



City of Petersburg Virginia

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Special City Council Meeting

February 16, 2021

12:00 PM

City Council

Samuel Parham, Mayor – Ward 3
Annette Smith-Lee, Vice-Mayor – Ward 6
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Charlie Cuthbert, Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
John A. Hart, Sr., Councilor – Ward 7

City Manager

Aretha R. Ferrell-Benavides

-
1. **Roll Call**
 2. **Prayer**
 3. **Pledge of Allegiance**
 4. **Determination of the Presence of a Quorum**
 5. **Proclamations/Recognitions/ Presentation of Ceremonial Proclamations**
 - a. Proclamation in recognition of the Delta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated
 - b. Recognition for outstanding public service by City Manager, Aretha R. Ferrell-Benavides.
 6. **Responses to Previous Public Information Posted**
 7. **Approval of Consent Agenda (to include minutes of previous meeting)**
 - a. Minutes of the Council Meetings: January 11, 2021 Special City Council Meeting; January 19, 2021 Closed Session; January 19, 2021 Special City Council Meeting
 - b. Request for the City Council to hold a public hearing March 16, 2021 regarding a Proposal to Purchase and Develop Thirty Six (36) parcels of City-owned property and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.
 - c. A request to schedule a Public Hearing and consideration of an amendment to the text of the City of Petersburg Zoning Ordinance regarding Small Box Discount Stores and Alternative Financial Institutions.
 8. **Official Public Hearings**
 - a. A public hearing for an amendment to the Permit Fee Schedule
 - b. Public Hearing and consideration for adoption of the Continuity of Government Ordinance previously adopted by Council. This Ordinance replaces the prior ordinance expiring on March 14, 2021 and will extend the emergency operation provisions through August 16, 2021.

9. Public Information Period

A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

- a. First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,**
- b. Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting removed from consent agenda**

10. Business or reports from the Mayor or other Members of City Council

11. Items removed from Consent Agenda

12. Unfinished Business

13. New Business

- a. Consideration of the FY2020-21 General Fund Budget Amendment.
- b. To consider the adoption of a Resolution approving the Development Agreement between the City of Petersburg and Robert Davis for the adaptive re-use and development of the property at 115 Harrison Street and authorizing the City Manager and City Attorney to take action to facilitate the sale of the City-owned property.
- c. An Ordinance Authorizing the City Manager to execute the Extension of Lease Agreement between P & P Associates, LLC and the City of Petersburg for the property located at 3811 Corporate Road Petersburg, VA
- d. Consideration of a motion to authorize the execution of an employment agreement with the Kenneth A. Miller to serve as Interim City Manager.
- e. Consideration of a resolution to amend Rule 1 Section 1 of the Rules of Council to clarify material permitted for presentation and consideration at council work sessions.
- f. Consideration of process and rules for Boards and Commissions.
- g. Consideration of re/appointment to the Economic Development Authority.

14. City Manager's Agenda

15. Business or reports from the Clerk

16. Business or reports from the City Attorney

17. Adjournment



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH:

FROM: Vice Mayor Annette Smith-Lee

RE: **Proclamation in recognition of the Delta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated**

PURPOSE: The Delta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated in Petersburg is celebrating their 100th anniversary this month.

REASON: N/A

RECOMMENDATION: N/A

BACKGROUND: N/A

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: 2/16/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

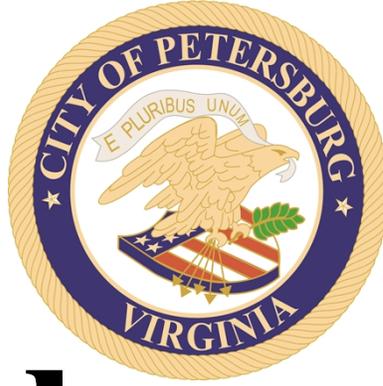
REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Delta Omega AKA Anniversary 2021

Office of the Mayor

Petersburg



Virginia

Proclamation

WHEREAS, the Delta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated® was chartered on the campus of Virginia Normal and Industrial Institute (now Virginia State University) on February 26, 1921; and

WHEREAS, the Delta Omega Chapter is celebrating 100 years of renowned history in Southside Virginia; and

WHEREAS, the Delta Omega Chapter is the first graduate chapter of Alpha Kappa Alpha Sorority, Incorporated® to be chartered on the East Coast of the United States, and is the oldest chapter in the Mid-Atlantic Region of Alpha Kappa Alpha Sorority, Incorporated®; and

WHEREAS, the Delta Omega Chapter has been approved by the Virginia Department of Historic Resources for a new State Historical Highway Marker; and

WHEREAS, the Delta Omega Chapter has enriched minds and encouraged life-long learning; provided aid for the poor, the sick, and underserved; initiated social action to advance human and civil rights; and worked collaboratively with other groups to maximize outreach on progressive endeavors; and

WHEREAS, the Delta Omega Chapter, led in its Centennial year by Dr. Renee Escoffery-Torres as chapter President, will continue many purpose-driven years of Sisterhood, Scholarship, and Service to the historic cities of Petersburg, Hopewell and the counties of Dinwiddie, Prince George and Sussex, to include Fort Lee, Virginia;

NOW, THEREFORE, I, **Samuel Parham**, Mayor of the City of Petersburg and Vice Mayor Annette Smith-Lee by virtue of the authority vested in us by the City of Petersburg, do hereby congratulate

**“DELTA OMEGA CHAPTER
OF
ALPHA KAPPA ALPHA SORORITY, INCORPORATED”**

in the City of Petersburg, on their Centennial Anniversary.

Dated: 02/16/2021



Mayor, Samuel Parham

Vice Mayor, Annette Smith-Lee

ATTEST:

Clerk of Council, Nykesha D. Jackson

**A RECOGNITION OF THE CITY OF PETERSBURG
CITY COUNCIL IN APPRECIATION FOR OUTSTANDING PUBLIC SERVICE BY
ARETHA R. FERRELL-BENAVIDES**

WHEREAS, Aretha R. Ferrell-Benavides was appointed City Manager of Petersburg in July 2017; and has served in this capacity until February 2021;

WHEREAS, Ms. Ferrell-Benavides positive attitude, management style, and oversight has kept the City current, progressive, and in a position for future success, and

WHEREAS, she has overseen a significant financial overhaul for the City, which includes significant increases to the general fund balance and spearheaded the City's first strategic plan in over a decade; and

WHEREAS, under her leadership, the City has experienced strong cash flow, an improved credit rating, elimination of a revenue anticipation note (RAN) and issuance of three (3) Comprehensive Annual Financial Reports during her tenure; and

WHEREAS, the City has also seen significant local economic development as a result of her leadership totaling over \$100M + dollars of investment in the Petersburg Pharmaceutical Park and with the groundbreaking of the \$8M Park & Ride Parking Facility; and

WHEREAS, she has been an outstanding community partner working to strengthen our relationships with our City schools, State & Federal delegations, and intergovernmental partners; and

WHEREAS, during her tenure, she has also been an active member in the Petersburg community, with the Delta Omega Chapter of Alpha Kappa Alpha Sorority, Inc. and Tabernacle Baptist Church; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Petersburg would like to recognize and to commend Ms. Ferrell-Benavides for her years of dedication, enthusiasm, and outstanding public service given to the City of Petersburg.

BE IT FURTHER RESOLVED, by the City Council of the City of Petersburg, Virginia, that we all join in recognizing the outstanding contribution of the outgoing City Manager, Aretha R. Ferrell-Benavides, and wish her farewell as she embarks on her new journey in her home state of Texas.

Samuel Parham, Mayor

ATTEST:

Nykesha D. Jackson, Clerk of Council

Adopted by the Council of Petersburg, Virginia, this ____ day of _____, 2020



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH:

FROM:

RE: **Minutes of the Council Meetings: January 11, 2021 Special City Council Meeting; January 19, 2021 Closed Session; January 19, 2021 Special City Council Meeting**

PURPOSE:

REASON:

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. January 11, 2021 Special Council Meeting Work Session
2. January 19, 2021 Closed Session Meeting Minutes
3. January 19, 2021 Special Regular City Council Meeting Minutes

The Special Called Closed Session Meeting of the Petersburg City Council was held on Monday, January 11, 2021, on live stream. Council Member Parham called the Special Called Closed Session Meeting to order at 11:04a.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member Darrin Hill
Council Member John A. Hart, Sr.
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent: None

Present from City Administration:

City Attorney Anthony Williams
Clerk of Council Nykesha D. Jackson
Aretha R. Ferrell-Benavides

2. CLOSED SESSION:

- a. The purpose of this meeting is to convene in closed session pursuant to §2.23711(A)(1) of the Code of Virginia for the purpose of discussion pertaining to performance, assignment, and appointment of specific public employees of the City of Petersburg specifically including but not limited to discussion of the assignment, appointment, and performance of specific public employees including interim City Manager appointment and pursuant to §2.23711(A)(7) and (8) of the Code of Virginia for the purpose of receiving legal advice and status update from the City Attorney and legal consultation regarding the subject of specific legal matters requiring the provision of legal advice by the City Attorney specifically including but not limited to matters requiring legal advice from the City Attorney on FOIA requests received by the City and other legal matters .

Council Member Myers made a motion that the City Council go into closed session for the purposes noted. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Hart, Smith-Lee and Parham

City Council entered closed session at 11:06a.m.

CERTIFICATION:

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called this evening to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should so state prior to the vote indicating the substance for departure that in

*Audio available upon request.

his or her judgment has taken place. This requires a roll call vote Mr. Mayor.”

Vice Mayor Smith-Lee made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Hill. There was no discussion on the motion.

The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Hart, Smith-Lee and Parham

21-R-9 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

City Council returned to opened session at 12:07 p.m.

3. CONSIDERATION AND/OR DISCUSSION:

a. Consideration and discussion of the Petersburg City Council Rules of Council.

Mrs. Benavides and Mr. Williams presented a PowerPoint presentation on amended changes of the Rules of Council for consideration.

[Rules Powerpoint.pdf](#)

There was discussion among City Council and staff.

Mrs. Benavides stated, “Mayor, I think it would help us if we could also take some time to allow Tony and I to clean this document up and give it to you in your regular format. We would bring it back to you for review and approval on the council agenda on our meeting on the 19th. Would that be most appropriate?”

Mayor Parham stated, “Yes. That would be fine to bring it back to us on the 19th. Council Member Cuthbert you had your hand up do you have a question about that?”

Council Member Cuthbert stated, “I was going to step into the vacuum when you didn’t respond. I thought that was a great idea. We will vote on it on the 19th of January.”

Mrs. Benavides stated, “And you will have a clean document in advance. And what I ask to do for you is for Rule V there will be one augmentation, order of business. You are going to have one that says order of business, regular business meeting, modified business meeting and work session. So that we can show you that it is actually going to be still doing business. Cause I think that when we say work session people will think of our budget hearing. This is actually those presentations that we preidentified that we should be giving you. Like the budget update and things like that that are still business of the City. It will show that in more detail for you.”

*Audio available upon request.

Mayor Parham stated, "Okay. Thank you. That is, it. I think that concludes it. If there aren't any other questions or concerns, we will end this special called meeting."

4. ADJOURNMENT:

City Council adjourned at 1:44 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.

The Special Called Closed Session Meeting of the Petersburg City Council was held on Tuesday, January 19, 2021, on live stream. Council Member Parham called the Special Called Closed Session Meeting to order at 11:07a.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member Darrin Hill
Council Member John A. Hart, Sr.
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent: None

Present from City Administration:

City Attorney Anthony Williams
Clerk of Council Nykesha D. Jackson
Aretha R. Ferrell-Benavides

2. CLOSED SESSION:

- a. The purpose of this meeting is to convene in the closed session pursuant to §2.2-3711(A)(1) of the Code of Virginia for the purpose of discussions pertaining to performance, assignment, and appointment of specific public employees of the City of Petersburg specifically including but not limited to discussion of the assignment, appointment, and performance of specific public employees including Interim City Manager appointment; and under Section §2.2-3711(A)(7) and (8) of the Code of Virginia for the purpose of receiving legal advice and status update from the City Attorney and legal consultation regarding the subject of specific legal matters requiring the provision of legal advice by the City Attorney specifically including but not limited to matters requiring legal advice from the City Attorney on FOIA requests received by the City and other legal matters.

Council Member Myers made a motion that the City Council go into closed session for the purposes noted. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Hart, Smith-Lee and Parham

City Council entered closed session at 11:08a.m.

CERTIFICATION:

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called this evening to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should so state prior to the vote indicating the substance for departure that in his or her judgment has taken place. This requires a roll call vote Mr. Mayor."

*Audio available upon request.

Council Member Myers made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Hill. There was no discussion on the motion.

The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Hart, Smith-Lee and Parham

21-R-10 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

City Council returned to opened session at 12:19 p.m.

3. ADJOURNMENT:

City Council adjourned at 12:20 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.

The special regular meeting of the Petersburg City Council was held on Tuesday, January 19, 2021, live streamed. Mayor Parham called the meeting to order at 12:20p.m.

1. ROLL CALL:

Present:

Council Member Charles H. Cuthbert, Jr.
Council Member Treska Wilson-Smith
Council Member W. Howard Myers
Council Member John A. Hart, Sr.
Council Member Darrin Hill
Vice Mayor Annette Smith-Lee
Mayor Samuel Parham

Absent: None

Present from City Administration:

City Manager Aretha R. Ferrell-Benavides
City Attorney Anthony C. Williams
Clerk of Council Nykeshia D. Jackson

2. PRAYER:

Mayor Parham stated, "Councilman Hill will lead us in our opening prayer."

Council Member Hill led the council meeting in prayer.

3. CLOSED SESSION:

*No items for this portion of the agenda.

4. MOMENT OF SILENCE:

Mayor Parham led council and citizens in the moment of silence.

5. PLEDGE OF ALLEGIANCE:

Mayor Parham led council and the citizens in the pledge of allegiance.

6. DETERMINATION OF THE PRESENCE OF A QUORUM:

A quorum was determined with the presence of all City Council Members except Council Member Hart.

7. PROCLAMATIONS/RECOGNITIONS/PRESENTATION OF CEREMONIAL PROCLAMATIONS:

*No items for this portion of the agenda.

Mayor Parham stated, "For our Positive Petersburg moment today, I want to recognize and congratulate former Virginia State University Dean of the College of Agriculture, Dr. Jewel (Hairston) Bronaugh. Dr. Bronaugh has been nominated to serve as the new Deputy Secretary of the U.S. Department of Agriculture (USDA) by President-elect Joe Biden. Dr. Bronaugh is one of five women nominated by the Biden Administration to serve

*Audio available upon request.

in the number two spot as Deputy Secretary at key Cabinet agencies. The United States Deputy Secretary of Agriculture is the second highest-ranking official in the USDA and runs the day-to-day operations of the almost 100,000 employee department.

8. REPORTS/RESPONSES TO PREVIOUS PUBLIC INFORMATION PERIOD:

Folakemi Osoba, Public Information Officer, stated, “Good afternoon Mayor and other Members of Council. I have no responses from the last meeting.”

9. COMMUNICATIONS/SPECIAL REPORTS:

a. City Manager’s Report – Aretha R. Ferrell-Benavides, City Manager

Information: [City-Managers-report-11921 \(petersburgva.gov\)](https://www.petersburgva.gov/city-managers-report-11921)

Mrs. Benavides gave a brief overview of her report.

Key points:

- New Interim Fire Chief Scott Liebold started today and was sworn in. He will also be helping with helping to find a permanent fire chief. He will assist with promotional policies and challenges with EMS and policy updates.
- Completing move to new banking led by finance director. There will also be additional training for staff as well.
- Park and Ride Structure is currently still on schedule. Demolition has taken place and it is reimbursable 100% by state.
- Dominion has been working with the City with the LED Light conversion project. This will create better lighting within the City.
- Southside Depot was a project that the City Manager started upon arriving in the City and they have been looking at completion. This was initially scheduled to be the new site for the Department for Interior and Headquarter for Tourism.
- St. Andrews Street Bridge was supposed to begin in December 2020 but due to the holiday season and some supply issues they were behind on it. The contract anticipates being physically onsite by the end of January to start work on the project.
- Litter has always been an issue. They are currently working on the litter campaign to keep Petersburg clean.

There was discussion among City Council and staff.

b. COVID-19 Update

Darnetta Tyus, Deputy City Manager, gave an update on COVID-19.

Key points:

- The death toll has gone up by one to 37.
- There has been a total of 1,551 active cases in Petersburg. As of the 18th of January, 1,236 of those cases have cleared, leaving 178 active cases. The active case number has been higher.
- The state has caught up on putting all the data that was lagging during the holidays. So, the number of active cases now stands at 278.
- Testing is constantly going on in the City of Petersburg. They are still scheduling through the Department of Health but will let everyone know when walkups are happening. The next testing that is going to happen is January 21st from 1pm-3pm. The site will not be stated because you

*Audio available upon request.

still must schedule your test.

- They have started vaccinations across the Crater District. The Crater District for Petersburg must be scheduled. They are in Phase 1A. The goal is to do the best job possible and give as many vaccinations as possible.

There was discussion among City Council and staff.

10. **APPROVAL OF CONSENT AGENDA (to include minutes of previous meeting/s)**

- Minutes of Closed Session of January 4, 2021, Closed Session of January 5, 2021, Organizational City Council Meeting of January 5, 2021, and January 5, 2021 Special Regular City Council Meeting.
- Schedule a public hearing to incorporate a fee schedule within the appendix of the City's Code of Ordinances and amend the fees for the building permit fees.

Council Member Hill made a motion to approve the consent agenda as read by the Mayor. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Smith-Lee, Hart, Hill, and Parham; Absent: Myers

11. **OFFICIAL PUBLIC HEARINGS:**

- A public hearing to receive public comments on the amendment to the FY2020-21 General Fund Budget.

BACKGROUND: The City requests city Council schedule a public hearing on the amended FY2020-21 General Fund Budget. This amendment will adjust the budget to address current revenue, expenditures, and operational changes considering the COVID-19 pandemic.

RECOMMENDATION: Recommend City Council schedule a public hearing on January 19, 2021.

Information: [FY2020-21-General-Fund-Budget-Amendment \(petersburgva.gov\)](https://petersburgva.gov/fy2020-21-general-fund-budget-amendment)

Robert Floyd, Director of Budget, and Procurement gave a PowerPoint presentation on the proposed amendments to the budget.

There was discussion among City Council and staff.

Mayor Parham opened the floor for public comments.

Patrick Ingram, 836 South Gillfield Drive, stated, "I want to just note on the record that I was a little concerned about at a moment we had in the middle of a conversation there was some confusion in correction of accidental appropriation and that is concerning. But more diving into looking through this proposal, specifically resiliency pay. I am just questioning what about the continuing needs of Petersburg residents in this pandemic. More specifically upgrades to our water billing and collections technology and infrastructure. That will decrease the proposal and upgrade times to see a new system that will work for all. But you know we have Petersburg residents that are jobless, homeless, or barely able to keep the water flowing in their pipes. It is just concerning that we are not looking at appropriating funding especially now when we do not have a homeless shelter within the City to open emergency homeless shelters, even leveraging gyms and unused City facilities. And leveraging some of the appropriating funding for operational cost. Even the expeditious rollout of actual free citywide broadband for all. I do understand that a lot of these employees that were working on the frontline are deserving of resiliency pay such as bus drivers and 9-1-1 dispatchers. At the beginning of the pandemic

*Audio available upon request.

many offices were closed to the public, therefore their actual occupational hazard to being exposed to COVID 19 was limited. Which is why I think appropriation should be considered for all residents during this pandemic. We have working families who are still working at their jobs and not having the telecommute option. They are more at risk in their roles in grocery stores and in working in critical capacity to keep our economy flowing. I just I question where is the resiliency pay for the residents in Petersburg. Thank you.”

Barb Rudolph, 1675 Mt. Vernon Street, stated, “I wanted to say that I am very pleased that this presentation was given in so much detail with a lot of explanation. And it was also good to see the questions that came from Council Members because that is encouraging. Some of our reviews have seem much more perfunctory and with less interest. So, I just want to thank you all for being interested and looking at and asking questions. And, to the staff and the City Manager for providing a lot of explanations and for providing the context and the prospective needed. We are past the halfway point for fiscal year 2021. So, what we are talking about now is any kind of midcourse corrections. By the time you implement them it only effects about a third of the year. So, I do not really think anything about this proposed amendment can be changed in a major way. It reflects the reality of what you are bringing in and what you are spending. It does bring to mind that in talking about the budget that if you all would start providing information at summary level on all the categories of expense like the personnel, benefits, contractual, supplies, maintenance, etc., all of those categories. To have a cross cutting summary for the whole organization. Because I think that is where you see if you are spending more or less money in certain categories. You can tell when you look at ups and downs between and among different organizations in government that it depends on where something is paid for. It may or may not be clear which is being spent overall on various things. And even to use on of the areas for example billing and collections or not going into collections but the customer engagement center, I think that is what it is called. It is a combination of City employees and contract employees. Some of that is not really clear from the presentation so I am just asking that as you do budget development consider putting that into your budget development and reports. Also, one question about today, I know that we talked about various interns and people being hired and part-time people and so forth, and I do not know whether the amended expenses reflect the whole year or partial year. So, that is going to impact what gets budgeted next year. It will be very interesting to see more details even for next year’s budget. Thanks.”

Seeing no further hands, Mayor Parham closed public comments.

Council Member Hill stated, “The only thing I would like before we get to, I know we are not at the point of voting this in, but I would like for to be ensured that the budget committee if they have gotten together with the directors to make sure that this is feasible. Because I see a lot of increases and decreases and things of that nature. And I understand that we are halfway through, but I really want to make sure that they have got in contact with their directors. Not saying that they have not. I do not know for sure or not but the only thing I am aware of is that board members have called me from the library about the \$50,000 and they may lose some money behind that. So, I am concerned about that. And then going forward I really want us to be more diligent about the insurance and healthcare in which we are giving to the City of Petersburg. I know that we talk about this every year going up and I know that we have been giving \$50 stipends and things of that nature. But I know it is going up all around but we are in a group type situation so we should be able to get better healthcare and things of that nature. So, I really want us to really focus our attention on those things and at the appropriate time I would like to talk about the homelessness in our City. But I probably put those on my comments. But those are the only things Mr. Mayor.”

Mayor Parham stated, “This was our public hearing. At the next meeting we will be voting on the amendment. Thank you, Mr. Floyd.”

- b. Consideration to appropriate the balance of Urban Highway Set-Aside Funds in the amount of \$2,601,761.50 from the Virginia Department of Transportation (VDOT).

*Audio available upon request.

BACKGROUND: In fiscal year 2018, the City's Urban Maintenance funds were set-aside and managed by VDOT due to the City's financial crisis. To ensure compliance, the City met and worked with VDOT representatives for approximately two fiscal years. Activity codes were changed to align with the VDOT Urban Construction and Maintenance Program Manual, Street Operations and Grounds personnel were trained on the changes, and delinquent outstanding Weldon Cooper Highway Survey Reports were completed to bring the City back into compliance. In fiscal year 2020 the set-aside program ended and the set aside funds were sent back to the City where it was deposited into a new bank account.

RECOMMENDATION: Recommend City Council approve the attached appropriation ordinance in the amount of \$2,601,761.50 to be added to Street Operations for fiscal year 2021.

Mrs. Benavides gave a briefing on the appropriation request.

Council Member Hart made a motion to approve the appropriation ordinance in the amount of \$2,601,761.50 to be added to Street Operations for fiscal year 2021. The motion was seconded by Council Member Hill.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hart, Hill, Smith-Lee, and Parham; Absent: Myers

21-ORD-3 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021 FOR THE STREET OPERATIONS FUND.

- c. Consideration to approve the supplemental appropriation in the amount of \$7,397,181 for Petersburg Public Schools for the current fiscal year.

BACKGROUND: Once we determined the amounts that would need to be carried over in our grants, and as received grant awards for the exact totals, the School Board approved those amendments to the FY2021 appropriation. We are now requesting that Petersburg City Council formally approve and appropriate these budget amendments in accordance with State Code.

The summary of appropriations as of October 20, 2020 is as follows: Use of Food Services Reserves accounts for \$39,375 amendments to existing grants and new grants adds an additional \$7,357,806. The supplemental appropriations total \$7,397,381.

RECOMMENDATION: Recommend that City Council approve the supplemental appropriation for Petersburg Public Schools.

Mrs. Benavides gave briefing on the request for approval of the supplemental appropriation for Petersburg Public Schools.

Council Member Hill made a motion to approve the appropriation ordinance for the Petersburg Public Schools in the amount of \$7,397,381. The motion was seconded by Vice Mayor Smith-Lee.

Mayor Parham opened the floor for public comment.

*Audio available upon request.

Patrick Ingram, 836 South Gillfield Drive, stated, "My only comment is that anything that we can do to focus on the modernizing of schools and upgrading our bus fleets and really engaging to improve our overall infrastructure of our educational institutions here in Petersburg should be accepted gracefully. Because we have a long way to go when it comes to improving our educational offerings to the students and families here in Petersburg. Thank you."

Mayor Parham closed the public hearing.

There was discussion among City Council and staff.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hart, Hill, Smith-Lee, and Parham; Absent: Myers

21-ORD-4 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021 FOR PETERSBURG PUBLIC SCHOOLS.

- d. Public hearing for consideration of an ordinance authorizing the execution and recordation of a deed of vacation and quitclaim of property at 37 Slagle Avenue, Parcel ID: 014010001, related to a 15' Sewer easement on the property.

BACKGROUND: The plat entitled "Pin Oak, Petersburg, Virginia" dated October 5, 1971, duly recorded in the Clerk's Office of the Circuit Court of the City of Petersburg, in Plat Book 3 at Page 262 ½ (the "Plat"), a 15' sewer easement was dedicated to the City of Petersburg ("Easement").

To facilitate the development of the property encumbered by the Easement, the City is requested to vacate and release its interest in a portion of the Easement.

The existing sewer line will be realigned to facilitate construction and encumbered by a new easement.

RECOMMENDATION: It is recommended that the City Council approves the ordinance authorizing the execution and recordation of a deed of vacation and quitclaim of property at 37 Slagle Avenue.

Andrew Barnes, City Engineer and General Manager of Utilities, gave an update on the public hearing for 37 Slagle Avenue.

Mayor Parham opened the floor for public comment.

Seeing no hands, Mayor Parham closed the public hearing.

Vice Mayor Smith-Lee made a motion to approve the ordinance authorizing the execution and recordation of a deed of vacation and quitclaim of property at 37 Slagle Avenue. The motion was seconded by Council Member Hill.

There was discussion among City Council and staff.

The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hart, Hill, Smith-Lee, and Parham; Absent: Myers

21-ORD-5 AN ORDINANCE AUTHORIZING THE EXECUTION AND RECORDATION OF A DEED OF VACATION AND QUITCLAIM OF PROPERTY AT 37 SLAGLE AVENUE, PARCEL ID 014-

*Audio available upon request.

010001, RELATED TO A 15' SEWER EASEMENT.

- e. Public hearing and consideration for adoption of an ordinance to amend and re-adopt Chapter 1 Sections 1-1 through 1-19 of the Petersburg City Code in furtherance of the City's Comprehensive Code update.

BACKGROUND: The City of Petersburg publishes its Code of Ordinances ("City Code") through a company known as "Municode." According to Municode, the last comprehensive review of the City Code was conducted in year 2001.

A number of the provisions of the City Code have been found to be outdated or otherwise contain errors. City Council has requested that the City Attorney conduct a comprehensive review of the City Code in order to update and correct deficiencies in the City Code.

The City Attorney has reviewed Chapter 1 Sections 1-1 through 1-19 of the City Code and recommends that City Council amend and readopt Chapter 1 Sections 1-1 through 1-19 as reflected in (Exhibit A) of the proposed ordinance.

RECOMMENDATION: Adopt the ordinance.

Mr. Williams gave a briefing on the approval of the ordinance request.

Mayor Parham opened the public hearing.

Seeing no hands, Mayor Parham closed the public hearing.

Council Member Hill made a motion to adopt the ordinance for Municode. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hart, Hill, Smith-Lee, and Parham; Absent: Myers

21-ORD-6 AN ORDINANCE TO AMEND AND RE-ADOPT CHAPTER 1 SECTIONS 1-1 THROUGH 1-19 OF THE PETERSBURG CITY CODE IN FURTHERANCE OF THE CITY'S COMPREHENSIVE CODE UPDATE.

12. PUBLIC INFORMATION PERIOD: A public information period, limited in time to 30 minutes, shall be part of an Order of Business at each regular council meeting. Each speaker shall be a resident or business owner of the City and shall be limited to three minutes. No speaker will be permitted to speak on any item scheduled for consideration on the regular docket of the meeting at which the speaker is to speak. The order of speakers, limited by the 30-minute time period, shall be determined as follows:

- a) First, in chronological order of the notice, persons who have notified the Clerk no later than 12:00 noon of the day of the meeting,
- b) Second, in chronological order of their sign up, persons who have signed a sign-up sheet placed by the Clerk in the rear of the meeting room prior to the meeting.

Gary Talley – Having technical difficulty.

