement or the documents contemplated hereby, nor the consummation of the conveyance of the Property to Purchaser, will conflict with or cause a breach of any of the terms and conditions of, or constitute a default under, any agreement, license, permit or other instrument or obligation by which Seller or the Property is bound.
- f. Seller has full power, authorization and approval to enter into this Agreement and to carry out its obligations hereunder. The party executing this Agreement on behalf of Seller is fully authorized to do so, and no additional signatures are required.
- g. The Property has municipal water and sewer lines and has gas and electric lines at the line. Seller makes no representation as to whether the capacities of such utilities are sufficient for Purchaser's intended use of Property.
- h. Seller has not received any written notice of default under, and to the best of Seller's knowledge, Seller and Property are not in default or in violation under, any restrictive covenant, easement or other condition of record applicable to, or benefiting, the Property.
- i. Seller currently possesses and shall maintain until Closing general liability insurance coverage on the Property which policy shall cover full or partial loss of the Property for any reason in an amount equal to or exceeding the Purchase Price.

As used in this Agreement, the phrase "to the best of Seller's knowledge, or words of similar import, shall mean the actual, conscious knowledge (and not constructive or imputed knowledge) without any duty to undertake any independent investigation whatsoever. Seller shall certify in writing at the Closing that all such representations and warranties are true and correct as of the Closing Date, subject to any changes in facts or circumstances known to Seller.

8. Purchaser's Representations and Warranties:

- j. There is no claim, action, suit, investigation or proceeding, at law, in equity or otherwise, now pending or threatened in writing against Purchaser, nor is Purchaser subject to the terms of any decree, judgment or order of any court, administrative agency or arbitrator, that would affect Purchaser's ability and capacity to enter into this Agreement and transaction contemplated hereby.
- k. Purchaser has full power, authorization and approval to enter into this Agreement and to carry out its obligation hereunder. The party executing this Agreement on behalf of Purchaser is fully authorized to do so, and no other signatures are required.

9. **Condition of the Property:** Purchaser acknowledges that, except as otherwise set forth herein, the Property is being sold "AS IS, WHERE IS AND WITH ALL FAULTS", and Purchaser has inspected the Property and determined whether or not the Property is suitable for Purchaser's use. Seller makes no warranties or representations regarding the condition of the Property, including without limitation, the improvements constituting a portion of the Property or the systems therein.
10. **Insurance and Indemnification:** Purchaser shall indemnify Seller from any loss, damage or expense (including reasonable attorney's fees and costs) resulting from Purchaser's use of, entry upon, or inspection of the Property during the Due Diligence Period. This indemnity shall survive any termination of this Agreement. Notwithstanding any other provision of this Agreement, Purchaser's entry upon the subject property and exercise of due diligence is performed at Purchaser's sole risk. Purchaser assumes the risk and shall be solely responsible for any injuries to Purchaser, its employees, agents, assigns and third parties who may be injured or suffer damages arising from Purchaser's entry upon the property and the exercise of Purchaser's due diligence pursuant to this Agreement.
11. **Escrow Agent:** Escrow Agent shall hold and disburse the Deposit in accordance with the terms and provisions of this Agreement. In the event of doubt as to its duties or liabilities under the provisions of this Agreement, the Escrow Agent may, in its sole discretion, continue to hold the monies that are the subject of this escrow until the parties mutually agree to the disbursement thereof, or until a judgment of a court of competent jurisdiction shall determine the rights of the parties thereto. In the event of any suit where Escrow Agent interpleads the Deposit, the Escrow Agent shall be entitled to recover a reasonable attorney's fee and cost incurred, said fees and cost to be charged and assessed as court costs in favor of the prevailing party. All parties agree that the Escrow Agent shall not be liable to any party or person whomsoever for mis-delivery to Purchaser or Seller of the Deposits, unless such mis-delivery shall be due to willful breach of this Agreement or gross negligence on the part of the Escrow Agent. The Escrow Agent shall not be liable or responsible for loss of the Deposits (or any part thereof) or delay in disbursement of the Deposits (or any part thereof) occasioned by the insolvency of any financial institution unto which the Deposits is placed by the Escrow Agent or the assumption of management, control, or operation of such financial institution by any government entity.
12. **Risk of Loss:** All risk of loss or damage to the Property by fire, windstorm, casualty or other cause is assumed by Seller until Closing. In the event of a loss or damage to the Property or any portion thereof before Closing, Purchaser shall have the option of either (a) terminating this Agreement, in which event the Deposit shall be returned to Purchaser and this Agreement shall then be deemed null and void and none of the parties hereto shall then have any further obligation to any other party hereto or to any third party, or (b) affirming this Agreement, in which event Seller shall assign to Purchaser all of Seller's rights under any applicable policy or policies of insurance and pay over to Purchaser any sums received as a result of such loss or damage. Seller agrees to exercise reasonable and ordinary care in the maintenance and upkeep

of the Property between the Effective Date and Closing. Purchaser and its representatives shall have the right to make an inspection at any reasonable time during the Due Diligence Period or prior to Closing.

13. **Condemnation:** If, prior to Closing, all of any part of the Property shall be condemned by governmental or other lawful authority, Purchaser shall have the right to (1) complete the purchase, in which event all condemnation proceeds or claims thereof shall be assigned to Purchaser, or (2) terminate this Agreement, in which event the Deposit shall be returned to Purchaser and this Agreement shall be terminated, and this Agreement shall be deemed null and void and none of the parties hereto shall then have any obligation to any other party hereto or to any third party, except as otherwise provided in this Agreement.

14. **Notices:** All notices and demands which, under the terms of this Agreement must or may be given by the parties hereto shall be delivered in person or sent by Federal Express or other comparable overnight courier, or certified mail, postage prepaid, return receipt requested, to the respective hereto as follows:

SELLER:

The City of Petersburg
Aretha Ferrell-Benavides
City Manager
135 North Union Street
Petersburg, VA 23803

Anthony C. Williams, City Attorney
City of Petersburg, Virginia
135 N. Union Street
Petersburg, VA 23803

PURCAHSER:

PB Petersburg Owner, LLC

Tom Heinemann
24851 Quimby Oaks Pl
Aldie, VA 20105

COPY TO:

Notices shall be deemed to have been given when (a) delivered in person, upon receipt thereof by the person to whom notice is given, (b) as indicated on applicable delivery receipt, if sent by Federal Express or other comparable overnight courier, two (2) days after deposit with such courier, courier fee prepaid, with receipt showing the correct name and address of the person to whom notice is to be given, and (c) as indicated on applicable delivery receipt if sent via certified mail or similar service.

15. **Attorneys' Fees and Costs:** Should either party hereto incur costs, including attorney's fees, to enforce the terms of this Agreement, the substantially prevailing party shall be entitled to recover all such costs and attorney's fees from the non-substantially prevailing party.

16. **Modification:** The terms of this Agreement may not be amended, waived or terminated orally, but only by an instrument in writing signed by the Seller and Purchaser.

17. **Assignment; Successors:** This Agreement may not be transferred or assigned without the prior written consent of both parties. In the event such transfer or assignment is consented to, this Agreement shall inure to the benefit of and bind the parties hereto and their respective successors and assigns.

18. **Counterparts:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one of the same instruments.

19. **Survival:** All of the representations, warranties, covenants and agreements made in or pursuant to this Agreement made by Seller shall survive the Closing and shall not merge into the Deed or any other document or instrument executed and delivered in connection herewith.

20. **Captions and Counterparts:** The captions and paragraph headings contained herein are for convenience only and shall not be used in construing or enforcing any of the provisions of this Agreement.
21. **Governing Law; Venue:** This Agreement and all documents and instruments referred to herein shall be governed by, and shall be construed according to, the laws of the Commonwealth of Virginia. Any dispute arising out of performance or non-performance of any term of this Agreement shall be brought in the Circuit Court for the City of Petersburg, Virginia.
22. **Entire Agreement:** This Agreement contains the entire agreement between Seller and Purchaser, and there are no other terms, conditions, promises, undertakings, statements or representations, expressed or implied, concerning the sale contemplated by this Agreement. Any and all prior or subsequent agreements regarding the matters recited herein are hereby declared to be null and void unless reduced to a written addendum to this Agreement signed by all parties in accordance with Section 16.
23. **Copy or Facsimile:** Purchaser and Seller agree that a copy or facsimile transmission of any original document shall have the same effect as an original.
24. **Days:** Any reference herein to "day" or "days" shall refer to calendar days unless otherwise specified. If the date of Closing or the date for delivery of a notice or performance of some other obligation of a party falls on a Saturday, Sunday or legal holiday in the Commonwealth of Virginia, then the date for Closing or such notice of performance shall be postponed until the next business day.
25. **Reversion Provision:** The property will revert back to the City if performance requirements are not met by the Developer within 18 months.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and years first written.

PURCHASER:

PURCHASER: PB Petersburg Owner, LLC

By: _____

Title: _____

Date: _____

SELLER:

The City of Petersburg, Virginia

By: _____ Aretha Ferrell-Benavides

Title: City Manager

Date: _____

ESCROW AGENT:

By: _____

Title: _____

Date: _____

Approved as to form:

Date: _____

By: _____ Anthony Williams

Title: City Attorney



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 9, 2020
TO: Honorable Mayor and Members of City Council
FROM: Aretha Ferrell-Benavides, City Manager
RE: Notice of Proposed Real Property Tax Increase

PURPOSE: To request a public hearing be scheduled to receive citizen comment on the proposed real estate property tax increase.

REASON: Council is required to schedule a public hearing at least 14 days or 30 days before the scheduled hearing date of the proposed tax increase in accordance with the Code of Virginia § 58.1-3321. *Effect on rate when assessment results in tax increase; public hearings.*

RECOMMENDATION: Staff recommends City Council schedule a public hearing on this matter at the April 28, 2020 meeting.

BACKGROUND: City Assessor's Office reassessed the real estate property within the City of Petersburg. Since the reassessment produced an increase of greater than 1%, the following notice is required to be advertised with the budget and budget hearing information. The new assessments go into effect July 1, 2020. The percentage increase is since the July 1, 2019 assessments.

COST TO CITY: None

BUDGETED ITEM: Yes (Line Item 3-100-11010)

REVENUE TO CITY: TBD

CITY COUNCIL HEARING DATE: April 28, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: TBD

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Public Notice - NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE

STAFF: City Assessor, City Attorney, City Manager

NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE

The City of Petersburg proposes to increase property tax levies.

1. **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 1.81 percent.
2. **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above, would be \$ 1.33 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
3. **Effective Rate Increase:** The City of Petersburg proposes to adopt a tax rate of \$ 1.35 per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$.02 per \$100, or 1.81 percent. This difference will be known as the "effective tax rate increase."

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

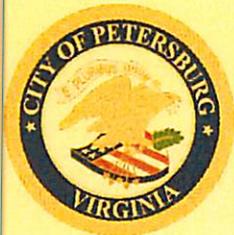
4. **Proposed Total Budget Decrease:** Based on the proposed real property tax rate and changes in other revenues in light of the COVID-19 Pandemic, the total budget of the City of Petersburg will decrease as compared to last year's budget by at least 1 to 7 percent.

A public hearing on the increase will be held on April 28, 2020 at 12:00pm via Livestream.

C. All hearings shall be open to the public. The governing body shall permit persons desiring to be heard an opportunity to present oral testimony within such reasonable time limits as shall be determined by the governing body.

D. The provisions of this section shall not be applicable to the assessment of public service corporation property by the State Corporation Commission.

E. Notwithstanding other provisions of general or special law, the tax rate for taxes due on or before June 30 of each year may be fixed on or before May 15 of that tax year.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 19, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Michelle B. Peters, Director Planning and Community Development

RE: Request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development) District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

PURPOSE: To hold a public hearing to receive citizen comment on the rezoning request from Equity Plus, LLC.

