



City of Petersburg Virginia

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City Council Special Meeting

June 3, 2025
Petersburg Library
201 W. Washington Street
Petersburg, VA 23803
3:00 PM

City Council

Samuel Parham, Mayor – Ward 3
Darrin Hill, Vice Mayor – Ward 2
Marlow Jones, Councilor – Ward 1
Charles Cuthbert, Jr., Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
Annette Smith-Lee, Councilor – Ward 6
Arnold Westbrook, Jr., Councilor – Ward 7

City Administration

John "March" Altman, Jr. - City Manager
Anthony Williams - City Attorney
Tangi R. Hill - City Clerk

-
1. **Roll Call**
 2. **Prayer**
 3. **Pledge of Allegiance**
 4. **Determination of the Presence of a Quorum**
 5. **Official Public Hearing**
 - a. A Public Hearing for the Consideration of an Ordinance to Appropriate Funding for the Sports Training Facility (Fieldhouse) at Petersburg High School in the Amount of \$300,000
 6. **Unfinished Business**
 - a. Consideration of the Approval of the Proposed City of Petersburg FY26 Operating Budget
 7. **Adjournment**



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: June 3, 2025

TO: The Honorable Mayor and Members of City Council

THROUGH: March Altman, Jr., City Manager

FROM: March Altman, Jr.

RE: **A Public Hearing for the Consideration of an Ordinance to Appropriate Funding for the Sports Training Facility (Fieldhouse) at Petersburg High School in the Amount of \$300,000**

PURPOSE: To appropriate funding for the Petersburg HS Sports Training Facility per City matching funds.

REASON: To appropriate funding for the Petersburg HS Sports Training Facility per City matching funds.

RECOMMENDATION: Hold public hearing and approve ordinance to appropriate funds.

BACKGROUND: Per the Memorandum of Agreement between the city, PCPS School Board, & the PHS Stadium Enhancement Committee, the City agreed to provide funds to the committee for the purpose of the Training facility project using the funds designated for future capital needs of PCPS.

COST TO CITY: \$300,000

CITY COUNCIL HEARING DATE: 6/3/2025

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. ORDINANCE - Stadium Appropriation 3

**AN ORDINANCE TO APPROPRIATE FUNDING FOR THE SPORTS TRAINING FACILITY
AT PETERSBURG HIGH SCHOOL**

WHEREAS, there is an existing MOU between the City, Petersburg City School Board, and the PHS Stadium Enhancement Committee pertaining to the Stadium Enhancement Project; and

WHEREAS, the MOU memorializes the Agreement between the parties regarding funding of the project; and

WHEREAS, in accordance with the MOU, requests for funding by the City shall come from the funds designated for future capital needs of PCPS; and

WHEREAS, People's Advantage Federal Credit Union has previously contributed \$500,000.00 toward completion of the project; and

WHEREAS, the MOU requires that the Committee raise all funds necessary to complete the project estimated at \$5.4M; and

WHEREAS, the MOU further provides that upon the failure of the Committee to raise the funds to complete the project, the City has agreed to match funds raised up to the total cost to complete the project, not to exceed \$2.7 million of contribution by the City per 23-R-46; and

WHEREAS, the City has previously contributed \$2,400,000 toward completion of the project; and

WHEREAS, the Stadium Committee and PHS have requested that the City appropriate \$300,000 toward the PHS Stadium Enhancement Project pursuant to the MOU; and

WHEREAS, the MOU contemplates appropriation of City funds only after the Stadium Committee has failed to raise sufficient funds necessary to complete the project, the City desires to assist moving this project forward by appropriating the requested funds without waiving its right to refrain from further appropriations absent full compliance by the Committee and PCPS with the requirements of the MOU;

NOW THEREFORE BE IT ORDAINED that City Council does hereby appropriate \$300,000 to the PHS Stadium Enhancement Project.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: June 3, 2025

TO: The Honorable Mayor and Members of City Council

THROUGH: Garry Cozier - Budget Manager

FROM: March Altman, Jr.

RE: **Consideration of the Approval of the Proposed City of Petersburg FY26 Operating Budget**

PURPOSE: Consideration of the Approval of the Proposed City of Petersburg FY26 Operating Budget

REASON: Consideration of the Approval of the Proposed City of Petersburg FY26 Operating Budget

RECOMMENDATION: Staff recommends approval of the ordinance.