Michelle Murrills, 131 South Market Street, stated, "I just want to say that yesterday was Martin Luther King, Jr. Day and I am disappointed that there was nothing done for it by the City of Petersburg. I spent the day walking around Petersburg and picking up garbage as that is a big initiative here in Petersburg right now. Did you know that Martin Luther King Day is the only federally designated national day of service? We should have

*Audio available upon request.

had some acknowledgement of that. If I can get an email or a text about the meeting today, why could not we put out a text or email about Martin Luther King Day and the things that could be done around the City to celebrate it. After all this holiday started in Petersburg in 1973. We should be very proud of the fact that almost 50 years ago the City of Petersburg started it all. I lived in Arizona in the late 80s when Arizona refused to allow it to be a holiday. I hated that. I cannot believe that I live where it all started and there is no acknowledgement whatsoever. People complain about the blight, the violence, etc. here all the time. An important way to combat that is to have civic pride. After all, if you have pride in the things that you own and where you live it goes along in ending those problems. All I hear around here is that before 'x' happened in Petersburg it was a great City. But if you want to get back to when this was a great City Petersburg needs to have civic pride. We should have signs proclaiming that Petersburg was the first to celebrate Martin Luther King Day. No one cares that this is the 'Crepe Myrtle City.' How do I know this, just look at our civic pride? We have none. We should be promoting our African American History. After all there is a great interest in the National Museum of African American History and Culture in DC, which is only three hours away from here. I saw on Facebook the other day that someone said that no one cared about civil war history in Petersburg. I do not believe that is true. There is so much more than the four years of civil war history here. Why is the Martin Luther King safehouse allowed to fall into disrepair? Why is the Victoria Adams House where we even have pictures of Martin Luther King being there allowed to fall in disrepair? Both houses have essentially been abandoned. Why is the City not fining the owners for every little thing that the Municipal Code allows with the idea of eventually forcing the owners to sell or spend a lot of money on them? After all, that is what happened to the house that I live in. The people who owned it moved away and after a couple of years of the City nickel and diming them so much that they decided to sell at a loss, and I got a good deal. With African American history we could be bringing people into this City to see these houses and learn these fascinating facts. We could be displaying our civic pride and show people that there is so much history here. History that today is being ignored and being allowed to fall into disrepair. Thank you."

Patrick Ingram, 836 South Gillfield Drive, stated, "I firsts want to start off by saying that municipal leader, senators and delegates consistently send out information to keep their constituents in the loop about what is going on. Councilwoman Treska Wilson-Smith does this with her newsletters. It is concerning as well as a shame how many of us residents in other wards receive information. So, I guess my question to you all is when does the remaining council expect to disseminate information to us outside of these meetings to meet the need of the constituents. That can be through an avenue of Facebook Live, or answering questions on Twitter or other social media outlets. The Ward 5 side of the Pegram Street has seen an entirely new pavement installed. My question is why is the Ward 6 side still looks as if it has experienced a war. An even an allocation of safe drivable roads has that equity. If we cannot have equity with our streets how can we have equity in them when it comes to the fair distribution of CARES and CDBG funding, which impacts the lives of residents in Ward 6 and beyond. Also, I think that it is imperative that we look into the Wegman's distribution center attempt in Richmond and see if that is an opportunity that we can capitalize on. I also ask that we please have in the next meeting have a public health or an individual that has a background in public health or medicine who can provide updates and disseminate COVID related information. Especially when it comes to Council Member Hill's question regarding quarantine versus isolation. And more importantly can accurately update and provide center for disease control guidance and CDC recommended screening for confirmatory negatives. With that being said throughout the past few meetings, I really appreciate council members stepping up and defending citizens. I really want to thank Vice Mayor Smith-Lee and Council Member Hill, especially when it comes to the right for citizens to have the space and voice as well as Councilwoman Wilson-Smith. So, I ask of this to stop taking offense to our blunt criticism. It is the job of council members to really role with the good and the bad and the moods of the people. At least you have people who still care about this City and her democratic process. And know that there are young leaders ready and eager to get to work and serve. I do think that when it comes to council and the length of the meetings that it would be interesting to see the engagement of citizens. And I am talking about the creation of commissions and boards like commission to locate and coordinate projects with the Sister City, a gang prevention community taskforce, a housing affordability advisory committee, a youth and family's collaborative commission, a citizen's core council, a

*Audio available upon request.

public safety and human services committee, a climate energy environmental policy committee, green city committee and even a beautification committee. Engaging the public which we are not necessarily seeing on council can be a way that you can justifiably say that you have had citizens input on matters that you decide on. Thank you.”

Barbara Rudolph, 1675 Mt. Vernon Street, stated, “Good afternoon everyone. I honestly did not consult with any of the other citizens who spoke. I appreciate their comments, but I have something similar to say to what Mr. Ingram said about the commentary at the last special meeting on the public information period and having time for citizens to share. And there was some discussion about whether that should be held only one meeting a month versus two. I also thank Councilors Wilson-Smith, Hill, and Smith-Lee for defending the right of the citizens to speak and recognizing that the meetings are for citizens at least to some extent. I just wanted to note that I think that if you look back to over at least a year to 2020, since the ponderous of meetings have been online or virtual that there really has not been the amount of citizen comment there that you experienced when we met in the train station. I think partly because a lot of people work. I would say that out of the amount of time that is consumed in meetings, a minor amount comes in citizen commentary. I do think most of it is substantive and not just taking up time. So, I appreciate those of you that agree with that and I appreciate you saying so. Thank you.”

Gary Talley, 2316 Fort Rice, stated, “It is kind of a repeat of what Patrick mentioned. Did we or are we going to make a bid for Wegman’s Distribution Center? They are getting pushed back from where they are trying to go now. And we here in Petersburg at the intersection of 95, 85, 295 and US Highway 460, we are a perfect place for a distribution center. On the topic of economic development, is that office working with other departments and commission in the City? It seems to me that economic development is a combined effort of many different departments and not just that small little office labeled economic development. The condition of our streets and our sidewalks, the results that we are getting from our school system, billing and collections, the water system, all that combines to make this a welcomed or unwelcomed place for businesses to relocate. Can the City please continuously clean up the interstate entryways and exit ramps? Exit 50 looks like a garbage pit. It cannot be that difficult to do. Thank you.”

13. BUSINESS OR REPORTS FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

Council Member Cuthbert stated, “I want to follow up on a comment about the Martin Luther King House on Harrison Street. I believe that it is 514 Harrison Street and if that is what it is then it is on the City’s blight log. I know that I asked that the Martin Luther King House be put on the blight log. And I will tell you what the blight log says. This is the January log. For 514 Harrison Street, it says no response from the owner for a NOV (Notice of Violation). And then it says that the next step is civil citation issued in 14 days. And the next date is January 25, 2021. That is the follow-up date from staff. I really commend staff for the way that they have got their efforts organized so that they can keep track of what they have done and their advance date, what they have accomplished and what they intend to do next. So, I ask staff to double check and make sure that the Martin Luther King House on Harrison Street is on the blight log. I think that it is. If it is not, I would ask staff to add it. And like everyone else we want to preserve our Petersburg history and our neighborhood services department is doing a fabulous job in working toward that end. Thank you, Mr. Mayor.”

Council Member Wilson-Smith stated, “I have nothing planned. I would like to elaborate on what Mr. Cuthbert just said and on Ms. Murrills statement. We are not doing enough to celebrate our African American History. And I know that you have heard this from me several times before. I cannot say it enough. It was part of our strategic plan. I am glad to see it in there. But while we wait our history continues to crumble, the Martin Luther King House, the Victoria Adams House. The Victoria Adams House is boarded up and it is a brick house and I have given you all a picture of it. The history is tremendous. Please look it up yourselves. George Roger Gregory House which is still standing where he grew up on North Carolina Avenue. We can make a true African American Historical Trail off of these three homes alone. We need to do something to establish within

*Audio available upon request.

our City an African American Board or Historical Board or something. Our history is worth preserving. That is the biggest thing right now that I keep telling us that we need to do. Thank you so much.”

Council Member Hill stated, “Hello everyone. I pray that all is well. I agree with my colleagues about MLK Day. In the years past, we have always had programs and things of that nature. I guess because of COVID nothing was really done. In the City, we did have some things that was going on. I know Tabernacle had their annual program that they have every year. Of course, it was virtual, Tabernacle Baptist Church. They had their Martin Luther King celebration on yesterday. And then the brothers of Petersburg Alumni Chapter of Kappa Alpha Psi Fraternity, Incorporated, my fraternity, we went to the Hope Center and we donated over \$5,600 and a truck of perishable items, nonperishable items along with our Kappa Leaguer’s. It was a great day of service for us on yesterday. We went there and unloaded a truck load, and we presented a check for over \$5,600. So, we were happy to do as well. So, that is one of the things that I wanted to mention. Another thing, I would like for staff or to reiterate or come up with a plan on how we can deal with our homeless people. We do see a growing number in the area. In some cases, people have somewhere to go but they just do not want to go there. And it may be something to that effect. I do know that some of the boarding houses and things of that nature, they live there but they just walk the streets all day. What you may see is that homeless may not be homeless and it may be that they just do not want to go there. But I know that we do have some homelessness in our City. Maybe we can come up with something. I know that we do not have a shelter here for men at this time. But we must do something. We just cannot turn a blind eye to that. Speaking of the exit, I like the fact that we are doing an innovation to all the signs in the area and talking about keeping Petersburg clean. I think that it is working. On the exits, what is happening is that you have a lot of individuals that are on the exits asking for money. And what is that a lot of people instead of giving them money they give them food and they will take that food and discard it right there at the exit. So, that is the reason why a lot of our exits like Crater Road, Exit 52, and if you come off that exit you see that those exits have more debris than that. I have gone through there and I have seen City workers clean it. And I will come right past and probably around lunch time and you will see trash still there. It takes all of us to do that. So, if you are riding by and you know that you have a soft heart for someone and you do not want to give them money, but you give them food. A lot of times that is what they do. They throw it right where they are. I have seen it done. So, we must be mindful of that. And given the climate of our nation at this time, I would like to admonish everyone, that we all know what happen two weeks ago on Wednesday at the nations capitol that words do matter. We are public officials and we have been called some of everything on social media and platforms like that. Words do matter. Like President Elect Joe Biden said, he said that it can either motivate an individual or it can ignite a situation. So, we must be careful about what our words and comments are on social media and different platforms like that. Because we want people to come to come to the City of Petersburg. We ourselves, the citizens and employees and the residents are talking bad about whether its City staff or whether it is the residents or whether it is the City in general. I mean we have the first amendment right, but it does not give me the right to go in a building and yell fire and there is no fire. So, with everything going on in the country this right here had me thinking I would like the City Attorney along with the HR Director to get together to see what policy and procedure we have with cyber bullying. Is there anything when we are hiring someone that they are not doing that on their social media site and if they are taking part in that right now. We have situations going on in our City where individuals are being bullied for no fault of their own. And I cannot do anything for the actual citizen but if you work for the City of Petersburg then that is our job to write policies and procedures. And we should have something in our handbook that deal with that. It is a big thing. Even with our First Lady in the White House that is one of her things about cyber bullying. So, we have to be careful with that. So, I would like to see the City Attorney along with the HR Director to get together to see what policy and procedures we have that relates to social media and our employees and what have you. And the last thing very quickly, I would like to see us to look at how we can get better insurance. We deal with this from time to time and I think that this is one of the things for recruitment or losing individuals of the City of Petersburg to make sure that we can keep our employees here. Thank you, members of council and Mr. Mayor.”

*Audio available upon request.

Vice Mayor Smith-Lee stated, "Hello again. And first I want to continue to just pray for our country during these trying times. I also want to congratulate Dr. Jewel Bronaugh. Jewel lived in 6th Ward and she grew up in Cool Springs. Her father the late Mr. Evans and Mother, Juanita Fields, they both taught for the City of Petersburg. They were just great teachers; an English teacher and I think he was an industrial arts teacher. He passed by a drunk driver; he was riding his bicycle. Jewel and her dad were very close. Jewel, I want to say that we are so proud of you and of your nomination as the Deputy Secretary of the United States Department of Agriculture. Go Team Jewel. On January 23rd we are going to have two folds. The City Area Wide Cleanup and Ward 6 Cleanup. The area wide cleanup will start coming off the Washington Street exit at the old Neptune Building. We are going to collect trash and cleanup all the way up to Market Street. The start time will be 9:30am to 11:30am. The Ward 6 Cleanup location will start at Washington and Dunlop Street. And we are going to go all the way up to the Petersburg Pepsi Cola Plant. That start time is going to be 9am to 11am. So, the reason why I have the stagger start time is because I want to be able to be at both areas when we begin to start. Anyone that is interested in volunteering, please come out. If you want to do area wide that starts at 9:30am. The cleanup for Ward 6 will start at 9am. Supplies will be provided such as gloves, trash bags and mask. Also, I am going to have water and snacks. Please come out and let us get started and let's do this. That concludes my report."

Council Member Hill stated, "I just want to inform that the Recreation Department did a live stream on yesterday of the Martin Luther King Day Service that was at the Tabernacle Baptist Church. So, the City of Petersburg did join efforts with Tabernacle Baptist. They did have it via Facebook and live stream. I just wanted to let you all know that the City of Petersburg did do something for Martin Luther King Day like we have done in the past. Thank you."

Council Member Myers, "Hey Mr. Mayor. I apologize to everybody. I do not have my camera on because I am out here at the job site, but I have been listening. So, I appreciate the opportunity to speak. But I agree with everyone. Black Lives Matter and we need to do more about our African American History in Petersburg. I think that everyone needs to look at it and reach out to Wayne Crocker so we can move forward with our new African American Museum that we are working towards at the old McKenny Library. So, keep in mind and in your hearts. And I appreciate everyone. I am sorry that I could not be there with you today but thank you for allowing me to comment."

14. ITEMS REMOVED FROM CONSENT AGENDA:

*No items for this portion of the agenda.

15. UNFINISHED BUSINESS:

a. City Council Rules of Council

BACKGROUND: No background information.

RECOMMENDATION: That City Council approve the resolution of the Rules of Council with recommended changes.

Mrs. Benavides gave briefing on the proposed amended resolution of the Rules of Council.

Council Member Cuthbert made a motion to adopt the Rules of Council as proposed by the City Manager. The motion was seconded by Vice Mayor Smith-Lee.

There was discussion among City Council Members and staff.

*Audio available upon request.

Council Member Hill made a substitute motion to approve the resolution of the Rules of Council with amendments presented. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Hill, Smith-Lee, and Parham; Absent: Myers and Hart

21-R-11 A RESOLUTION ADOPTING THE RULES OF COUNCIL WITH APPROVED CHANGES.

16. NEW BUSINESS:

- a. Consideration to appropriate funding in the amount of \$382,494.45 for the COVID-19 Municipal Utility Relief Program that was awarded to the City of Petersburg by the Virginia Department of Housing & Urban Development – 2nd Reading

BACKGROUND: Virginia has allocated additional federal Coronavirus Relief Funds (CRF) available pursuant to the federal Coronavirus Aid, Relief and Economic Security (CARES Act) for the purpose of allowing municipal utilities providing electric, gas, water, and wastewater services to set up local utility relief programs for their customers impacted by COVID-19.

RECOMMENDATION: Staff recommends that City Council approves the approves the appropriation.

India Adams-Jacobs, Assistant to the City Manager, gave a PowerPoint on the Utility Relief Program.

There was discussion among City Council and staff.

Council Member Cuthbert made a motion to approve the appropriation using Option B. The motion was seconded by Vice Mayor Smith-Lee. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-7 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2020 AND ENDING ON JUNE 30, 2021 IN THE GRANTS FUND IN THE AMOUNT OF \$382,494.45.

- b. Consideration of an appropriation in the amount of \$84,105 for Right-of-Way Acquisition Services for the South Crater Road Traffic Signal Improvement Project being conducted by Kimley Horn – 2nd Reading

BACKGROUND: The Virginia Department of Elections today announced the distribution of \$9 million in Coronavirus Aid, Relief and Economic Security (CARES) Act funding, granted specifically to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle.

The Department of Elections is notifying local voter registration offices that CARES Act funding may be used for a number of expenses related to COVID-19 for the November 2020 federal elections only. These funds may be used toward any expenditures related to the protection of the health and safety of poll workers, staff, and voters during the federal election as well as those resulting from anticipated increased demand for absentee ballots by mail costs (e.g., printing ballots, printing envelopes, postage, etc.), equipment and temporary staff. Local voter registration offices may also utilize the funding for voter outreach to include mailings, public service announcements, etc. Funds cannot be utilized for items that would be needed regardless of the COVID-19 pandemic.

RECOMMENDATION: Recommend City Council approve the attached appropriation ordinance

*Audio available upon request.

in the amount of \$84,105. It should be noted that this project is being administered by the Engineering Division of the Department of Public Works using VDOT Congestion Mitigation & Air Quality (CMAQ) funds that will reimburse the City expenditures at a rate of 100%.

Tangela Innis, Director of Public Utilities, gave a briefing on the request for appropriation.

Council Member Hill made a motion to approve the appropriation ordinance in the amount of \$84,105. The motion was seconded by Vice Mayor Smith-Lee.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed public comments.

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-8 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021 FOR THE GENERAL FUND IN THE AMOUNT OF \$84,105.

- c. Consideration of an appropriation for a grant from the Historic African American Cemetery and Graves Grant in the amount of \$1,865– 2nd Reading

BACKGROUND: At the beginning of each state fiscal year on July 1, Department of Historical Resources (DHR) announces the availability of funds for the care and maintenance of historical African American cemeteries and graves, defined by Virginia Code (§10.1-2211.2) as “a cemetery that was established prior to January 1, 1900, for the interment of African Americans.

RECOMMENDATION: Recommend approving and appropriate the \$1,865 grant that was awarded to the City to maintain the graves at the People’s Memorial Cemetery.

Mrs. Benavides gave a briefing on the request of approval for the appropriation ordinance.

Council Member Hill made a motion to approve 1,865 grant that was awarded to the City to maintain the graves at the People’s Memorial Cemetery. The motion was seconded by Council Member Myers.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed public comments.

There was discussion among City Council and staff. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-9 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2020 AND ENDING JUNE 30, 2021 IN THE GRANTS FUND IN THE AMOUNT OF \$1,865.

- d. Consideration of an appropriation for a grant in the amount of \$80,926 for the expansion funding for the Comprehensive Community Corrections Act & Pretrial Services Act.

BACKGROUND: Local community-based probation agencies were created in 1995 by the

*Audio available upon request.

Comprehensive Community Corrections Act (CCCA, §9.1-173 COV). They were created to provide an alternative to incarceration for persons convicted of certain misdemeanors or non-violent felonies for which sentences would be 12 months or less in a local or regional jail. Local community-based probation services agencies provide the following services: community service; home incarceration with or without electronic monitoring; electronic monitoring; and substance abuse screening, assessment, testing and treatment.

Pretrial Services were first created in Virginia in 1989, pursuant to authorizing language in the Appropriations Act. In 1995, Pretrial Services Agencies were authorized by statute with the passage of the Pretrial Services Act (PSA, § 19.2-152.2 COV). Pretrial services agencies provide information and investigative services to judicial officers (judges and magistrates) to help them decide whether persons charged with certain offenses and awaiting trial need to be held in jail or can be released to their communities subject to supervision.

RECOMMENDATION: Recommend City Council approve the funding from the Virginia Department of Criminal Justice Services for the CCCA & PSA.

Mrs. Benavides gave a briefing on the request for approval of the appropriation ordinance.

Council Member Hill made a motion to approve the appropriation ordinance in the amount of \$80,926. The motion was seconded by Council Member Myers.

Mayor Parham opened the floor for public comments.

Seeing no hands, Mayor Parham closed public comments.

There was discussion among City Council and staff. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hart, Hill, Smith-Lee, and Parham; Absent: Hart

21-ORD-10 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2020 AND ENDING JUNE 30, 2021 IN THE GRANTS FUND IN THE AMOUNT OF \$80,926.

- e. Consideration of the carrying forward of the FY2019-20 amount \$371,969 for the CDBG-CVI Cares Act to be appropriated for FY2020-21 for the Coronavirus Pandemic due to the City of Petersburg.

BACKGROUND: The City of Petersburg is a HUD CDBG entitlement jurisdiction. As an entitlement jurisdiction and due to the coronavirus pandemic, the City of Petersburg's CDBG entitlement program has received CDBG CV CARES Act funding totaling \$371,969.00. To receive these funds, the City is required by HUD to amend the PY2019 CDBG Annual Action Plan. These funds will be used to prepare, prevent, and respond to the pandemic in an expedited manner, while meeting CDBG national objectives. Project activities may include the following:

- Carry out job training to expand the pool of health care workers and technicians that are available to treat disease within a community.
- Provide testing, diagnosis, or other services at a fixed or mobile location.
- Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities.
- Provide equipment, supplies, and materials necessary to carry-out a public service.

RECOMMENDATION: Recommend that City Council approve the carry forward amount of \$371,969 to FY2020-21.

Mrs. Benavides gave a briefing on the appropriation ordinance in the amount of \$371,969.

*Audio available upon request.

Vice Mayor Smith-Lee made a motion to approve the carry forward amount of \$371,969 to FY2020-21. The motion was seconded by Council Member Hill.

Mayor Parham opened the floor for public comment.

Barbara Rudolph, 1675 Mt. Vernon Street, stated, "I think in the interest of transparency, we should perhaps talk about when this was passed in June and it was discussed a few times subsequently, I believe that this was told to council and to the public that this was being used for the first round of small business assistance loans for COVID. Apparently, maybe those expenses were moved to the CRF, the other kind of CARES Act funding. But it has not been explained, and I think that if you go back in your minutes you will find that most of this money, there were reports shown being spent for small business assistance. Thank you."

Mrs. Benavides stated, "Mrs. Rudolph is correct. We did utilize after we received the COVID CARES funding we utilized the bulk for CARES and only a small portion for CDBG. But it still has the usage for this fiscal year to be used for other sources to include small business support in addition. Ms. Tyus can talk a little bit more. She has been the project manager on these funding."

Ms. Tyus stated, "Good afternoon again council. As the manager explained and as Mrs. Rudolph referenced, we used the CARES ACT funding for things that were appropriate. Which would reserve the CDBG funds because they had a different time stamp on them. A major part of what you originally approved this for it had three parts to it, contact tracers, small business assistance as well as a reset form. We hired five contact tracers for the health department. And a part of this significant amount of funding will serve to support those contact tracers to the end of this fiscal year."

Council Member Wilson-Smith stated, "Can we please by the second meeting in February have a document which shows each grant that we have obtained, what each grant actually paid for and any amount that were left over from each grant. And when it is due back to the government of what is left. Can we do that?"

Mrs. Benavides stated, "We will have this part of the financial presentation on the new agenda. Also, I believe, I do not know if I said this but the date that we knew was going to be extended has now officially been extended for not only the CARES funding but everything until the end of this fiscal year. So, there is nothing due back right now, but we will get you an update at the next meeting on where we are with the CARES funding."

Council Member Wilson-Smith stated, "Thank you."

The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Smith-Lee, Hill, and Parham; Abstain: Myers; Absent: Hart

21-ORD-11 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND.

f. Consideration of a nomination to the Crater Regional Workforce Development Board.

BACKGROUND: Ms. Amanda Habansky is the Chief Operating Officer with People's Advantage Credit Union in Petersburg, VA.

RECOMMENDATION: Recommend City Council Members approve the nomination of Ms. Amanda Habansky to the Crater Regional Workforce Development Board for a term of July 1, 2020 -June 30, 2023.

*Audio available upon request.

Council Member Myers made a motion to approve the nomination of Ms. Amanda Habansky to the Crater Regional Workforce Development Board for a term of July 1, 2020 -June 30, 2023. The motion was seconded by Council Member Hill. The motion was approved on roll call vote. On roll call vote, voting yes: Cuthbert, Wilson-Smith, Myers, Hill, Smith-Lee, and Parham; Absent: Hart

17. CITY MANAGER'S AGENDA:

Mrs. Benavides stated, "Just a note that the City of Petersburg will be open tomorrow. A lot of jurisdictions are closing down staff will be onsite. The buildings are still not open to the public, but we are not shutting down City Hall down tomorrow."

18. BUSINESS OR REPORTS FROM THE CLERK:

*No items for this portion of the agenda.

19. BUSINESS OR REPORTS FROM CITY ATTORNEY:

Mr. Williams stated, "You may recall several months ago, council adopted a resolution supporting staff efforts to address the conditions of the old Ramada building. Since that time, building code official and his staff have conducted a preliminary inspection of the property and the public areas outside of the property. They also retained a consulting firm to help them in these efforts. They culminated a short while ago with Inspector Shapps sending a notice to Mr. Harrison, which would be the first step if the City were to seek administrative inspection warrant requesting his voluntary authorization for us to enter on the property to try and determine if there are an unsafe condition upon that property. Mr. Harrison did cooperate at that request and did authorize the City to enter upon the property for that purpose, which was done today. And today we met in my office about 8:30am. It was me; the Code Inspector staff as well as the engineering consultants from Moseley. We met at the scene and we met with the police department to go through the building and clear the building for our entry into the building. We were accompanied also by the legal representative for Mr. Harrison as well as an engineering consultant that he had hired. I want to give you an update of the police entering and making sure it was safe. Once the officers entered the building, we stood on the outside of the building assessing the exterior. They were in there for about 30 to 45 minutes going floor to floor on the property. The property is riddled with graffiti and other issues with the exterior. A lot of us wore respiratory gear to make sure that the air quality was safe. There is an open elevator shaft and some other issues that we found. We expect to get a preliminary report back from the consultants that we hired. Once we have that in hand, I have spoken with the attorney for Mr. Harrison and we hope to meet with his client and the City Manager and I via zoom in the coming weeks to discuss the path forward. I will keep you updated as this progress. That is all that I have."

Council Member Cuthbert stated, "Mr. Williams, what is the timetable for getting those reports that you referenced and what is the timetable for the meeting with Mr. Harrison's team."

Mr. Williams stated, "Again, our consultants understand the fact that the City wants to ensure the safety of the building, so they are expediting to get it done. It is also a major project that we hope to make sure that we do everything right. In terms of giving, you a timeline, I do not think that I can give you that right now. I do believe that we will have it in the very near future. Soon as we get it, we will provide that to you."

Council Member Cuthbert stated, "Well would you give us an update please at our first meeting at the work session?"

Mr. Williams stated, "Yes sir."

*Audio available upon request.

Council Member Cuthbert stated, "Would you do that please? Thank you."

20. ADJOURNMENT:

City Council adjourned at 4:04 p.m.

Clerk of City Council

APPROVED:

Mayor

*Audio available upon request.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager

FROM: Lionel Lyons, Reginald Tabor, Jeremy Tennant

RE: **Request for the City Council to hold a public hearing March 16, 2021 regarding a Proposal to Purchase and Develop Thirty Six (36) parcels of City-owned property and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.**

PURPOSE: To hold a public hearing March 16, 2021 regarding a Proposal to Purchase and Develop Thirty Six (36) parcels of City-owned property and, consideration of an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of the City-owned property.

REASON:

To hold a public hearing and consider an Ordinance that authorizes the City Manager to execute a Purchase Agreement and proceed with the sale of City-owned property in accordance with applicable legal requirements.

RECOMMENDATION:

The Department of Economic Development is recommending the denial of JC Bynum Construction requests based on noncompliance with the Guidelines for the Disposition of City Real Estate Property that were adopted by the City Council on December 8, 2020. Staff further bases the recommendation for denial on the lack of progress on the development of the previously acquired twelve (12) parcels.

BACKGROUND:

BACKGROUND:

The Department of Economic Development received a Letter of Intent (LOI) to purchase City owned property from Ms. Sheila Coleman on behalf of JC Bynum Construction on November 16, 2020. Her request was for

thirty (30) parcels with a total offer price of \$500 (See attached LOI). The total assessed value for the properties is \$261,000.

On November 17, 2020, staff responded to Ms. Coleman with a counteroffer of \$1,000 per parcel which totals \$30,000. This offer was based on ensuring the associated attorney fees and closing costs to the City would be covered. On November 17, 2020, Ms. Coleman refused the counteroffer stating that she would only offer \$1,000 total for all properties. Staff advised Ms. Coleman that we were in the process of updating the City of Petersburg Property Disposition Guidelines and we would be in touch with her after the December 8, 2020 City Council Meeting.

On December 21, 2020, Ms. Coleman sent a follow up email requesting her proposal go before City Council. At that time, we explained to her the new guidelines and restated the counteroffer of \$30,000. She accepted the counteroffer. We have been in constant contact and negotiation with her from that time forth. On December 29, 2021 and on January 4, 2021, Ms. Coleman asked to add six (6) additional residential properties to her list without a proposed purchase price. This would increase the final total assessed value to \$341,100 and a total proposed purchase price of \$36,000 for the 36 properties.

Ms. Coleman and JC Bynum recently closed on twelve (12) properties in October 2020. According to the Code and Compliance Division of Neighborhood Services correspondence dated January 11, 2021, there have not been any building permits issued for these properties and construction has not started.