REASON: Council continued this case until the March 03, 2020 meeting.

RECOMMENDATION: The Planning Commission sends forth a recommendation of denial. Staff recommends that City Council take action on this matter with a vote to deny or approve the request.

BACKGROUND: The Zoning Ordinance requires that City Council must take action once a recommendation is forwarded from the Planning Commission. The residential property is zoned Agricultural and must be rezoned to allow the residential development. The rezoning would facilitate the construction of 166 single family residential units for rent on separate lots. The applicant will apply to the Planning Commission for the subdivision review and ultimately approval. The developer has met with the community, neighbors and the schools to amend the proposal taking into account feedback provided during the two public hearings held by the Planning Commission.

This request has changed over time based on the number of meetings that have been held with the various stakeholders. The proposed development is not available to be a rent to own development of all 166 units. The tenant can own after 15 years with equity used to reduce the sell price at the end of the rental period.

COST TO CITY: None

BUDGETED ITEM: No

REVENUE TO CITY: Potential Real Estate Taxes

CITY COUNCIL HEARING DATE: March 17, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: NONE

ATTACHMENTS: Application, Planning Commission Resolution and supporting documentation

STAFF: Planning and Community Development

20-ORD-
Adopted:

**ORDINANCE AMENDING THE ZONING OF 2557
NORTH STEDMAN DRIVE, TAX MAP PARCEL
NUMBER 036-090001 FROM "A", AGRICULTURAL
TO A "PUD", PLANNED UNIT DEVELOPMENT TO
ALLOW FOR THE DEVELOPMENT OF 166 SINGLE-
FAMILY DWELLINGS ON INDIVIDUAL LOTS.**

WHEREAS Avram Fechter of Equity Plus, LLC, on behalf of said corporation, petitioned the City Council of the City of Petersburg for a change of zone and amendment to the zoning district map from "A" Agricultural District to "PUD" Planned Unit Development, with conditions, for the purpose of developing a 166 lot, single-family residential subdivision; and

WHEREAS, a public hearing having been held pursuant to notice thereof as required by law, and statements against the request were offered by the public; and

WHEREAS, subsequent meetings have been held with the developer and the residents of the Timberly Heights community to discuss the rezoning request; and

WHEREAS, the Planning Commission is of the opinion that the request to rezone is consistent with the Comprehensive Plan General land Use MAP which suggests the area is suitable for residential uses; and

WHEREAS, the Planning Commission of the City of Petersburg has recommended that the requested zoning change be denied.

NOW, THEREFORE BE IT ORDAINED, by the City Council of the City of Petersburg, that the zoning map be amended to change the zoning from an A (Agricultural) zoning district to the Planned Unit Development (PUD) to facilitate the development of 166 units on individual lots of record (subdivision).

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (this "MOU") is entered into this ____ day of February, 2020, between the Petersburg City School Board, a Virginia municipal corporation (the "School Board"), and PB Petersburg Owner, LLC, a Virginia limited liability company (the "Developer").

WHEREAS, Developer and the City of Petersburg (the "City") are parties to a Purchase and Sale Agreement (the "PSA") dated January ____, 2020 stating the intentions of Developer to purchase from the seller a 56-acre site in Ward 1 of the City of Petersburg, the parcel on which Developer intends to construct a planned residential community to be known as "Eagles Landing" (the "Parcel"); and

WHEREAS, the City Council has approved the Developer's application for re-zoning the Eagles Landing site on February ____, 2020.

WHEREAS, representatives of the Developer have met with the Superintendent of the City Schools, Dr. Maria Pitre-Martin, and discussed the financial impacts on the City School System occasioned by increased student enrollment in City Public Schools from families residing in the new housing units, and have jointly developed a plan to address such impacts as described in this MOU.

NOW, THEREFORE, the Developer and the School Board agree as follows:

1. Financial Donation by Developer to School Board. With respect to Eagles Landing, Developer voluntarily offers to donate to the School Board the sum of \$15,000 cash for each new home constructed by Developer (or its agents) in Eagles Landing, payable at such time as the City issues its final certificate of occupancy for each home.

2. Use of Developer Donations by School Board. The School Board shall use all such Developer cash donations exclusively for capital improvements to infrastructure for the

City Schools, and not for operating expenses such as salaries, programs or other recurring operating expenses. Annually, the School Board shall either (a) provide to the Developer (or its designee) a written summary of all expenditures made by the School Board using Developer's funds, or (b) provide a copy of the settlement made before the Commissioner of Accounts for the cash donations as provided for in VA. Code §22.1-126. Developer does not reserve the right to approve any such expenditures by the School Board.

3. Representations and Warranties by the Parties. The Parties confirm, represent and warrant to each other that:

A. Neither the City of Petersburg, the School Board, nor any employees or representatives of either have requested that Developer make any cash proffers to the City or the School Board in connection with, or as an inducement for, City Council approving the re-zoning of the Parcel, or the City Administration recommending to City Council that it approve the re-zoning of the Parcel.

B. The donations will be segregated or otherwise set aside in a special account opened and maintained for the specific purpose of funding capital expenditures approved by the School Board.

C. No covenant, agreement or obligation contained in this MOU or any related document shall be deemed to be a covenant, agreement or obligation of any present or future member of City Council, the School Board, or any City or School Board officer, employee, agent or advisor.

D. The Parties acknowledge and agree that no financial recourse shall be made by the School Board to the City to appropriate funds for these capital expenditures should the Developer fail to satisfy any of its obligations under this MOU.

E. The School Board acknowledges that part of the financing for the housing part of Eagles Landing will be sourced through the Low Income Housing Tax Credit program sponsored by the Virginia Housing Development Authority.

F. The School Board has had the opportunity to review all documents and ask all questions of the Developer regarding the financial donations to the School Board.

G. All consents and approvals, both to make and receive the financial donations, have been obtained by Developer and the School Board, respectively.

H. The School Board represents that it is authorized to accept donations by VA. Code §22.1-88.

4. Prior Proposals. The School Board and Developer agree that this MOU supersedes in full all prior discussions and proposals, whether written or oral, regarding the financial donations to be made by the Developer contemplated by this MOU.

5. Remedies. In the event that either the Developer or the School Board breaches any of the covenants, representations or warranties made to the other in Section 3 of this MOU, the non-defaulting party shall have all rights and remedies available to it at law, or in equity, to remedy such breach, including specific performance of the obligation.

6. No Waiver of Sovereign Immunity. Developer and the School Board acknowledge that neither this MOU nor the transactions contemplated hereunder constitutes or shall result in a waiver of the School Board's sovereign immunity.

7. No Partnership. Nothing contained in this MOU shall create an agreement of partnership or joint venture between the Developer and the School Board.

8. Governing Law. The laws of the Commonwealth of Virginia shall govern the interpretation and enforcement of the terms of this MOU.

9. Non-Assignability. Developer agrees that it may not assign or transfer its obligations under this MOU to any person other than an entity wholly-owned or under common control with the Developer.

WHEREFORE, the parties evidence their agreement by their duly authorized signatures

below:

THE PETERSBURG CITY SCHOOL BOARD

By: _____
Kenneth L. Pritchett
Chair

PB PETERSBURG OWNER, LLC

By: _____
Avram Fechter
Manager

41740715_2

Petersburg Planning Commission Meeting Minutes
Regular Meeting
Wednesday, September 4, 2019
City of Petersburg Public Library
201 West Washington Street
Petersburg, VA 23803
6:00 pm

I. CALL TO ORDER

Chairman Tammy Alexander called to order the regular scheduled meeting of the City of Petersburg Planning Commission on Wednesday, September 4, 2019, at 6:05 p.m. in the City of Petersburg Public Library.

II. ATTENDANCE

The following members responded to Roll Call:

Fenton Bland, Jr.	Present
William Irvin	Present
Patricia Miller	Present
Elizabeth McCormack	Present
Conrad Gilliam	Absent
Vice-Chairman Brenda Henderson	Present
Chairman Tammy Alexander	Present

The following staff was also present: Michelle B. Peters, Director of Planning/Community Development, Sandra Robinson, Zoning Administrator and Deborah Porter, Planning/Zoning Technician.

A quorum was established.

III. ADOPTION OF THE AGENDA

Chairman Alexander stated that the adoption of the agenda is the first order of business. Commissioner Irvin so moved, and then Vice-Chair Henderson asked if there were any changes. Planning Director stated no ma'am, and the Chair requested that Commissioner Irvin so move again. Commissioner Irvin so moved and Vice-Chair Henderson seconded. The motion was carried and the agenda was adopted.

IV. ADOPTION OF THE MINUTES

Chairman Alexander moved onto the adoption of the minutes. Mrs. Peters laughed and Chairman Alexander stated that we will move the minutes to the next meeting.

Mrs. Peters stated that there are recordings for the meetings, and that the Planning Department get Freedom of Information Request all the time and the recordings are used to respond to those requests.

V. PUBLIC INFORMATION PERIOD

Chairman Alexander opened the Public Comment Period to anyone who wished to speak on item not on the agenda. With no one jumping, the Chairman moved on and the Public Comment Period was closed.

VI. PUBLIC HEARING(S):

19-REZ-03: Request of Equity Plus, LLC to rezone the property from A (Agricultural) District to a PUD (Planned Unit Development) District to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

Michelle B. Peters, Planning Director for the City of Petersburg greeted the Planning Commissioners and stated that it was nice to see everyone present, as it has been a while since we had a case that had an audience. Mrs. Peters thanked the persons that were in attendance for their interest in this case and for their presence.

Mrs. Peters requested the Chair to flip the way that the Commission normally did business. Typically, staff would make a presentation and then introduce the applicant. She requested that the applicant would make their presentation and then staff will follow with some highlights. The commissioners have been give the information that was submitted, the e-mail sent to the commissioners explained the project and there has been several meetings with the Council representative for the ward in which this project is being proposed. There have been several meetings with the applicant discussing the project. If this is acceptable then the applicant will start the meeting. The Chair stated that this is acceptable, and asked if there was a presentation tonight. It was stated that there are handouts and the presentation will be done from the handouts. Avram stated that he didn't realized that the facility had audio/video, but tonight the handouts will be used for the presentation. Avram apologized to the audience for not having enough copies for the public to see the presentation.

Chairman Alexander asked Mrs. Peters before the meeting went to much farther, if the recorder was working with the headphones plugged into the system. Mrs. Peters indicated with a nod that everything was in order. Mrs. Peters asked the audience if anyone wanted to view the maps and follow along during the presentation. Mrs. Porter had provided a copy of the information to those that wanted to follow along.

Avram Fetcher from Equity plus thanked the Commissioners for hearing them tonight and that he and his partner Tom have been working on this parcel for almost a year. They have had several meetings with city officials, and council representatives as they worked through their site and site plan. The site plan that

you see now is not the site plan that we showed up with a year ago. They listened and heard and absorbed the input from Police to fire to traffic all of that has been vetted at this point. already and vetted through Fire and Police, traffic and changes have been incorporated and is included in the plan that is being reviewed at this meeting.

Avram stated that he and his partner would like to purchase the property to build 168 single family detached homes on small lots. If you turn, so yeah this first page is a pretty decent 3-D view from the street as you move through the community, as you flip through this other 3-d rendering of how the homes will look from the front porches and last but not least you see different angles as you look at different streetscapes. As you see they are all single story with front porches, it is very important for every home design a community that is communal.

The first page of the presentation is the streetscape and a 3 d model and how the homes will look from the street. The other 3-d renderings shows how the houses look with the front porches and the different angles if you look at the houses from the street. All the homes have front porches so the community looks communal and it is important to the developers. If you look at the site plan you see the amenities such as a community center, several playgrounds, basketball courts those type of things. We do preserve the wetlands that are there.

