



# City of Petersburg

## Commissioner of the Revenue

144 N Sycamore St Petersburg, VA 23803  
Phone: (804) 733-2315 • Fax: (804) 508-6948  
Email: [bflowers@petersburg-va.org](mailto:bflowers@petersburg-va.org) Web: [www.petersburg-va.org](http://www.petersburg-va.org)

**Brittany C. Flowers**  
*Commissioner of the  
Revenue*

### Meals Tax

City of Petersburg  
Brittany C Flowers

**Checks Payable to:** City of Petersburg

**Business Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

Registration #	
For Month of	
Gross Sales	
Gross Food Sales	
Meals Tax Amount (7%)	
Penalty & Interest (10%)	
Total Remittance	
Check/Money Order #	

I hereby certify that the figures shown on this form are in accordance with the code of the City of Petersburg.

\_\_\_\_\_  
Signed

**Meals Tax applies to the sale of prepared food items. The City of Petersburg imposes a 7% meal tax on gross receipts from food sales which must be reported, and payment submitted by the 20<sup>th</sup> of each month.**

**\*\*\*The due date is always the 20<sup>th</sup> of each month unless it falls on the weekend. In such cases, if it falls on a Saturday, the due date becomes Friday the 19<sup>th</sup>. If it falls on a Sunday, the due date becomes Monday the 21<sup>st</sup>.**

**FIGURES CAN BE EMAILED TO OUR OFFICE ON OR BEFORE THE 20<sup>TH</sup>. PLEASE EMAIL FIGURES TO: [bflowers@petersburg-va.org](mailto:bflowers@petersburg-va.org).**

**\*\*\*This increase of the meal tax rate was recommended and approved by Petersburg City Council and is effective Oct. 1, 2016 \*\*\***