

IMPORTANT INFORMATION FOR PETERSBURG TAXPAYERS

The first half of **2016 Personal Property Taxes** will be mailed out on Wednesday, February 10, 2016 and are due on **Monday, February 29, 2016**. All of the vehicles that you own as of **January 1, 2016** will be listed on one bill this year. **If you have a discrepancy on your bill, please contact the Commissioner of Revenue's Office at (804) 733-2315.** Citizens will need to pay for all vehicles on their bill. Citizens will have to pay the full year's taxes on all vehicles in order to receive a City Decal. Any Personal Property Tax payment paid online or at one of our designated SunTrust Bank locations or any of our 3 drop box locations or postmarked by the Post Office on **February 29, 2016**, will be considered current. All other payments will be considered delinquent and incur 10% penalty and 10% APR interest on **March 1, 2016**. Current 3rd quarter real estate tax bills of tax year 2015/2016 have been mailed to property owners and/or mortgage companies. All 3rd quarter real estate tax bills are due on **3/31/2016**. Any **Real Estate Tax** payment paid online or at one of our designated SunTrust Bank locations or any of our 3 drop box locations or postmarked by the Post Office on **March 31, 2016**, will be considered current. All other payments will be considered delinquent and incur 10% penalty and 10% APR interest on **April 1, 2016**.

If you are delinquent on your real estate taxes, the City Treasurer's Office is partnering with Propel Tax to offer financing for your delinquent real estate taxes. If you qualify for the financing, Propel Tax will bring your account current with the City of Petersburg and you will be making monthly loan payments to Propel and your current taxes to the City. You may contact Propel Tax at (888) 257-3756 or visit their website at www.propeltax.com.

PAYMENT OPTIONS – If you would like to avoid standing in line at the Treasurer's Office, you may use one of the following payment options:

1. From any computer, you may view; make a credit or debit card payment at <https://www.petersburg-va.com>. There is a 3% convenience fee for all credit and/or debit card payments. You will need your account number to pay personal property taxes and your map number is your parcel number that you need to enter to pay real estate taxes.
2. Make a payment at one of the following SunTrust Bank Locations: SouthPark Branch, 360 Charles Dimmock Parkway, Colonial Heights; Walnut Hill Branch, 1941 South Sycamore Street, Petersburg; and the Washington Street Branch, 1340 West Washington Street, Petersburg. **YOU MUST BRING A COPY OF YOUR BILL TO THE BRANCH TO HELP PROCESS YOUR PAYMENT!**
3. Use our drop boxes, which are located in front of the Petersburg Central Library, 201 W. Washington Street or City Hall, 135 North Union Street.
4. You may mail a payment to us at P.O. Box 1271, Petersburg, VA 23804.

Late payments are charged 10% penalty plus 10% APR interest.

****FAILURE TO RECEIVE A BILL DOES NOT RELIEVE YOUR PAYMENT OBLIGATION OR EXCUSE PENALTIES. IF YOU NEED A COPY OF A TAX BILL, PLEASE CONTACT OUR OFFICE AT (804) 733-2322 OR CITYTREAS@PETERSBURG-VA.ORG. ****

We thank you in advance for your prompt payment and look forward to working with you in the future!

Kevin A. Brown – City Treasurer