List of properties closed on October 2020:

1. 804-806 Bolling St
2. 411 Shore St
3. 520 Shore St
4. 524 Shore St
5. 525 Shore St
6. 530 Shore St
7. 516-18 Shore St
8. 725 Wilson St
9. 729 Wilson St

10. 735 Wilson St
11. 745 Wilson St
12. 747 Wilson St

List of additional properties proposed for purchased on November 2020

1. 105 Burch St N
2. 1111 Halifax St
3. 1115 Halifax St
4. 1230 High St W
5. 201 Virginia Ave
6. 806 Washington St E
7. 1157 Washington St W
8. 716 Wythe St E
9. 715 Wythe St E
10. 851 Bank St E
11. 741 Blick St
12. 109 Burch St N
13. 113 Burch St N
14. 115 Burch St N
15. 751 Jones St S
16. 215 Jones St S
17. 206 Jones St S
18. 505 High St

19. 650 Lawrence St
20. 9 Ross Ct
21. 12 Ross Ct
22. 4 Ross Ct
23. 6 Ross Ct
24. 734 Washington St E
25. 1119 High St W
26. 505 High St
27. 723-25 Harding St
28. 615 Harding St
29. 742 Blick St
30. 857 E Bank St

COST TO CITY:

Conveyance of Real Property

BUDGETED ITEM:

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. 02052021 Recommendation Summary For Council - JC Bynum
2. JC Bynum Residential Property Ordinances

3. JC Bynum Residential LOI

City of Petersburg

Property Disposition Summary

Executive Summary

Ms. Sheila Bynum-Coleman reached out to our office on behalf of JC Bynum Constructions to purchase numerous City-owned properties detailed in the attached ordinances. JC Bynum plans to purchase the development of single-family homes to sale at market rate. JC Bynum proposed purchase price for the lots is \$500. However, staff responded with a counteroffer of \$1000 per parcel to ensure associated attorney fees and closing costs to the City would be covered. To support the proposal, JC Bynum intends to invest \$1,000,000 into the properties and has provided a financial statement from KORE Mortgage showing they have been approved for a construction loan in the amount of \$1,500,000 in addition to \$400,000 in liquid funds available to begin the project. Ms. Bynum-Coleman has provided Economic Development staff proof of financing, a site development plan, and a business plan. The proposal complies with the Comprehensive Plan of the City of Petersburg. The City of Petersburg stands to benefit from increased tax revenue.

The Department of Economic Development is recommending the denial of JC Bynum’s requests based on noncompliance with the Guidelines for the Disposition of City Real Estate Property that were adopted by the City Council on December 8, 2020. Staff further bases the recommendation for denial on the lack of progress on the development of the previously acquired twelve (12) parcels.

BUYER	<i>Sheila Bynum-Coleman</i>
ADDRESS	<i>See attached proposal</i>
COMP PLAN LAND USE	<i>Residential (R-3,R-2, R-1)</i>
PARCEL #	<i>Numerous</i>
WARD	<i>X</i>
COUNCIL MEMBER	<i>X</i>
ASSESS VALUE	<i>\$341,100</i>
PROPOSED PURCHASE PRICE	<i>\$36,000</i>
INVESTMENT	<i>\$1,000,000</i>
PROPOSED USE	<i>Single Family Residential</i>
PROOF OF FINANCING	<i>Finance Statement Attached</i>
SITE PLANS	<i>Site Plans Attached</i>
BUSINESS PLAN	<i>Business Plan Attached</i>
OED RECOMMENDATION	<i>Do Not Recommend Disposition</i>

ORDINANCE

This is an Ordinance Authorizing the City Manager to execute a Purchase Agreement toward the Sale of City-owned property at 105 Burch St N, 1111 Halifax St, 1115 Halifax St, 1230 High St W, 201 Virginia Ave, 806 Washington St E, 1157 Washington St W, 716 Wythe St E, 715 Wythe St E, 851 Bank St E, 741 Blick St, 109 Burch St N, 113 Burch St N, 115 Burch St N, 751 Jones St S, 215 Jones St S, 206 Jones St S, 505 High St, 650 Lawrence St, 9 Ross Ct, 12 Ross Ct, 4 Ross Ct, 6 Ross Ct, 734 Washington St E, 1119 High St W, 505 High St ,723-25 Harding St, 615 Harding St, 742 Blick St, 857 E Bank St, 2761 Boydton Plank Rd, 735 Wilson St, 1114 Wythe St W, 323 West St S, 1805 Walton St, 1600 Shirley Ave, and

WHEREAS, the City of Petersburg has received a proposal from JC Bynum Construction to purchase the City-owned property at 105 Burch St N, 1111 Halifax St, 1115 Halifax St, 1230 High St W, 201 Virginia Ave, 806 Washington St E, 1157 Washington St W, 716 Wythe St E, 715 Wythe St E, 851 Bank St E, 741 Blick St, 109 Burch St N, 113 Burch St N, 115 Burch St N, 751 Jones St S, 215 Jones St S, 206 Jones St S, 505 High St, 650 Lawrence St, 9 Ross Ct, 12 Ross Ct, 4 Ross Ct, 6 Ross Ct, 734 Washington St E, 1119 High St W, 505 High St ,723-25 Harding St, 615 Harding St, 742 Blick St, 857 E Bank St, 2761 Boydton Plank Rd, 735 Wilson St, 1114 Wythe St W, 323 West St S, 1805 Walton St, 1600 Shirley Ave., to develop residential houses to sale at market value; and

WHEREAS, the Department of Economic Development is recommending the denial of JC Bynum's requests based on noncompliance with the Guidelines for the Disposition of City Real Estate Property that were adopted by the City Council on December 8, 2020. Staff further bases the recommendation for denial on the lack of progress on the development of the previously acquired twelve (12) parcels; and

WHEREAS, the potential benefits to the City include infill development, population growth, and increased tax base; and

WHEREAS, in accordance with applicable legal requirements, a public hearing was held prior to approving and authorizing the sale of City-owned property.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Petersburg hereby authorizes the City Manager to execute a Purchase Agreement with JC Bynum Construction toward the Sale and development of City-owned property at 105 Burch St N, 1111 Halifax St, 1115 Halifax St, 1230 High St W, 201 Virginia Ave, 806 Washington St E, 1157 Washington St W, 716 Wythe St E, 715 Wythe St E, 851 Bank St E, 741 Blick St, 109 Burch St N, 113 Burch St N, 115 Burch St N, 751 Jones St S, 215 Jones St S, 206 Jones St S, 505 High St, 650 Lawrence St, 9 Ross Ct, 12 Ross Ct, 4 Ross Ct, 6 Ross Ct, 734 Washington St E, 1119 High St W, 505 High St ,723-25 Harding St, 615 Harding St, 742 Blick St, 857 E Bank St, 2761 Boydton Plank Rd, 735 Wilson St, 1114 Wythe St W, 323 West St S, 1805 Walton St, 1600 Shirley Ave,.

LETTER OF INTENT

November 16, 2020

J.C. Bynum Construction LLC
MLW Housing
Bacot Holdings

7639 Hull Street Road, Suite 105
N. Chesterfield, VA 23235

RE: Bulk Purchase of City owned property;

By this letter, City of Petersburg presents the manner in which it and J.C. Bynum Construction in partnership with MLW Housing and Bacot Holdings, may acquire certain real property from the City of Petersburg as described herein. The parties recognize that the transaction will require further documentation and approvals, including the preparation and approval of a formal agreement setting forth the terms and conditions of the proposed purchase of vacant lots and real estate, nevertheless, we execute this letter to evidence our intention to proceed in mutual good faith to complete work required, to purchase the lots and real estate listed below in the amount of five hundred dollars.

I plan to construct single family homes on the property. I plan to sell the homes at the current market rate as owner occupancy. My intended use conforms with the current zoning. According to the City Planning Department (804) 733-2308, the intended use conforms with the City's Comprehensive Development Plan. Plans and designs are not yet available and will be submitted with permit applications.

My purchase price offer is \$500 (five hundred dollars) The total amount I plan to invest in the total housing project prior to receiving a Certificate of Occupancy is \$1 million . This project benefits the City of Petersburg by adding a city-owned property back on the tax roll, and by adding a new residence to the community on a formerly vacant lot. I am requesting a due diligence period of 190 days for inspection and to identify any issues that will impact the construction of a residence on this property.

I have extensive experience constructing homes throughout Virginia, with over twenty years in the Real Estate and construction industry. I will use equity and bank loans to construct the homes.

I agree to pay a non-refundable deposit totaling 1% of my offer price when my offer is accepted.

The proposed property locations, terms and conditions include, but are not limited to, the following:

031-040039	12	Ross Ct
031-040035	4	Ross Ct
031-040036	6	Ross Ct
010-150029	357	University Blvd
031-350014	201	Virginia Ave
045-200010	1111	Halifax St
045-200011	1115	Halifax St
024-100005	1230	High St W
024-080016	1119	High St W
031-240016	741	BLICK ST
031-230009	742	BLICK ST



Proposal
Petersburg
Revitalization Plan

J.C. Bynum Construction LLC
7639 Hull Street Road, Suite 105
N. Chesterfield, VA 23235

J. C. Bynum Construction LLC

Petersburg Revitalization Plan

Executive Summary

Housing has become a crisis not only in Petersburg but nationally. J.C. Bynum Construction LLC is committed to working to solve the housing crisis in Petersburg, Virginia. The purchase of the parcels listed is for the purpose of affordable housing.

J.C. Bynum Construction is a full-service minority owned company with extensive experience in Real Estate, Development and Construction. We are dedicated to providing affordable housing and creating communities that are safe and beautiful. We are working to make a difference in communities around the Commonwealth.

J.C. Bynum Construction will purchase vacant lots for the purpose of developing distressed areas in Petersburg. We will also offer jobs to Petersburg residents.

Mission

J.C. Bynum Construction LLC is committed to the respectful, thoughtful development of communities. Our development provides revitalization, beautiful spaces and preserves the natural beauty of land. J.C. Bynum Construction is experienced, reliable, dependable and stable.

Organization

J.C. Bynum Construction LLC was founded by Sheila Coleman and she currently sits on the Virginia Board for Contractors as the first African-American Woman appointed by Governor Terry McAuliffe. Sheila Coleman is a licensed Realtor with over two decades of experience. J.C. Bynum Construction is a Class A Construction Company with Commercial Building (CB) Residential Building (RB) specialties. Rashad Coleman has over twenty years of experience in Real Estate development and Construction. Rashad Coleman expanded their construction company to seventeen states across the country. Rashad has experience in construction design and engineering.

Development Plans

J.C. Bynum Construction has partnered with VA Choice Real Estate. During the construction process VA Choice Real Estate will list the houses in the Multiple Listing Services. This will allow for the presale of the homes prior to construction. The Real Estate firm will offer First Time Homebuyers classes and their Realtors are certified to offer these classes. After completing the class the buyers are eligible for grant funding for down payment and closing cost. This will assist buyers

with their home purchase. J.C. Brynum Construction has partnered with two mortgage companies, Movement Mortgage and KORE. This partnership will offer buyers with access to grant funding. KORE mortgage company offers a single closing which will allow the buyer to have one closing while the house is under construction.

The base price will range between \$165,000 to \$175,000. Buyers will have a host of options to decide from. The house will have bedroom options of 3 to 5 bedrooms with 2 to 3 bathrooms. We will offer garage options as well.

Below is a link to a video of a similar project in Richmond that we are planning to bring to Petersburg. The home you see has all of the available options.

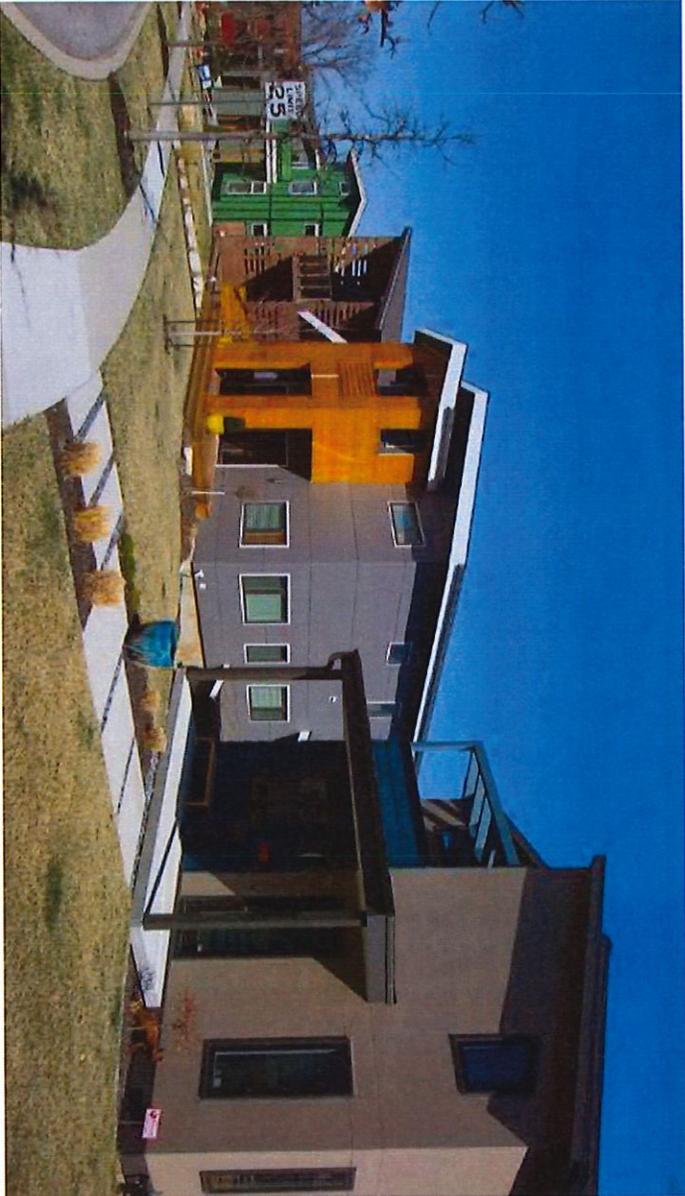
Video

<https://drive.google.com/file/d/12aHFy6XyapRgsxIGaef-90p6WSJP4PLGs/view>

Photos

<https://galleries.page.link/CBGhZ>

Below is an example of what a street will resemble.





January 6, 2020

To whom it may concern:

Sheila and Rashad Coleman have been pre-approved for a construction loan for the purpose of obtaining 35 lots in the City of Petersburg for up to \$1.5 million dollars. In addition, they have four hundred thousand dollars in liquid funds available to begin the project while they are securing additional commercial funding for their construction company J.C. Bynum Construction.

Sheila and Rashad Coleman are financially stable with financing to complete the construction project.

Should you have any questions pertaining to this matter, feel free to contact me at: (804) 521-2673.

Sincerely,

A handwritten signature in black ink that reads "Kelvin Oliver".

Kelvin Oliver
President

KORE Mortgage, LLC
7400 Beaufont Springs Drive, Suite 300
Richmond, VA 23225
(804) 521-2673
www.koremortgage.com

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 215 JONES ST
 Parcel Number 023-280005 Acreage _____ Bldg SF _____

Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES

Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%)

Community Benefit _____

Due Diligence Period (months) 190 DAYS

Construction Start Date _____

Number of Projected Jobs _____

Average Wage _____

Contingencies _____

City Assessment

Outstanding Obligations

Proposed Land Use RESIDENTIAL

Comp Plan Land Use RESIDENTIAL

Zoning R-3

Enterprise Zone NO

Rehab/Abatement NO

New Construction YES

Historic District YES

Assessed Value \$ 5,900.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____

Projected Tax Revenue Abatement (4,900.00)

Real Estate Tax \$ _____ Year 1 79.65 Year 5 398.25 Year 20 202,898.25

Personal Property Tax \$ _____

Machinery and Tools Tax \$ _____

Sales and Use Tax \$ _____

Business License Fee \$ _____

Lodging Tax \$ _____

Meals Tax \$ _____

Other Taxes or Fees \$ _____

Total \$ 79.65 \$ 398.25 \$ 202,898.25

Total Tax Revenue \$ 79.65 \$ 398.25 \$ 202,898.25

Waivers & Other Costs to the City \$ _____

City ROI (Revenue - Cost) \$ - \$ 79.65 \$ 398.25 \$ 202,898.25

Staff Recommendation _____

Last Use Public _____

Council Decision _____

Disposition Ord # _____

Comm. Review Date _____

Council Review Date _____

Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	023-280005	Account Number	FOR SALE, Grassy Lot
Prior Parcel ID	--	Property Location	215 JONES ST
Property Owner	CITY OF PETERSBURG	Property Use	CIP
Mailing Address	135 N. Union St	Most Recent Sale Date	11/2/2006
City	Petersburg	Legal Reference	2006-5604
Mailing State	VA	Grantor	
Zip	23803	Sale Price	10,100
Parcel/Zoning	R-3	Land Area	acres

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	5,900	Total Value	5,900
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Building Description

Building Style	N/A	Foundation Type	N/A	Flooring Type	N/A
# of Living Units	N/A	Frame Type	N/A	Basement Floor	N/A
Year Built	N/A	Roof Structure	N/A	Heating Type	N/A
Building Grade	N/A	Roof Cover	N/A	Heating Fuel	N/A
Building Condition	N/A	Siding	N/A	Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

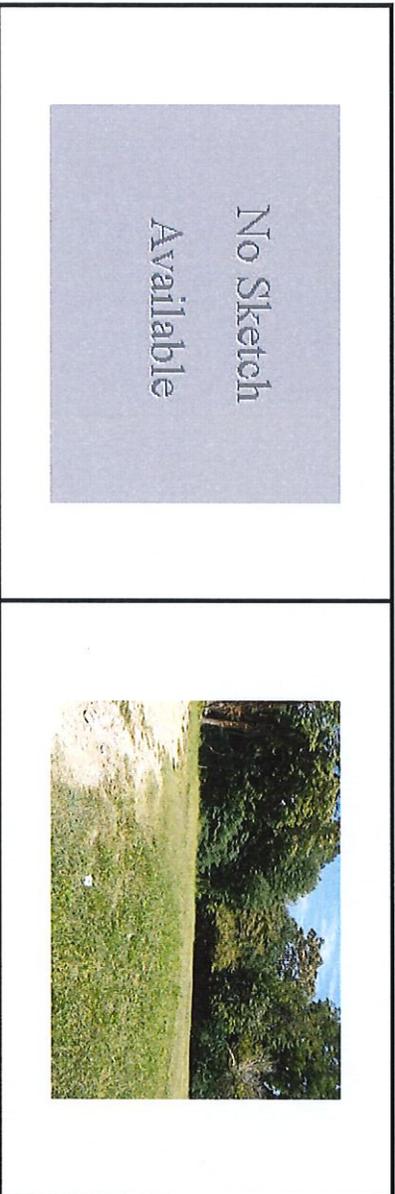
Legal Description

30.10X135

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A, having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

215 Jones St S



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 715 E WYTHE ST
 Parcel Number 012-2600019 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	Conformance YES		
Comp Plan Land Use	RESIDENTIAL	Conformance YES		
Zoning	R-3			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 6,500.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	\$ (5,500.00)			
Real Estate Tax	-	\$ 87.75	\$ 438.75	\$ 202,938.75
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 87.75	\$ 438.75	\$ 202,938.75
Total Tax Revenue		\$ 87.75	\$ 438.75	\$ 202,938.75
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)		\$ 87.75	\$ 438.75	\$ 202,938.75

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord # _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-260019 Account Number FOR SALE, Lot
 Prior Parcel ID --
 Property Owner CITY OF PETERSBURG
 Mailing Address 135 N. Union St Property Location 715 E WYTHE ST
 City Petersburg Property Use CIP
 Mailing State VA Zip 23803 Most Recent Sale Date 12/21/2006
 Legal Reference 544-746 Grantor
 Sale Price 19,000
 Parcel Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 6,500 Total Value 6,500

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

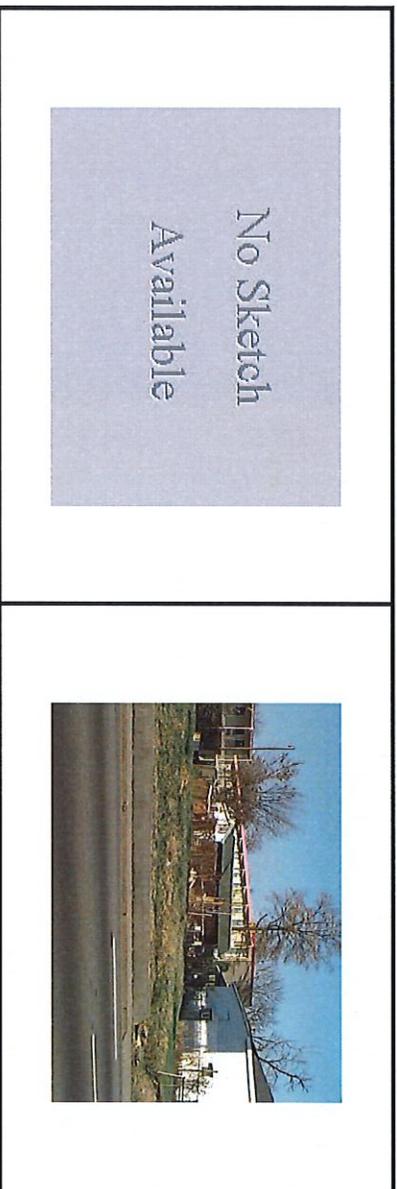
Legal Description

2 PARCELS

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

715 Wythe St E



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 206 JONES ST
 Parcel Number 23270001 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235
 Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE
 Offered Purchase Price \$1,000 Construction Costs \$ _____
 Description of Financing (%) _____ Total Investment \$ 1,000,000.00
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Construction Start Date _____
 Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations					
Proposed Land Use	RESIDENTIAL	Yes	No		
Comp Plan Land Use	RESIDENTIAL	Conformance YES			
Zoning	R-3	Conformance YES			
Enterprise Zone					
Rehab/Abatement					
New Construction	YES				
Historic District	YES				
Assessed Value	\$ 5,400.00	Appraised Value	\$ -	Date	

	Abatement	Year 1	Year 5	Year 20
City Revenue from Sale	\$ (4,400.00)			
Projected Tax Revenue				
Real Estate Tax	\$ -	\$ 72.90	\$ 364.50	\$ 202,864.50
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 72.90	\$ 364.50	\$ 202,864.50
Total Tax Revenue		\$ 72.90	\$ 364.50	\$ 202,864.50
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 72.90	\$ 364.50	\$ 202,864.50
Staff Recommendation				
Last Use Public				
Council Decision				
Disposition Ord #				
Comm. Review Date				
Council Review Date				
Ord Date				

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 023-270001 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 206 JONES ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 1/19/2000
 City Petersburg Legal Reference 630-459
 Mailing State VA Zip 23803 Grantor
 Sale Price 2,000
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 5,400 Total Value 5,400

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

Pridesfield 40X75

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

206 S Jones St



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION Acreage _____ Bldg SF _____
 Property Address 857 BANK ST
 Parcel Number 012-070015

Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____

Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Temp/Const. Jobs _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	YES		
Comp Plan Land Use	R-3	Conformance YES		
Zoning	NO			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 10,700.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____ Abatement (9,700.00) Year 1 144.45 \$ Year 5 722.25 \$ Year 20 203,222.25 \$

	Year 1	Year 5	Year 20
Real Estate Tax	\$ 144.45	\$ 722.25	\$ 203,222.25
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 144.45	\$ 722.25	\$ 203,222.25
Total Tax Revenue	\$ 144.45	\$ 722.25	\$ 203,222.25
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 144.45	\$ 722.25	\$ 203,222.25
Staff Recommendation	_____		
Last Use Public	_____		
Council Decision	_____		
Disposition Ord #	_____		
Comm. Review Date	_____		
Council Review Date	_____		
Ord Date	_____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-070015 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 857 BANK ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 12/4/2008
 City Petersburg Legal Reference 2008-4702
 Mailing State VA Grantor
 Zip 23803 Sale Price 34,500
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 10,700 Total Value 10,700

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

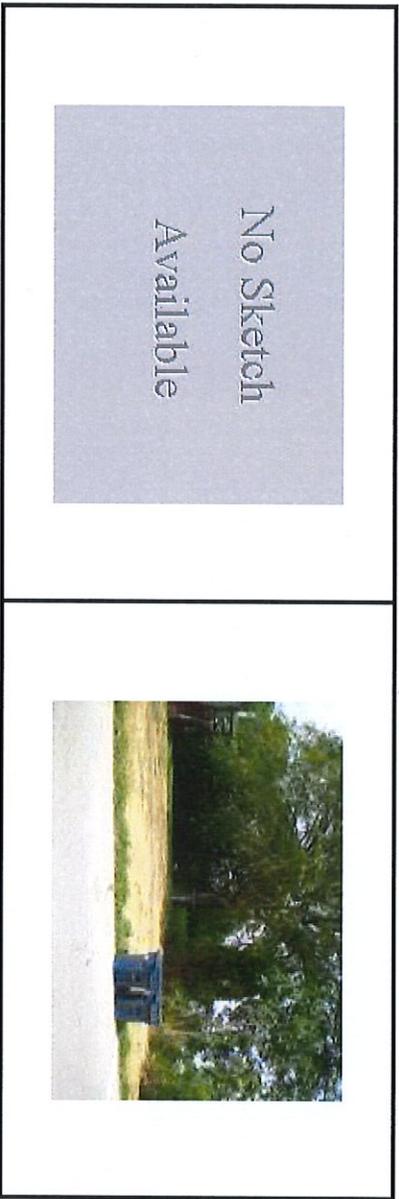
Legal Description

PT LOT 90LD BLANDFORD PL 50X108

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

857 Bank St E



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 851 BANK ST
 Parcel Number 012-070018 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES

Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%)

Community Benefit _____
 Due Diligence Period (months) 190 DAYS
ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____
 Average Wage _____
 Contingencies _____
 Temp/Const. Jobs _____
 Permanent Jobs _____

City Assessment

Outstanding Obligations				
Proposed Land Use	RESIDENTIAL	Yes	No	
Comp Plan Land Use	RESIDENTIAL	Conformance YES		
Zoning	R-3	Conformance YES		
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			
Assessed Value	\$ 5,400.00	Appraised Value	\$ _____	Date _____

	Abatement	Year 1	Year 5	Year 20
City Revenue from Sale	\$ (4,400.00)			
Projected Tax Revenue		72.90	364.50	202,864.50
Real Estate Tax	\$ -	\$ -	\$ -	\$ -
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 72.90	\$ 364.50	\$ 202,864.50
Total Tax Revenue		\$ 72.90	\$ 364.50	\$ 202,864.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 72.90	\$ 364.50	\$ 202,864.50
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
Comm. Review Date	_____			
Council Review Date	_____			
Ord Date	_____			

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-070018 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 851 BANK ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 3/14/2007
 City Petersburg Legal Reference 2007-1513
 Mailing State VA Zip 23803 Grantor
 Sale Price 22,000
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 5,400 Total Value 5,400

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

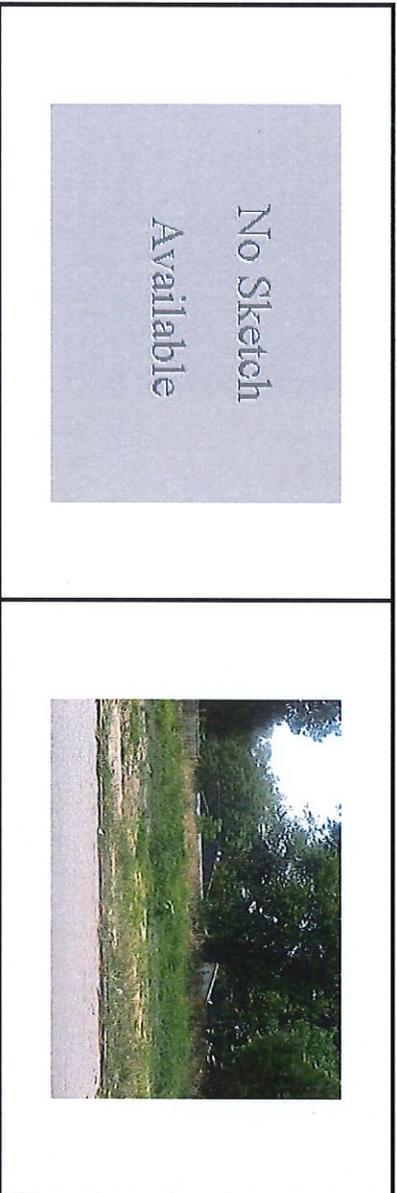
Legal Description

24 X 108

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

851 Bank St E



© All Pictometry

Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION

Property Address 115 BURCH ST

Parcel Number 012-080016 Acreage _____ Bldg SF _____

Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION

Contact Name SHEILA BYNUM-COLEMAN

Address 7639 HULL ST ROAD Phone _____

N CHESTERFIELD, VA 23235

Email _____

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES

Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____

Description of Financing (%) _____ Total Investment \$ 1,000,000.00

Community Benefit _____

Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____

Number of Projected Jobs _____ Completion Date _____

Average Wage _____ Temp/Const. Jobs _____ Permanent Jobs _____

Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	Conformance YES	
Zoning	R-3	Conformance YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value	8,400.00	Appraised Value	\$	-	Date
City Revenue from Sale	\$	(7,400.00)			
Projected Tax Revenue	Abatement	Year 1	Year 5	Year 20	
Real Estate Tax	\$ -	\$ 113.40	\$ 567.00	\$ 203,067.00	
Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -	
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -	
Business License Fee	\$ -	\$ -	\$ -	\$ -	
Lodging Tax	\$ -	\$ -	\$ -	\$ -	
Meals Tax	\$ -	\$ -	\$ -	\$ -	
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 113.40	\$ 567.00	\$ 203,067.00	
Total Tax Revenue	\$	\$ 113.40	\$ 567.00	\$ 203,067.00	
Waivers & Other Costs to the City	\$	\$ -	\$ -	\$ -	
City ROI (Revenue - Cost)	\$	\$ 113.40	\$ 567.00	\$ 203,067.00	
Staff Recommendation	_____				
Last Use Public	_____				
Council Decision	_____				
Disposition Ord #	_____				
Comm. Review Date	_____				
Council Review Date	_____				
Ord Date	_____				