BACKGROUND: The City of Petersburg All Funds Budget is balanced and proposed at \$144,338,153 for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

- General Fund - \$106,947,573
- Grants Fund - \$845,567
- Streets Fund - 10,641,039
- CDBG Fund - 583,723
- Utilities Fund - \$15,874,619
- Stormwater Fund - \$1,410,564
- Golf Fund - \$1,515,186
- Transit Fund - \$6,519,882

CITY COUNCIL HEARING DATE: 6/3/2025

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. FY26 Proposed Operating Budget Brief
2. FY26 Proposed Budget Ordinance

FY25-FY26 Proposed Operating Budget



Department of Finance

ALL FUNDS SUMMARY

REVENUES		
FUND	2024-2025 AMENDED	2025-2026 PROPOSED
General Fund	96,578,090	106,947,573
Grants Fund	10,746,733	845,567
Streets Fund	8,037,703	10,641,039
CDBG Fund	582,410	583,723
Utilities Fund	15,134,073	15,874,619
Stormwater Fund	1,452,283	1,410,564
Golf Fund	1,197,550	1,515,186
Transit Fund	7,478,965	6,519,882
TOTAL	141,207,807	144,338,153

EXPENDITURES		
FUND	2024-2025 AMENDED	2025-2026 PROPOSED
General Fund	96,578,090	106,947,573
Grants Fund	10,746,733	845,567
Streets Fund	8,037,703	10,641,039
CDBG Fund	582,410	583,723
Utilities Fund	15,134,073	15,874,619
Stormwater Fund	1,452,283	1,410,564
Golf Fund	1,197,550	1,515,186
Transit Fund	7,478,965	6,519,882
TOTAL	141,207,807	144,338,153



FY26 BUDGET INITIATIVES

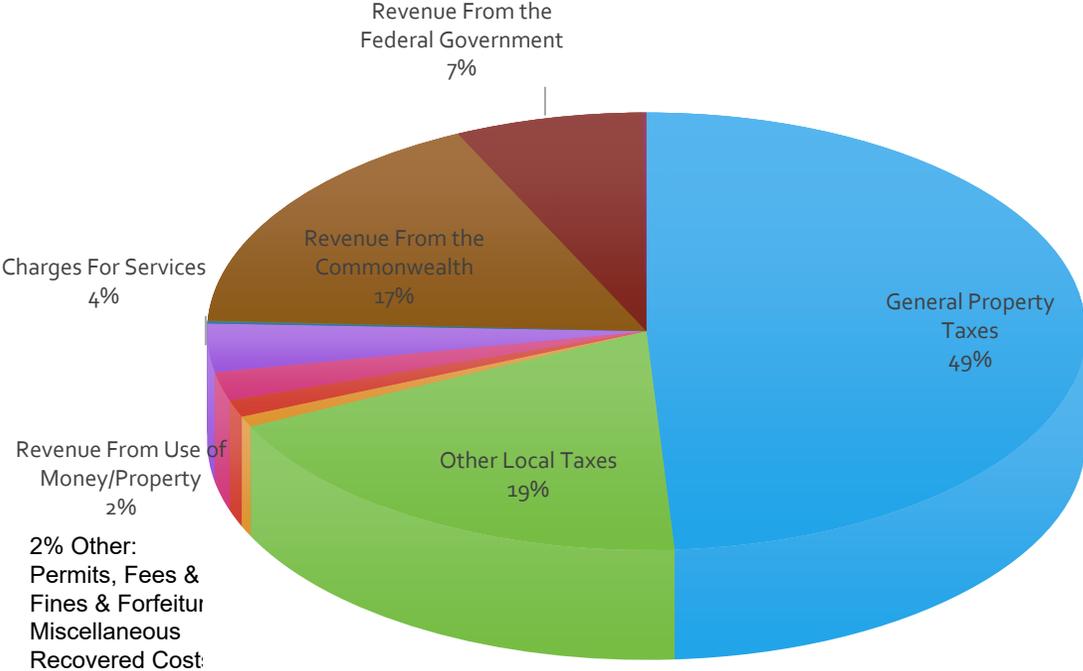
- The proposed budget includes funding for two major items that will enhance the city's position.
 - Public Safety & General Employee Class & Comp Study Implementation (\$3M)
 - Debt Service Payments for Bonded Debt (\$7.3M)
- In addition, this budget will pilot a vacancy savings method across all departments as a cost savings method.



