



CITY OF PETERSBURG
PURCHASING OFFICE
CITY HALL ANNEX, 103 W. TABB STREET
PETERSBURG, VIRGINIA 23803
(804) 733-2345 FAX (804) 733-2434
www.petersburgva.gov

ADDENDUM #1

DATE: January 6, 2017
PPEA: #17-0008– Water and Wastewater Systems
DATED: December 14, 2016
DUE DATE: Monday, January 30, 2017 @ 2:30 p.m. EST
SUBJECT: **Evaluation Criteria for Evaluating Proposals (Modification),
Site Visits & Request for Documents/Questions and Responses**

A. Evaluation Criteria for Evaluating Proposals (Modification):

The City has determined that the weighted criteria in section VI of the Receipt of Unsolicited PPEA proposal and solicitation for competing proposals was not advantageous to the city. Therefore, it will be modified as shown below:

VI. Evaluation Criteria for Evaluating Proposals

The following are the evaluation criteria that the City will be using to evaluate proposals:

- a) The proposer's past experience on similar projects;
- b) The proposer's ability to bring the project on-line within schedule and at the lowest reasonable cost, including without limitation, the proposer's past performance, its claims history, and its litigation history;
- c) The price and the reasonableness of the net cost and benefit to the City after considering all of the City's utility assets.
- d) The proposer's ability to create and obtain a financing package in order to meet the financial goals of the City;
- e) The qualifications of proposer's team;
- f) The proposer's ability to work with public bodies having review and regulatory jurisdiction over the project;
- g) The proposer's accommodation of the City's preferences expressed in this solicitation or the invitation for detailed-phase proposals, as applicable;
- h) The public interest, community outreach, public input; and
- i) The proposer's ability to leverage and integrate existing City and other available resources.

B. Site Visits

Any potential offeror who is interested in viewing and/or visiting any of the City's utility assets and facilities shall contact Jerry Byerly at 804-720-3039 or jbyerly@petersburg-va.org. Mr. Byerly and the utility staff are not a source of information regarding this solicitation; he and/or his staff are only tasked with accompanying each prospective offeror's visit.

Visits must be completed between Tuesday, January 10, 2017 and Thursday, January 12, 2017 during the hours of 8:00 am – 3:30 pm.

All offerors' questions are to be submitted in writing (via email) to the Purchasing Agent assigned to this procurement opportunity at tinnis@petersburg-va.org

C. Request for Documents/Questions and Responses

- a. Can you provide copies of fiscal Agency Agreement or related financial agreement with any financial institution?
Response: The City has attempted to provide copies of fiscal agency agreements, please refer to the agreements section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>
- b. Can you provide copies Indenture of Trust or related documents(s)?
Response: The City needs additional information on this document request.
- c. Can you provide copies of Supplemental Indenture of Trust or related documents?
Response: The City needs additional information on this document request.
- d. Can you provide copies of the most recent Official Statement(s)?
Response: The City needs additional information on this document request.
- e. Can you provide the most recent Rating Agency Reports?
Response: Attached is the link to our most recent rating agency report:
<http://www.petersburgva.gov/DocumentCenter/View/2394>
- f. Can you provide copies of the Financial Audits for the past three years;
Response: Attached is the link to all of the City's financial audits, please refer to the section entitled Comprehensive Annual Financial Reports:
<http://www.petersburgva.gov/index.aspx?NID=359>
- g. If not detailed in the Financial Audits, a breakdown of expenses and revenues for the water system for the past three years.
Response: The City has provided links to this information, please refer to the response provided in Item F of this addenda.
- h. If not detailed in the Financial Audits, a breakdown of expenses and revenues for the wastewater system for the past three years.
Response: The City has provided links to this information, please refer to the response provided in Item F of this addenda.