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-080016 Account Number FOR SALE, Wooded Lot
 Prior Parcel ID -- Property Location 115 BURCH ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 4/25/2003
 City Petersburg Legal Reference 2003-1759
 Mailing State VA Zip 23803 Grantor
 Sale Price 4,250
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 8,400 Total Value 8,400

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

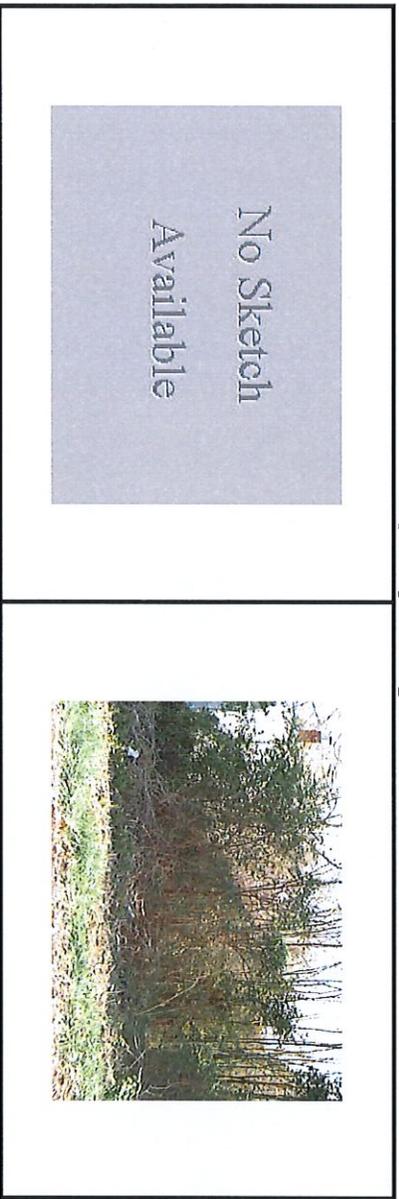
Legal Description

LOT 90 FOLEY PLAT 48 X 129

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

115 N Burch St



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 105 BURCH ST
 Parcel Number 012-0800012 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____
 Average Wage _____
 Contingencies _____
 Temp/Const. Jobs _____ Permanent Jobs _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	Conformance YES	
Comp Plan Land Use	R-3	Conformance YES	
Zoning	NO		
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 10,900.00 Appraised Value \$ _____ Date _____
 City Revenue from Sale \$ (9,900.00)

Projected Tax Revenue \$ Abatement _____ Year 1 147.15 Year 5 735.75 Year 20 203,235.75

Real Estate Tax \$
 Personal Property Tax \$
 Machinery and Tools Tax \$
 Sales and Use Tax \$
 Business License Fee \$
 Lodging Tax \$
 Meals Tax \$
 Other Taxes or Fees \$
 Total \$
 Total Tax Revenue \$
 Waivers & Other Costs to the City \$
 City ROI (Revenue - Cost) \$

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-080012

Account Number FOR SALE, Wooded Lot

Prior Parcel ID --

Property Owner CITY OF PETERSBURG

Property Location 105 BURCH ST

Mailing Address 135 N. Union St

Property Use CIP

Most Recent Sale Date 4/4/2006

City Petersburg

Grantor

Mailing State VA

Sale Price 7,700

Zip 23803

Parcel/Zoning R-3

Land Area acres

Current Property Assessment

Card 1 Value Building Value 0

Xtra Features Value 0

Land Value 10,900

Total Value 10,900

Building Description

Building Style NONE
 # of Living Units 0
 Year Built N/A
 Building Grade EXCELLENT
 Building Condition N/A
 Finished Area (SF)
 Number Rooms 0
 # of 3/4 Baths

Foundation Type
 Frame Type
 Roof Structure
 Roof Cover
 Siding
 Interior Walls N/A
 # of Bedrooms 0
 # of 1/2 Baths

Flooring Type CARPET
 Basement Floor N/A
 Heating Type NONE
 Heating Fuel N/A
 Air Conditioning
 # of Bsmt Garages 0
 # of Full Baths
 # of Other Fixtures

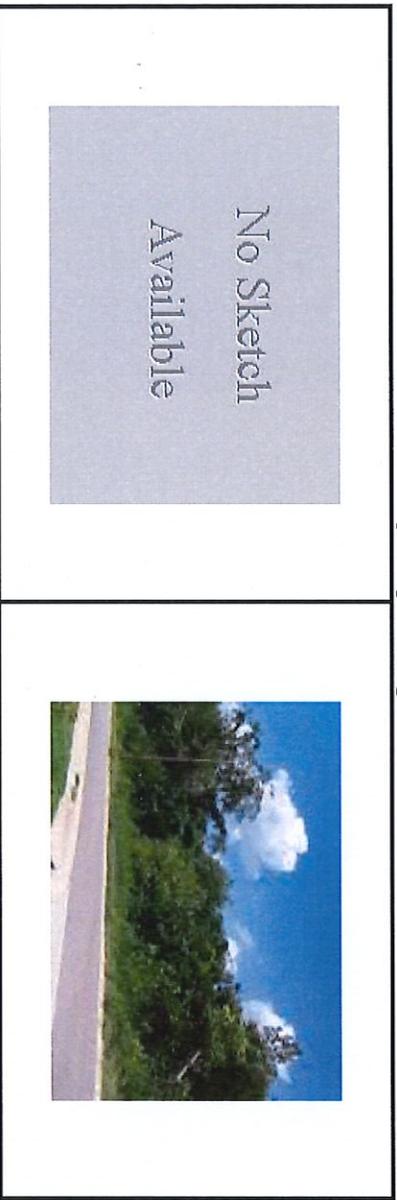
Legal Description

LTS 92-93 & PT 91 BURCH PLAT

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

105 N Burch St



03/11/2020

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 109 BURCH ST
 Parcel Number 012-080014 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	YES	
Zoning	R-3	YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 5,300.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	(4,300.00)			
Real Estate Tax	-	\$ 71.55	\$ 357.75	\$ 202,857.75
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 71.55	\$ 357.75	\$ 202,857.75
Total Tax Revenue		\$ 71.55	\$ 357.75	\$ 202,857.75
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)		\$ 71.55	\$ 357.75	\$ 202,857.75

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____
 Disposition Ord # _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID **012-080014** Account Number **FOR SALE, Wooded Lot**
 Prior Parcel ID **--** Property Location **109 BURCH ST**
 Property Owner **CITY OF PETERSBURG** Property Use **CLP**
 Mailing Address **135 N. Union St** Most Recent Sale Date **8/22/2001**
 City **Petersburg** Legal Reference **2001-3112**
 Mailing State **VA** Zip **23803** Grantor
 ParcelZoning **R-3** Land Area acres
 Sale Price **2,100**

Current Property Assessment

Card 1 Value **Building Value 0** Xtra Features **0** Land Value **5,300** Total Value **5,300**

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

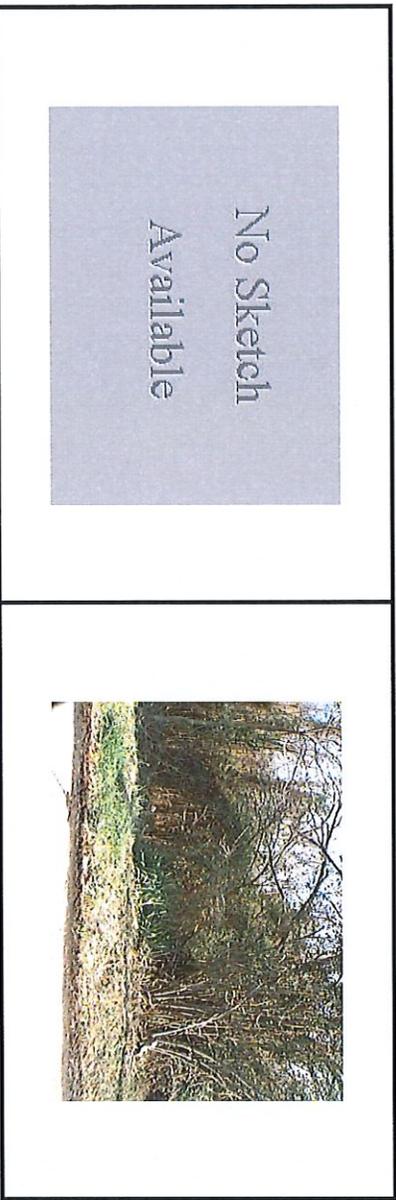
Legal Description

PT LT 91 FOLEY ESTATE

Narrative Description of Property

This property contains acres of land mainly classified as CLP with a(n) **NONE** style building, built about **N/A**, having exterior and roof cover, with **0** unit(s), **0** room(s), **0** bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

109 N Burch St



Proposal to Purchase City-Owned Property

Purchaser
 Project Name JC BYNUM CONSTRUCTION
 Property Address 113 BURCH ST
 Parcel Number 012-0800015 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Temp/Const. Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	YES	
Zoning	R-3	Conformance YES	
Enterprise Zone	NO	Conformance	
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 1,800.00 Appraised Value \$ _____ Date _____
 City Revenue from Sale \$ _____ (800.00)

	Abatement	Year 1	Year 5	Year 20
Real Estate Tax	\$ -	\$ 24.30	\$ 121.50	\$ 202,621.50
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 24.30	\$ 121.50	\$ 202,621.50
Total Tax Revenue	\$ -	\$ 24.30	\$ 121.50	\$ 202,621.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 24.30	\$ 121.50	\$ 202,621.50

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord # _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-080015 Account Number FOR SALE, Wooded Lot
 Prior Parcel ID --
 Property Owner CITY OF PETERSBURG Property Location 113 BURCH ST
 Mailing Address 135 N. Union St Property Use CIP
 Most Recent Sale Date 8/2/2001
 City Petersburg Legal Reference 2001-2835
 Mailing State VA Zip 23803 Grantor
 Sale Price 200
 Parcel Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features 0 Land Value 1,800 Total Value 1,800

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

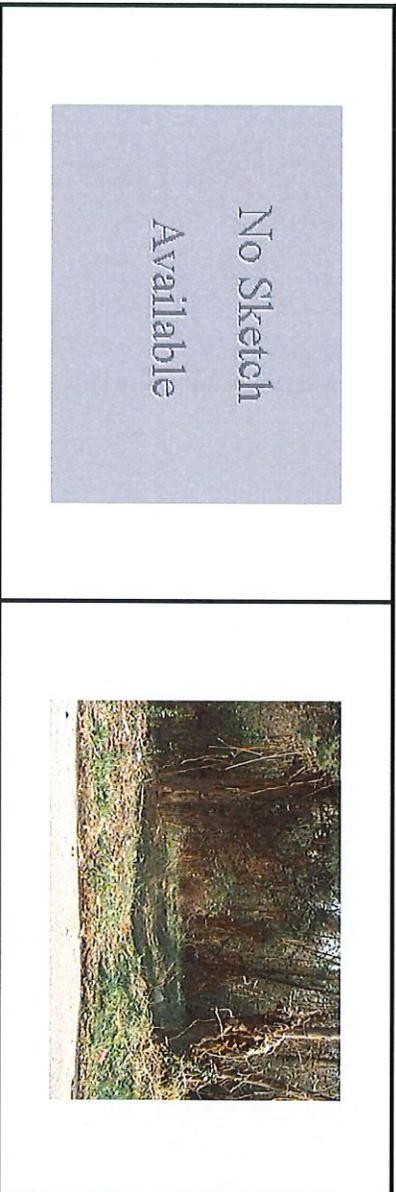
Legal Description

PT LT 90-91 BURCH PLAT

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

113 N Burch St



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 806 WASHINGTON ST
 Parcel Number 012-250002 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	<u>RESIDENTIAL</u>	Yes	No	
Comp Plan Land Use	<u>RESIDENTIAL</u>	Conformance	Conformance	
Zoning	<u>R-3</u>	YES	YES	
Enterprise Zone	<u>NO</u>			
Rehab/Abatement	<u>NO</u>			
New Construction	<u>YES</u>			
Historic District	<u>NO</u>			

Assessed Value \$ 5,400.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____
 Projected Tax Revenue _____
 Abatement (4,400.00)

	Year 1	Year 5	Year 20
Real Estate Tax	\$ 72.90	\$ 364.50	\$ 202,864.50
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 72.90	\$ 364.50	\$ 202,864.50
Total Tax Revenue	\$ 72.90	\$ 364.50	\$ 202,864.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 72.90	\$ 364.50	\$ 202,864.50

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord # _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-250002 Account Number Lot
 Prior Parcel ID --
 Property Owner CITY OF PETERSBURG Property Location 806 WASHINGTON ST
 Mailing Address 135 N. Union St Property Use CIP
 Most Recent Sale Date 9/27/2006
 Legal Reference 2006-4939 Grantor
 Mailing State VA City Petersburg Zip 23803 Sale Price 6,000
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features 0 Land Value 5,400 Total Value 5,400

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

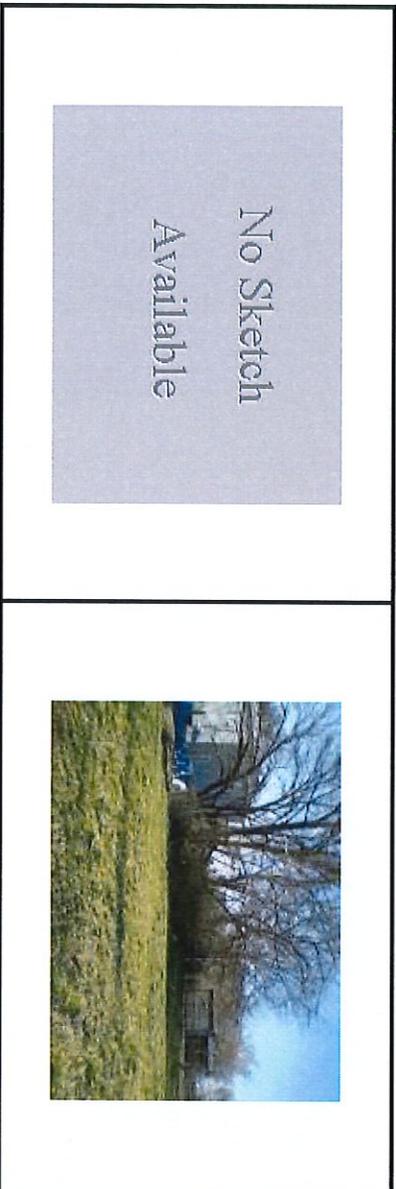
Legal Description

PT LOT 15 BURCH PLAT50 X 40

Narrative Description of Property

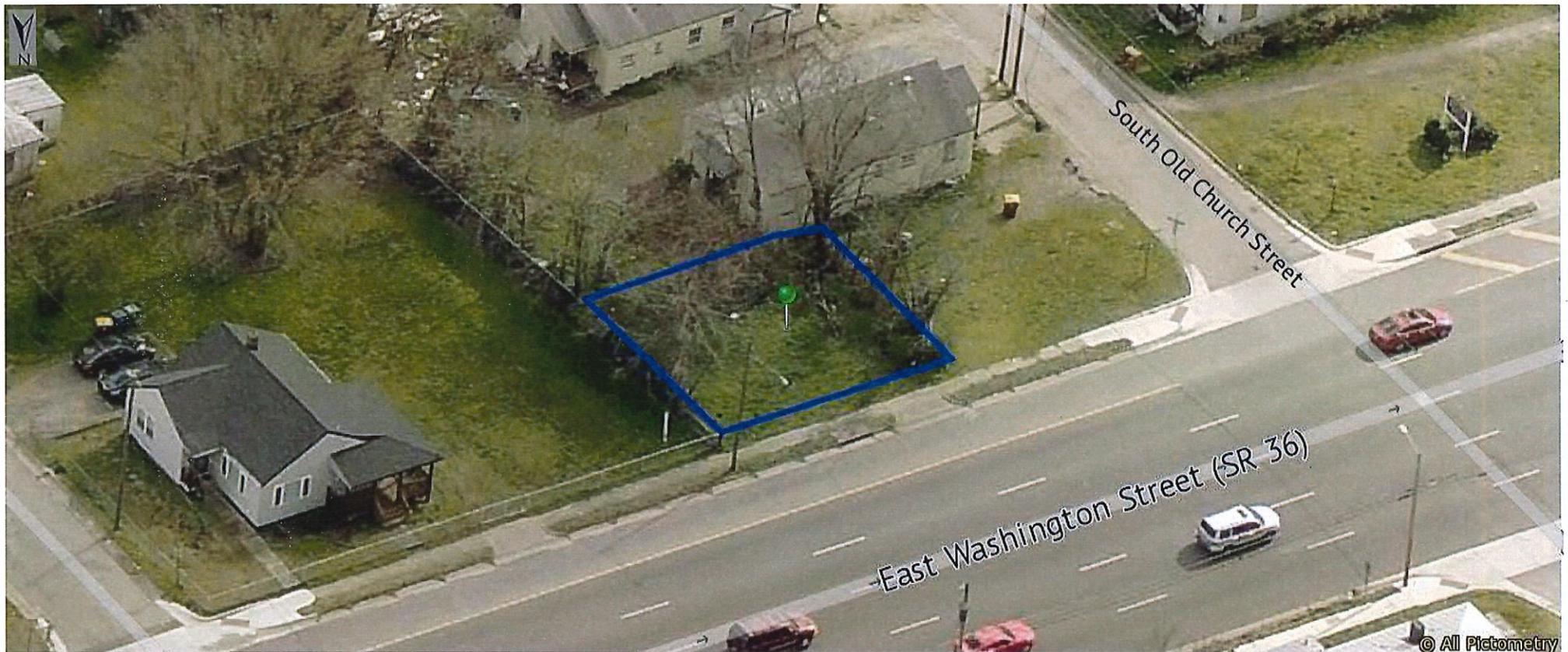
This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

806 Washington St E



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION Acreage _____ Bldg SF _____
 Property Address 734 WASHINGTON ST
 Parcel Number 012-2600004

Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN Phone _____
 Address 7639 HULL ST ROAD
N CHESTERFIELD, VA 23235

Email _____

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____

Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	YES	
Comp Plan Land Use	R-3	YES	
Zoning	NO		
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 5,400.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____
 Projected Tax Revenue _____
 Abatement (4,400.00)

	Year 1	Year 5	Year 20
Real Estate Tax	\$ 72.90	\$ 364.50	\$ 202,864.50
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 72.90	\$ 364.50	\$ 202,864.50
Total Tax Revenue	\$ 72.90	\$ 364.50	\$ 202,864.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 72.90	\$ 364.50	\$ 202,864.50

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____
 Disposition Ord # _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-260004 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 734 WASHINGTON ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 6/12/2001
 City Petersburg Legal Reference 2001-2150
 Mailing State VA Zip 23803 Grantor
 Sale Price 3,450
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 5,400 Total Value 5,400

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

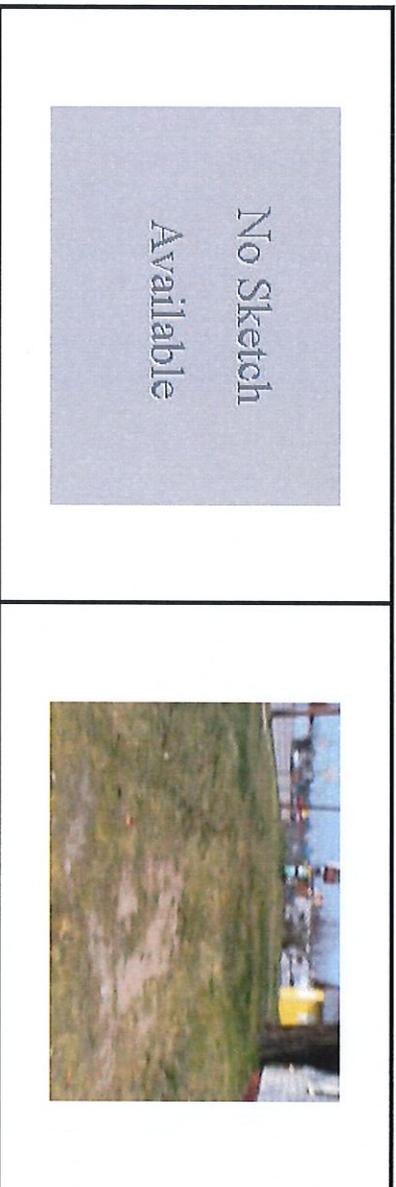
Legal Description

PT LT 44 NEW BLANDFORD41-50 X 53

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

734 Washington St E



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1157 WASHINGTON ST
 Parcel Number 024-2200018 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	<u>RESIDENTIAL</u>	Yes	No	
Comp Plan Land Use	<u>RESIDENTIAL</u>	Conformance	Conformance	
Zoning	<u>R-3</u>	YES	YES	
Enterprise Zone	<u>NO</u>			
Rehab/Abatement	<u>NO</u>			
New Construction	<u>YES</u>			
Historic District	<u>NO</u>			

Assessed Value \$ 8,200.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____ Abatement (7,200.00) Year 1 _____ Year 5 _____ Year 20 _____

Projected Tax Revenue	\$ _____	Year 1	110.70	\$ _____	Year 5	553.50	\$ _____	Year 20	203,053.50
Real Estate Tax	\$ _____			\$ _____			\$ _____		
Personal Property Tax	\$ _____			\$ _____			\$ _____		
Machinery and Tools Tax	\$ _____			\$ _____			\$ _____		
Sales and Use Tax	\$ _____			\$ _____			\$ _____		
Business License Fee	\$ _____			\$ _____			\$ _____		
Lodging Tax	\$ _____			\$ _____			\$ _____		
Meals Tax	\$ _____			\$ _____			\$ _____		
Other Taxes or Fees	\$ _____			\$ _____			\$ _____		
Total	\$ _____			\$ _____			\$ _____		
Total Tax Revenue	\$ _____			\$ _____			\$ _____		
Waivers & Other Costs to the City	\$ _____			\$ _____			\$ _____		
City ROI (Revenue - Cost)	\$ _____			\$ _____			\$ _____		

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Council Review Date _____
 Disposition Ord # _____
 Comm. Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	024-220018	Account Number	FOR SALE, Grassy Lot
Prior Parcel ID	--	Property Location	1157 WASHINGTON ST
Property Owner	CITY OF PETERSBURG	Property Use	CIP
Mailing Address	135 N. Union St	Most Recent Sale Date	4/26/2019
City	Petersburg	Legal Reference	2019-1047
Mailing State	VA	Grantor	CITY OF PETERSBURG,
Zip	23803	Sale Price	0
Parcel/Zoning	R-3	Land Area	acres

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	8,200	Total Value	8,200
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Building Description

Building Style	N/A	Foundation Type	N/A	Flooring Type	N/A
# of Living Units	N/A	Frame Type	N/A	Basement Floor	N/A
Year Built	N/A	Roof Structure	N/A	Heating Type	N/A
Building Grade	N/A	Roof Cover	N/A	Heating Fuel	N/A
Building Condition	N/A	Siding	N/A	Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Brnt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

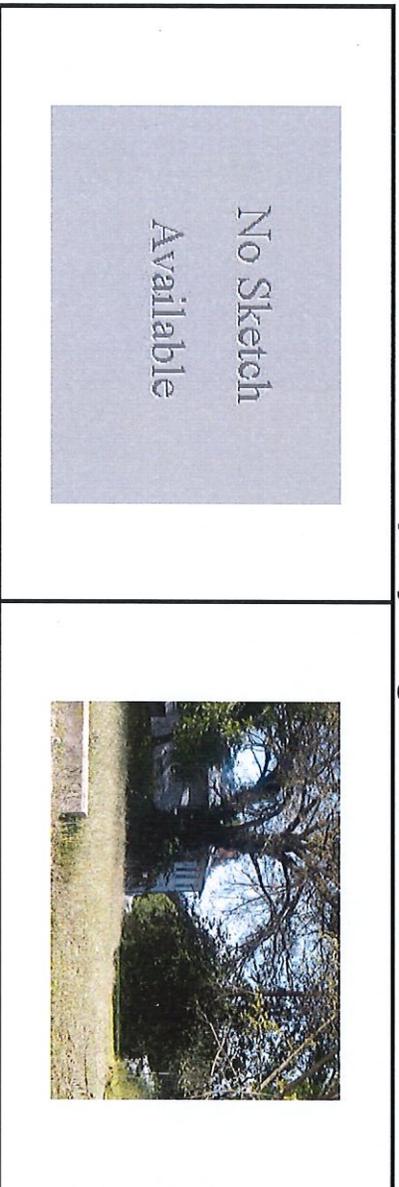
Legal Description

PT LOT 114 PILLOW PLATWELLS EST 50 X 128.2

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1157 Washington St W



03/12/2019 - 03/14/2019

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 716 E WYTHE ST
 Parcel Number 012-330006 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____ Completion Date _____

Number of Projected Jobs _____
 Average Wage _____
 Contingencies _____
 Temp/Const. Jobs _____ Permanent Jobs _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	Conformance YES	
Zoning	R-3	Conformance YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 10,700.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____ Abatement (9,700.00) Year 1 _____ Year 5 _____ Year 20 _____

	Year 1	Year 5	Year 20
Real Estate Tax	\$ 144.45	\$ 722.25	\$ 203,222.25
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 144.45	\$ 722.25	\$ 203,222.25

Total Tax Revenue _____
 Waivers & Other Costs to the City _____
 City ROI (Revenue - Cost) \$ 144.45 \$ _____ \$ _____

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Comm. Review Date _____
 Council Review Date _____
 Ord # _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 012-330006 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 716 E WYTHE ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 2/6/2007
 City Petersburg Legal Reference 2007-774
 Mailing State VA Zip 23803 Grantor
 Sale Price 8,000
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 10,700 Total Value 10,700

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

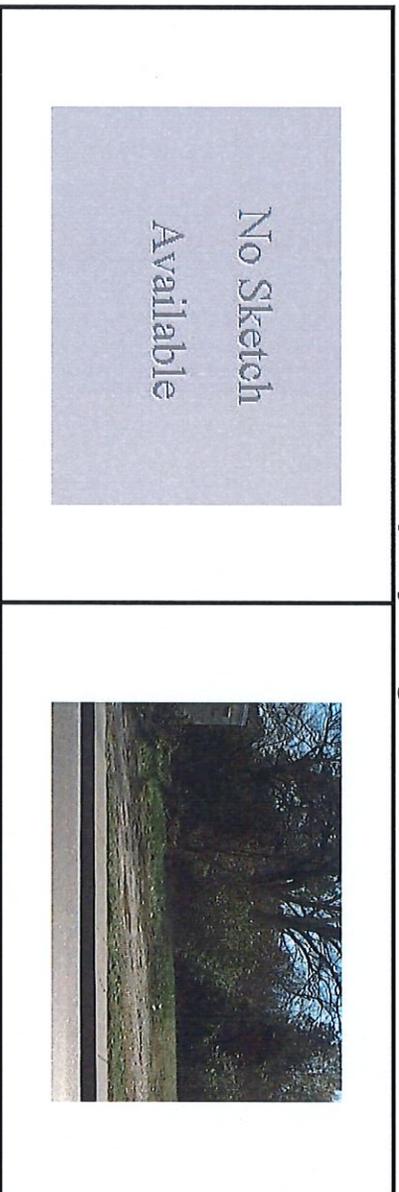
Legal Description

LOTS E & GW.J. MOORE PLAT

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

716 Wythe St E



Proposal to Purchase City-Owned Property



Purchaser
 Project Name JC BYNUM CONSTRUCTION

Property Address 723 HARDING ST

Parcel Number 031-260024 Acreage _____ Bldg SF _____

Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION

Contact Name SHEILA BYNUM-COLEMAN

Address 7639 HULL ST ROAD Phone _____

N CHESTERFIELD, VA 23235

Email _____

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES

Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____

Description of Financing (%) ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE Total Investment \$ 1,000,000.00

Community Benefit 190 DAYS Completion Date _____

Due Diligence Period (months) _____ Permanent Jobs _____

Construction Start Date _____

Number of Projected Jobs _____

Average Wage _____

Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	YES	
Comp Plan Land Use	R-3	YES	
Zoning	NO		
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 4,100.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ (3,100.00)