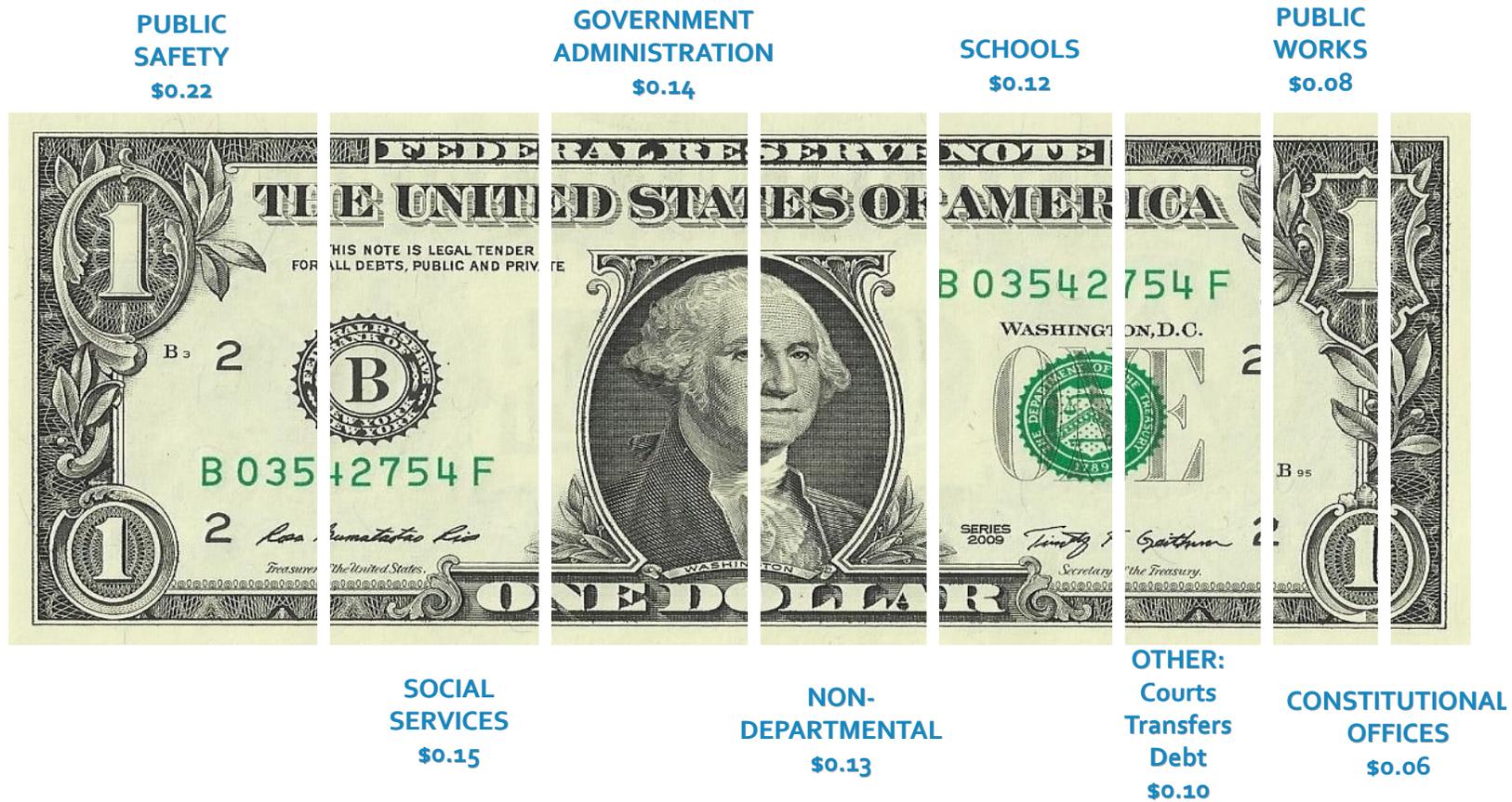
GENERAL FUND REVENUE SUMMARY

General Fund Revenues	2024-2025 Amended	2025-2026 Proposed
General Property Taxes	44,402,071	52,380,053
Other Local Taxes	18,152,000	20,163,000
Permits, Fees & Licenses	800,075	839,050
Fines & Forfeitures	1,097,500	1,350,250
Revenue From Use of Money/Property	2,264,827	2,276,000
Charges For Services	3,776,793	3,804,167
Miscellaneous Revenue	320,500	176,500
Recovered Costs	38,500	60,750
Revenue From the Commonwealth	16,985,824	18,348,747
Revenue From the Federal Government	8,700,000	7,389,056
Non-Revenue Receipts	40,000	160,000
TOTAL	96,578,090	106,947,573