- i. Depreciation Schedule for the water system assets, to include date of service for each component of the assets, as well as the source of funding (i.e. grants, tapping fees, developer dedications, debt, etc.), original cost, accumulated depreciation and net value.
Response: The City has attempted to provide copies of the depreciation schedule please refer to the Depreciation Section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>
- j. Depreciation Schedule for the wastewater system assets, to include date of service for each component of the assets, as well as the source of funding (i.e. grants, tapping fees, developer dedications, debt, etc.), original cost, accumulated depreciation and net value.
Response: The City has provided links to this information, please refer to the response provided in Item I of this addenda.
- k. Copies of any and all agreements, contracts, etc. (“contracts”) that would survive the transfer of ownership (from a sale) of the water and wastewater system assets to the successful Proposer. These contracts would include those with builder(s)/developer(s) as well as those with the Appomattox River Water Authority (“ARWA”) and South Central Wastewater Authority (“SCWA”) and any other inter-municipal contracts.
Response: Please refer to the response provided in Item A of this addenda.
- l. Summary of payments made to either ARWA, SCWA or other utility system owners wherein the City purchased capacity from such entities.
Response: The City has attached a spreadsheet providing the amount of payments made to ARWA and SCWMA for the last year. Please refer to the Payments section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>
- m. Copies of permits issued for the systems.
Response: The City has attempted to provide copies permits please refer to the rates and permits section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>
- n. Copies of reports generated by consultants, engineers, etc. addressing the capital needs of the systems, including a five-year capital plan;
Response: The City has attempted to provide copies of reports generated by consultants, engineers that address the capital needs of the system. Please refer to the reports section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>
- o. Rate Schedules applicable to those connected to and receiving service from the systems.
Response: The City has provided copies of the rate schedule for 2015, please refer to the rates and permits Section at the link below:
<http://www.petersburgva.gov/index.aspx?NID=562>

- p. Rules and Regulations governing the provision of service for those connected to and receiving service from the systems.

Response: Please refer to the City's Municipal Code Chapter 114 entitled Utilities at the link below:

<https://www.municode.com/library/search?stateId=46&clientId=12040&searchText=114&contentType=CODES>

- q. Copies of any correspondence between the City and federal, state or local agencies relating to the systems compliance to local, state and federal laws, rules and regulations, etc. (i.e. Notices of Violations, Consent Orders and Agreements, etc.).

Response: The City has provided links to this information, please refer to the response provided in Item N of this addenda.

- r. Operational Reports generated over the past 2 years, including any Reports that would be submitted annually, bi-annually, quarterly or monthly to any federal, state or local agencies regulating the systems.

Response: The City has provided links to this information, please refer to the response provided in Item N of this addenda.

- s. Breakdown of customer by class (i.e. Residential, Commercial, Industrial, Institutional, Municipal, Other, Fire Hydrants), to include number of customer connections (and total EDUs) by class and average daily water usage by class.

Response: The City has provided this information, please refer to the utility customer section at the link below:

<http://www.petersburgva.gov/index.aspx?NID=562>

- t. Without disclosing employee names, please provide job titles, job descriptions, wages/salaries and summary of benefits and costs for those employees that the City will seek the successful Proposer to offer employment opportunities to upon the transfer of the assets at closing.

Response: The City has provided this information, please refer to the utility staff and job descriptions section at the link below:

<http://www.petersburgva.gov/index.aspx?NID=562>

- u. Copies of the overall system map for both the water and wastewater systems.

The City has provided copies of maps, please refer to the maps section at the link below: <http://www.petersburgva.gov/index.aspx?NID=562>

- v. Copies of any deeds associated with land whereon water and wastewater systems are situated.

Response: The City is the owner of these properties.

- w. Who is the best person to talk to, and is there data (financial or operational) that is being shared to other interested buyers.

Response: The City representative's familiar with the unsolicited proposal and City PPEA guidelines that can respond to inquiries and meet with private entities who are considering submission of a competing proposal is Tom Tyrrell, Interim City Manager - 135 N. Union Street, Petersburg, VA 23803 and Tangela Innis, Purchasing Manager - 103 W. Tabb Street Petersburg, VA

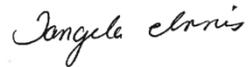
23803.

- x. Will the City post a copy of the timeline for this PPEA?

Response: The City has provided an anticipated timeline and a copy of this timeline can be retrieved from the timeline section at the link below:

<http://www.petersburgva.gov/index.aspx?NID=562>

The offeror must take due notice and be governed accordingly. This Addendum must be acknowledged in your proposal response or your proposal may not be considered.



Tangela Innis, CPPB, MBA, VCO, VCA
Purchasing Agent