Projected Tax Revenue Abatement Year 1 55.35 Year 5 276.75 Year 20 202,776.75

Real Estate Tax \$ - \$ 55.35 \$ 276.75 \$ -

Personal Property Tax \$ - \$ - \$ - \$ -

Machinery and Tools Tax \$ - \$ - \$ - \$ -

Sales and Use Tax \$ - \$ - \$ - \$ -

Business License Fee \$ - \$ - \$ - \$ -

Lodging Tax \$ - \$ - \$ - \$ -

Meals Tax \$ - \$ - \$ - \$ -

Other Taxes or Fees \$ - \$ - \$ - \$ -

Total \$ - \$ 55.35 \$ 276.75 \$ 202,776.75

Total Tax Revenue \$ - \$ 55.35 \$ 276.75 \$ 202,776.75

Waivers & Other Costs to the City \$ - \$ - \$ - \$ -

City ROI (Revenue - Cost) \$ - \$ 55.35 \$ 276.75 \$ 202,776.75

Staff Recommendation _____

Last Use Public _____ Comm. Review Date _____

Council Decision _____ Council Review Date _____

Disposition Ord # _____ Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-260024 Account Number FOR SALE, Lot
 Prior Parcel ID - Property Location 723 HARDING ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 3/25/2002
 City Petersburg Grantor
 Mailing State VA Zip 23803 Legal Reference 2002-1210
 ParcelZoning R-3 Land Area acres
 Sale Price 0

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 4,100 Total Value 4,100

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

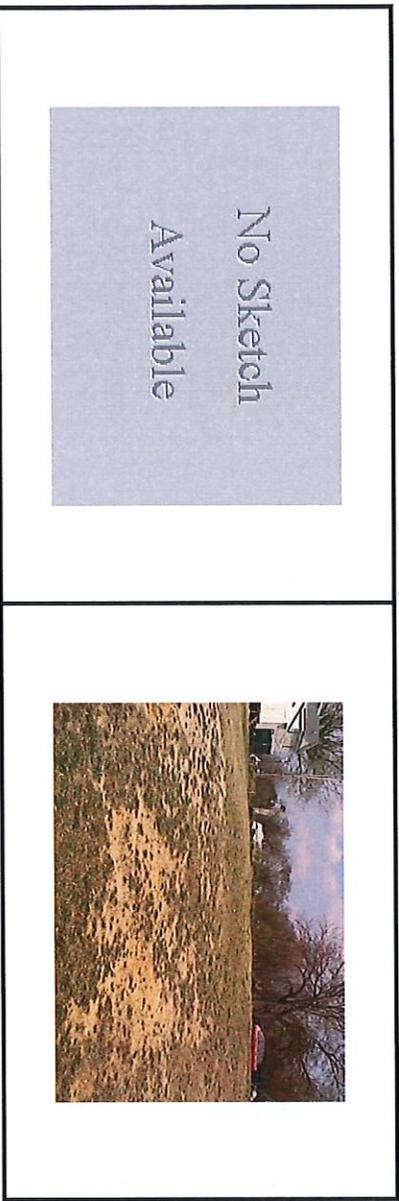
Legal Description

38X105

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

723 Harding St



Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-200043 Account Number FOR SALE, Grassy Lot
 Prior Parcel ID -- Property Location 615 HARDING ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 5/1/2006
 City Petersburg Grantor
 Mailing State VA Zip 23803 Legal Reference 2006-2112
 Parcel/Zoning R-3 Sale Price 10,000
 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 3,900 Total Value 3,900

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

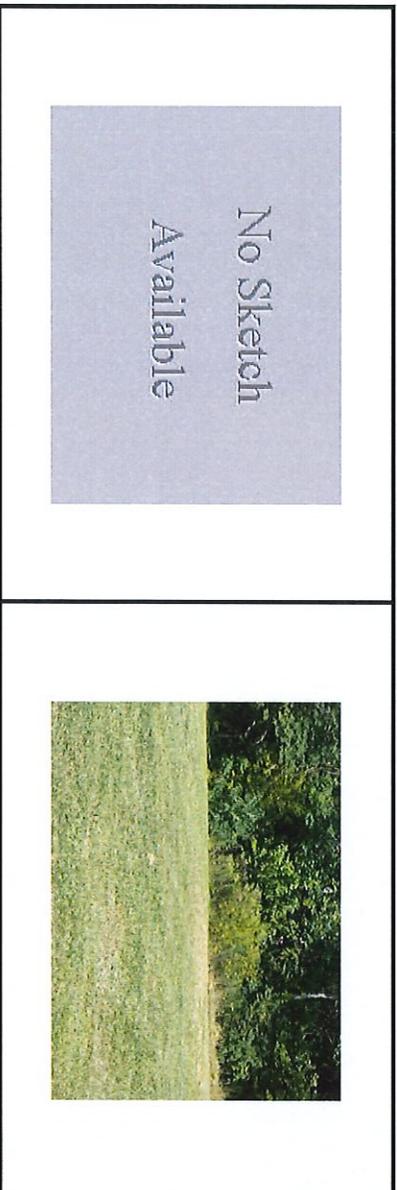
Legal Description

26 X 145

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

615 Harding St



© All Pictometry

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 505 HIGH ST
 Parcel Number 010-170003 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	YES	
Zoning	R-3	YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 2,500.00 Appraised Value \$ _____ Date _____

	Year 1	Year 5	Year 20
City Revenue from Sale	\$ _____	\$ _____	\$ _____
Projected Tax Revenue	\$ _____	\$ _____	\$ _____
Real Estate Tax	\$ _____	\$ _____	\$ _____
Personal Property Tax	\$ _____	\$ _____	\$ _____
Machinery and Tools Tax	\$ _____	\$ _____	\$ _____
Sales and Use Tax	\$ _____	\$ _____	\$ _____
Business License Fee	\$ _____	\$ _____	\$ _____
Lodging Tax	\$ _____	\$ _____	\$ _____
Meals Tax	\$ _____	\$ _____	\$ _____
Other Taxes or Fees	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____
Total Tax Revenue	\$ _____	\$ _____	\$ _____
Waivers & Other Costs to the City	\$ _____	\$ _____	\$ _____
City ROI (Revenue - Cost)	\$ _____	\$ _____	\$ _____
Staff Recommendation	_____		
Last Use Public	_____		
Council Decision	_____		
Disposition Ord #	_____		
Comm. Review Date	_____		
Council Review Date	_____		
Ord Date	_____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	010-1770003	Account Number	FOR SALE, Neighborhood Park
Prior Parcel ID	--	Property Location	505 HIGH ST
Property Owner	CITY OF PETERSBURG	Property Use	Urban Vac
Mailing Address	135 N. Union St	Most Recent Sale Date	12/18/2006
City	Petersburg	Legal Reference	2006-6470
Mailing State	VA	Grantor	
Zip	23803	Sale Price	0
ParcelZoning	R-3	Land Area acres	

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	2,500	Total Value	2,500
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Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

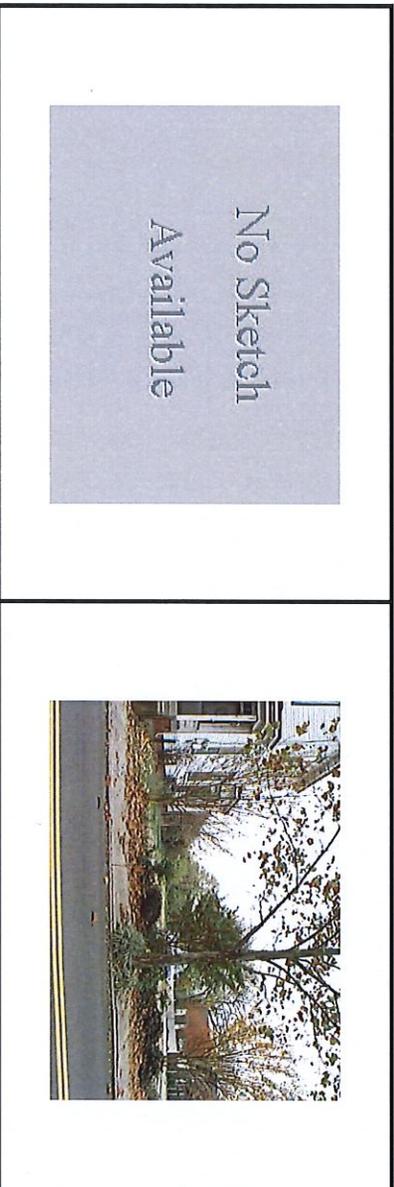
Legal Description

4.4 x 150

Narrative Description of Property

This property contains acres of land mainly classified as Urban Vac with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

505 High St



03/11/2020

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 751 JONES ST
 Parcel Number 030-200019 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	RESIDENTIAL	Yes	No	
Comp Plan Land Use	RESIDENTIAL	Conformance	Conformance	
Zoning	R-3	YES		
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 5,100.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	\$ _____	Abatement	<u>(4,100.00)</u>	Year 1	Year 5	Year 20
Projected Tax Revenue	\$ _____			68.85	344.25	202,844.25
Real Estate Tax	\$ _____			-	-	-
Personal Property Tax	\$ _____			-	-	-
Machinery and Tools Tax	\$ _____			-	-	-
Sales and Use Tax	\$ _____			-	-	-
Business License Fee	\$ _____			-	-	-
Lodging Tax	\$ _____			-	-	-
Meals Tax	\$ _____			-	-	-
Other Taxes or Fees	\$ _____			-	-	-
Total	\$ _____			68.85	344.25	202,844.25
Total Tax Revenue	\$ _____			68.85	344.25	202,844.25
Waivers & Other Costs to the City	\$ _____			-	-	-
City ROI (Revenue - Cost)	\$ _____			68.85	344.25	202,844.25

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 030-200019 Account Number FOR SALE, Grassy Lot
 Prior Parcel ID -- Property Location 751 JONES ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 7/7/2004
 City Petersburg Legal Reference 2004-2934
 Mailing State VA Zip 23803 Grantor
 Sale Price 1,650
 Parcel Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 5,100 Total Value 5,100

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

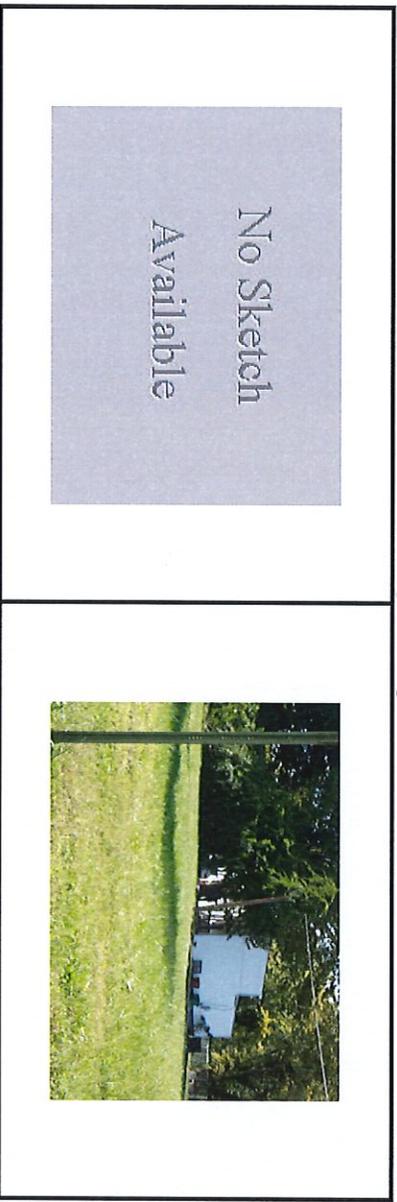
Legal Description

40X112

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

751 Jones St S



03/11/2020

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 650 LAWRENCE ST
 Parcel Number 023-280012 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____

Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	Conformance YES		
Comp Plan Land Use	R-3	Conformance YES		
Zoning	NO			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	YES			

Assessed Value \$ 3,500.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____
 Projected Tax Revenue (2,500.00)

	Abatement	Year 1	Year 5	Year 20
Real Estate Tax	-	\$ 47.25	\$ 236.25	\$ 202,736.25
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 47.25	\$ 236.25	\$ 202,736.25
Total Tax Revenue		\$ 47.25	\$ 236.25	\$ 202,736.25
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 47.25	\$ 236.25	\$ 202,736.25

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 023-280012 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 650 LAWRENCE ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 11/4/1999
 City Petersburg Legal Reference 644-445
 Mailing State VA Zip 23803 Grantor
 Sale Price 8,000
 Parcel Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 3,500 Total Value 3,500

Building Description

Building Style 2STORY	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type WOOD
Building Grade FAIR	Roof Cover COMPOSI	Heating Fuel N/A
Building Condition N/A	Siding VINYL/ALUM	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

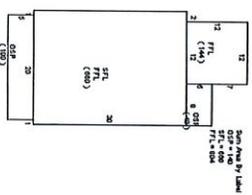
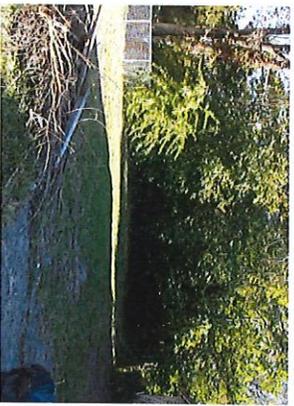
Legal Description

PT LOT 1 HARPER EST 30X74

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) 2STORY style building, built about N/A , having VINYL/ALUM exterior and COMPOSI roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images

 <p>51 FT (180) 30 FT (100) 51 FT (180) 30 FT (100) 51 FT (180) 30 FT (100) 51 FT (180) 30 FT (100)</p>	
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Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

650 Lawrence St



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 9 ROSS CT
 Parcel Number 031-040045 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235
 Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE
 Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00
 Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Construction Start Date _____
 Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	YES		
Comp Plan Land Use	R-3	Conformance	YES	
Zoning	NO	Conformance		
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			
Assessed Value	\$ 4,800.00	Appraised Value	\$ -	

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	\$ (3,800.00)			
Real Estate Tax	\$ -	\$ 64.80	\$ 324.00	\$ 202,824.00
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 64.80	\$ 324.00	\$ 202,824.00
Total Tax Revenue	\$ -	\$ 64.80	\$ 324.00	\$ 202,824.00
Waivers & Other Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 64.80	\$ 324.00	\$ 202,824.00
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
	Comm. Review Date	_____	_____	_____
	Council Review Date	_____	_____	_____
	Ord Date	_____	_____	_____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-040045 Account Number FOR SALE, Lot
 Prior Parcel ID - Property Location 9 ROSS CT
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 8/10/2010
 City Petersburg Grantor
 Mailing State VA Zip 23803 Legal Reference 2010-2027
 ParcelZoning R-3 Land Area acres
 Sale Price 0

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 4,800 Total Value 4,800

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

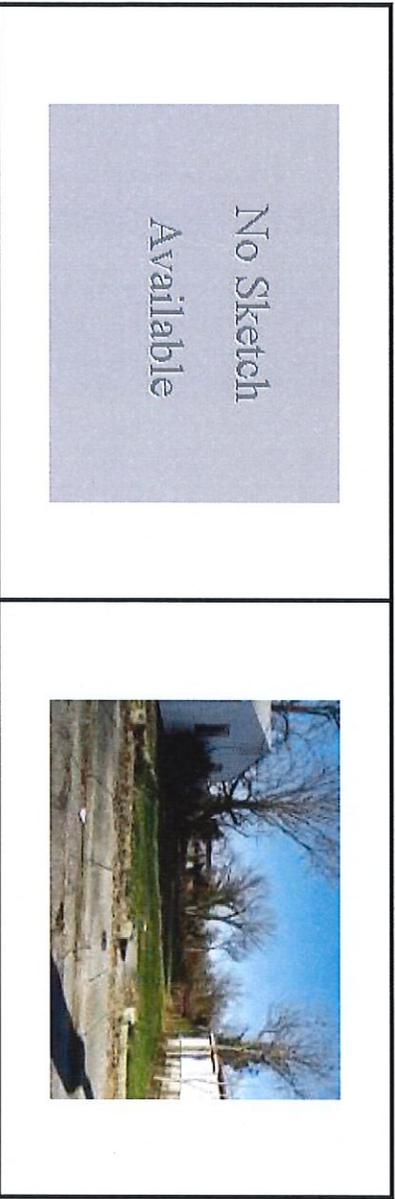
Legal Description

PTS LTS 5 AND 6 ROSS COURT PLAT 41X66

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A, having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

9 Ross Ct



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 12 ROSS CT
 Parcel Number 031-040039 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235
 Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE
 Offered Purchase Price \$1,000 Construction Costs \$ _____
 Description of Financing (%) _____ Total Investment \$ 1,000,000.00
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Construction Start Date _____
 Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Temp/Const. Jobs _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	RESIDENTIAL	Yes	No	
Comp Plan Land Use	RESIDENTIAL	Conformance YES		
Zoning	R-3	Conformance YES		
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value	\$ 11,100.00	Appraised Value	\$ -	Date			
City Revenue from Sale	\$ (10,100.00)						
Projected Tax Revenue		Abatement		Year 1	Year 5	Year 20	
Real Estate Tax	\$ -		\$ 149.85	\$ 149.85	\$ 749.25	\$ 749.25	\$ 203,249.25
Personal Property Tax	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -		\$ 149.85	\$ 149.85	\$ 749.25	\$ 749.25	\$ 203,249.25
Total Tax Revenue			\$ 149.85	\$ 149.85	\$ 749.25	\$ 749.25	\$ 203,249.25
Waivers & Other Costs to the City	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -		\$ 149.85	\$ 149.85	\$ 749.25	\$ 749.25	\$ 203,249.25
Staff Recommendation							
Last Use Public							
Council Decision							
Disposition Ord #							

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-040039 Account Number FOR SALE, Lot
 Prior Parcel ID --
 Property Owner CITY OF PETERSBURG
 Mailing Address 135 N. Union St
 City Petersburg
 Mailing State VA Zip 23803
 ParcelZoning R-3
 Property Location 12 ROSS CT
 Property Use CIP
 Most Recent Sale Date 8/10/2010
 Legal Reference 2010-2028
 Grantor
 Sale Price 0
 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 11,100 Total Value 11,100

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

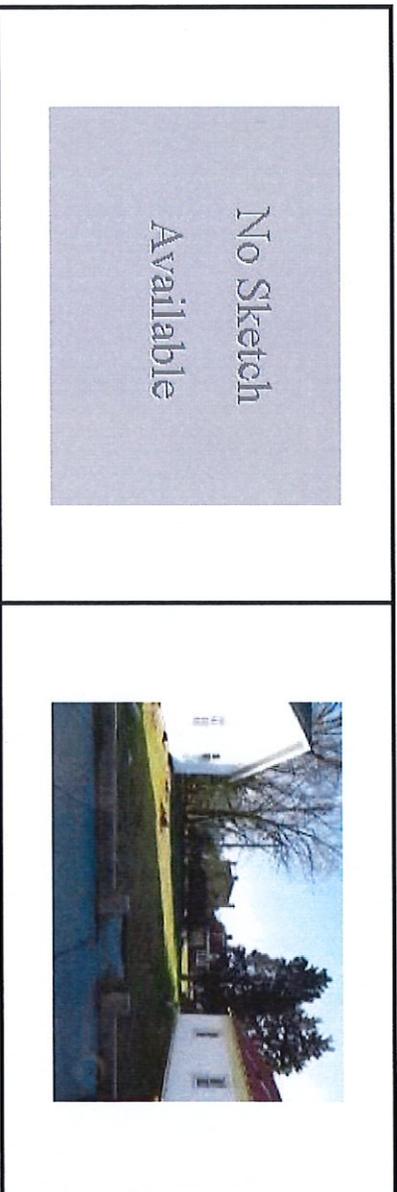
Legal Description

LOT 14 ROSS COURT PLAT34 X 66.25

Narrative Description of Property

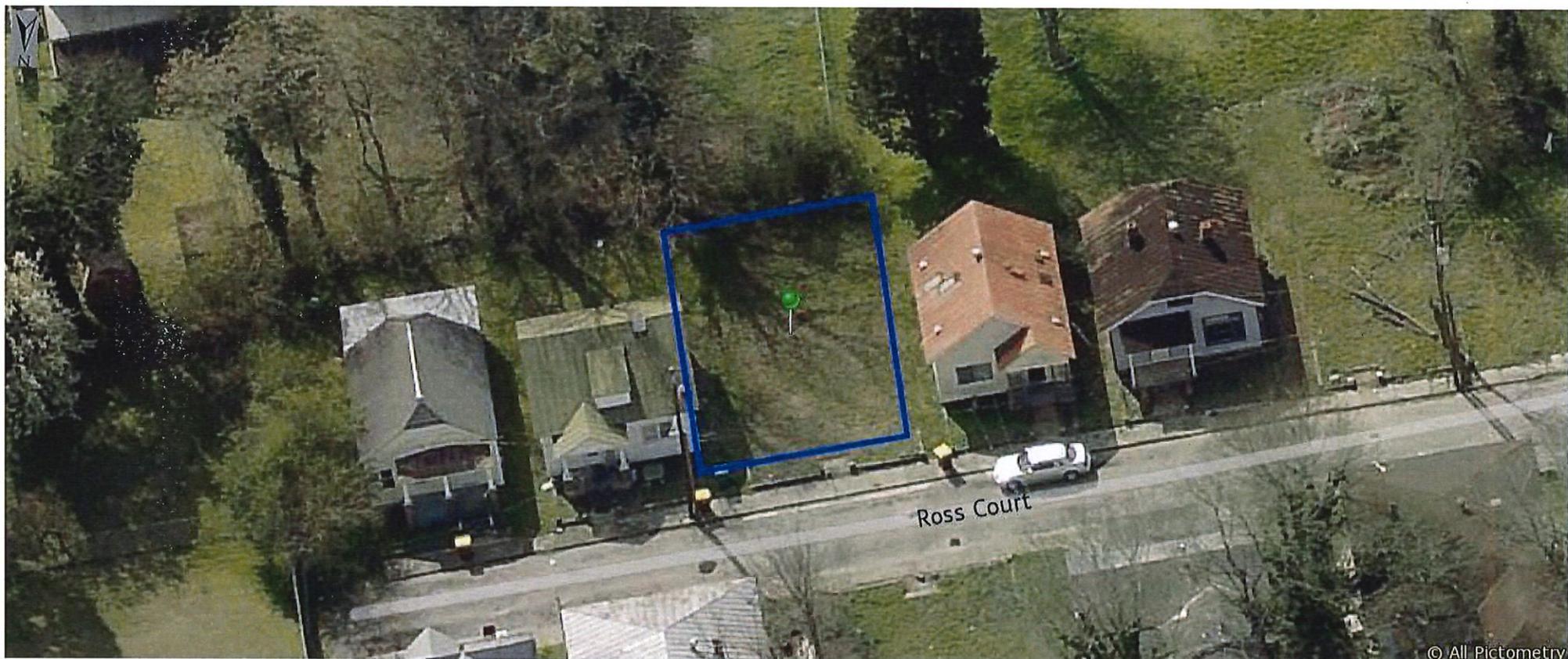
This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

12 Ross Ct



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 4 ROSS CT
 Parcel Number 031-040035 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	Conformance YES		
Comp Plan Land Use	R-3	Conformance YES		
Zoning	NO			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 3,500.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	<u>(2,500.00)</u>			
Real Estate Tax	-	\$ 47.25	\$ 236.25	\$ 202,736.25
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total		\$ 47.25	\$ 236.25	\$ 202,736.25
Total Tax Revenue		\$ 47.25	\$ 236.25	\$ 202,736.25
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)		\$ 47.25	\$ 236.25	\$ 202,736.25

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-040035 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 4 ROSS CT
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 11/21/1988
 City Petersburg Legal Reference 617-128
 Mailing State VA Zip 23803 Grantor
 ParcelZoning R-3 Sale Price 15,000
 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 3,500 Total Value 3,500

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

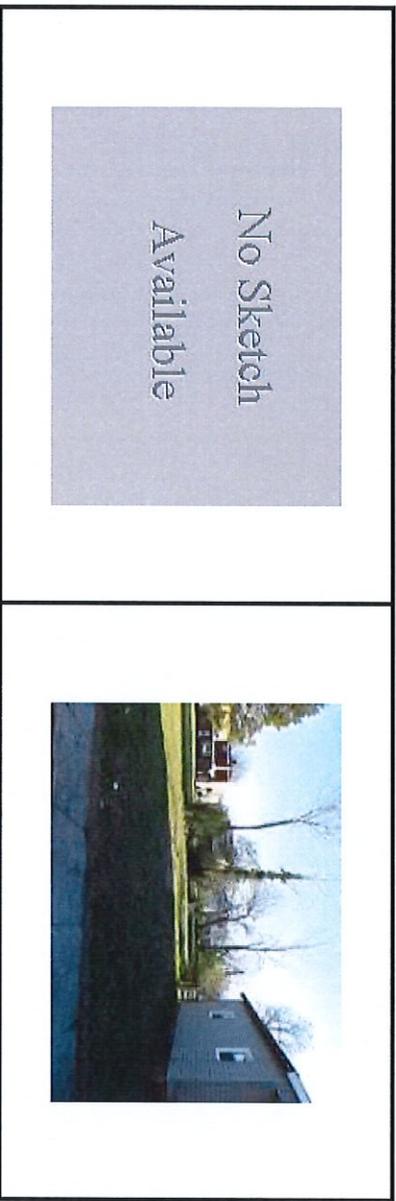
Legal Description

LOT 10 ROSS CT

Narrative Description of Property

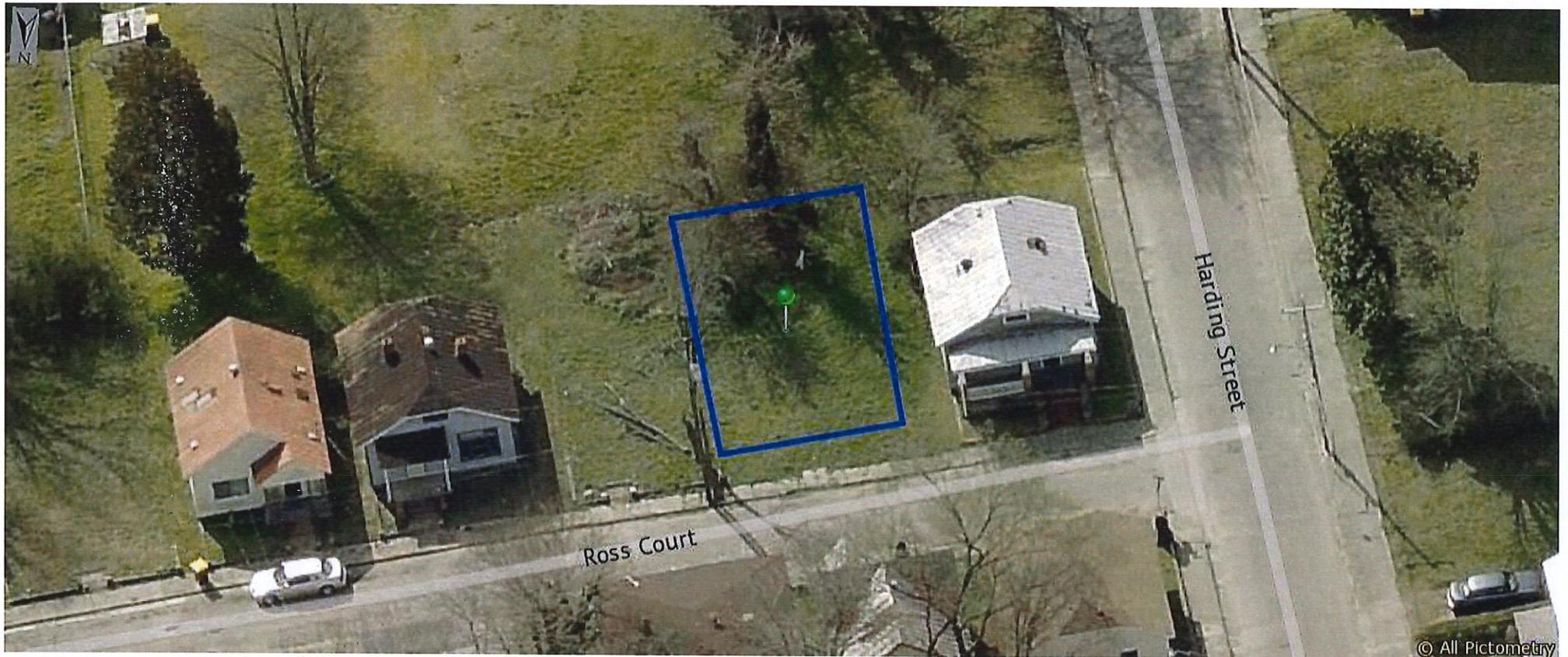
This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

4 Ross Ct



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 6 ROSS CT
 Parcel Number 031-040036 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations			
Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	Conformance YES	
Zoning	R-3	Conformance YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 3,500.00 Appraised Value \$ _____ Date _____