These homes are designed to be workforce housing for teachers, firefighters, police officers, nurses, if you look at the incomes needed to afford these homes those are the incomes earned by City of Petersburg and County employees that's the target. The market study indicates that they can build many more than this and have them full overnight. We wish we could do more, if we can.

I should note that we made an offer for a 21 acre parcel about 500 yards down the road from here that is currently owned by the Economic Development Authority (EDA) that will be tentative as a phase II to this, and we made this offer when we became aware that there was so much demand for the product that we can do more.

A lot of Petersburg workforce would like to live closer to home in a better quality home than they have now and an opportunity both from an income and quality perspective, because I think you would agree if you look at the pictures and renderings and read the descriptions of the homes this is a better quality product that many of the people in this income can afford. So, we do have an offer on the property down the street. Doing that follow-up up project is condition for us if they are doing this one. These communities need some scale to be managed effectively to provide amenities like community centers and playgrounds so if we can't get this site done then we don't have enough infrastructure to do the one down the road, we have conditioned our offer on that. With that I will stop talking because its after work and I know you have families to get to, but I am sure you have questions, and I would love to answer any or all questions that you have about this project, our company. We are open to anything.

Commissioner Irvin asked about other projects that the company is working on Avram stated that they work across the country and that they have projects in Minnesota, Mississippi, to Ohio, North Carolina, Virginia Maryland, a lot of projects in DC. Avram stated that he is a native from Washington, DC and he is a Washingtonian, a lot of projects in DC. Working with another partner in Richmond on a project.

This is the first project in the City of Petersburg, and so that is why they spent the last year having several meetings with all the officials we have talked about, so they didn't trip up on any land mines.

They have worked on rural hospitals to charter schools to a conference center for a Mississippi State University, high rise new construction, in place historic rehab, they run the gamut, this is the first community of this type that we have done it is not the only one we are working on we have another one in Hagerstown, Maryland that is on a parallel track and that got its site plan approval three weeks ago from their Planning Commission., we are hoping to start construction on both of these in the first or second quarter of next year. We are planning ahead; we do have the financing I couldn't have said this a month ago, but today I can say we do have the financing in place for this project it's all lined up, the debt is committed, the equity is committed. The only thing lacking at this point is the building permit, and that is what we will be working through the next several months, hopefully we get site plan approval and then we will get our building permits and then break ground that's the goal.

Commissioner Henderson asked is there any particular reason why there are rental homes and not owned homes. There are three reasons, Avram stated, we had to have a fall back plan, here is what I mean by that there is no for sale product in this particular neighborhood at the moment that is selling at the price point in which you would need to sale these homes. Just simple math, Avram stated that it cost about 180,000.00 per unit to buy it, put the infrastructure in, architects, construction interest, engineers, financing fees all that stuff, so if they can't sell the house for 190,000.00, the math doesn't work, and right now their market study says it probably won't sell for more than 160,000.00. Because there is nothing in the neighborhood now that would in some ways being the best and the newest thing is good because it's attractive and better than anything else within a five-mile radius. But it's somewhat worse because you haven't established the comps to justify the price, but with rental, they know they can pay their bills and development cost because they know that they can rent the property for about \$1,000.00-\$1,100.00 and the banks and investors know they can pay the bills. Come what may, they can pay the bills. Now having said that Avram stated that being selfish for a moment, he recognizes that the company would make more money as a for sale housing project than a rental. The company is financially incentivized, if we can hit the price point on the for sale product to do that we can make more money upfront, and can stay on as the managers of the community and make some referring revenue there and get a big hit for sale. Especially if we get the second lot down the street with the City, they plan on developing by starting on this lot first but putting model homes for sale on the other site, and if the market surprises us which we would love to be surprised; we can

switch gears if the market hasn't picked up by the time we are finish building out the first site then we will move forward with rental. The market study says they can build 400 additional rental housing units on the second site at this quality and price point. As they are talking to people and showing them the products and explaining the price point and describing what will come in the house, people are not sure the for sale homes in this area will sell for 190,000.00. Avram hopes they are wrong and hope that the market study proves to be wrong.

One thing that might happen is that after a year of construction on site one and people see this brand new neighborhood going in and see a higher quality product than what you would imagine going in, and realize there are parks and other amenities such as a community center this may create the demand and we raise what people think. However, they can't assume that and their investors can't assume that so they are doing a worst case scenario from a financial perspective. Equity plus doesn't want to make promises that they can't keep.

Avram stated that his answer was a very long answer to what appeared to be a simple question. Commissioner Henderson stated that it was okay and proceeded to ask again, so the development currently won't have any for sale units in this development. Avram replied no, not at this price point within this particular neighborhood that are new construction. Will the people who want to rent in this neighborhood be given an opportunity to rent to own. Avram said yes, the people will be given the opportunity, however, at the same price point. He used an example if he came to Commissioner Henderson and stated you know the area and you know the lot and he said hey the rent will be \$1,000.00 and then in four years you are going to pay \$190,000 for the house will you purchase? You may or you may not be depending on the market. They are trying to have it both ways to have the rental units go in first that they know they can lease and then hold out other units for sale and if the market comes great but if not then in four years when the entire community is built out and people ask why there wasn't homeownership in this community, the entire room can respond that we saw for sale housing and you saw the signs for a while, but the homes didn't sell. That is why there is no homeownership in this community.

Tom Heinemann, partner in Equity Plus stated that there are important things that they are doing in the way the community is laid out each lot will be deeded as separate lots, 5,000 square feet lots, the homes are manufactured homes they will be set on permanent foundations, drywall throughout.

Chairwomen Alexander opened the Public Hearing Period, and asked if there was anyone who wished to speak in Favor of this request. Anyone? There being none, Chairwoman Alexander then asked if there was anyone who wished to speak against this request.

Ms. Peters asked those in the audience who wished to speak to please come forward and state their names and address.

Ms. Crystal Banes – 2602 N. Stedman Dr., Petersburg, VA 23803

Ms. Barnes stated that she lives as a homeowner across the street near the wooded area, but needed clarification as to where the entrances would be as to where she lives. She was shown on a larger map the proposed entrances. She then asked there would be any widening of the road.

Mr. Fetcher stated that the entrance would be near the church and playground, to which Ms. Barnes stated there were two churches on N. Stedman Drive. Mr. Fetcher stated they would have four curb cuts, and there would be four entrance.

Ms. Barnes then asked if they were considering widening the N. Stedman, to which Michelle Peters stated that they would be subject to zoning requirements, and they did a traffic study, and there would have to be some widening as well as an easement that would have to be recorded.

Ms. Barnes asked on which side would they be doing the widening N. Stedman, to which Ms. Peters stated that wasn't an acquisition of land, and that this is nothing the City is giving, they are doing it on their side of the lot.

Ms. Barnes stated that she wasn't opposed to the request, but that it's a quiet neighborhood, there are no break ins, just worried about the noise factors, who is coming into neighborhood. They stated that they would be sold to Teachers, Fire Fighters, Police, but what about other people who apply. That's my only concern.

Mr. Fetcher asked for Ms. Barnes' contact information, and that they would love to keep her posted, to which she stated sure.

Commissioner Bland asked if there had been any neighborhood meetings, have they met with the property owners, have they met with community leaders, to which Mr. Fetcher stated that they have not yet.

Mrs. Peters asked if she could ask a questions, so, could they please share with them, because they had that conversations with the Councilwomen Wilson-Smith about whether she think it would be best to do it later, because she know they had talked about connecting the streets and didn't want to do anything if the neighborhood was against it. But since that, have she talked about this, is this something she would like you to do?

Mr. Fetcher stated that they had gone back and forth, prior to this meeting, we have not approached the subject, but we wanted to see how this goes, between now and October, we wanted to do some outreach, definitely work through Wilson-Smith's office, to make sure we hear back from folks. He stated, he was glad that Ms. Peters was there.

Mrs. Peters stated, that's the reason she asked the question in front of everyone, because, you all know me, I'm going to be transparent, that's the only way I know. We talked about it, we talked about speculations, we talked about hearsay, we talked about the rumors running a gammon, we talked about their position as businessman, and they share with us their position as a developer, when talking about putting out

the project. She stated that from a Staff's position, we think that it's a good idea that they would talk to the community, but then again, as businessman and developers, they have to make decisions, because this is private property, this is not City owned property, and so they have been working with Councilwoman Treska Wilson-Smith, and they are aware she does regular Ward meetings, so she left that to them, because she knew she had to advertise public meeting. She stated that she wanted to be fair to everybody, and that she wanted them to know it's not like oh we forgot the public, it's just there were some thing on the table.

Commissioner Patricia Miller stated that in the packet that they received for this evening, there pages that said petition for zoning change, I took that to mean, the person names that listed here, signed the petition in favor, to which Mrs. Peters explained that this was a process that staff uses to notify adjacent persons living in the area, notifying them of the meeting only. Commissioner Miller acknowledged that she understood.

Paul Gillespie – 2473 N. Stedman Drive, where he lives, and 2345 County Drive, which is at the end of N. Stedman Drive, which he also owns in Petersburg, VA 23805. Mr. Gillespie stated that he had concerns of heavy traffic at the Intersection and N. Stedman and 460 County Dr. He stated that this was a very narrow road, whereby it was difficult for cars to even pass each other. He also stated that he was concerned because his driveway was close to the road, that he had concerns of them taking a position of his driveway, if they were to widen the road. He also stated that he did not wish to sell his property.

Mr. Gillespie also stated that if they were to widen the road, then this would produce more traffic and that the at the intersection, it was already difficult to see, because N. Stedman Dr. is built at an angle which made it so difficult to see.

Mr. Gillespie stated that even if the developers widened the road near their property, it still wouldn't help with the traffic near his property.

Mrs. Peters stated that this was private transaction, and that the project would need to go before Development Review Team, was well as Planning, Engineering, Transportation, as well as Utilities Divisions. She also stated that the City doesn't own the land, and traditionally, when not coming before Planning Commission and City Council, then we can only request what is required of them to do.

Mrs. Peters stated that she could take it back to the Team and meet with Timmons Group, who is present, and they can condition that they will purchase or we request an acquisition to widen the road.

Mr. Gillespie stated that it needs to be address. Mrs. Peters stated that staff can bring it up at the next Council Meeting.

Ms. Rasheda Farid · 18 Jarratt Court, Petersburg, VA 23803 came forward to speak. Ms. Farid stated that she was glad to see an interest in replacing single-family dwellings that were dilapidated and run down, but she had concerns of this project down the line being turned over to Section 8 Voucher housing program, owned by the Petersburg Redevelopment and Housing Authority. She stated that this is want happened in the City of Richmond, and what's to say this won't happen to Petersburg.

She stated that there need to be something put in place to make sure this stays mixed income housing. She also stated that the mental as well as physical safety is our concern.

Commissioner Henderson stated that she was under the impression that income requirements would prohibit something like this from happening.

Mr. Fetcher stated that the amount of money you make would determine if you qualified to live there. He also stated that they are signing the bank notes, and that it will never be their intent to sell. He stated that you have to have a job to afford these rents.

Mrs. Peters asked Mr. Fetcher how long you have to hold the mortgage, to which Mr. Fetcher stated that they would hold it for 15 years, but after 15 years, they could sale.

Mrs. Peters stated that what's to say that beyond the 15-year period they won't become like Petersburg East, who didn't start out like that, but has since become a haven for activities.

Commissioner Henderson stated that maybe they could make it a condition of zoning and that it can be enforced.

Ms. Peters reminded the Commission and those present to speak that the building to where the meeting was held closes at 8:00 pm, and that we would need to move along as it was getting close to that time.

Michael Packer - 1245 Woodland Road, Petersburg, VA 23805 can forward.