2026 REVENUE SUMMARY



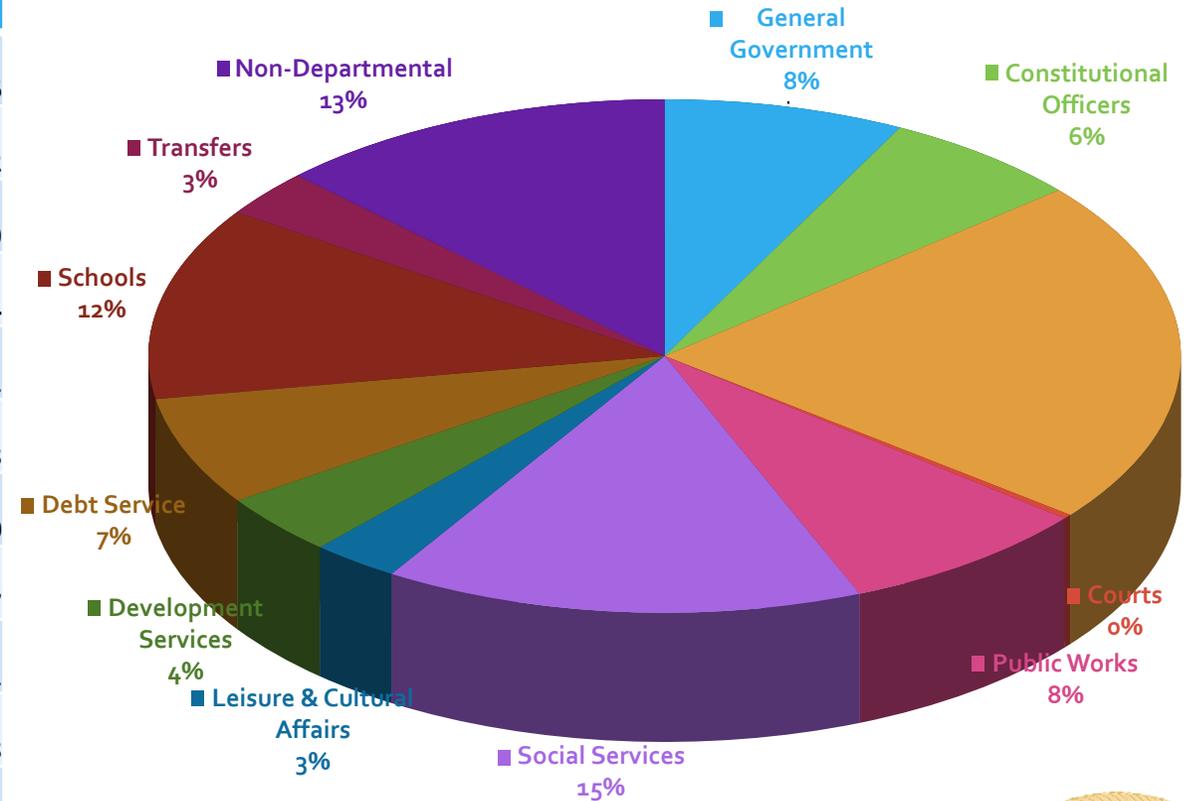
HOW IS YOUR TAX DOLLAR SPENT?



