PAMELA C. HAIRSTON
COMMISSIONER OF THE REVENUE
CITY OF PETERSBURG, VIRGINIA
135 N. UNION STREET • PETERSBURG, VIRGINIA 23803
(804) 733-2315 • FAX (804) 863-2790

2016

EXPIRES
12/31/2016

CITY OF PETERSBURG BUSINESS LICENSE

CHECKS PAYABLE TO TREASURER – CITY OF PETERSBURG

***** RENEWAL APPLICANTS MUST FILE AND PAY ALL TAXES DUE BY MARCH 1, 2016**

ACCOUNT NO.	FEDERAL I.D. NO. OR SOCIAL SECURITY NO.
APPLICANT NAME AND MAILING ADDRESS (HOME ADDRESS IF INDIVIDUAL OR PARTNERSHIP)	TRADE NAME BUSINESS ADDRESS
CONTRACTOR CLASS A B LICENSE NO.	BOARD CONTRACTORS TRADESMAN CERTIFICATION NO. PROFESSIONAL/OCCUPATIONAL NO.
PHONE / DATE ESTABLISHED	RETAIL SALES TAX NUMBER
FICTITIOUS NAME FILED / ZONING APPROVED	TAX YEAR / INDICATE ID APPLICANT IS (I) INDIVIDUAL (P) PARTNERSHIP (C) CORPORATION ☐

	CODE	DESCRIPTION	BASIS	TAX	PENALTY	TOTAL
1.						
2.						
3.						
4.						
5.						
6.	ADJUSTMENT					
7.						

Total Tax Due $

RECEIVED BY CITY OF PETERSBURG TREASURER:

DATE: TR# PAYMENT AMOUNT: BALANCE DUE:

OATH, I THE UNDERSIGNED APPLICANT DO SWEAR (OR AFFIRM), THAT THE FOREGOING FIGURES AND STATEMENTS ARE TRUE, FULL AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND THE LIMITS OF THIS LICENSE.

BUSINESS NAME

NAME / TITLE AUTHORIZED SIGNATURE

DATE OF REPORT	EMAIL ADDRESS
CONTACT PERSON	PHONE

THE COMPLETION AND ISSUANCE OF THIS APPLICATION FOR CITY LICENSE SHALL NOT BE DEEMED TO BE APPROVAL TO PROSECUTE ANY BUSINESS WITHOUT OBTAINING ZONING AND USE PERMITS FOR THE LOCATION IN WHICH YOU INTEND TO LOCATE.

LICENSE

I, Commissioner of the Revenue of the City of Petersburg, Virginia, do find the foregoing application in due form. Therefore, pursuant of the License Tax Ordinance of the said City of Petersburg, Virginia license is this day granted the above named applicant to prosecute the business employments or professions covered by the foregoing application as indicated by extension of the taxes thereon, and their payment as indicated hereon, at the above named definite house or place of business in said City for the period shown on said application.

This license, however, shall not be valid or have any legal effect unless and until the taxes (and penalties) prescribed by said ordinance as shown on the foregoing application are paid to the Treasurer of said City and the fact of such payment is properly shown hereon, and does not permit licensee to prosecute any business, profession, or occupation in violation of any City Ordinance, State or Federal law.

Commissioner of the Revenue

Sworn (or affirmed) to before me this _____ day of _____ _____ By _____

Signature of Commissioner of the Revenue, his deputy or other designated official