	Year 1	Year 5	Year 20
City Revenue from Sale			
Projected Tax Revenue	\$ <u>47.25</u>	\$ <u>236.25</u>	\$ <u>202,736.25</u>
Real Estate Tax	\$ _____	\$ _____	\$ _____
Personal Property Tax	\$ _____	\$ _____	\$ _____
Machinery and Tools Tax	\$ _____	\$ _____	\$ _____
Sales and Use Tax	\$ _____	\$ _____	\$ _____
Business License Fee	\$ _____	\$ _____	\$ _____
Lodging Tax	\$ _____	\$ _____	\$ _____
Meals Tax	\$ _____	\$ _____	\$ _____
Other Taxes or Fees	\$ _____	\$ _____	\$ _____
Total	\$ <u>47.25</u>	\$ <u>236.25</u>	\$ <u>202,736.25</u>
Total Tax Revenue	\$ <u>47.25</u>	\$ <u>236.25</u>	\$ <u>202,736.25</u>
Waivers & Other Costs to the City	\$ _____	\$ _____	\$ _____
City ROI (Revenue - Cost)	\$ <u>47.25</u>	\$ <u>236.25</u>	\$ <u>202,736.25</u>
Staff Recommendation	_____		
Last Use Public	_____		
Council Decision	_____		
Disposition Ord #	_____		
Comm. Review Date	_____		
Council Review Date	_____		
Ord Date	_____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-040036 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 6 ROSS CT
 Property Owner CITY OF PETERSBURG Property Use CIP
 Most Recent Sale Date 8/10/2010
 Mailing Address 135 N. Union St Legal Reference 2010-2026
 Grantor
 Mailing State VA Zip 23803 Sale Price 0
 Parcelizing R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 3,500 Total Value 3,500

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Brnt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

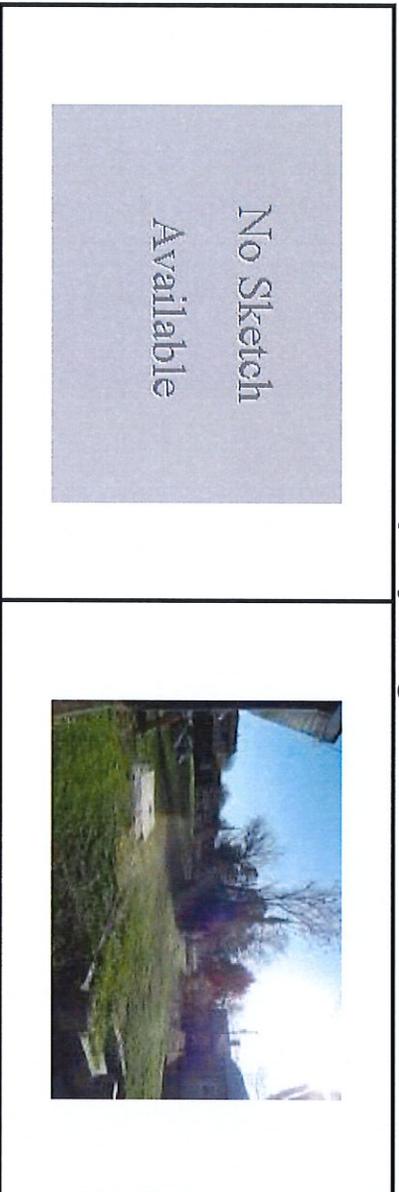
Legal Description

LOT 11 H R H PLAT

Narrative Description of Property

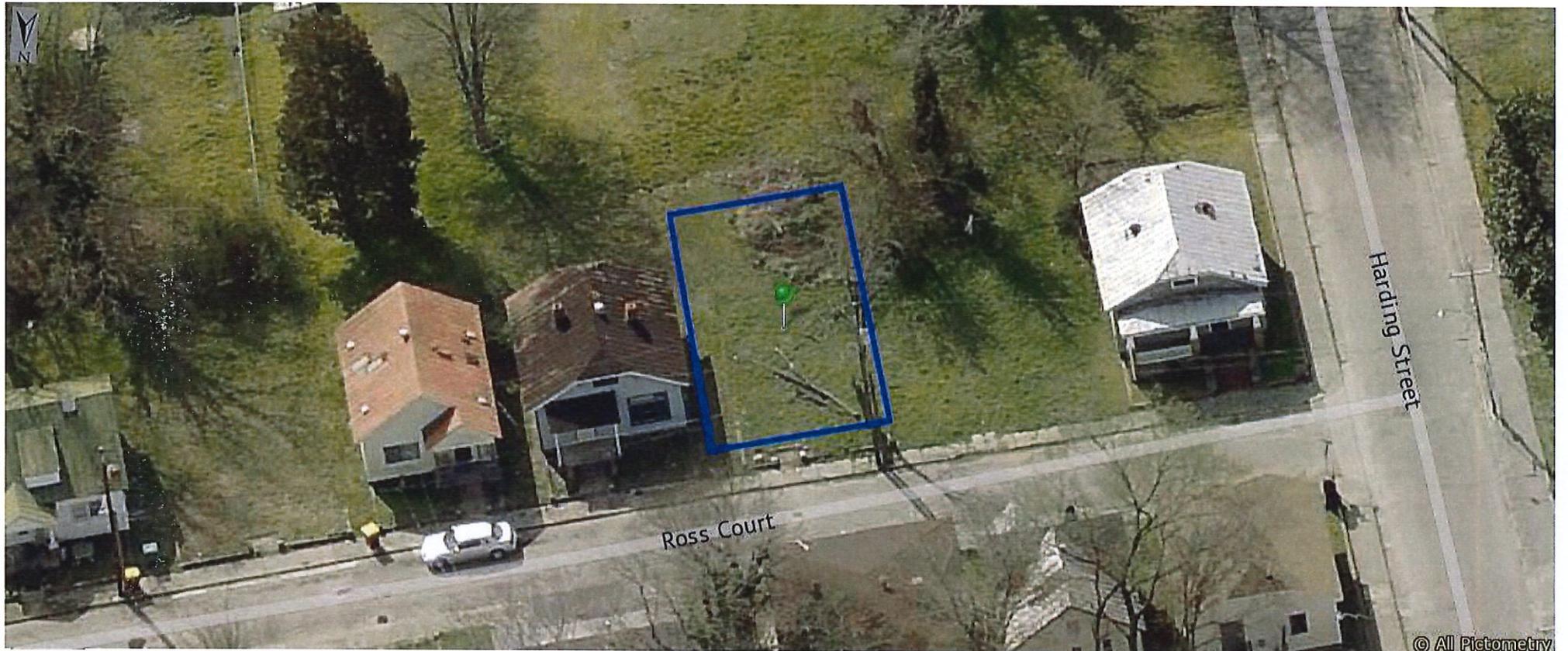
This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A , having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

6 Ross Ct



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 201 VIRGINIA AVE
 Parcel Number 031-350014 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____
 Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	Date
Proposed Land Use	RESIDENTIAL	Conformance YES		
Comp Plan Land Use	R-3	Conformance YES		
Zoning	NO			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 6,600.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	<u>(5,600.00)</u>			
Real Estate Tax	-	\$ 89.10	\$ 445.50	\$ 202,945.50
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 89.10	\$ 445.50	\$ 202,945.50
Total Tax Revenue		\$ 89.10	\$ 445.50	\$ 202,945.50
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)		\$ 89.10	\$ 445.50	\$ 202,945.50

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-350014 Account Number FOR SALE, Corner Lot
 Prior Parcel ID --
 Property Owner CITY OF PETERSBURG Property Location 201 VIRGINIA AVE
 Mailing Address 135 N. Union St Property Use CIP
 City Petersburg Most Recent Sale Date 10/15/1985
 Mailing State VA Legal Reference 554-872
 Zip 23803 Grantor
 Sale Price 3,050
 Parcel Zoning R-2 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 6,600 Total Value 6,600

Building Description

Building Style N/A	Foundation Type N/A	Flooring Type N/A
# of Living Units N/A	Frame Type N/A	Basement Floor N/A
Year Built N/A	Roof Structure N/A	Heating Type N/A
Building Grade N/A	Roof Cover N/A	Heating Fuel N/A
Building Condition N/A	Siding N/A	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

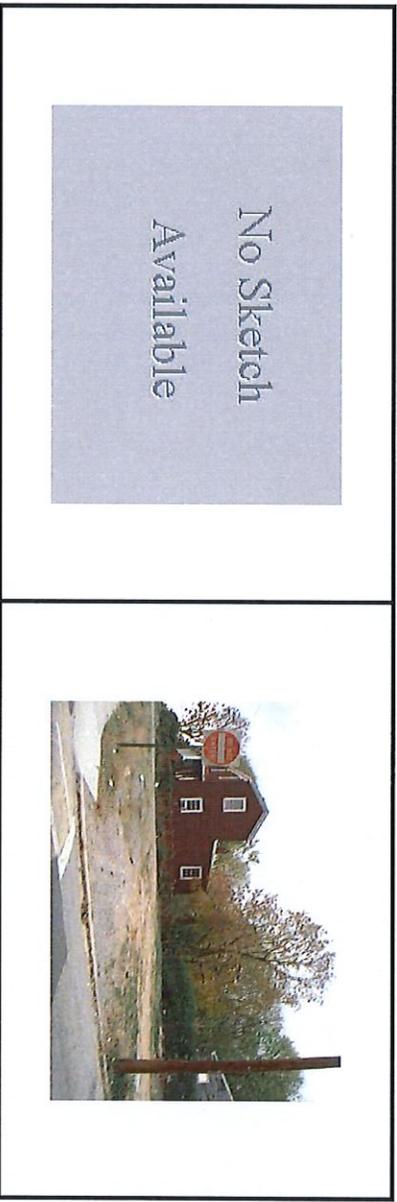
Legal Description

PT LT 451 THE HEIGHTS BOLLING PLAT 76X50

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) N/A style building, built about N/A, having N/A exterior and N/A roof cover, with N/A unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

201 Virginia Avenue



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1111 HALIFAX ST
 Parcel Number 045-200010 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
RESIDENTIAL		YES	
Comp Plan Land Use		Conformance	Conformance
Zoning	R-3	YES	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 13,500.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	<u>(12,500.00)</u>			
Real Estate Tax	-	\$ 182.25	\$ 911.25	\$ 203,411.25
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 182.25	\$ 911.25	\$ 203,411.25
Total Tax Revenue		\$ 182.25	\$ 911.25	\$ 203,411.25
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 182.25	\$ 911.25	\$ 203,411.25

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	045-200010	Account Number	FOR SALE, Grassy Lot
Prior Parcel ID	--	Property Location	1111 HALIFAX ST
Property Owner	CITY OF PETERSBURG	Property Use	CIP
Mailing Address	135 N. Union St	Most Recent Sale Date	6/9/2005
City	Petersburg	Legal Reference	2005-2609
Mailing State	VA	Grantor	
ParcelZoning	R-3	Sale Price	10,450
		Land Area	acres

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	13,500	Total Value	13,500
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Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

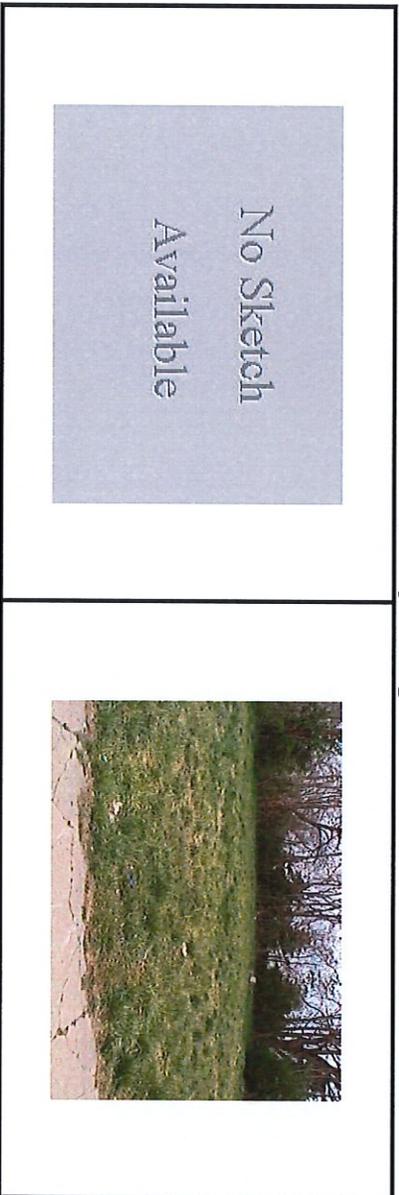
Legal Description

80.4 - 48 X 133 - 148

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1111 Halifax St



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1115 HALIFAX ST
 Parcel Number 045-200011 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235
 Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE
 Offered Purchase Price \$1,000 Construction Costs \$ _____
 Description of Financing (%) Total Investment \$ 1,000,000.00
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____
 Proposed Land Use RESIDENTIAL Yes No
 Comp Plan Land Use RESIDENTIAL Conformance YES
 Zoning R-3 Conformance YES
 Enterprise Zone NO
 Rehab/Abatement NO
 New Construction YES
 Historic District NO
 Assessed Value \$ 10,900.00 Appraised Value \$ _____ Date _____

	Abatement	Year 1	Year 5	Year 20
City Revenue from Sale	\$ (9,900.00)			
Projected Tax Revenue				
Real Estate Tax	\$ -	\$ 147.15	\$ 735.75	\$ 203,235.75
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 147.15	\$ 735.75	\$ 203,235.75
Total Tax Revenue		\$ 147.15	\$ 735.75	\$ 203,235.75
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 147.15	\$ 735.75	\$ 203,235.75
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
	Comm. Review Date	_____		
	Council Review Date	_____		
	Ord Date	_____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 045-200011 Account Number FOR SALE, Grassy Lot
 Prior Parcel ID -- Property Location 1115 HALIFAX ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 6/9/2005
 City Petersburg Legal Reference 2005-2608
 Mailing State VA Zip 23803 Grantor
 Sale Price 10,450
 ParcelZoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 10,900 Total Value 10,900

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

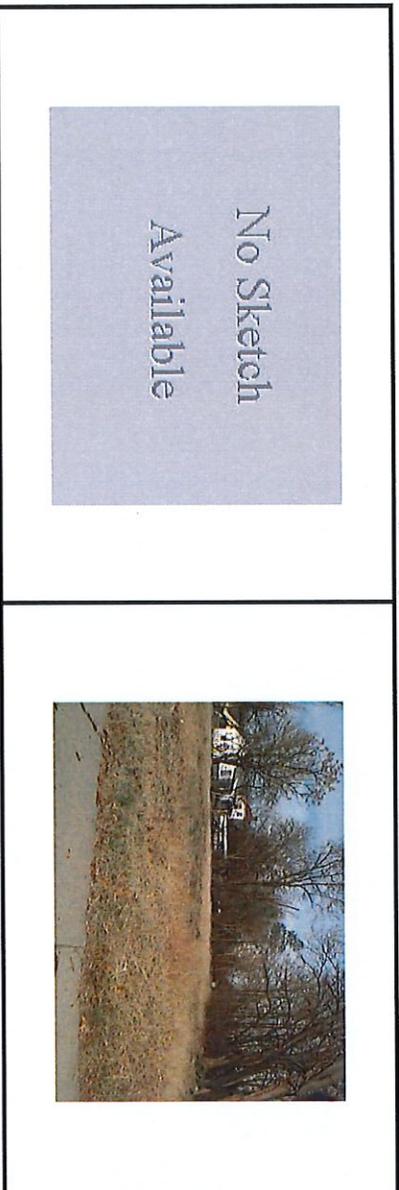
Legal Description

58 X 151

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1115 Halifax St



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1119 HIGH ST
 Parcel Number 024-0800016 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	Conformance YES	
Comp Plan Land Use	R-3	Conformance YES	
Zoning	NO		
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value \$ 6,600.00 Appraised Value \$ _____ Date _____

City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	<u>(5,600.00)</u>			
Real Estate Tax	-	89.10	445.50	202,945.50
Personal Property Tax	-	-	-	-
Machinery and Tools Tax	-	-	-	-
Sales and Use Tax	-	-	-	-
Business License Fee	-	-	-	-
Lodging Tax	-	-	-	-
Meals Tax	-	-	-	-
Other Taxes or Fees	-	-	-	-
Total	-	89.10	445.50	202,945.50

Total Tax Revenue \$ 89.10 \$ 445.50 \$ 202,945.50

Waivers & Other Costs to the City \$ _____ \$ _____ \$ _____

City ROI (Revenue - Cost) \$ 89.10 \$ 445.50 \$ 202,945.50

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____
 Comm. Review Date _____
 Council Review Date _____
 Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID **024-080016** Account Number **FOR SALE, Grassy Lot**
 Prior Parcel ID **--** Property Location **1119 HIGH ST**
 Property Owner **CITY OF PETERSBURG** Property Use **CIP**
 Mailing Address **135 N. Union St** Most Recent Sale Date **8/21/2003**
 City **Petersburg** Legal Reference **2003-3698**
 Mailing State **VA** Zip **23803** Grantor
 Sale Price **100**
 Parcel/Zoning **R-3** Land Area acres

Current Property Assessment

Card 1 Value Building Value **0** Xtra Features Value **0** Land Value **6,600** Total Value **6,600**

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Siding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

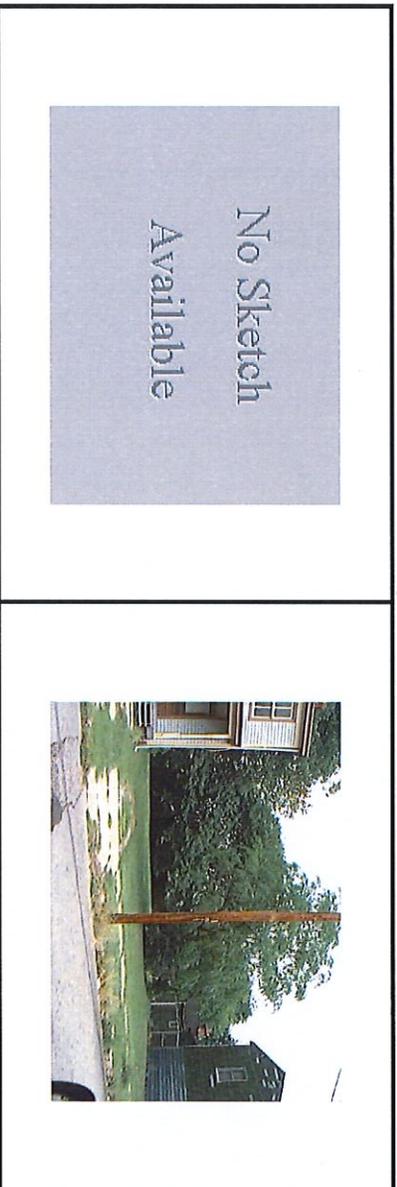
Legal Description

Pridesfield Lot 19 42.5X110

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) **NONE** style building, built about **N/A**, having exterior and roof cover, with **0** unit(s), **0** room(s), **0** bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1119 High St W



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION Page 122 of 322
 Property Address 1230 HIGH ST
 Parcel Number 024-100005 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 _____ Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____

Number of Projected Jobs _____ Completion Date _____
 Average Wage _____ Permanent Jobs _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No	
Proposed Land Use	RESIDENTIAL	YES		
Comp Plan Land Use	R-3	YES		
Zoning	NO			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			

Assessed Value \$ 7,600.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ (6,600.00) Abatement _____

	Year 1	Year 5	Year 20
Real Estate Tax	\$ 102.60	\$ 513.00	\$ 203,013.00
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 102.60	\$ 513.00	\$ 203,013.00

Total Tax Revenue \$ 102.60 \$ 513.00 \$ 203,013.00

Waivers & Other Costs to the City \$ - \$ - \$ -

City ROI (Revenue - Cost) \$ 102.60 \$ 513.00 \$ 203,013.00

Staff Recommendation _____
 Last Use Public _____
 Council Decision _____
 Disposition Ord # _____ Comm. Review Date _____
Council Review Date _____
Ord Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 024-100005 Account Number FOR SALE, Lot
 Prior Parcel ID -- Property Location 1230 HIGH ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 2/5/1997
 City Petersburg Legal Reference 645-139
 Mailing State VA Zip 23803 Grantor
 Sale Price 9,800
 Parcel/Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 7,600 Total Value 7,600

Building Description

Building Style	NONE	Foundation Type	Frame Type	Flooring Type	CARPET
# of Living Units	0	Roof Structure	Roof Structure	Basement Floor	N/A
Year Built	N/A	Roof Cover	Siding	Heating Type	NONE
Building Grade	EXCELLENT	Interior Walls	N/A	Heating Fuel	N/A
Building Condition	N/A	# of Bedrooms	0	Air Conditioning	
Finished Area (SF)		# of 1/2 Baths		# of Bsmt Garages	0
Number Rooms	0	# of Other Fixtures		# of Full Baths	
# of 3/4 Baths					

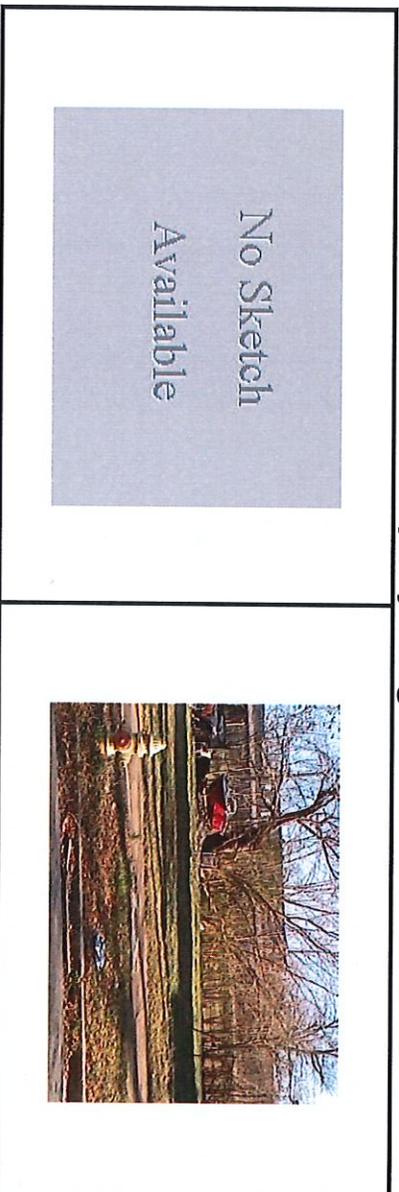
Legal Description

LTS 550-552 HABLSTON PLAT 50 X 107

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1230 High St W



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 741 BLICK ST
 Parcel Number 031-240016 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235
 Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE
 Offered Purchase Price \$1,000 Construction Costs \$ _____
 Description of Financing (%) Total Investment \$ 1,000,000.00
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	YES	
Comp Plan Land Use	R-3	Conformance YES	
Zoning	NO	Conformance	
Enterprise Zone	NO		
Rehab/Abatement	NO		
New Construction	YES		
Historic District	NO		

Assessed Value	\$ 4,500.00	Appraised Value	\$ -	Date
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City Revenue from Sale	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue	(3,500.00)	60.75	303.75	202,803.75
Real Estate Tax	-	\$ 60.75	\$ 303.75	\$ 202,803.75
Personal Property Tax	-	\$ -	\$ -	\$ -
Machinery and Tools Tax	-	\$ -	\$ -	\$ -
Sales and Use Tax	-	\$ -	\$ -	\$ -
Business License Fee	-	\$ -	\$ -	\$ -
Lodging Tax	-	\$ -	\$ -	\$ -
Meals Tax	-	\$ -	\$ -	\$ -
Other Taxes or Fees	-	\$ -	\$ -	\$ -
Total	-	\$ 60.75	\$ 303.75	\$ 202,803.75
Total Tax Revenue	-	\$ 60.75	\$ 303.75	\$ 202,803.75
Waivers & Other Costs to the City	-	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 60.75	\$ 303.75	\$ 202,803.75
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
Comm. Review Date	_____			
Council Review Date	_____			
Ord Date	_____			

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-240016 Account Number FOR SALE, Grassy Lot
 Prior Parcel ID -- Property Location 741 BLICK ST
 Property Owner CITY OF PETERSBURG Property Use CIP
 Mailing Address 135 N. Union St Most Recent Sale Date 1/11/2001
 City Petersburg Grantor
 Mailing State VA Zip 23803 Legal Reference 652-123
 ParcelZoning R-3 Sale Price 2,400
 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 4,500 Total Value 4,500

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

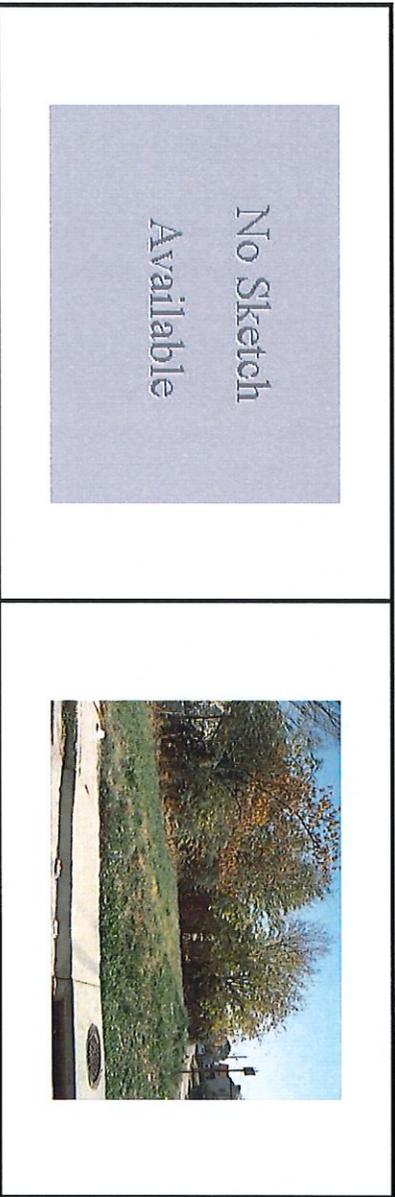
Legal Description

LT 12 PLAT MADE BY E HSPIERS 42-47X105.5-108.3

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

741 Blick St



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Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 742 BLICK ST
 Parcel Number 031-230009 Acreage _____ Bldg SF _____
 Year Constructed _____
 Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 Construction Start Date _____ Completion Date _____

Number of Projected Jobs _____
 Average Wage _____
 Contingencies _____
 Temp/Const. Jobs _____ Permanent Jobs _____

City Assessment

Outstanding Obligations	Proposed Land Use	Year 1	Year 5	Year 20
Comp Plan Land Use	RESIDENTIAL			
Zoning	R-3			
Enterprise Zone	NO			
Rehab/Abatement	NO			
New Construction	YES			
Historic District	NO			
Assessed Value	\$ 9,000.00	Appraised Value	\$ -	Date

	Abatement	Year 1	Year 5	Year 20
City Revenue from Sale	\$ (8,000.00)			
Projected Tax Revenue				
Real Estate Tax	\$ -	\$ 121.50	\$ 607.50	\$ 203,107.50
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 121.50	\$ 607.50	\$ 203,107.50
Total Tax Revenue		\$ 121.50	\$ 607.50	\$ 203,107.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 121.50	\$ 607.50	\$ 203,107.50
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
Comm. Review Date	_____			
Council Review Date	_____			
Ord Date	_____			

Property Record Card - Petersburg, VA

General Property Data

Parcel ID **031-230009** Account Number **FOR SALE, Grassym Hills Lot**
 Prior Parcel ID **--** Property Location **742 BLICK ST**
 Property Owner **CITY OF PETERSBURG** Property Use **CIP**
 Mailing Address **135 N. Union St** Most Recent Sale Date **11/22/2005**
 City **Petersburg** Legal Reference **2005-5628**
 Mailing State **VA** Grantor
 Zip **23803** Sale Price **7,500**
 Parcelizing **R-3** Land Area acres

Current Property Assessment

Card 1 Value **Building Value 0** Xtra Features Value **0** Land Value **9,000** Total Value **9,000**

Building Description

Building Style NONE	Foundation Type	Flooring Type CARPET
# of Living Units 0	Frame Type	Basement Floor N/A
Year Built N/A	Roof Structure	Heating Type NONE
Building Grade EXCELLENT	Roof Cover	Heating Fuel N/A
Building Condition N/A	Sliding	Air Conditioning
Finished Area (SF)	Interior Walls N/A	# of Bsmt Garages 0
Number Rooms 0	# of Bedrooms 0	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