GENERAL FUND EXPENDITURE SUMMARY

General Fund Expenditures	2024-2025 Amended	2025-2026 Proposed
General Government	7,055,140	8,060,136
Constitutional Officers	6,648,453	6,722,412
Public Safety	22,191,136	23,308,280
Courts	298,878	302,644
Public Works	8,759,823	8,497,831
Social Services	15,542,478	16,067,518
Leisure & Cultural Affairs	2,786,475	2,950,480
Development Services	3,816,628	4,134,737
Debt Service	4,181,099	7,295,881
Schools	12,361,478	12,977,018
Transfers	2,541,226	3,169,286
Non-Departmental	10,395,276	13,461,350
TOTAL	96,578,090	106,947,573

2025-2026 GENERAL FUND EXPENDITURES



PROPOSED EXPENDITURE SUMMARY

GENERAL GOVERNMENT	2024-2025 Amended	2025-2026 Proposed	INCREASE %
City Council	390,765	362,216	-7%
City Clerk	-	418,563	-
City Manager	1,055,165	1,120,183	6%
City Attorney	483,217	511,900	6%
Human Resources	924,098	1,233,781	34%
Assessor	604,870	683,469	13%
Finance	1,136,311	1,142,027	1%
Customer Care & Collections	872,196	900,283	3%
Procurement	355,680	356,476	0%
Information Technology	1,232,838	1,331,238	8%
TOTALS	7,055,140	8,060,136	+14%



PROPOSED EXPENDITURE SUMMARY

CONSTITUTIONAL OFFICERS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Commissioner of Revenue	485,966	494,408	2%
Treasurer	326,823	415,964	27%
Registrar	604,892	657,371	9%
Clerk of Circuit Court	995,167	1,093,879	10%
Commonwealth Attorney	1,788,485	1,809,675	1%
Sheriff	2,447,120	2,251,115	-8%
TOTALS	6,648,453	6,722,412	1%



PROPOSED EXPENDITURE SUMMARY

PUBLIC SAFETY	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Police	10,313,674	10,679,312	4%
911 Emergency Communications	2,117,415	2,010,963	-5%
Animal Control	333,215	334,714	0%
Fire/EMS	9,009,509	9,777,976	9%
VJCCCA Services	216,725	253,830	17%
City Funds- Community Corrections	44,802	118,783	165%
Victim Witness	26,286	26,286	0%
Community Policing Outreach Center	129,510	106,416	-18%
TOTALS	22,191,136	23,308,280	5%



PROPOSED EXPENDITURE SUMMARY

COURTS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Circuit Court Judges & Admin.	93,991	96,667	3%
General District Court	53,300	79,400	33%
Magistrate	30,600	3,000	-920%
11th District Court Services Unit	112,237	114,827	2%
Juvenile Domestic Relations Court	8,750	8,750	0%
TOTALS	298,878	302,644	1%



PROPOSED EXPENDITURE SUMMARY

PUBLIC WORKS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Engineering	1,248,003	1,316,511	5%
Facilities Management	3,633,235	3,354,128	-8%
Grounds	1,505,625	1,433,192	-5%
Refuse Collection	2,372,960	2,394,000	1%
TOTALS	8,759,823	8,497,831	-3%



PROPOSED EXPENDITURE SUMMARY

SOCIAL SERVICES	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Social Services	11,235,878	11,589,663	3%
Children's Services Act	4,306,600	4,477,855	4%
TOTALS	15,542,478	16,067,518	3%



PROPOSED EXPENDITURE SUMMARY

LEISURE & COMMUNITY AFFAIRS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Recreation & Leisure Services	806,878	913,237	13%
Library	1,474,049	1,487,380	1%
Cemeteries Administration	85,040	82,013	-4%
Turf Division	420,508	467,850	11%
TOTALS	2,786,475	2,950,480	6%



PROPOSED EXPENDITURE SUMMARY

DEVELOPMENT SERVICES	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Planning	868,363	891,713	3%
Economic Development	520,454	564,423	8%
Government Relations	1,017,300	1,316,540	29%
Code Enforcement	1,410,511	1,362,061	-3%
TOTALS	3,816,628	4,134,737	8%



DEBT

DEBT SERVICE	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Bonded Debt/Notes Interest	2,365,492	4,989,994	111%
Bonded Debt/Notes Principal	1,815,607	2,305,887	27%
TOTALS	4,181,099	7,295,881	74%

SCHOOLS

SCHOOL OPERATIONS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Petersburg City Public Schools	12,361,478	12,977,018	5%