Mr. Packer stated that the developer had one-half hour to make his presentation, and that he hadn't planned on speaking, but he wanted to speak against this project. He stated that this LIHTC project will be a tax project, and that the government only controls the high end, not the low end of what people can make. He stated that the developers are only interested in those who can afford the rents to make their project profitable. He stated that if the people can't make their rent, then the developers are left with those with the lower incomes. He stated that, he agrees, we want better housing, but we need every one of our neighbors outside of the City to do their fair share. Mr. Packer stated that we are already overburdened in what we try to do in the name of helping people. We need better housing, to help people who need better housing. He stated that it's going to affect the rest of folks in Petersburg.

Commissioner McCormack asked regarding LIHTC Credits, Isn't there a certain amount of vouchers that you have to offer.

Mr. Fetcher stated that they have not been underwritten, but are assuming 100 % market rate housing.

Commissioner McCormack asked can't you accept vouchers if you're under LIHTC, to which Mr. Fetcher stated that any landlord can accept a portable voucher. Mr. Fetcher stated that there were two types of voucher, one was "project-based" voucher,

which stays with the unit, and there is a "Corridor"? Voucher that moves with the person, whereby, the landlord receives the payment from the Housing Authority.

Mrs. Peters stated that "it's not about being right; it's just about not misleading. She stated that Mr. Packer talked about it being illegal, that is why I didn't use the word "Proffers". If you notice on your sheet it says proffers. She stated "I'm not an engineer, my response was, "I don't know what Department of Public Works has in its plans as far as widening the roads, but as far if this was a goal of something they have in its plan of widening the road, it could very well be something that could be done during this project, having to follow the requirements of each department in doing this development.

Mrs. Peters stated that not that Mr. Packer was trying correct her, that's not his style. She stated that she heard what I said and what he said, but she wasn't trying to request something that she know illegally she could not request. Mr. Packer stated that he agreed.

Chairwoman Alexander stated that they had to hurry up, because they only had 4 minutes left.

Mrs. Peters stated "Don't feel rushed", we used this location because of work going on at City Hall. She stated that if you feel you need more time then you can ask for a continuance or set another meeting, or you could have heard what you heard and send forth a recommendation.

Commissioner Irvin stated that his preference would be for a continuance, for one primary, to get additional information for public safety concerns, and to converse as to what this project can become, other than what they are proposing.

Commissioner Bland stated that he would like them to meet with the community and public at one of the churches to have discussions.

Commissioner Henderson stated that there need to be more time for input.

Commissioner Irvin stated that he was in support of the project, but the intersection is a dangerous road to start with.

Commissioner Irvin asked if there was any way if the City could partner in terms of improving the overall safety at this intersection. He stated it would be a win/win.

Commissioner Irvin made a motion and Commissioner Henderson second.

Mr. Fetcher stated that he didn't think they would have an answer by the October 2, or November 1, to which Ms. Henderson corrected him, and stated October 1st meeting. Mr. Fetcher stated that there was only so much information they would have at this stage.

There was a motion on the table stated Chairwomen Alexander.

Mrs. Peters stated that staff had received two emails , one by Commissioner Gilliam, who was absent at the meeting, but wished to have his vote counted by proxy , to support a continuance. She stated that the other party was present at the meeting. Chairwomen Alexander stated that the motion was on the floor to continue until the October 2nd meeting, to which Mrs. Peters, stated "let's say the next scheduled meeting", to which Chairwoman agreed.

Chairwoman Alexander asked to call the Roll. By Unanimous vote, it was approved to move this request to the next scheduled meeting.

Chairwoman Alexander moved on to New Business, to which there were none.

Chairwoman Alexander moved to Announcements, to which there were none.

Chairwomen Alexander adjourned the meeting at 8:00 pm.

Petersburg Planning Commission Meeting Minutes
Regular Meeting
Wednesday, October 2, 2019
Petersburg Public Library Meeting Room
201 West Washington Street
Petersburg, VA 23803
6:00 pm

I. CALL TO ORDER

Chairwoman Tammy Alexander called to order the regular scheduled meeting of the City of Petersburg Planning Commission on Wednesday, October 2, 2019, at 6:00 p.m. in the Petersburg Public Library, Community Room, 201 West Washington Street Petersburg, Virginia 23803.

II. ATTENDANCE

The following members responded to Roll Call:

Fenton Bland	Present	arrived 6:33pm
Dr. Conrad Gilliam	Present	
William D. Irvin	Present	
Patricia Miller	Present	
Elizabeth McCormack	Present	
Brenda Henderson Vice-Chairman	Present	
Tammy Alexander Chairwoman	Present	

The following staff was also present: Michelle B. Peters, Director of Planning/ Community Development, Deborah D. Parham, Zoning Technician, and Sandra A. Robinson, Zoning Administrator.

Prior to the start of the meeting Mrs. Peters advised the Commissioners of the by-laws regarding the meeting start time. She advised the Planning Commissioners that the meeting shall not begin prior to 6:00pm and a discussion ensued as to the amount of time to allow speakers for the public hearing due to the number of speakers in attendance and since the Libraries meeting room closes at 8:00 pm noting that there were two public hearings being held. Mrs. Peters stated that unlike Council the Commission just needed to know the number of speakers to establish the amount of time to allocate to those wishing to speak.

A quorum was established.

III. ADOPTION OF THE AGENDA

Chairwoman Alexander asked if there were any changes, deletions, additions to the agenda. No changes were necessary. Commissioner Irvin made a motion to adopt the agenda as presented and Commissioner Alexander seconded the motion. The motion carried and the agenda was unanimously adopted.

IV. ADOPTION OF THE MINUTES

Chairwoman Alexander asked if any minutes would be presented. Mrs. Peters stated that the minutes will be presented at the next regularly scheduled Planning Commission Meeting. She explained that staff is working to have minutes prepared by a transcriber due to the workload undertaken by the Planning Department staff has not contracted with anyone to date. Minutes should be sent out by the next meeting.

Commissioner Irvin made a motion to defer the minutes until the next scheduled Planning Commission Meeting. Commissioner Alexander seconded the motion which carried.

V. **PUBLIC INFORMATION PERIOD**

Chairwoman Alexander opened the Public Comment Period to anyone who wished to speak on any matter not on the agenda. With no one coming forward, the Public Comment Period was closed.

VI. **PUBLIC HEARING(S):**

19-REZ-03: Request of Equity Plus to rezone the property from "A" (Agricultural District), to a "PUD" (Planned Unit Development District) to allow a residential subdivision of 168 single family dwellings. The property address is 2557 North Stedman Drive, T.P. 036-09-0001.

Michelle B. Peters, Planning Director for the City of Petersburg presented the staff report, advising the Commissioners and the public that the initial public hearing request by the applicants was held at the September 4, 2019, meeting but that the Commissioners felt that there was a need for additional information and at the last meeting questions were raised about traffic and what the City would require this developer to do on North Stedman Drive. Commissioners nor Staff were not in a position to provide answers. Action taken by the Commission was deferred on the request.

Mrs. Michelle Peters, Director of Planning/CD provided a recap of the request for the public stating that the proposal is for construction of 168 Single Family dwellings on detached lots within a subdivision to be platted by the Planning Commission. The project will use VHDA tax credits and it would be considered a LIHTC (Low -Income Housing Tax Credits) project. All homes initially to be built in the first phase and all the property will be used for rental purposes. If the market changes during construction the developer will commit to offer the houses for sale totally based on demand. This developer also has a contract for property down the street that is owned by the Economic Development Authority. Mrs. Peters proceeded to inform the public that said property is not a part of this consideration, however you may see it or hear it mentioned because what they are proposing to do if demand changes in the market they're committed to doing single family for homeownership on the second tract. All based on market demand. Mrs. Peters reminded the Planning Commissioners again, during the last meeting they weren't in a position to provide answers or make a recommendation to the City Council so therefore they tabled taking action on the request and it was requested/suggested that the representatives of Equity Plus LLC, introduce themselves and participate in a community/neighborhood meeting which would be assisted by Councilwoman for the Ward, to ask and answer any questions which

needed clarification with regards to the project. A meeting was held on September 28, 2019 at Bethany Baptist Church in the City by the developers, public and Council Representative for the Ward. Mrs. Peters asked by a show of hands from those persons in the audience who attended the meeting. She stated since that time the developers addressed the concerns mentioned by the community. The developers sent in an updated Power Point presentation to the Planning Department, Commissioners, Council Representative and Department of Public Works, Mr. Bill Rigglesman, to ensure that the staff and developers are on one accord. The City has been in talks regarding the property with the developers for the past year and discussions were held about the concerns and shared with the developers. Mrs. Peters also shared the vision and concerns of the Planning Dept and that the Council in general doesn't want any more Tax Credit projects. Not saying that she as the Planning Director doesn't want them but explained what types of projects the Planning Department reviews and is approached with daily. She stated that people get confused when it comes to the responsibilities and reviews of projects within the Department. The Department is charged with keeping development in line with the Comprehensive Plan which was adopted by City Council and the Comp Plan map which indicates how and what the land should be used for, whether it is Residential, Commercial or Business, Medical or Industrial it is the tool which the Department utilizes. When individuals come into the office to inquire about land use questions the staff uses these resources as a tool.

Mrs. Peters informed the public and the Commissioners that the Planning Department had undergone renovations involving painting and carpet replacement and that as a result there were files moved out of the office which were missing and simply not in the proper places so the staff went back to researching the property to ensure that we were dotting our "I's" and crossing our "T". Staff discovered in 2009 the owners requested to rezone the property from "A", Agricultural to "R-1A", Single-Family Residential District. Mrs. Peters stated that it doesn't matter if an individual or group likes a development, if the Comprehensive Plan which is a guide to how property should be utilize and the uses proposed be compatible with any existing or new use. The City is not in the business of costing the developers money. Information wasn't shared with the Planning Commission in 2009 when a recommendation was sent to Council to approve the request for the owners at that time desired to create a seven (7) lot subdivision which would have had larger lot sizes of 100 ft frontage and a minimum lot area of 15,000 square feet. Former City Manager, B. David Canada, advised that the Poor Creek Pump couldn't support the lots proposed and recommended to the Council that the request be denied. Mrs. Peters stated she was sharing this information in order to provide full disclosure to the Commission in their efforts to make an informed decision regarding the request on the table. The Engineers have covered the matters of design in the proposed development. Mrs. Peters stated that she had met with the Department of Public Utilities to ensure that there wouldn't be any additional unforeseen problems with the project if Council saw fit to approve it they would have a problem but that is why the Engineers would design an appropriate detention/retention basin. Mr. Rigglesman had provided updated comments from the Development Review Committee meeting. Mrs. Peters clarified past issues and brought Commissioners up to date with where the project stands at the present time covering traffic, Poor Creek Pump, prior request, community concerns, the

Planning Departments position from a zoning/land use perspective and other input from various City departments and representatives to include J.K. Timmons, Engineer, Derek Johnson.

Due to the time limitations it was requested by Chairwoman Alexander and the Planning Director, Michelle B. Peters that questions be deferred until the end of the applicant presentation from Equity Plus, LLC. The floor was opened for the applicants of Equity Plus, LLC.