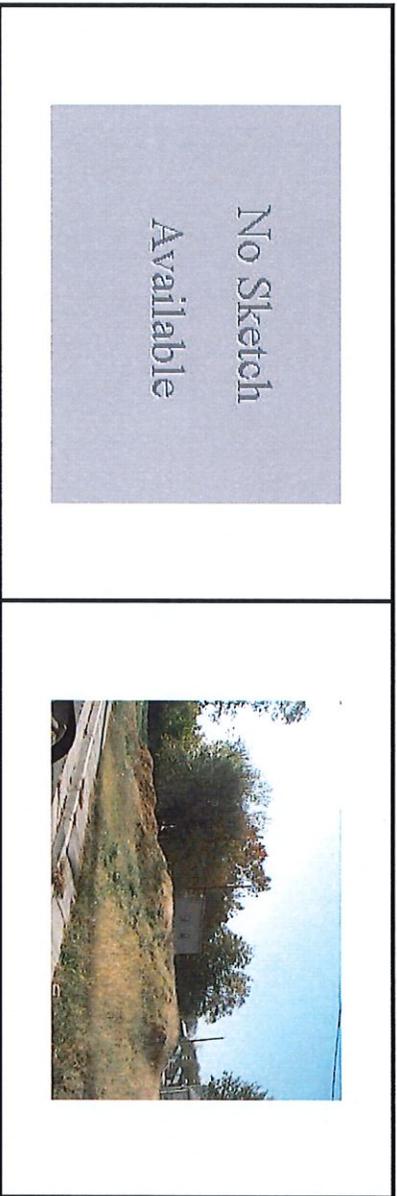
Legal Description

PARCEL TWO 76.9' X 98.5'

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) **NONE** style building, built about **N/A**, having exterior and roof cover, with **0** unit(s), **0** room(s), **0** bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

742 Blick St



© All Pictometry

Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 505 High St
 Parcel Number 010-170003 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit ADDIING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	RESIDENTIAL	Yes	No	
Comp Plan Land Use	RESIDENTIAL	Yes		
Zoning	R-3	Conformance	Yes	
Enterprise Zone		Conformance	NO	
Rehab/Abatement			NO	
New Construction			YES	
Historic District	No			

Assessed Value \$ 2,500.00 Appraised Value \$ _____ Date _____
 City Revenue from Sale \$ (1,500.00)

Projected Tax Revenue _____
 Real Estate Tax _____
 Personal Property Tax _____
 Machinery and Tools Tax _____
 Sales and Use Tax _____
 Business License Fee _____
 Lodging Tax _____
 Meals Tax _____
 Other Taxes or Fees _____
 Total _____
 Total Tax Revenue _____
 Waivers & Other Costs to the City _____
 City ROI (Revenue - Cost) \$ 33.75

	Year 1	Year 5	Year 20
Abatement			
Year 1	33.75	168.75	202,668.75
Year 5			
Year 20			
Comm. Review Date			

505 High St



Property Record Card - Petersburg, VA

General Property Data

Parcel ID	010-170003	Account Number	FOR SALE, Neighborhood Park
Prior Parcel ID	--	Property Location	505 HIGH ST
Property Owner	CITY OF PETERSBURG	Property Use	Urban Vac
Mailing Address	135 N. Union St	Most Recent Sale Date	12/18/2006
City	Petersburg	Legal Reference	2006-6470
Mailing State	VA	Grantor	
Zip	23803	Sale Price	0
ParcelZoning	R-3	Land Area	acres

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	2,500	Total Value	2,500
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Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

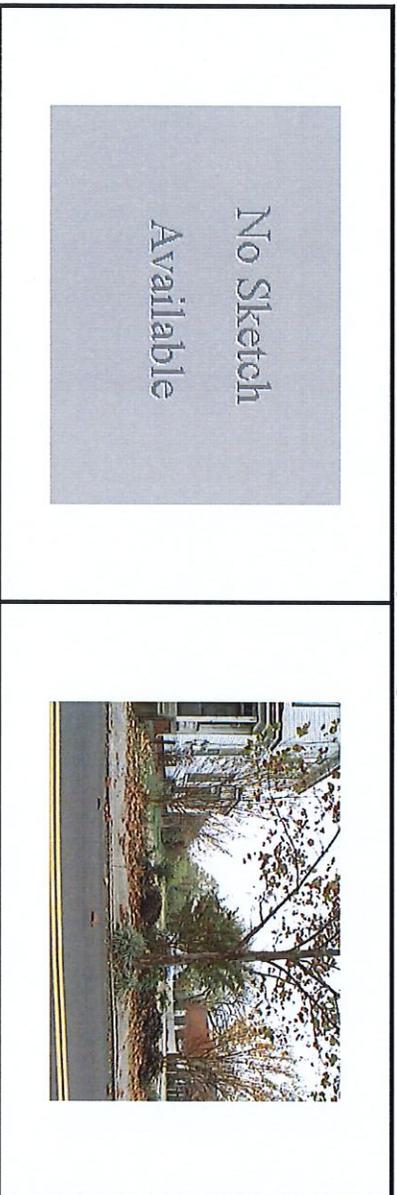
Legal Description

4.4 x 150

Narrative Description of Property

This property contains acres of land mainly classified as Urban Vac with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 2761 BOYDTON PLANK RD
 Parcel Number 072-030002 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman Phone _____
 Address 7639 Bull St Rd
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HO ME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit ADDIING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs _____ Temp/Const. Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	Yes	
Comp Plan Land Use	R-3	Yes	
Zoning		NO	
Enterprise Zone		NO	
Rehab/Abatement		NO	
New Construction		YES	

Historic District No
 Assessed Value \$ 16,300.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____ Abatement (15,300.00)

	Year 1	Year 5	Year 20
Projected Tax Revenue	\$ 220.05	\$ 1,100.25	\$ 203,600.25
Real Estate Tax	\$ -	\$ -	\$ -
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 220.05	\$ 1,100.25	\$ 203,600.25
Total Tax Revenue	\$ 220.05	\$ 1,100.25	\$ 203,600.25
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 220.05	\$ 1,100.25	\$ 203,600.25
Staff Recommendation	_____		
Last Use Public	Comm. Review Date _____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	072-030002	Account Number	FOR SALE, Wooded Lot
Prior Parcel ID	--	Property Location	2761 BOYDTON PLANK RD
Property Owner	CITY OF PETERSBURG	Property Use	CIP
Mailing Address	135 N. Union St	Most Recent Sale Date	10/28/2003
City	Petersburg	Legal Reference	2003-4731
Mailing State	VA	Grantor	
Zip	23803	Sale Price	0
Parcel/Zoning	R-1	Land Area	acres

Current Property Assessment

Card 1 Value	Building Value	0	Xtra Features Value	0	Land Value	16,300	Total Value	16,300
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Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

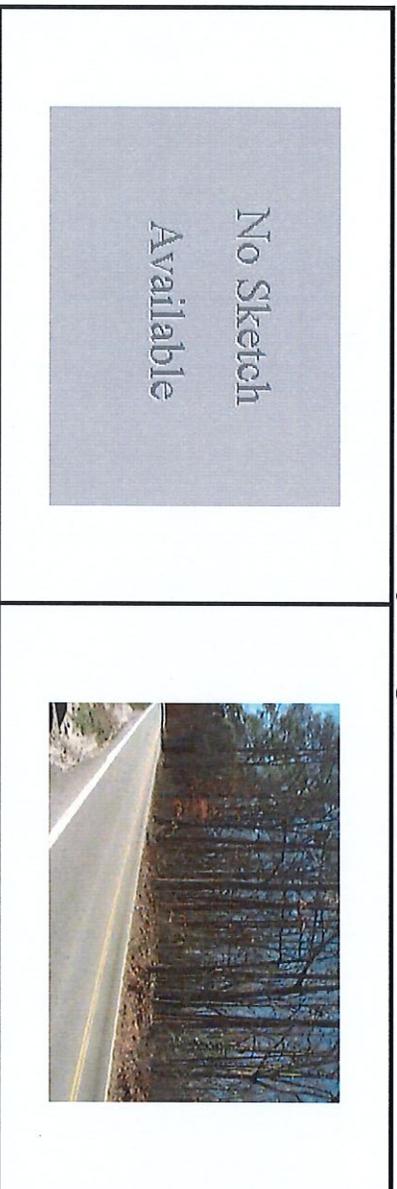
Legal Description

PT LTS 10 & 12 BK C DUNEDIN

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

2761 Boydton Plank RD



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 735 WILSON ST
 Parcel Number 031-2500038 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOME AND SALE AT MARKET VALUE

Offered Purchase Price \$1,000 Construction Costs \$ _____
 Description of Financing (%) _____ Total Investment \$ 1,000,000.00
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations				
Proposed Land Use	<u>RESIDENTIAL</u>	Yes	No	
Comp Plan Land Use	<u>RESIDENTIAL</u>	Ye		
Zoning	<u>R-3</u>	Yes		
Enterprise Zone		NO		
Rehab/Abatement		NO		
New Construction		NO		
Historic District	<u>No</u>	YES		

Assessed Value \$ 15,600.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ (14,600.00)

	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue		\$ 210.60	\$ 1,053.00	\$ 203,553.00
Real Estate Tax		\$ -	\$ -	\$ -
Personal Property Tax		\$ -	\$ -	\$ -
Machinery and Tools Tax		\$ -	\$ -	\$ -
Sales and Use Tax		\$ -	\$ -	\$ -
Business License Fee		\$ -	\$ -	\$ -
Lodging Tax		\$ -	\$ -	\$ -
Meals Tax		\$ -	\$ -	\$ -
Other Taxes or Fees		\$ -	\$ -	\$ -
Total	\$ -	\$ 210.60	\$ 1,053.00	\$ 203,553.00
Total Tax Revenue		\$ 210.60	\$ 1,053.00	\$ 203,553.00
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 210.60	\$ 1,053.00	\$ 203,553.00
Staff Recommendation				
Last Use Public				

Comm. Review Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 031-250038 Account Number FOR SALE, Lot
Prior Parcel ID --
Property Owner CITY OF PETERSBURG Property Location 735 WILSON ST
Mailing Address 135 N. Union St Property Use CIP
City Petersburg Most Recent Sale Date 1/27/1999
Mailing State VA Zip 23803 Legal Reference 634-560
ParcelZoning R-3 Grantor
Sale Price 31,300
Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 15,600 Total Value 15,600

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

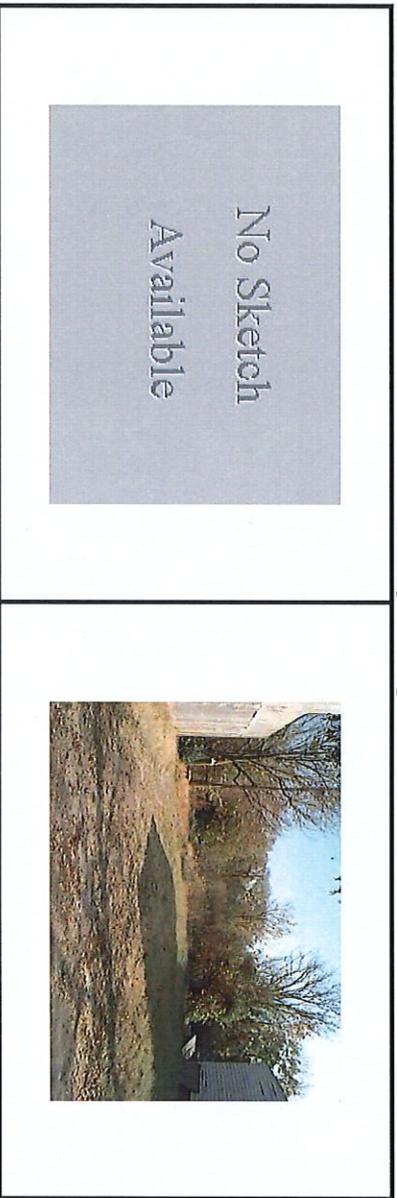
Legal Description

LTS 14-18 O'FARRELL

Narrative Description of Property

This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

735 Wilson St



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1114 WYTYE ST
 Parcel Number 024-290010 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations			
Proposed Land Use	<u>RESIDENTIAL</u>	Yes	No
Comp Plan Land Use	<u>RESIDENTIAL</u>	Conformance	
Zoning	<u>R-3</u>	Yes	
Enterprise Zone		NO	
Rehab/Abatement		NO	
New Construction		NO	
Historic District	<u>No</u>	YES	

Assessed Value \$ 44,700.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ (43,700.00)

	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue		603.45	3,017.25	205,517.25
Real Estate Tax		\$ -	\$ -	\$ -
Personal Property Tax		\$ -	\$ -	\$ -
Machinery and Tools Tax		\$ -	\$ -	\$ -
Sales and Use Tax		\$ -	\$ -	\$ -
Business License Fee		\$ -	\$ -	\$ -
Lodging Tax		\$ -	\$ -	\$ -
Meals Tax		\$ -	\$ -	\$ -
Other Taxes or Fees		\$ -	\$ -	\$ -
Total	\$ -	\$ 603.45	\$ 3,017.25	\$ 205,517.25
Total Tax Revenue		\$ 603.45	\$ 3,017.25	\$ 205,517.25
Waivers & Other Costs to the City		\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 603.45	\$ 3,017.25	\$ 205,517.25
Staff Recommendation				
Last Use Public			Comm. Review Date _____	

Property Record Card - Petersburg, VA

General Property Data

Parcel ID	024-290010	Account Number	
Prior Parcel ID	--	Property Location	1144 WYTHE ST
Property Owner	BROWDER FRANCES L	Property Use	Urban Res
Mailing Address	1144 W WYTHE ST	Most Recent Sale Date	10/8/1970
		Legal Reference	303-566
		Grantor	
Mailing State	VA	Sale Price	6,300
City	PETERSBURG	Land Area	acres
Zip	23803		
Parcel/Zoning	R-3		

Current Property Assessment

Card 1 Value	Building Value	37,100	Xtra Features Value	0	Land Value	7,600	Total Value	44,700
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Building Description

Building Style 2STORY	Foundation Type	Flooring Type CARPET
# of Living Units 1	Frame Type	Basement Floor N/A
Year Built 1890	Roof Structure	Heating Type WOOD
Building Grade FAIR	Roof Cover COMPOSI	Heating Fuel N/A
Building Condition N/A	Siding VINYL/ALUM	Air Conditioning
Finished Area (SF)	Interior Walls DRYWALL	# of Bsmt Garages 0
Number Rooms 7	# of Bedrooms 3	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

PT LOT 72 WELLS PLAT51.3-35.4X155-151.8

Narrative Description of Property

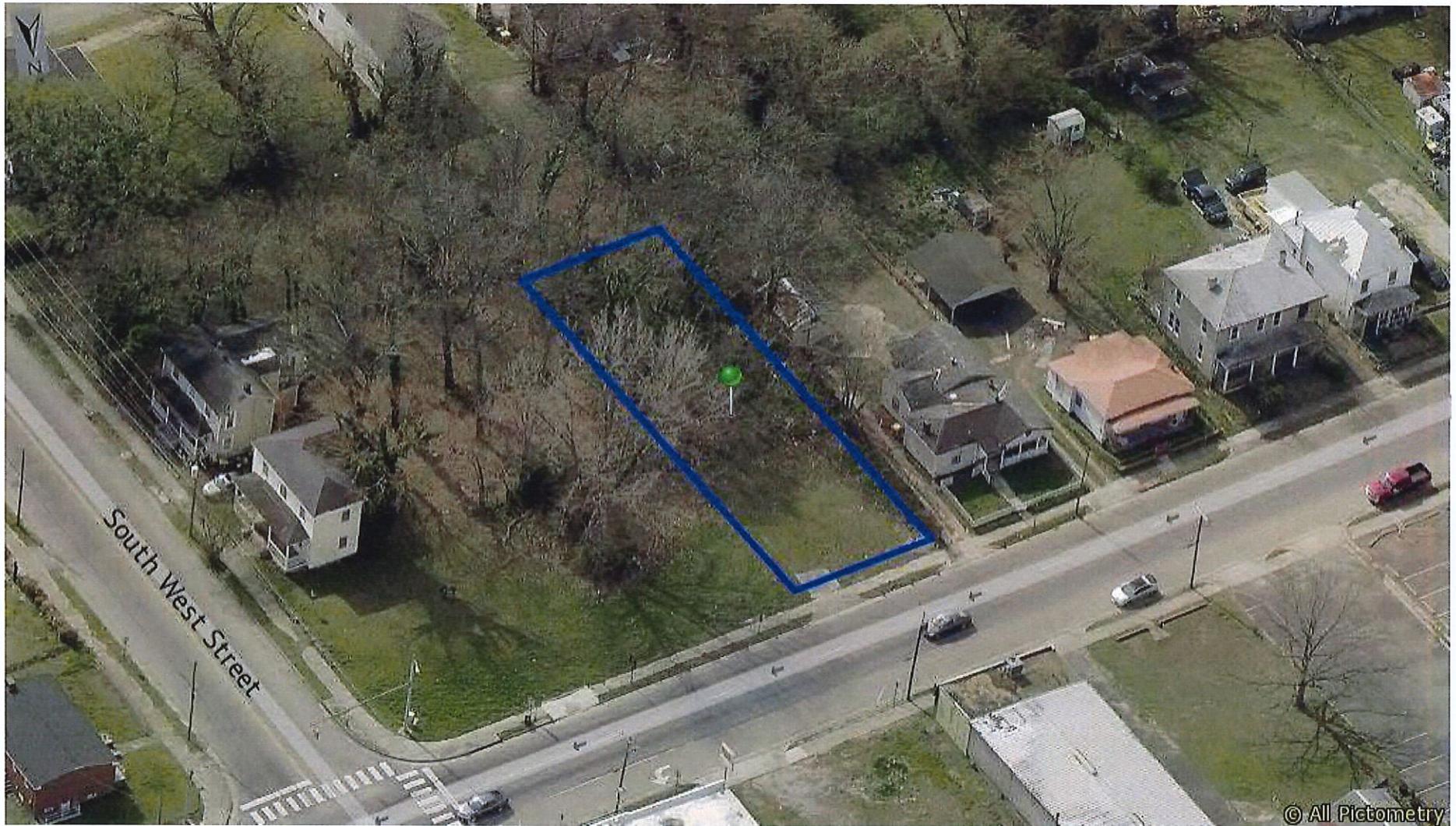
This property contains acres of land mainly classified as Urban Res with a(n) 2STORY style building, built about 1890 , having VINYL/ALUM exterior and COMPOSI roof cover, with 1 unit(s), 7 room(s), 3 bedroom(s), bath(s), half bath(s).

Property Images

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Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1114 Wythe St W



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1805 WALTON ST
 Parcel Number 041-100003 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HO ME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs Temp/Const. Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____

Proposed Land Use	RESIDENTIAL	Yes	No
Comp Plan Land Use	RESIDENTIAL	Ye	
Zoning	R-3	Yes	
Enterprise Zone		NO	
Rehab/Abatement		NO	
New Construction		NO	
Historic District	No	YES	

Assessed Value \$ 28,300.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____

(27,300.00)

Abatement _____

	Year 1	Year 5	Year 20
Projected Tax Revenue	382.05	1,910.25	204,410.25
Real Estate Tax	\$ -	\$ -	\$ -
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ 382.05	\$ 1,910.25	\$ 204,410.25
Total Tax Revenue	\$ 382.05	\$ 1,910.25	\$ 204,410.25
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 382.05	\$ 1,910.25	\$ 204,410.25
Staff Recommendation	_____		
Last Use Public	Comm. Review Date _____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 041-100003 Account Number FOR SALE, Wooded Lot
Prior Parcel ID --
Property Owner CITY OF PETERSBURG Property Location 1805 WALTON ST
Property Use CIP
Mailing Address 135 N. Union St Most Recent Sale Date 9/11/1997
Legal Reference 580-166
City Petersburg Grantor
Mailing State VA Zip 23803 Sale Price 2,875
ParcelZoning R-1 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 28,300 Total Value 28,300

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

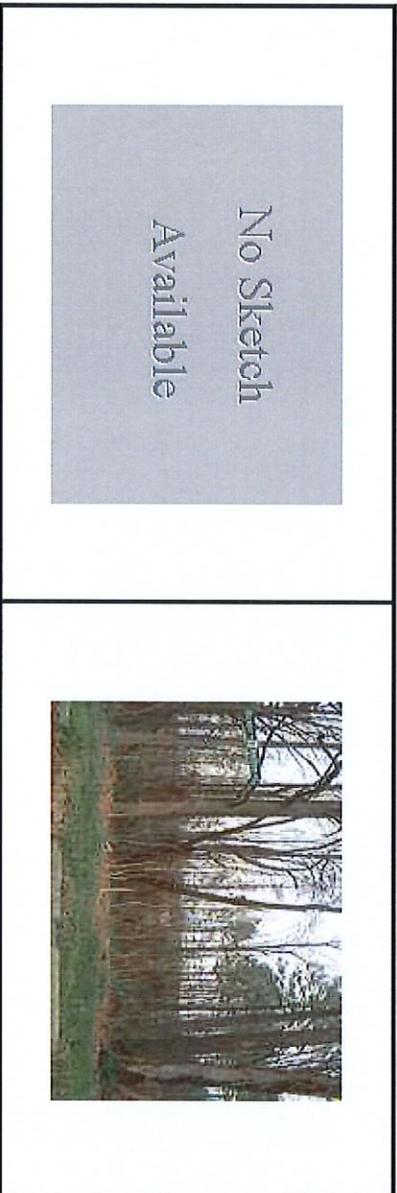
Legal Description

LTS 11-12 BK C & PARCEL B PINEHILL

Narrative Description of Property

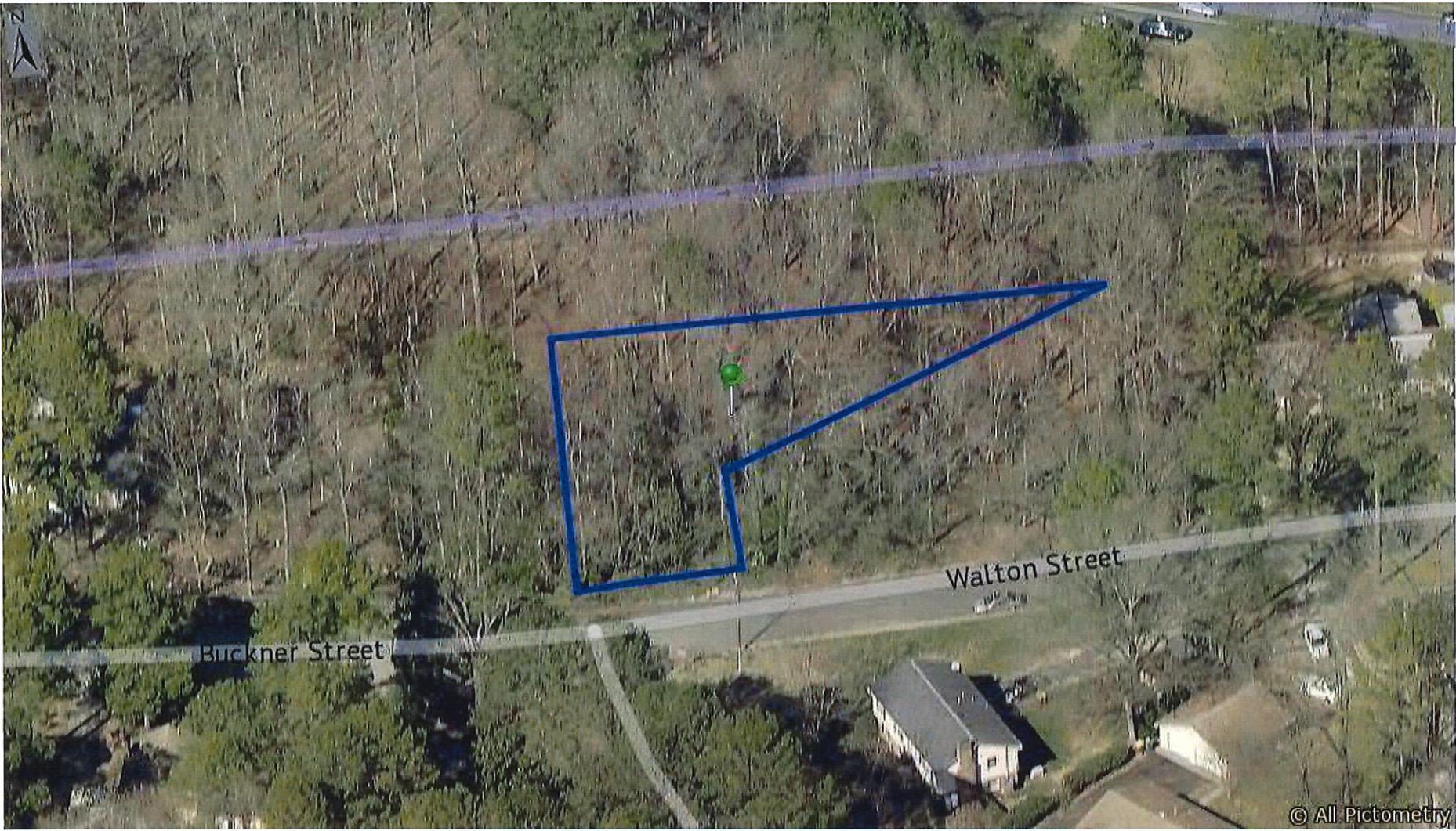
This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1805 Walton St



Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 1600 SHIRLEY AVENUE
 Parcel Number 041-100003 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 _____ Total Investment \$ 1,000,000.00
 Description of Financing (%) _____
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations _____
 Proposed Land Use RESIDENTIAL Yes _____ No _____
 Comp Plan Land Use RESIDENTIAL Conformance Yes _____ No _____
 Zoning R-3 Conformance Yes _____ No _____
 Enterprise Zone _____ YES _____
 Rehab/Abatement _____ NO _____
 New Construction _____ YES _____
 Historic District No

Assessed Value \$ 70,600.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ (69,600.00)

	Abatement	Year 1	Year 5	Year 20
Projected Tax Revenue		953.10	4,765.50	207,265.50
Real Estate Tax				
Personal Property Tax				
Machinery and Tools Tax				
Sales and Use Tax				
Business License Fee				
Lodging Tax				
Meals Tax				
Other Taxes or Fees				
Total		953.10	4,765.50	207,265.50
Total Tax Revenue		953.10	4,765.50	207,265.50
Waivers & Other Costs to the City				
City ROI (Revenue - Cost)		953.10	4,765.50	207,265.50
Staff Recommendation				
Last Use Public				

Comm. Review Date _____

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 053-040002 Account Number FOR SALE, Wooded Lot
Prior Parcel ID -- Property Location 1600 SHIRLEY AVE
Property Owner CITY OF PETERSBURG Property Use CIP
Mailing Address 135 N. Union St Most Recent Sale Date 12:00:00 AM
City Petersburg Grantor
Mailing State VA Zip 23803 Legal Reference 0-0
ParcelZoning R-1 Sale Price 0
Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features Value 0 Land Value 70,600 Total Value 70,600

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

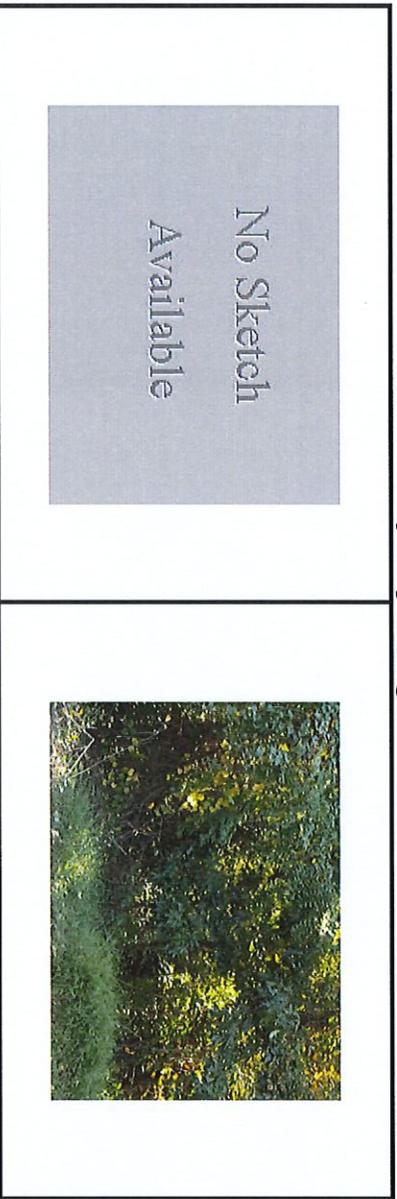
Legal Description

7.68 ACRES

Narrative Description of Property

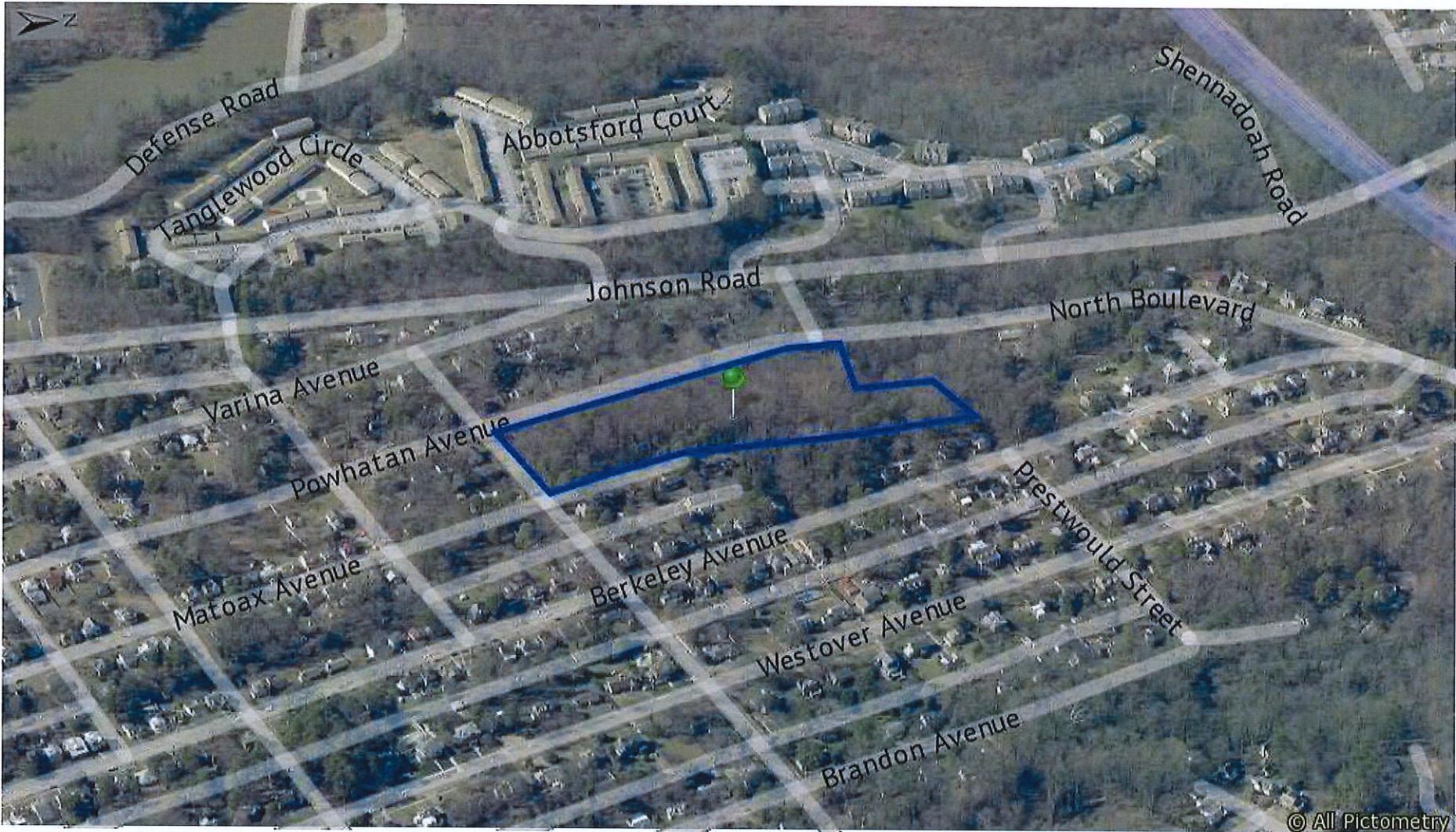
This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