TRANSFERS

TRANSFERS TO OTHER FUNDS	2024-2025 Amended	2025-2026 Proposed	INCREASE %
Transfer to Grants Fund	48,172	-	-
Transfer to Capital Fund	500,000	765,000	53%
Transfer to Golf Fund	355,275	254,286	-28%
Transfer to Mass Transit Fund	887,779	1,400,000	58%
Transfer to Courts Fund	750,000	750,000	-
TOTALS	2,541,226	3,169,286	25%



NON-DEPARTMENTAL & OUTSIDE AGENCIES

NON-DEPARTMENTAL	2024-2025 Amended	2025-2026 Proposed
Accounting & Auditing Services	275,000	275,000
American Red Cross	5,000	-
Appomattox River Soil & Water	3,000	3,000
Battersea Foundation	-	100,000
Brightpoint Community College	4,750	4,750
Crater Health District (Central Virginia Health Services)	600,000	270,000
Central Virginia Legal Aid Society	-	10,000
Christmas Decorations	-	27,000
CivicPlus	11,076	13,000
Class & Comp Study Implementation	-	3,000,000
Cooperative Extension	50,000	55,000
Crater Criminal Justice	110,124	110,124
Crater Distr Area Agency On Aging	12,000	20,000
Crater Juvenile Detention Services (Crater Youth Care Commission)	403,000	507,181
Crater Planning District Commission	31,748	33,000
District 19 Mental Health Services	228,349	365,800
DocuSign	25,000	28,000
Environmental Systems Research Institute	39,700	42,000
ERP/Software	97,746	-



NON-DEPARTMENTAL & OUTSIDE AGENCIES

NON-DEPARTMENTAL	2024-2025 Amended	2025-2026 Proposed
Friends of the Lower Appomattox River (FOLAR)	-	9,900
General Liability Insurance	920,000	975,000
GovernmentJobs.com	50,000	-
Insurance Increase	429,050	-
Hopewell-Petersburg Healthy Start Loving Steps	25,000	30,000
iWorQ Software System	-	29,000
Lease/Rent of Building	-	27,600
Line of Duty Insurance	158,000	166,000
Longwood University SBDC	9,500	9,500
McKenney Foundation	100,000	100,000
Metropolitan Business League	65,000	65,000
National League of Cities	3,772	4,000
Other Contractual Services	-	65,000
Petersburg Arts Council	50,000	100,000
Petersburg Area Regional Tourism (PART)	100,000	100,000
Petersburg Cavaliers	-	25,000
Petersburg Symphony Orchestra	4,500	4,500
Pictometry International Corporation	16,472	18,000
Richard Bland College	1,500	100,000