Mr. Tom Heinemann, Heinemann Consulting and Mr. Avram Fechter, representing Equity Plus, LLC spoke on behalf of the rezoning request. They held a screen presentation to the public and the Commissioners to enlighten them on the housing plans and the style of the homes to be constructed in the subject community if approved by the City Council. The homes will be factory built and brought to the site and will range in size from 900 sf to 1400 sf. Each home is proposed to have a front porch and some will have rear porches. Homes to meet high energy efficiency standards with quality finishes throughout the interior and exterior. Rents to fall in a range from \$975 for a 2BR home, \$1150 for a 3BR home and \$1300 for a 4BR home; the Community is targeted for Middle Income families with household income earnings up to \$50,000 per year. The project is to develop 168 homes on 5000 SF separately recorded and deeded lots. The subdivision will offer ample green and open space with a "green buffer" to neighboring communities and recreational amenities will include a club house, playing fields and nature trails. Security features will include street lighting and security cameras throughout the entire community. This development is targeted to working families and the targeted income levels for this development will be as follows: Family of 2: \$39,900, Family of 3: \$44,940, Family of 4: \$49,920 and Family of 5: \$53,940. The professions that are said to fall within the targeted income levels are as follows: Office Manager: \$38,000, Licensed Practical Nurse: \$38,000, Police Officer: \$37,000, Fire Fighter: \$40,000, Elementary School Teacher: \$37,000, and Full-time hourly wage between \$20-\$25 per hour. All homes within the development will be fee simple real estate. They will have permanent foundations and be deeded and titled on individual 5000 SF lots. Examples of the home elevations were shown. A list of resources and references was provided. The presenters stated that the project must meet FNMA standards/guidelines and in closing showed pictures to the public and spoke on findings of studies on property values, specs, architectural standards, crime rates etc...

Chairwoman Alexander asked the Commissioners if they had any questions for staff, or the applicants and it was decided that any party there to speak in favor or against the request would do so first then questions would be taken at the end of the parties expressing their concerns.

After further discussion, Mrs. Peters informed all parties speaking to state their name & address into the microphone. The speakers were as follows:

Caron C. Scott of 1890 Pender Avenue, raised a question regarding the gas lines, stating that there was a concern raised at the previous 2009 request for rezoning and wanting to know if the issue had been resolved and what the status is. Stated against the request.

Bill Hallman of 1832 Pender Avenue, Against the request of a new housing project and the City has enough low-income housing and it is hard enough getting in and out of the area. The area can't absorb more traffic and expect the neighborhood to remain peaceful. How many people will take care of their properties since it is targeted at renters.

Ronald E. Flock, Jr. of 1708 Pender Ave, raised the question if there has been any environmental impact studies performed on how the development will impact schools, Poor Creek, Fort Lee and traffic. The entrance of the neighborhood is literally impossible to get out of the subdivision. Student/teacher ratio which impacts schools and the community. People living in the existing neighborhood actually take care of their property. 10 to 15% of the renters take care of their property however, 2 streets into the neighborhood are not properly maintained and are rental properties.

Alyssa J. (Baron) & Charles M. Johnston of 1819 Walker Ave, said they moved to their home in 2009 and loves the neighborhood, it's quiet, stable, private and each of the neighbors takes pride and care of their properties and in assisting each other. She stated she's learned a lot about tax credits in the past several days. The City of Petersburg's Housing Choice Voucher program is closed right now and not accepting new applications. Mrs. Johnston said that she doesn't have any concerns about affordable housing but is concerned with the strings that may be attached to the projects associated with the usage of Tax Credits developing the property. Rents seem relatively high for incomes mentioned by the developers regarding and the homes being provided in the applicant's proposal. Projects like this have serious maintenance problems and according to the GOA report about 40% of tenants needs housing vouchers to meet rent obligations. Not like the 168 new housing lots being created. The government pays some of the rent after the developers obtain the property. In speaking with Avram Fechter, who submitted the application Mrs. Johnston stated she now understands producing enough cash flow to meet their operating needs. The Timberly Heights neighborhood doesn't want to connect the roads encompassing the neighborhood. Planning Commissioners you have the opportunity to stop the new development of the rental properties that will remain rental properties. Mrs. Johnston proceeded to submit a petition with 70 signatures opposing the rezoning of the subject property and respectfully requested that the rezoning be denied.

Monek Y. Kim, 1820 Walker Avenue, Petersburg, VA 23803 stated if you really looked at our area it's the best kept secret in Timberly Heights. Most people are retired whom live in the neighborhood. He said he didn't see a road being built there and the trailer park is currently in the way. Police are called to that area on numerous occasions. Low income housing is already within the trailer park. Students on post at Fort Lee generally stay at the most 2 years. Where will the trailer park go as its always been a thorn in the neighborhoods foot. Mr. Kim proceeded to ask Who are the people stirring up this commotion? Laughter ensued and Mr. Fechter responded while writing down questions that he will address at the end of everyone's questions. In closing, Mr. Kim also wanted to know when the projected start and completion dates of the proposed project were.

Jacqueline L. Powell, 2519 Baxter Rd & (2519 North Stedman Drive-location), stated that she met with the Commission about 15 years ago, but the proposal fell through. Now widowed and a stroke victim she has trouble speaking. She stated that she owned 28 acres of land with a pond and that the water from the pond comes from the Black Water Swamp area which flows onto their property. Taking land from one area to another is detrimental to the land and it should be stable. In the next three years she'll own her land. She asked that the land not be disturbed the land is wetlands. Developing the property could cause problems to her property. Ms. Powell stated she hopes that the Commission will not allow the development to take place. Although it's a large tract of land to be developed the Commission should take the concerns of the people who currently live in the area and the water tables under advisement.

Chairman Alexander asked if there were any other individuals who wished to speak and Mr. and

Mrs. Tyrone Harvey (Teresa) 1904 Pender Avenue spoke on their behalf. Mrs. Harvey stated she loves her home and it is a hidden jewel. She enjoys the area because its quite and she admits to being a loud sleeper and loves to sleep in on Saturdays and Sundays but the noise from the adjoining trailer park is a nuisance. Vehicles coming and going, zooming down the street, so if you are talking about rerouting that traffic along Pender Ave the Commission and the City would be making a terrible mistake. The community tried to have speed bumps installed to slow down the traffic, kids playing outside in the streets all day long and its unfair to the people who have lived there all their lives, retirees, military, stable working people to work all there lives and be uprooted to low income housing...it's simply unfair. Go to Chesterfield and Henrico counties to see and get a nice home in which there are several people who work in Petersburg and lie in order to register their children in those localities school districts to get a better education. In closing she stated How about let's work on the school system first and then look at redevelopment efforts.

Mr. Robert Flock, of 1708 Pender Avenue stated he wanted to bring attention to the petition submitted and that he wasn't available at the time it was circulated to sign. To the best of his knowledge there were 78 out of 82 signatures.

A lengthy discussion ensued regarding concerns the Councilwoman for the Ward had regarding the development of the subject property and how those issues could be mitigated to address the neighborhood and ongoing City issues such as traffic, ingress and egress, water quality and sewer lines, wetlands and the Poor Creek Pump station.

Commissioner Alexander asked if the Poor Creek Pump station has been upgraded? Mrs. Peters responded that there have been some improvements to the station but there's a hydraulic issue that they've been dealing with and they are not at capacity at least that was the conversation that I had with Andrew Barnes, Utilities Manager. Mrs. Peters stated that any further questions will be answered by Mr. Derrick Johnson, J K Timmons Group and the applicants regarding the water, sewer, gas and the environmental impact findings.

Mr. Derrick Johnson, with Timmons Group Civil Engineers, the engineering company who has worked extensively for the City and in the City of Petersburg and is working on this project to assist the developers. He stated that there have been several great questions asked tonight by the citizens and informed the Commissioners and the citizens that there is a gas line with an eight (8) foot easement that cuts through the site, extending up into Timberly Heights and the backs of lots 6, 7, 8 and 9 on the plan and continues to the West. That gas line is an easement, transmission gas line the site has been designed so you're only crossing the line at one location along with the road. With respect to wetlands, a wetlands study has been done for this site and the proposed site has been developed to help minimize any impacts of those wetlands because impacting the wetlands is very expensive. Mr. Johnson went on the explain how wetlands impact the area and what they will be doing to minimize the wetlands and adjacent property owners land by trying to maintain as much of the existing natural vegetation and trees as possible to and along the project site clustering the development together. A discussion on water quality standards which the City and developers must adhere to took place. With respect to the sewer issues that impacted the project in 2009 which was at the time wherein the City placed a moratorium on sewer development in the subject area because of the problems with the Poor Creek Pump station, which Timmons Group firm working on and completed improvements which was a big investment and opened up development opportunities for more development

along 460 (County Drive). Mr. Johnson gave clarification on where the new pump station would be housed at on the property based on a question from Commissioner McCormick in addition to a question posed by Commissioner Gilliam and Chairwoman Alexander referencing the gas & sewer lines. Mr. Johnson replied that the gas line is an existing line with the eighty (80) foot easement and would need to go through procedure and processing with the gas company to make the necessary crossings. Commissioner Gilliam asked if the sewer line would be pumped back to the City's line and Mr. Johnson replied, that is correct, Sir. Commissioner Gilliam mentioned that the citizens are already experiencing problems with the sewer infrastructure situation and rested his comment. Mr. Johnson stated the eight (8) inch line is adequate to handle the capacity to serve the One Hundred and Sixty-Eight (168) lot development proposed. Gravity and the way the line runs eliminate flow issues. Commissioner Gilliam, proceeded to ask a question "What about the water flow and water pressure?" Mr. Johnson stated there is a ten (10) inch line in Stedman Road and they would design and install additional lines which they would build and the City would own them. These lines would provide for the necessary fire hydrants and individual service lines for water to the development. He further stated that the ten (10) inch lines would be adequate at least that is what he had been told by our Public Works Department. Commissioner Gilliam stated that the City already has problems with water pressure. Mr. Johnson stated the age of the old infrastructure is a concern for them as well, but new lines are being installed. 460 has pretty good water and sewer pressure and there are other areas from 36, back towards Fort Lee along Washington Street that Timmons Group is currently doing developments for such as the Pin Oaks project for the Petersburg Redevelopment and Housing Authority. Mr. Johnson stated that he had addressed all issues that were related to site concerns. Chairwoman Alexander asked Mr. Johnson if the gas line that he spoke of was that a new line and was it sufficient in size to handle this new development. Mr. Johnson responded that the line she spoke of was a transmission line and that it is shown on the plan as an easement and nothing they are doing will connect to this line.

Mrs. Peters clarified to the Commission that there were two (2) additional questions needing to be addressed. She stated the matter of the Homeowners Association (HOA) and that there will be an HOA because the subdivision development will be recorded as single-family lots. All 168 homeowners will be Equity Plus LLC. Avram stated that they will be marketing their product to the community, as they will be the owners. To attract people to this development it has to be attractive, people can go and live anywhere in the City why would they chose this development. Therefore, their product has to be of good quality to attract persons to either rent or purchase the homes. Avram Fechter went on to state that the incomes are not really that low. Commissioner Gilliam wanted to know why they selected Petersburg, and the response was that there is an affordable housing crisis in this country. The market dictates that a need exist in the City of Petersburg. Based on the market study they can build about 1000 units and fill them, so they didn't pick Petersburg, Petersburg picked them. He went on further to state that there are no intentions to build a road, the project has always faced on North Stedman, and they have no plans to build a road anywhere else. The demand is here for affordable new constructed housing. Mr. Heinemann shared what attracted him to the City. He stated that the location was great and he got a sense that the community is a great place to be and live. A community meeting can be coordinated through Mrs. Wilson-Smith since they have been meeting with her and keeping her informed. Petersburg is a special place the design with the community center, clubhouse and the design would be a great place to live. Commissioner Gilliam stated that since the developer spoke of the incomes of the teachers and the police officers could afford to live here but Commissioner Gilliam wanted to know why would someone at that rental rate would I want to live behind a trailer park? The developer stated that getting to the neighborhood may be a challenge that they will face, but hopefully the design and the fact that its new construction

would be an attraction. The close proximity to the major highways and work. The amenities and the demographics would attract people to the development.

Mr. Heineemann stated that someone wanted to know who would manage the property, and the development that they currently manages in the City of Petersburg. TM Management is the managing company and they manage Henry Williams Townhomes in the City of Petersburg, as well as about 10,000 other units in the Maryland, Virginia, DC area. They stated that since they will be owning the units, they are better neighbors than an owner, because they will protect their investment by taking care of the units. If not they will lose money.

