



# CITY OF PETERSBURG

PLANNING AND COMMUNITY DEVELOPMENT

CODE COMPLIANCE DIVISION

106 W. TABB STREET • PETERSBURG, VIRGINIA 23803

PHONE (804) 733-2409

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## ELECTRICAL PERMIT APPLICATION

Project Location \_\_\_\_\_

Description of Work \_\_\_\_\_

- |   |                                      |                                     |   |
|---|--------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial | <input type="checkbox"/> Existing           |
| <input type="checkbox"/> Alteration       | <input type="checkbox"/> Addition    | <input type="checkbox"/> Repair     | <input type="checkbox"/> Detached Accessory |

No. Stories \_\_\_\_\_ Square Footage (existing) \_\_\_\_\_ Square Footage(proposed) \_\_\_\_\_

Cost of Construction (labor & material) \$ \_\_\_\_\_ Permit Fee \_\_\_\_\_

Is Project located in a Historic District?  Yes  No Which District \_\_\_\_\_

**Dominion Virginia Power Work Request # (required) :**

New Service _____	Outlets _____	Signs _____
Service Upgrade _____ to _____	Fixtures / Lights _____	Smoke Alarm Systems _____
New Panel box _____	Appliances - Kitchen _____ Laundry _____	Parking Lot Pole Lights _____
Change Panel Box Location _____	HVAC System _____	Antenna/ ground _____
Extra Meter _____	Smoke Detectors _____	Radiant Panels _____
Temporary Meter _____	Water Heater _____	Generator (nat. gas, propane, oil) _____
Temporary Pole _____	Electric Baseboard _____	Automatic Transfer Switch _____

Other \_\_\_\_\_

Plans Submitted By:  Architect  Contractor  Owner  Tenant  Owner's Agent

Owner \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E mail \_\_\_\_\_

State Reg. No.: \_\_\_\_\_ Class \_\_\_\_\_ Expiration Date \_\_\_\_\_ Endorsements \_\_\_\_\_

I DECLARE that I have made this application and it is true and correct to the best of my knowledge and belief. I agree to construct the described improvements in compliance with all provisions of the Municipal Code and Ordinances of the City of Petersburg and state law (including but not limited to the Virginia Uniform Statewide Building Code). I realize that this information is the basis for the review and approval of any plans in connection the issuance of the Building Permit. Permits which are not picked up in 30 days or where no inspections have been called for in 180 days shall expire and new permits must be applied for and all fines and fees paid before new permits will be issued.

APPLICANT (Please Print) \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

§ 54.1-1111. Prerequisites to obtaining building permit.

Any person applying to the building inspector or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

**Owner Affidavit**

Complete this section only if you are an Owner doing your own work, and are not subject to licensure as a contractor or subcontractor.

If you are an owner and intend to perform the work yourself or to act as your own general contractor by subcontracting the work , an Owner Affidavit is required certifying that you are the owner of this tract or parcel of land, that you have applied for this permit, and are not subject to licensing as a contractor or subcontractor. Signing the Owner Affidavit and obtaining the permit in your name, designates you, as the owner, responsible for the quality of the work and for compliance with all applicable State and local codes. This Owner Affidavit is a legally binding document and must be completed, with the signature of the person who witnessed your signature to this document, acknowledging your knowledge of and compliance with Section 54.1-1111 of the Code of Virginia. This seriously affects your rights under the law. (Note: Lessees are Owners as per State Law.)

I, as the owner, will be responsible for the work performed on my property, and I shall be responsible for compliance with all state and local laws regulating building construction and use, and compliance with all City Ordinances.

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Print Name of Owner	Owner's Signature	Date
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Print Name of Witness	Witness Signature	Date
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