NON-DEPARTMENTAL & OUTSIDE AGENCIES

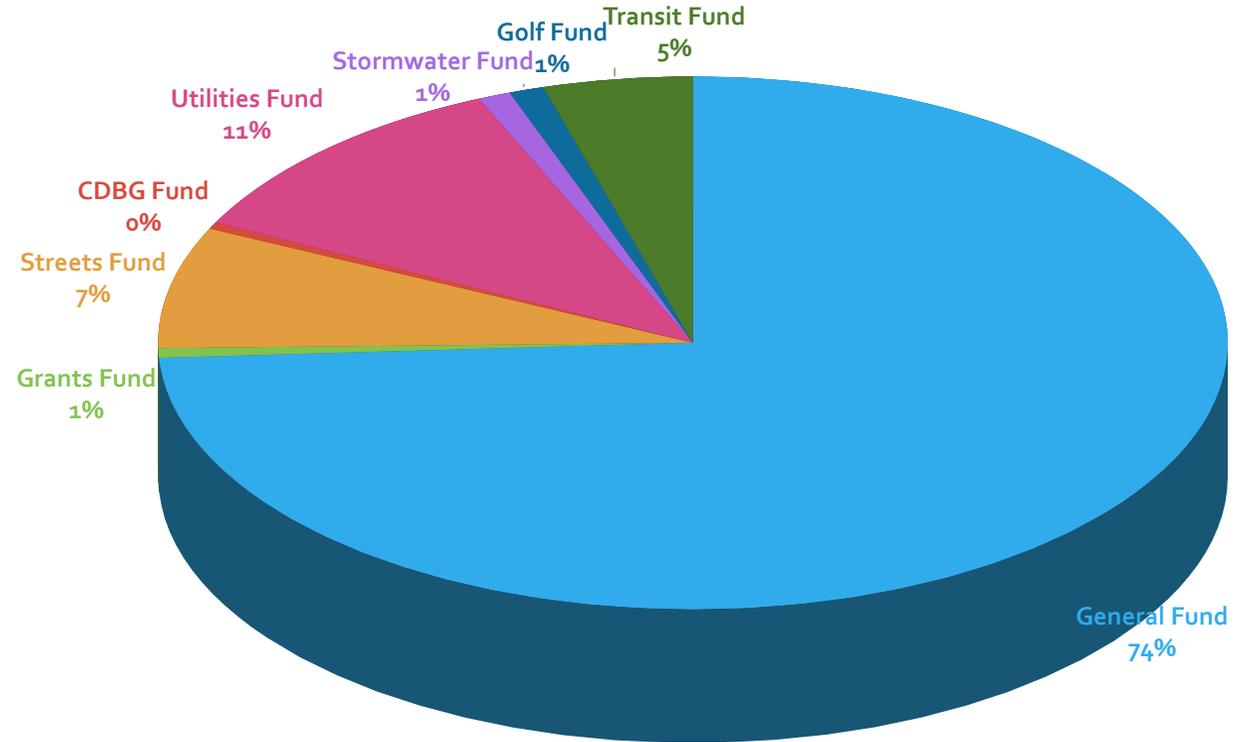
NON-DEPARTMENTAL	2024-2025 Amended	2025-2026 Proposed
Riverside Regional Jail Authority	3,300,000	3,546,522
Southeast 4-H Educational Center	-	5,000
Southside VA Emergency Crew	650,000	650,000
SOVA Regional Chamber of Commerce	7,000	7,000
Special Projects	140,800	165,500
Team Loaded Foundation	-	250,000
TimeClock Plus	29,292	36,000
Unemployment Insurance	20,000	20,000
US Conference of Mayors	4,000	4,000
Vehicle Leasing	374,194	350,000
Virginia Crossroads (VA Retreat)	4,500	-
Virginia First Cities Coalition	15,624	15,671
Virginia Gateway Region Economic Development	86,823	86,823
Virginia Municipal League	15,092	16,000
Worker's Compensation	1,030,145	1,030,145
YMCA Power Scholars Academy	273,519	273,519
Operational Resources	615,000	312,815
TOTALS	10,395,276	13,461,350



ALL FUNDS SUMMARY

FUND	2024-2025 AMENDED	2025-2026 PROPOSED
General Fund	96,578,090	106,947,573
Grants Fund	10,746,733	845,567
Streets Fund	8,037,703	10,641,039
CDBG Fund	582,410	583,723
Utilities Fund	15,134,073	15,874,619
Stormwater Fund	1,452,283	1,410,564
Golf Fund	1,197,550	1,515,186
Transit Fund	7,478,965	6,519,882
TOTAL	141,207,807	144,338,153

2025-2026 PROPOSED OPERATING BUDGET



AN ORDINANCE PROPOSING APPROPRIATIONS IN THE ALL FUNDS BUDGET FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2025 AND ENDING JUNE 30, 2026

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2025, and ending June 30, 2026, in the All Funds Budget are proposed from the following resources and revenues of the City, for the fiscal year ending June 30, 2026:

Revenues

General Fund Revenue	\$106,947,573
Grants Fund Revenue	\$845,567
Streets Fund Revenue	\$10,641,039
Community Development Block Grant Revenue	\$583,723
Stormwater Fund Revenue	\$1,410,564
Utilities Fund Revenue	\$15,874,619
Golf Course Fund Revenue	\$1,515,186
Mass Transit Revenue	\$6,519,882

TOTAL REVENUES **\$144,338,153**

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2025, and ending June 30, 2026, the following sums for the purposes mentioned:

Expenditures

General Fund	\$106,947,573
Grants Fund	\$845,567
Streets Fund	\$10,641,039
Community Development Block Grant	\$583,723
Stormwater Fund	\$1,410,564
Utilities Fund	\$15,874,619
Golf Course Fund	\$1,515,186
Mass Transit Fund	\$6,519,882

TOTAL EXPENSES **\$144,338,153**

This budget recommends no change to the Real Estate Tax Rate of \$1.27, no change to the Personal Property Tax Rate of \$4.90, & no change to the Machinery & Tools Tax Rate of \$3.80.