Commissioner Gilliam also wanted to know how much money was in the budget for landscaping because Henry Williams Development that they referenced is being managed by their partner has limited landscaping. The budget includes 13 million dollar infrastructure budget that includes landscaping. The exact figure is not known, but we recognize that landscaping has to be nice in order to attract people. Commissioner Gilliam stated that this would be the first one to have money allocated for landscaping. His experience is that all the projects that are LIHTC always cut back on landscaping and landscaping is necessary for the residents to take pride and for the community to retain its attractiveness. If you are successful in getting this approved, please don't cut the landscaping budget.

Through the Home Owner's Association they plan to maintain continuity and consistency of the landscaping. Although each home will be given a five foot area that they can plan or maintain, the major of the areas will be maintained by the HOA.

The homes will all have front porches with an open community feel. Back stoops, and designed to encourage interacting amongst the neighbors.

Chairwoman Alexander asked if there were any other questions of the Commissioners, because of time, this case needed to be wrapped up since the Library closes at 8 and there was one more case to be presented to the Commissioners.

Commission Irvin stated that he had a question for Mrs. Peters. Mrs. Peters stated that all questions have been addressed based on the outstanding issues she had in her notes. Mrs. Peters further stated that she wasn't sure if the answers were satisfactory, but the questions had been addressed.

Commissioner McCormack asked Mr. Johnson from Timmons Group what his relationship is with the City and the Developer. Mr. Johnson responded that Timmons Group has 560 employees they have 10 offices. Headquarters in Chesterfield, County. They do residential and commercial development. The other side of Timmons work with localities, they work with the City of Petersburg and help Public Works with design and other infrastructure projects. Commissioner McCormack wanted to know who Mr. Johnson represented with this project and he responded that he works for the developer in this particular project.

Chairwoman Alexander asked Director Peters if she could close out this conversation. Mrs. Peters stated the two questions still needed an answer. What is the timeline on the project and

the answer was about a year? The other question was have the impact on the school system been explored, and Mrs. Peters stated that she would make sure this information is available by the Public Hearing before City Council.

Commissioner Irvin asked Mrs. Peters how North Stedman Road would be affected based on the conversation had back in September there was a question about the 1200 feet of frontage and the concern between one or more residents and his concern. You have a widening at some point along the street but it will return to the existing two-lane road. Has anything changed from that design? No, nothing changes because the City can't require the developer to widen North Stedman Road beyond the frontage of their development. A traffic impact study was performed at the request of Public Works. There are some improvements required to be made at one end of the Stedman Road as required by Public Works. They will need to determine how to do the improvements required by Public Works at North Stedman and Route 460.

Will the City in its road plan skip over other existing projects to pay for the necessary improvements needed by this development? The answer is no, the City will not have any investment in this project. The cost associated with the improvements will be the project cost.

The approval or denial of this project does not waive any requirements of any division. The recommendation from Planning Commission will not waive any City code requirements.

The Commissioner asked if staff had a recommendation. Staff responded that from a land use perspective the recommendation supports residentially zoned property and that is what the developer is proposing, a residential development.

Impact on schools, will the information or some numeration be presented to City Council? Mrs. Peters stated that yes it will be a part of the presentation to Council.

Commissioner Gilliam moved that this Commission will deny the proposal of 168 units on Stedman Road as presented. Commissioner McCormack seconded the motion. Chairwoman Alexander expressed her displeasure with the size of the lots, the overburden of traffic. Commissioner Gilliam stated that he has a problem with LIHTC housing, he doesn't see where it will be positive over the next 30 years. If the houses were of a higher value, he wouldn't have any problems. However, on the other hand who would want to live behind a trailer park if you built a \$300,000 house. If you build it, they will come doesn't work for the City of Petersburg because it will burden the school system, and the City. Commissioner Henderson stated that she has a problem with the development since almost all the adjacent property owners signed a petition to deny the request. Chairwoman Alexander asked Mrs. Porter to call the roll. Commissioner Irvin requested that the motion be repeated. It was repeated that the Commission was voting to deny the request. On roll call the vote was 5 to deny and 1 not to deny.

The developers were thanked for coming and informed that they will have an opportunity for another public hearing at City Council.

19-REZ-04: Request of Roslyn Farm Corporation to rezone the property from A (Agricultural) District to B-2 (General Commercial) District to allow commercial and business development, to include potential medical offices. The property address is 151 rear Wagner Road, T.P. 064-02-0800 parcel B and 301-301A Wagner Road, T.P. 082-01-0001, a portion of parcel A.

Mrs. Peters asked the public to please speak outside the room if they wanted to continue to have conversation with the developers from Equity Plus, so the next case could move forward.

Mrs. Peters proceeded to explain the next request from Roslyn Farm to rezone their property for future development. The property is west of 95 along Wagner Road, East of Crater Road and across the street from DMV.

The original rezoning was only a portion and they are now coming back to rezone the remaining portion of the land so they can pursue development. The parcels in the front along Wagner Road has been developed with Sheetz, Dunkin Donuts and along 95 an office building.

Mrs. Peters stated that there is only a few true Agricultural uses in the City with A zoning. Most of the parcels that are A zoning has been rezoned. All of the properties along Wagner Road have been rezoned to commercial.

This rezoning request is a straight B-2 rezoning versus B-2 with conditions. There have been companies approaching the City for uses at various locations, but the conditions have prohibited the development without coming back to Planning Commission and City Council. Most developers don't want to go through a 4 month process to get the site ready for development.

Staff is supporting this request to rezone the property. Mr. Nick Walker, the applicant is present and would love to address the Commission.

Mr. Nick Walker from Roslyn Farm Corporation, a local developer involved in commercial development. Rezoned the original parcel back in 2000, they are running outside of the original rezoning and now find it necessary to seek rezoning.

Commissioner Gilliam stated that the last time they saw the map it was three different sections, the middle section is the rezoning area. The rear is being saved for residential or market-rate age restricted housing.

Commissioner McCormack asked if the first part of the parcel rezoned to straight B-2 or does it have conditions? The first section has restrictions, but Roslyn Farms is not seeking restrictions on this middle section. Any automotive uses will still require a special use regardless. Commissioner McCormack wants to protect against vehicle related uses that are not regulated. She wanted to make sure automotive related uses will require additional review and not be permitted by-right.

Wagner Road has been developed after the parcels that are owned by Roslyn Farm were rezoned.

Commissioner Irvin stated that he was slightly confused but not totally confused. If we went with B-2 all uses that are permitted by right and uses that would require a special use permit how is that different than the B-2 with conditions. Mrs. Peters explained that without the C (conditions) it would only require one application for a special use permit, and not two. If the c is placed on this rezoning and someone wants to develop a use that is only permitted by special use. The applicant or the owner would have to amend the rezoning first and if it is approved, then the applicant or the owner would then request a special use permit. A total cost of \$3,000.00 versus no c or conditions, the applicant would only apply for the special use permit at

the cost of \$1,500.00. The reason for not adding conditions had nothing to do with the cost as much as it has to do with timing for development.

Commissioner Irvin motioned to approve and Commissioner Gilliam seconded the motion. On roll call the motion passed 6-0 to approve the rezoning.

Old Business:

2019 Planning Month activity/Comprehensive Plan Kick-Off Event. Mrs. Peters thanked the Planning Commissioners for all that they do. Happy Planner's Month. Mrs. Peters explained the Block Party concept and she explained that the event will take place on the Avenue on November 7, 2019. The idea will be to have tables representing every aspect of the Comprehensive Plan. Staff and Planning Commissioners will man the tables along with our neighbors and partners. This would introduce the plan and to request citizens to take a survey and to engage them in a conversation to get their feedback.

The Commissioners accepted the idea with a start time of 5:15-6:30 p.m. Mrs. Peters asked if the Commissioners would support the idea. The Commissioners agreed that they could support this and attend.

Commissioner Miller was wondering if the Avenue is the best location. She stated that the only time that area draws people is during the Jazz Festival. She agreed that the area was a good area, she just wanted to make sure we would get the exposure.

Other questions were asked about logistics and Mrs. Peters stated that this would be a well-planned out event, we won't be half-stepping.

Commissioner McCormack stated that social media is so real in our world that we need to utilize that for the survey and the event. The idea is to push the information using the social media and make sure the word is getting out on the street. Mrs. Peters stated that we are pushing it and the Chairwoman of the Commission will present to City Council on October 15, 2019 to share the concept and to encourage their participation.

Commissioner Miller stated that she is on board because she has been pushing this type of work for a long time.

The Commissioners agreed to the event.

New Business:

Comprehensive Plan Committee/Section Assignments was sent to the Commissioners in an e-mail so that they could sign up and participate.

Mrs. Peters requested the Planning Commission to hold a second meeting in October to review the Pinetree Drive subdivision preliminary review. The Commissioners voted unanimously to hold a meeting on October 23, 2019 at 6:00 p.m. in the City Council Chambers, at City Hall 135 North Union Street.

Adjournment:

The meeting adjourned at 8:00 p.m.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 19, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

THROUGH: Lionel D. Lyons, Deputy City Manager for Development Services

FROM: Tangela Innis, Director of Public Works and Utilities

RE: **To hold a public hearing on a proposed resolution granting the City Manager authority for the Administrative Acceptance of Real Property Conveyances related to Utility Easements, Rights-of-Way, and Dedications**

PURPOSE: To hold a public hearing to receive public comment on a proposed Resolution granting the City Manager the authority to accept less than fee simple conveyances of real property on behalf of the City of Petersburg.

REASON: In accordance with the Code of Virginia, a public hearing must be held before authorizing the City Manager to efficiently and effectively accept, through administrative approval, conveyances of utility easements, rights of way, and dedication to the City for little or nominal consideration.

RECOMMENDATION: Recommend City Council approve the attached Resolution granting the City Manager the authority to accept less than fee simple conveyances of real property on behalf of the City of Petersburg.

BACKGROUND: The City receives numerous conveyances of real property, for little or nominal consideration, in the form of easements, public right-of-way, and dedications. These conveyances are critical to the City's maintenance and ownership of public utilities and roads obtained through the site plan and subdivision plan process.

Currently, the City does not have a means of administratively accepting these real property conveyances. With authorization given to the City Manager, the City will be able to expeditiously execute conveyances of nominal value related to the development process.

COST TO CITY: N/A.

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A.

CITY COUNCIL HEARING DATE: March 17, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Public Works and Utilities

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Resolution

STAFF: Andrew J. Barnes, P.E., General Manager of Utilities

RESOLUTION AUTHORIZING THE CITY MANAGER AUTHORITY TO ACCEPT LESS THAN FEE SIMPLE CONVEYANCES OF REAL PROPERTY ON BEHALF OF THE CITY OF PETERSBURG

WHEREAS, Section 15.2-1803 of the Code of Virginia expressly requires that no deed purporting to convey real property to a locality shall be valid unless accepted by the locality; and

WHEREAS, this section further requires that “[E]very deed purporting to convey real estate to a locality shall be in a form approved by the attorney for the locality;” and

WHEREAS, the City receives a number of conveyances of real property of less than fee simple in the form of utility easements, rights of way, and dedication to the City for little or nominal consideration; and

WHEREAS, all significant City real estate acquisitions generally are approved by contract or otherwise and also require appropriations by the City which are approved by Council well in advance of the deed; and

WHEREAS it is the belief of City Council that authorizing the City Manager to accept conveyances of less than fee simple on behalf of the City will enable the City to operate more efficiently and effectively by expediting the process for acceptance of such conveyances.

NOW therefore be it RESOLVED that:

1. The City Manager is hereby authorized to accept conveyances of less than fee simple on behalf of the locality including but not limited to utility easements, rights of way, and dedication to the City;
2. That the City Manager’s signature on such deeds shall represent acceptance by the City of such conveyances;
3. The Manager shall promptly report to City Council all transactions conveying real property to the City;
4. That in accordance with Section 15.2-1803 of the Code of Virginia; all deeds purporting to convey real estate to the City shall be in a form approved by the City Attorney which shall be evidenced by his signature affixed to thereto;
5. All conveyances occurring prior to the adoption of this Resolution which bear the signatures of the Manager and City Attorney as described in this Resolution shall be deemed to have been accepted in accordance with this Resolution;
6. This Resolution shall take effect immediately upon adoption and the Clerk is hereby directed to provide certified copies of this Resolution to the City Attorney and City Manager.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 10, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha R. Ferrell-Benavides, City Manager

FROM: Treska Wilson-Smith, Council Member Ward 1

RE: **Honorary Street Name Designations**

PURPOSE: To provide City Council with seven (7) proposed honorary street name designation applications for consideration and adoption.

REASON: During the January 21, 2020, City Council meeting, council adopted an ordinance to adopt section 98-52 to the City Code to allow for the use of honorary street names.

RECOMMENDATION: Based on the adopted ordinance with what was approved by council on January 21st it is my recommendation the adoption of seven (7) of the attached resolutions for honorary street designations, to honor the following individuals for their contributions and cultural significance to the City of Petersburg: Moses Malone, Hermanze and Germaine Fauntleroy, Co. Howard Baugh, Sussi R.C. Byrd, Victoria Gray Adams, Udine Smith Moore and Dr. Margaret Crowder.

BACKGROUND: Since the adoption of the ordinance, staff has received seven applications for honorary street designations.

COST TO CITY: The cost of the seven (7) signs is approximately \$525.

BUDGETED ITEM: This item is unbudgeted, however, will be absorbed by the Department of General Services Budget.

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: April 14, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

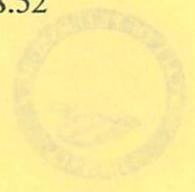
AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: ORD 98.52

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: (7) Resolutions

STAFF: Treska Wilson-Smith, Council Member Ward 1



DATE: April 10, 2020
TO: The Honorable Mayor and Members of City Council
THROUGH: Amber K. Frazell-Bowdler, City Manager
FROM: Treska Wilson-Smith, Council Member Ward 1
RE: Honorary Street Name Designations

PURPOSE: To provide City Council with seven (7) proposed honorary street name designation applications for consideration and adoption.

REASON: During the January 21, 2020 City Council meeting, Council adopted an ordinance to adopt section 98-52 in the City Code to allow for the use of honorary street names.

RECOMMENDATION: Based on the adopted ordinance with what was approved by Council on January 20, it is my recommendation the adoption of seven (7) of the attached resolutions for honorary street designations to honor the following individuals for their contributions and central significance to the City of Petersburg: Moses A. Johnson, Hermanize and Germaine Franklin, Dr. Howard Hugh, Sr., R.C. Boyd, Victoria Gray Adams, Elaine Smith Johnson and Dr. Margaret Bowdler.

BACKGROUND: Since the adoption of the ordinance, staff has received seven applications for honorary street designations.

COST TO CITY: The cost of the seven (7) signs is approximately \$225.

BUDGETED ITEM: This item is unbudgeted, however, will be absorbed by the Department of Local Services Budget.

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: April 14, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St. Petersburg Va

Applicant Telephone: 804-720-9520
(Daytime) (Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?

Moses Malone

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)

Moses Malone Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name Corner of Saint Matthew Street and High Pearl Street
(Example: River St)

b. Between _____ and _____
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? _____ 5 _____

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803

or
Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by: *Tangela Innis, Director*
Approved: *2/11/2020*
Denied:
Date:



Essay

Moses Malone was born on March 23, 1955, in Petersburg, Virginia and attended Petersburg Public Schools. He went on to graduate from Petersburg High School and was named Mr. Basketball USA in 1974. Malone began his professional career out of high school after he was selected in the third round of the 1974 ABA Draft by the Utah Stars. He was named an ABA All-Star as a rookie and played two seasons in the league until it merged with the NBA in 1976. He landed in the NBA with the Buffalo Braves, who traded him after two games to the Houston Rockets.

After leading the NBA in rebounding in 1979, he was named league MVP for the first time. He led the Rockets to the NBA Finals in 1981, and won his second MVP award in 1982. Traded to Philadelphia the following season, he repeated as MVP and led the 76ers to the 1983 championship. In his first of two stints with Philadelphia, he was an All-Star in each of his four seasons. Following another trade, Malone was an All-Star in his only two seasons with the then Washington Bullets. He signed as a free agent with the Atlanta Hawks, earning his 12th straight and final NBA All-Star selection in his first season. In his later years, he played with the Milwaukee Bucks before returning to the 76ers and completing his career with the San Antonio Spurs.

Malone ended his career as a NBA legend as a 3-time NBA Most Valuable Player (1979, 1982, 1983), NBA Champion (1983), NBA Finals MVP (1983) and a twelve-time NBA All- Star (1978-1989).

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR MOSES MALONE**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS, Moses Malone born on March 23, 1955, was a Petersburg native, graduate of Petersburg High School and was named Mr. Basketball USA (1974); and

WHEREAS, he went on to be a National Basketball Association (NBA) legend, 3-time NBA Most Valuable Player (1979, 1982, 1983), NBA Champion (1983), NBA Finals MVP (1983) and a twelve-time NBA All- Star (1978-1989).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of the late Moses Malone at the corner of Saint Matthew and High Pearl Streets.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg Va

Applicant Telephone: 804-720-9520
(Daytime) (Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?
Hermanze and Germaine Fauntleroy

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)
H & G Fauntleroy Pl.

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between _____ New _____ and Byrne Street _____
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? _____

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803
or
Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by: *Tangela Innis, Director*
Approved: _____
Denied: *2/11/2020*
Date: _____



Essay

Hermanze Fauntleroy Jr. was a local civil rights and civic leader, who became the City of Petersburg's first black mayor and the first black mayor elected in the Commonwealth of Virginia on July 5, 1973. He attended Petersburg Public Schools, graduating from Peabody High School in 1949. Hermanze continued his education at Virginia State College (now University) receiving his Bachelor of Science degree and a Master's in Education and Supervision. He served in the United States Army for 32 years, which included a tour in Korea. He later retired from the 80th Division of the 300th Support Group Reserve unit at Fort Lee as commander and decorated colonel, where he received the Legion of Merit for exceptionally meritorious service.

Hermanze professional career began as an educator in the Sussex County Public School System teaching physics and math at Sussex Central High School for one year. He then moved to the Petersburg Public School System where he taught electronics and physics at Peabody High School for 10 years. After losing his position at Peabody High School because of his election to the Petersburg City Council, Hermanze became a staff member at Virginia State College where he became the first development officer. Additional career opportunities included Seward Luggage, ownership of White Stores Electronics and Uni-Serv director of VEA for Southside VA. Hermanze loved Petersburg and served as a City Council member for 20 years. In 1973, he became the first African American mayor of Petersburg as well as in the State of Virginia. Throughout his life, Hermanze was a passionate civil rights activist and, along with his wife, was vital to the integration of Petersburg Public Schools in the late 1960s.

Dr. Germaine Fauntleroy was a pioneer in the education field and became the first woman to serve as the Superintendent of Petersburg City Public Schools in 1992, after more than 20 years of exceptional classroom instruction. Dr. Fauntleroy was committed to many community organizations including Alpha Kappa Alpha Sorority, Zion Baptist Church, Petersburg Symphony Orchestra and Peabody High School National Alumni Association. Dr. Germaine's dedication and commitment to the residents and young people in the City of Petersburg is unparalleled and has made a lasting impact for generations to come.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR HERMANZE AND DR. GERMAINE FAUNTLEROY**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS, Hermanze Fauntleroy Jr. was a local civil rights and civic leader, who became the City of Petersburg's first black mayor and the first black mayor elected in the Commonwealth of Virginia on July 5, 1973; and

WHEREAS, Dr. Germaine Fauntleroy was a pioneer in the education field and became the first woman to serve as the Superintendent of Petersburg City Public Schools in 1992, after more than 20 years of exceptional classroom instruction; and

WHEREAS, both Hermanze and Dr. Germaine's dedication and commitment to the residents and young people in the City of Petersburg is unparalleled and has made a lasting impact for generations to come.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of Hermanze and Dr. Germaine Fauntleroy at the corner of New and Byrne Street.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg Va

Applicant Telephone: 804-720-9520
(Daytime) (Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?
Colonel Howard Baugh

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)
Col. H. Baugh Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between Halifax and Lee Ave _____
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? _____ 5 _____

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803
or
Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by:

Approved:

Denied:

Date:

Tangela Innis, Director
2/14/2020



Essay

Col. Howard Baugh was born January 20, 1920 to William and Carrie Baugh in Petersburg, Virginia. Baugh attended Virginia State College (now Virginia State University) in Petersburg. He graduated in 1941, and in February of the following year he married his college sweetheart, Constance Layne. Col. Baugh enlisted in the Army in 1942 and was part of the original Tuskegee Airmen, a fighter group consisting entirely of black men who trained at the Tuskegee Institute in Alabama.

The first time he was in a plane, he was the one flying. Colonel Baugh flew 135 combat missions as part of the 332nd Fighter Group's 99th Fighter Squadron in Sicily, Italy, during World War II. Baugh earned many accolades for his skill and heroism during the war including the Distinguished Flying Cross, Air Medal with three oak leaf clusters, European-African-Middle East Campaign Medal and World War II Victory Medal. His career in the military spanned 25 years of active duty and many interesting assignments. After his time at Tuskegee, he served as a Reserve Officers' Training Corps instructor at Howard University, Wing Commander and Professor of Aerospace Studies at Tennessee State University. Upon retirement as a Lieutenant Colonel in 1967, he had logged 6,000 flight hours, including 250 in combat and 1,100 in four types of jet aircraft.

After leaving the Air Force, Baugh went on to have a successful career with Eastman Kodak in Rochester, New York. Mr. and Mrs. Baugh eventually retired back in their hometown of Petersburg, where he gave of his time and talent speaking to and encouraging young people to understand the importance of education.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR COL. HOWARD BAUGH**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS, Colonel Howard Baugh was born January 20, 1920 to William and Carrie Baugh in Petersburg, Virginia. Baugh attended Virginia State College (now Virginia State University) in Petersburg, He graduated in 1941, and in February of the following year he married his college sweetheart, Constance Layne; and

WHEREAS, Col. Baugh enlisted in the Army in 1942 and was part of the original Tuskegee Airmen, a fighter group consisting entirely of black men who trained at the Tuskegee Institute in Alabama; and

WHEREAS, the first time he was in a plane, he was the one flying. By the time he retired, Colonel Baugh logged more than 6,000 flight hours. Colonel Baugh flew 135 combat missions as part of the 332nd Fighter Group's 99th Fighter Squadron in Sicily, Italy, during World War II.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of the late Col. Howard Baugh along the corner of Halifax and Lee Ave.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg Va

Applicant Telephone: 804-720-9520
(Daytime) (Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?
Susie R. C. Byrd

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)
Susie Byrd Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between Harrison and New Street _____
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? _____

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803

or

Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by: *Tangela Innis, Director*
Approved: *2/14/2020*
Denied:
Date:



Essay

Susie Rosa Catherine Byrd was a Petersburg resident who was born in 1899 and resided on Harrison St. Ms. Byrd was a teacher by profession who worked as a Federal Writer for the Petersburg District of the Negro Federal Writers' Project (WPA) of Virginia. Which was a branch of the Works Progress Administration, a New Deal relief program of the federal government during the Depression. Byrd's interviews with ex-slaves in her own neighborhood provided information about the institution of slavery from the perspective of enslaved individuals.

Her field techniques have been compared to those of modern-day ethnography and excerpts of her interviews are found in "The Negro in Virginia" (compiled by WPA writers, 1940) and "Weevils in the Wheat: Interviews with Virginia Ex-Slaves" (Charles and Nan Perdue, 1976). Byrd also ran a nursery school and taught WPA classes at night. Ms. Byrd passed away in 1960.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR SUSIE R. C. BYRD**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS, Susie Rosa Catherine Byrd was a Petersburg resident who was born in 1899 and resided on Harrison St. Ms. Byrd was a teacher by profession who worked as a Federal Writer for the Petersburg District of the Negro Federal Writers' Project (WPA) of Virginia; and

WHEREAS, the WPA was a branch of the Works Progress Administration, a New Deal relief program of the federal government during the Depression. Byrd's interviews with ex-slaves in her own neighborhood provided information about the institution of slavery from the perspective of enslaved individuals. Her field techniques have been compared to those of modern-day ethnography; and

WHEREAS, excerpts of her interviews are found in "The Negro in Virginia" (compiled by WPA writers, 1940) and "Weevils in the Wheat: Interviews with Virginia Ex-Slaves" (Charles and Nan Perdue, 1976). Byrd also ran a nursery school and taught WPA classes at night.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of the late Susie R.C. Byrd at the corner of Harrison and New Street.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg Va

Applicant Telephone: 804-720-9520

(Daytime)

(Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?

Victoria Gray Adams

B. What is the proposed street name? Must not exceed 18 characters, including spaces.

(Ex. Moses Malone Way)

Victoria Adams Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between Dunlop St and Farmer St
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? 5

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803

or

Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by: *Tangela Innis*

Approved: *2/26/2020*

Denied:

Date:



Victoria Gray Adams was born on November 5, 1926 in Hattiesburg, Mississippi and later lived in Petersburg. Victoria Gray Adams' involvement in the Civil Rights Movement began in the early 1960s when she convinced her pastor to open up their church to workers of the Student Nonviolent Coordinating Committee (SNCC). In the 1960 elections, Adams trained individuals from her hometown in voter registration. Many African Americans at the time were illiterate, which prevented them from registering, so she taught literacy classes in which she taught individuals to read, write, and understand the Constitution.

In 1962, she became field secretary for the SNCC, and led a boycott against Hattiesburg businesses. In 1964, Adams, a teacher, door-to-door saleswoman of cosmetics, and leader of voter education classes, decided to run against Senator John Stennis, the Mississippi Democrat who at the time had been in the Senate for 16 years. She was the co-founder of the Mississippi Freedom Democratic Party along with Fannie Lou Hamer and Annie Devine. Adams died on August 12, 2006 at 79.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR VICTORIA GRAY ADAMS**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS Victoria Gray Adams was a civil rights activist who became the field secretary for the Student Nonviolent Coordinating Committee (SNCC) who resided in Petersburg; and

WHEREAS, in 1964, Adams, a teacher, door-to-door saleswoman of cosmetics, and leader of voter education classes, decided to run for a Mississippi Senate seat; and

WHEREAS, Adams was the co-founder of the Mississippi Freedom Democratic Party along with Fannie Lou Hamer and Annie Devine.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of Victoria Gray Adams at the corner of Dunlop and Farmer Streets.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg VA

Applicant Telephone: 804-720-9520
(Daytime) (Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?

Undine Smith Moore

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)

Undine Moore Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between Harding St and Poplar Lane _____
(example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? 5

Please complete and mail or email the attached form to:

Department of General
Services
City of Petersburg
103 W. Tabb St
Petersburg, VA 23803
or
Tangela Innis
tinnis@petersburg-va.org

Staff Use Only

Reviewed by: *Tangela Innis*
Approved: *2/26/2020*
Denied:
Date:



Essay

Urdine Smith Moore was born on August 25, 1904 in Jarratt, VA; daughter of James William Smith and Hattie Smith. Her father was a railroad brakeman; her grandparents were slaves. Moore's early musical life combined formal education with African American musical roots. Her mother was a voracious reader who stressed the importance of books and music lessons. Moore learned to read music and even to attempt small composition exercises by the time she was eight or nine. But she also heard the work songs and the spirituals that she would remember for the rest of her life. The family moved to the city of Petersburg, Virginia, when Moore was four, but they often spent time in Jarratt in the summers.

In 1926 Moore graduated at the top of her class with a dual degree that included studies in piano and music theory, and then decided to pursue a career in music education. She went on to Columbia University Teachers' College in New York, where she completed her M.A. in 1931, and also studied at the prestigious Juilliard School, the Manhattan School of Music, and the Eastman School of Music. In 1927, she landed a job at Virginia State College (now Virginia State University) in Petersburg; she would teach there until her retirement in 1972. She married fellow Virginia State faculty member James Arthur Moore; the couple had a daughter, Mary, who became a dancer and educator.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR UNDINE SMITH MOORE**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS Undine Smith Moore was born on August 25, 1904 in Jarratt, VA; and learned to read music and even to attempt small composition exercises by the time she was eight or nine and the family moved to the city of Petersburg, Virginia, when Moore was four; and

WHEREAS, Moore graduated at the top of her class with a dual degree that included studies in piano and music theory, and then decided to pursue a career in music education; and

WHEREAS, in 1927, she landed a job at Virginia State College (now Virginia State University) in Petersburg; she would teach there until her retirement in 1972. She married fellow Virginia State faculty member James Arthur Moore; the couple had a daughter, Mary, who became a dancer and educator; and

WHEREAS, she went on to Columbia University Teachers' College in New York, where she completed her M.A. in 1931, and studied at the prestigious Juilliard School, the Manhattan School of Music, and the Eastman School of Music; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor of Undine Smith Moore at the corner of Harding Street and Popular Lane.



City of Petersburg

Request for Honorary Street Name Designation

Applicant Name: Treska Wilson-Smith

Applicant Address: 135 N. Union St, Petersburg Va

Applicant Telephone: 804-720-9520

(Daytime)

(Evening)

Applicant Email: treskaw@aol.com

Honorary street names are restricted to: Individuals (posthumously or living with majority council support) OR Organizations of local and long-lasting significance to Petersburg.

A. For whom are you recommending this designation?

Dr. Margaret Crowder

B. What is the proposed street name? Must not exceed 18 characters, including spaces.
(Ex. Moses Malone Way)

Dr. M. Crowder Way

C. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

See attached essay _____



D. Location of Proposed honorary street name designation:

a. Street Name _____ (Example: River St)

b. Between West and Farmer St (example: between Tabb and Franklin)

OR

All of the street _____

c. Which ward will this designation be placed in? 6

Please complete and mail or email the attached form to:

Department of General
Services

City of Petersburg

103 W. Tabb St

Petersburg, VA 23803

or

Tangela Innis

tinnis@petersburg-va.org

Staff Use Only

Reviewed by: T. Innis
Approved: 2/27/2020
Denied:
Date:



Margaret Eleanor Crowder Johnson, was born on December, 4, 1926 in Petersburg, Va. Dr. Crowder's earliest educational exposure was her attendance at Ms. Bessie Norman's School on Wilcox Street. She attended Petersburg's public schools and graduated from Peabody High School in 1942 and was the first Peabody graduate to receive an M.D. degree. She earned her B.S degree from Virginia Union University in 1945. She attended graduate school at Howard University (HU) while awaiting acceptance to HU's medical school which she attended from 1946-1950. Her training included internship at Homer G. Phillips Hospital (St. Louis, MO), residency in Internal Medicine at Veteran's Administration Hospital (Dayton, OH), where Dr. Crowder was the first African-American female resident and served as Chief Resident her last year.

On June 18, 1950, she married the late Dr. Alfred G. Johnson. In April 1957, they opened their first office on Halifax Street in Petersburg, VA. They were making history as the first African-American medial specialist (her specialty was Internal Medicine and his specialty was Surgery). The "Dynamic Duo" practiced together until Alfred's demise in 1985. She practiced solo until May 1998 when she retired. Dr. Crowder had ongoing community involvement and diverse interests such as Gillfield Baptist Church: the GBC Childcare Board (charter member), Coordinator of both GBC Singles and Healthcare Ministries, GBC Women's Fellowship. Medical affiliations included: Old Dominion Medical Society, Medical Society of Virginia, National Medical Association, Howard University Medical Alumni Association, Hospital Authority/Southside Regional Medical Center (SRMC), American Lung Association/Southside Regional Board member, Crater District Medical Advisory (Board member). Community connections: Alpha Kappa Alpha Sorority, Inc. (awarded Diamond membership for 75 years in 2018), Petersburg Chapter of the Links, Inc. (member since 1960 and President in 1973), Mary Carter Beacon House for Elderly & Handicapped Adults (Board member, Vice President and President), and City of Petersburg Board of Housing and Zone Appeals. Dr. Crowder and her husband, Dr. Johnson were medical icons in the Petersburg community. They worked together and lived harmoniously setting a new precedent for an uplifting outlook as physicians, as a married couple, and as parents.

**A RESOLUTION FOR THE CITY OF PETERSBURG
TO CONFER A HONORARY STREET NAME DESIGNATION
FOR DR. MARGARET CROWDER JOHNSON**

WHEREAS, City Council may, by Resolution, confer honorary names to public street controlled and maintained by the City to honor individuals (living or posthumously) and or organizations that are of particular importance to the City of Petersburg or which have made significant contributions to improving the quality of life in the City; and

WHEREAS, the City of Petersburg seeks to honor and celebrate its history and culture; and

WHEREAS Dr. Margaret Eleanor Crowder Johnson, was born on December 4, 1926 in Petersburg, and graduated from Peabody High School in 1942 and was the first Peabody graduate to receive an M.D. degree; and

WHEREAS, she earned her B.S. degree from Virginia Union University in 1945 and attended graduate school at Howard University (HU) while awaiting acceptance to HU's medical school which she attended from 1946-1950; and

WHEREAS, on June 18, 1950, she married the late Dr. Alfred G. Johnson and in April 1957, they opened their first medical office on Halifax Street in Petersburg, VA and they made history as the first African-American medical specialists (internal medicine and surgery); and

WHEREAS, the "Dynamic Duo" practiced together until Alfred's death in 1985 and she continued to practice solo until May 1998 when she retired.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petersburg hereby adopts this resolution and confers the designation in honor Dr. Margaret Crowder Johnson at the corner of West and Farmer Lane.



City of Petersburg

16c

Ordinance, Resolution, and Agenda Request

DATE: April 9, 2020
TO: Honorable Mayor and Members of Council
FROM: Anthony C. Williams, City Attorney
RE: Motion to Direct City Attorney to File a Petition for a Special Election for Commonwealth's Attorney

PURPOSE: To direct the City Attorney to file a Petition for Special Election to fill a vacancy in the Office of the Commonwealth's Attorney.

REASON: To fill vacancy effective July 1, 2020 caused as a result of the Commonwealth's Attorney accepting an appointment to a judgeship.

RECOMMENDATION: Approve Motion.

BACKGROUND: On March 4, 2020 Petersburg Commonwealth's Attorney, Cheryl Wilson and her Chief Deputy Kenneth Blaylock announced in the Progress Index newspaper their pending judicial appointments effective July 1, 2020 and December 1, 2020 respectively. Pursuant to Section 24.2-228.1 of the Code of Virginia, the City must file a Petition to the Circuit Court to schedule a Special Election to fill the vacancy. In accordance with this statute, Wilson's Chief Deputy or Assistant who is qualified to vote and hold the office will be vested with authority of the Office during the pendency of the Special Election. The City Attorney has been in consultation with the Voter Registrar who has indicated that it would be most appropriate to hold the Special Election in conjunction with the upcoming Regular Election on November 3, 2020.

COST TO CITY: \$0

BUDGETED ITEM: N/A

REVENUE TO CITY: \$0

CITY COUNCIL HEARING DATE: April 14, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Voter Registrar

AFFECTED AGENCIES: Voter Registrar

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: City Attorney