1600 Shirley Avenue



Proposal to Purchase City-Owned Property



Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 323 WEST ST
 Parcel Number 029-120016 Acreage _____ Bidg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name Sheila Bynum-Coleman
 Address 7639 Bull St Rd Phone _____
N Chesterfield, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE IN CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOME AND SALE AT MARKET VALUE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Due Diligence Period (months) 190 DAYS Completion Date _____
 Construction Start Date _____ Permanent Jobs _____
 Number of Projected Jobs Temp/Const. Jobs 2
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	Yes	
Comp Plan Land Use	R-3	Yes	
Zoning		NO	
Enterprise Zone		NO	
Rehab/Abatement		NO	
New Construction		YES	

Historic District No
 Assessed Value \$ 7,400.00 Appraised Value \$ _____ Date _____

City Revenue from Sale \$ _____
 Projected Tax Revenue Abatement (6,400.00)

	Year 1	Year 5	Year 20
Real Estate Tax	\$ -	\$ 499.50	\$ 202,999.50
Personal Property Tax	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -
Total	\$ -	\$ 499.50	\$ 202,999.50
Total Tax Revenue	\$ 99.90	\$ 499.50	\$ 202,999.50
Waivers & Other Costs to the City	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ 99.90	\$ 499.50	\$ 202,999.50
Staff Recommendation	_____		
Last Use Public	Comm. Review Date _____		

Property Record Card - Petersburg, VA

General Property Data

Parcel ID 029-120016 Account Number FOR SALE, Lot
Prior Parcel ID --
Property Owner CITY OF PETERSBURG Property Location 323 WEST ST
Property Use CIP
Mailing Address 135 N. Union St Most Recent Sale Date 11/3/1976
Legal Reference 637-181
City Petersburg Grantor
Mailing State VA Zip 23803 Sale Price 95,000
Parcel/Zoning R-3 Land Area acres

Current Property Assessment

Card 1 Value Building Value 0 Xtra Features 0 Land Value 7,400 Total Value 7,400

Building Description

Building Style	NONE	Foundation Type		Flooring Type	CARPET
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	NONE
Building Grade	EXCELLENT	Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	
Finished Area (SF)		Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	
# of 3/4 Baths		# of 1/2 Baths		# of Other Fixtures	

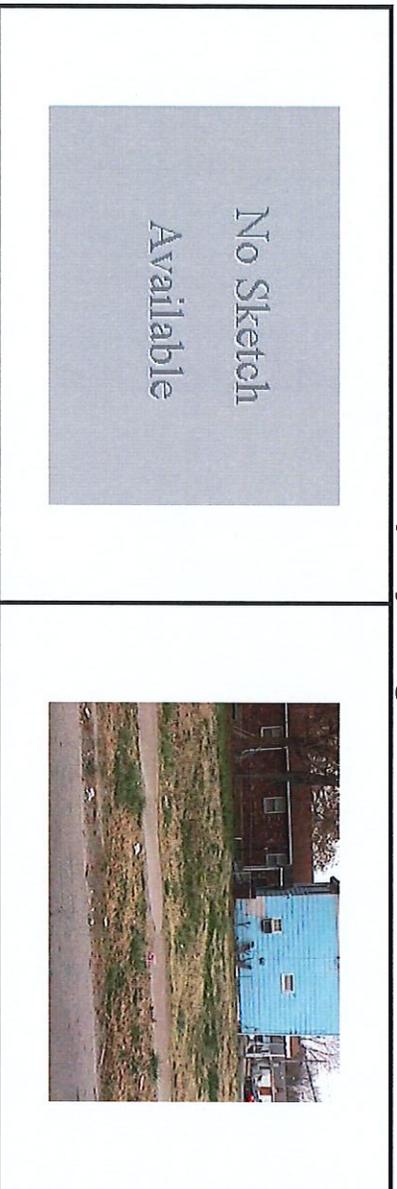
Legal Description

50X87

Narrative Description of Property

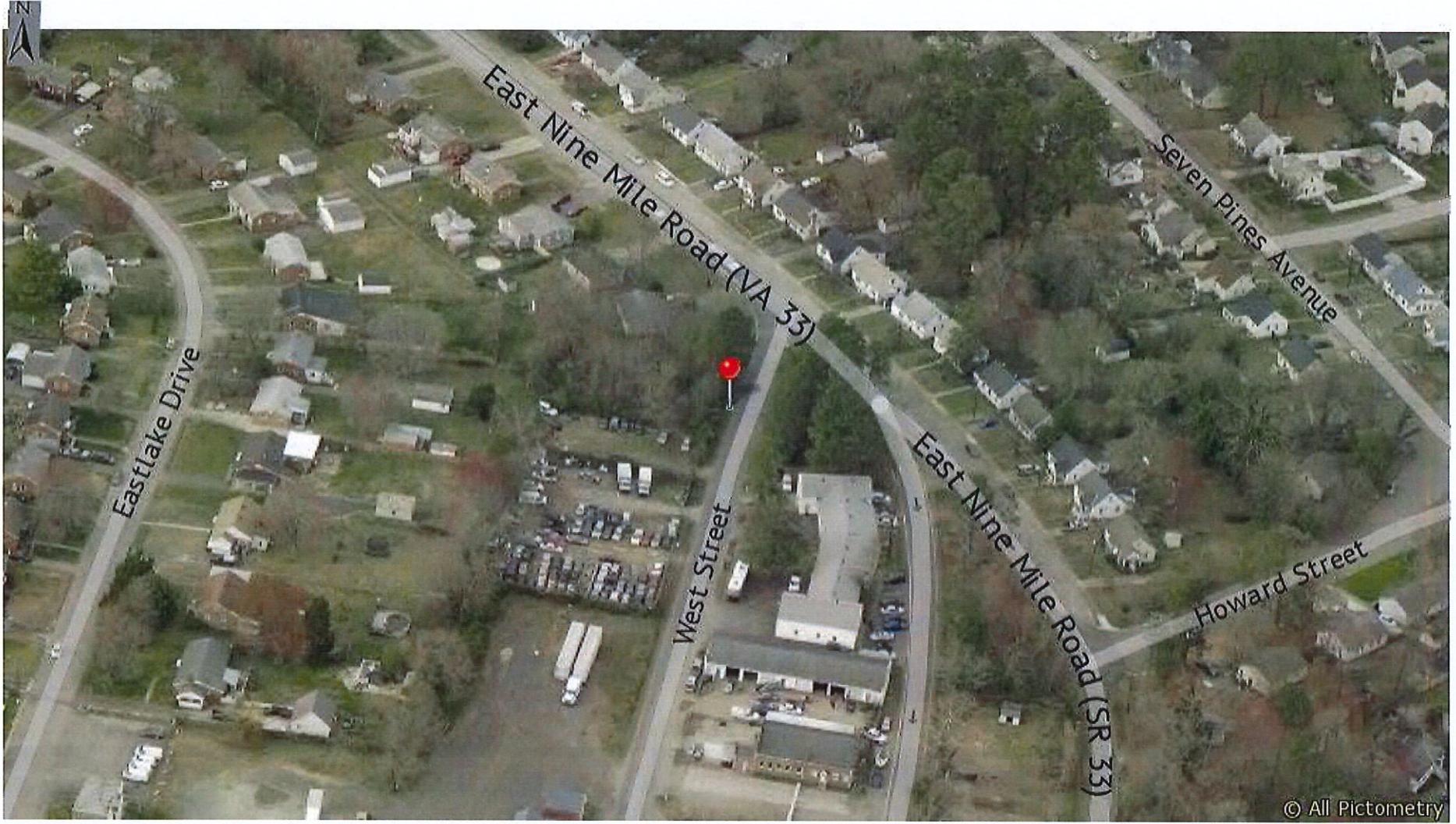
This property contains acres of land mainly classified as CIP with a(n) NONE style building, built about N/A, having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), bath(s), half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

323 West St W



© All Pictometry

Proposal to Purchase City-Owned Property

Purchaser

Project Name JC BYNUM CONSTRUCTION
 Property Address 357 UNIVERSITY BLVD
 Parcel Number 010-150029 Acreage _____ Bldg SF _____
 Year Constructed _____

Project Developer JC BYNUM CONSTRUCTION
 Contact Name SHEILA BYNUM-COLEMAN
 Address 7639 HULL ST ROAD Phone _____
N CHESTERFIELD, VA 23235

Email _____
 Experience/Qualifications EXTENSIVE EXPERIENCE CONSTRUCTING HOMES
 Development Description SINGLE FAMILY HOMES AND SALE AT MARKET RATE

Offered Purchase Price _____ Construction Costs \$ _____
 Total Investment \$ 1,000,000.00

Description of Financing (%) _____
 Community Benefit _____
 Due Diligence Period (months) 190 DAYS
 ADDING CITY OWNED PROPERTY BACK TO THE TAX ROLE AND ADDING NEW RESIDENCE

Construction Start Date _____ Completion Date _____
 Number of Projected Jobs _____ Permanent Jobs _____
 Average Wage _____
 Contingencies _____

City Assessment

Outstanding Obligations	RESIDENTIAL	Yes	No
Proposed Land Use	RESIDENTIAL	YES	
Comp Plan Land Use	R-3	YES	
Zoning	NO		
Enterprise Zone	NO		
Rehab/Abatement	YES		
New Construction	NO		
Historic District	YES		

Assessed Value \$ 70,500.00 Appraised Value \$ _____ Date _____

	Abatement	Year 1	Year 5	Year 20
City Revenue from Sale	\$ (69,500.00)			
Projected Tax Revenue				
Real Estate Tax	\$ -	\$ 951.75	\$ 4,758.75	\$ 207,258.75
Personal Property Tax	\$ -	\$ -	\$ -	\$ -
Machinery and Tools Tax	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	\$ -	\$ -	\$ -	\$ -
Business License Fee	\$ -	\$ -	\$ -	\$ -
Lodging Tax	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ -	\$ -	\$ -	\$ -
Other Taxes or Fees	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 951.75	\$ 4,758.75	\$ 207,258.75
Total Tax Revenue		\$ 951.75	\$ 4,758.75	\$ 207,258.75
Waivers & Other Costs to the City	\$ -	\$ -	\$ -	\$ -
City ROI (Revenue - Cost)	\$ -	\$ 951.75	\$ 4,758.75	\$ 207,258.75
Staff Recommendation	_____			
Last Use Public	_____			
Council Decision	_____			
Disposition Ord #	_____			
Comm. Review Date	_____			
Council Review Date	_____			
Ord Date	_____			

Property Record Card - Petersburg, VA

General Property Data

Parcel ID **010-150029** Account Number **FOR SALE, Lot W Vacant BLDG**
 Prior Parcel ID **--** Property Location **357 UNIVERSITY BLVD**
 Property Owner **CITY OF PETERSBURG** Property Use **Urban Vac**
 Mailing Address **135 N. Union St** Most Recent Sale Date **5/12/2016**
 City **Petersburg** Legal Reference **2016-1176**
 Mailing State **VA** Zip **23803** Grantor **BLANDELLORES**
 Parcel/Zoning **R-3** Land Area acres **Sale Price 40,000**

Current Property Assessment

Card 1 Value **Building Value 55,400** Xtra Features Value **0** Land Value **15,100** Total Value **70,500**

Building Description

Building Style 2STORY	Foundation Type	Flooring Type CARPET
# of Living Units 1	Frame Type	Basement Floor N/A
Year Built 1901	Roof Structure	Heating Type WOOD
Building Grade AVERAGE	Roof Cover COMPOSI	Heating Fuel N/A
Building Condition N/A	Siding VINYL/ALUM	Air Conditioning
Finished Area (SF)	Interior Walls DRYWALL	# of Bsmt Garages 0
Number Rooms 10	# of Bedrooms 4	# of Full Baths
# of 3/4 Baths	# of 1/2 Baths	# of Other Fixtures

Legal Description

LT JITUS ESTATE PLAT

Narrative Description of Property

This property contains acres of land mainly classified as Urban Vac with a(n) 2STORY style building, built about 1901 , having VINYL/ALUM exterior and COMPOSI roof cover, with 1 unit(s), 10 room(s), 4 bedroom(s), half bath(s),

Property Images

Disclaimer: This information is believed to be correct but is subject to change and is not warranted.

357 University Blvd



© All Pictometry



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager
Lionel Lyons, Deputy City Manager of Development

FROM: Reginald Tabor

RE: **A request to schedule a Public Hearing and consideration of an amendment to the text of the City of Petersburg Zoning Ordinance regarding Small Box Discount Stores and Alternative Financial Institutions.**

PURPOSE: To consider an amendment to the text of the Zoning Ordinance regarding Small Box Discount Stores and Alternative Financial Institutions.

REASON: Amendments to the City of Petersburg Zoning Ordinance require approval of the City Council.

RECOMMENDATION: It is recommended that the City Council schedules a public hearing, considers and approves an ordinance amending the City of Petersburg Zoning Ordinance regarding Small Box Discount Stores and Alternative Financial Institutions.

BACKGROUND: The City Council initiated an amendment to the Zoning Ordinance in accordance with Article 28 of the Petersburg Zoning Ordinance, and requested a review and recommendation from the Planning Commission of a text amendment regarding Small Box Discount Stores and Alternative Financial Institutions.

The City's Zoning Ordinance currently does not contain a definition for or otherwise regulate "small box discount stores" or "alternative financial institutions." City Council expressed belief that defining these uses and possibly requiring a Special Use Permit for the location of any new small box discount stores or alternative financial institution would be of benefit to the City of Petersburg.

A 2019 report from the Urban and Regional Studies Planning Division of Virginia Commonwealth University indicates that "the City of Petersburg, Virginia has long suffered with issues of limited access to food and food insecurity" which resulted in the City being ranked last of Virginia's 133 cities in counties in the Robert Wood Johnson Foundation annual health rankings. The report indicates that "small box discount stores" (convenience and dollar stores) make up 67 percent of the food retailers in Petersburg, and that small box discount stores are most commonly recognized for providing food of low nutritional value in low wealth communities. Therefore there is concern that the concentration of these stores has and continues to negatively impact the health, safety, and welfare of our citizens and subsequent low health rankings.

Also, payday and title loan companies ("alternative financial institutions") provide short-term high interest

loans to individuals and tend to be concentrated in areas with disproportionately low income and disproportionately minority populations. Studies such as the May 14, 2019 study by S. Ilan Guedj, PhD of Bates White Economic Consulting conclude that the use of alternative financial institutions has a tendency to perpetuate debt and poverty by creating a dependency by borrowers upon such loans. The report indicates that in addition to prolonged indebtedness, the use of alternative financial institutions can increase financial delinquency and borrower delinquency, and exacerbate instances of default by borrowers. There is concern that the City of Petersburg has a disproportionately high number of alternative financial institutions located within the City limits, which adversely impacts the lives of City residents.

During a February 17, 2021 meeting, the Planning Commission is scheduled to consider the item and provide a recommendation to the City Council.

This is a Zoning Ordinance Text Amendment, to be considered by the City Council to amend the Petersburg Zoning Ordinance accordingly, after required public hearings and compliance with all other applicable law.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Planning and Community Development, Economic Development

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: Resolution 21-R-8

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. 0216_2021OrdinanceDiscountStoresandCashEstablishments
2. Report_ Small Box Discount Stores and Alternative Financial Institutions

AN ORDINANCE AMENDING THE PETERSBURG ZONING ORDINANCE TO ADDRESS SMALL BOX DISCOUNT STORES AND ALTERNATIVE FINANCIAL INSTITUTIONS

WHEREAS, City Council may initiate amendments to the Zoning Ordinance in accordance with Article 28 of the Petersburg Zoning Ordinance; and

WHEREAS, a 2019 report from the Urban and Regional Studies Planning Division of Virginia Commonwealth University indicates that “the City of Petersburg, Virginia has long suffered with issues of limited access to food and food insecurity” which resulted in the City being ranked last of Virginia’s 133 cities in counties in the Robert Wood Johnson Foundation annual health rankings; and

WHEREAS, this report indicates that “small box discount stores” (convenience and dollar stores) make up 67 percent of the food retailers in Petersburg;

WHEREAS, the report indicates that small box discount stores are most commonly recognized for providing food of low nutritional value in low wealth communities; and

WHEREAS, the City believes that the concentration of these stores has and continues to negatively impact the health, safety, and welfare of our citizens and subsequent low health rankings; and

WHEREAS, payday and title loan companies (“alternative financial institutions”) provide short-term high interest loans to individuals and tend to be concentrated in areas with disproportionately low income and disproportionately minority populations; and

WHEREAS, studies such as the May 14, 2019 study by S. Ilan Guedj, PhD of Bates White Economic Consulting conclude that the use of alternative financial institutions has a tendency to perpetuate debt and poverty by creating a dependency by borrowers upon such loans; and

WHEREAS, said report indicates that in addition to prolonged indebtedness, the use of alternative financial institutions can increase financial delinquency and borrower delinquency, and exacerbate instances of default by borrowers; and

WHEREAS, City Council believes that the City of Petersburg has a disproportionately high number of alternative financial institutions located within the City limits; and

WHEREAS, the City’s Zoning Ordinance currently does not contain a definition for or otherwise regulate “small box discount stores” or “alternative financial institutions” as proposed in the attached (**Exhibit A**) and

WHEREAS, City Council believes that requiring a Special Use Permit for the location of any new small box discount stores or alternative financial institution would be of benefit to the City of Petersburg.

WHEREAS, the Petersburg Planning Commission is scheduled to consider the matter and provide a recommendation to the City Council.

WHEREAS, the City Council will conduct a Public Hearing prior to considering the ordinance.

NOW THEREFORE BE IT ORDAINED that City Council does hereby approve a Zoning Ordinance Text Amendment consistent with the attached (**Exhibit A**) initiated by the Planning Director and/or Zoning Administrator through the Planning Commission.

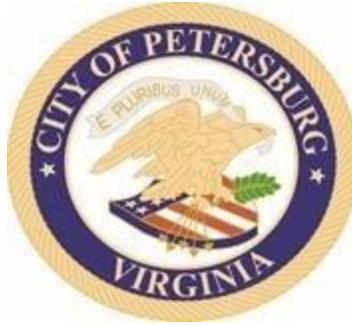
Exhibit A

**ARTICLE 3 SECTION 1 OF THE PETERSBURG ZONING ORDINANCE
“DEFINITIONS” IS HEREBY AMENDED AND RE-ADOPTED TO INCLUDE:**

small box discount store. Retail sales uses with a floor area less than 12,000 square feet that offer for sale a combination and variety of convenience shopping goods and consumer shopping goods; and continuously offer a majority of the items in their inventory for sale at a price less than \$10.00 per item.

alternative financial institution. Any check cashing establishment other than a federally or state-chartered bank, credit union, or savings and loan institution, which primarily offers motor vehicle title loan and/or payday loan services.

*In each district where the use meeting the definition of “small box discount store” or “alternative financial institution” as described above is permitted by right, upon adoption of this Ordinance shall be amended to require a Special Use Permit.



Report on Small Box Discount Stores and Alternative Financial Institutions in Petersburg, Virginia

Produced by the Department of Economic Development and the Department of Planning and Community Development. Special thank you to the City Assessor's Office for assisting in generating the GIS maps displayed throughout the document. January 2021.

Executive Summary

The objective of this report is to help define Small Box Discount Stores and other food-related stores in the Zoning Ordinance for Special Use Permitting purposes to help achieve positive health and economic outcomes for the City of Petersburg.

This report found that Small Box Discount Stores, Small Box Retail Stores, and Convenience Stores greatly outnumber Fresh Food Stores and Supermarket. Small Box Discount Stores, also commonly known as dollar-type stores, contribute to poor health and economic outcomes in many communities they are found in. Alternative Financial Institutions were found too to contribute to poor economic outcomes. While these types of stores were not overwhelming found in the poorest parts of Petersburg, as conventional wisdom would indicate, there is still justification in action by the City Council on behalf of the Petersburg community to better regulate food-related stores to better meet the needs of the constituency, which as of the writing of this report rank 133 out of 133 in health outcomes in the Commonwealth of Virginia.

Recommended actions include updating the Zoning Ordinance to define these stores, which are currently not defined at all. A moratorium is recommended on the construction of future dollar-type stores and Alternative Financial Institutions. Special Use Permit requirements are recommended to prevent dollar-type stores and Alternative Financial Institutions from opening within a certain distance of each other. The Special Use Permit for dollar-type stores should also mandate at least 10% of floor space be dedicated to the sale of fresh foods. Additional recommended actions can be found in the 'Proposed Action' section beginning on page 32.

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Page 34: Sources

Preface

From the December 8, 2020 Petersburg, Virginia City Council meeting, City Council discussed the feasibility of Zoning Ordinance amendments to address concerns regarding Dollar Store-style establishments. To meet the requests of Council in understanding the proliferation of these small box discount stores and their implications within the city limits of Petersburg, the following report has been prepared by the Department of Economic Development in conjunction with the Department of Planning and Community Development. Alternative Financial Institutions, more commonly known as Payday and Title Loan companies will also be examined to understand the role these types of businesses play in perpetuating poverty and debt in low-income, minority neighborhoods. This report will attempt to address the following objectives:

- The definition and seriousness of food insecurity and information from the Robert Wood Johnson Foundation report regarding food insecurity in Petersburg
- The number and location of each of these types of businesses in Petersburg
- The general types of products and services provided by these types of businesses
- The number and location of businesses that sell fresh food
- The percentage of small box discount stores compared to big box retail stores, and big box discount stores
- The percentage of alternative financial institutions compared to banking institutions
- Poverty levels in the census tracts where small box discount stores and alternative financial institutions in Petersburg are located
- Other related issues that will help inform the Planning Commission and the City Council

Petersburg, Virginia Demographic Information

Petersburg, Virginia has a population of 31,362 as of 2019 across 22.7 square miles in 12,165 households. The median age of the City is 38.1, which is about the same as Virginia at 38.2 and the United States at 38.1, and a gender distribution of 54% female and 46% male; 51% female in Virginia and the U.S. and 49% male in Virginia and the U.S. Among residents over the age of 25, 36% have high school diplomas, 27% have some college, and 20% have bachelor degrees or more. The median household income is \$38,679 per year which is about half of the median household income of Virginia at \$74,222 and three-fifths of the U.S. at \$62,843. 24.1% of Petersburg residents live below the poverty line, which is more than double the rate in Virginia at 10.6% and 1.5 times more than the rate in the U.S. at 13.4%. 75% of workers commuted to work through an automobile and spent 22.7 minutes on average in-commute, which is less than the average of Virginia at 28.7 minutes and the U.S. at 26.9 minutes. (Census Reporter “Petersburg city, Virginia”)

Food Deserts

Food Deserts are defined by the United States Department of Agriculture as “areas where people have limited access to a variety of healthy and affordable food” and are tracked by the USDA at the Census Tract level. Income, vehicle availability, and access to public transportation are notable characteristics that inform where Food Deserts arise. Expanded criteria for Food Deserts are at least 500 people and/or 33% of the census tract population residing more than 1 mile from a supermarket or large grocery store in urban areas, and more than 10 miles in rural areas. Supermarket / large grocery store in this instance is defined as “food stores with at least \$2 million in sales that contain all the major food departments found in a traditional supermarket.” The USDA report found that Food Deserts are more likely to be found in areas with higher levels

of poverty, regardless of urban or rural status. Food Deserts are also more likely to be found in areas with a larger percentage of minority population. (Dutko et al. “Characteristics and Influential Factors of Food Deserts”)

Petersburg, Virginia is divided into eleven Census Tracts (8101, 8103, 8104, 8105, 8106, 8107, 8109, 8110, 8111, 8112, 8113). As of a 2015 USDA analysis, Tracts 8101, 8103, 8104, 8105, 8106, 8107, 8110, 8111 are full Food Deserts. Tracts 8113 and 8109 are partial Food Deserts. Partial Food Desert means a half-mile rather than a mile from the nearest Supermarket. Only Tract 8112 is not a Food Desert by any definition. (USDA “Food Access Research Atlas”)

According to the Robert Wood Johnson Foundation, the U.S.’s largest philanthropy dedicated to addressing America’s health issues, ranked Petersburg as last, 133 out of 133, in the Commonwealth of Virginia in terms of Health Outcomes. While indicators such as educational attainment, smoking, obesity, physical inactivity, and access to healthcare certainly contribute to the holistic health outcome picture, access to healthy foods and a healthy diet can help address this problem at the source. Petersburg has a ‘Food Environment Index’ of 4 compared to the national index of 8.6 and the Virginia index of 8.9 [NOTE: index rates closer to 0 are worse, and rates closer to 10 are better]. (Robert Wood Johnson Foundation “Petersburg City (PB)”)

Food Deserts can provide a variety of poor health outcomes. Lack of access to healthy foods, such as fresh/raw meats, fish, poultry, and dairy products can contribute to higher incidences of caloric intake, higher intake of saturated and trans fats, added sugars, and excess sodium. Increased consumption of these processed foods can lead to high incidences of obesity, and higher incidences of diabetes just to name a few. (Caporuscio “What are food deserts, and how do they impact health?”)

Small Box Discount Stores Definitions

To understand the role Small Box Discount Stores play in the context of Food Deserts, it is important to understand the nuanced differences between Small Box Discount Stores and other grocery stores; Small Retail Box Stores, Convenience Stores, Fresh Food Stores, Supermarkets, and Wholesale (Big Box) Stores.

Small Box Discount Stores shall be defined as retail space with floor area less than 10,000 square feet that offer for sale an assortment of goods, including food or beverages for off-premise consumption, household products, personal grooming and health products and other items with an emphasis on low, fixed sale price points. Small Box Discount Stores do not include retail spaces that contain a prescription pharmacy, sell gasoline or diesel fuel, primarily sell speciality, artisanal, and gourmet food items (e.g. meat, seafood, cheese or oils and vinegars) and dedicate less than 15% of the floor area or shelf space to fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables.

Small Box Retail Stores are retail space with floor area less than 10,000 square feet that offer for sale an assortment of goods, including food or beverages for off-premise consumption, household products, personal grooming and health products. Small Box Retail Stores dedicate less than 15% of the floor area or shelf space to fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables, and can include retail space for a prescription pharmacy, and may sell alcoholic beverage products and lottery tickets, and may sell specialty, artisanal, and gourmet food items (e.g. meat, seafood, cheese or oils and vinegars). Small Box Retail Stores do not sell gasoline and/or diesel fuel.

Convenience Stores shall be defined as retail space with floor area less than 10,000 square feet that primarily offer for sale an assortment of goods, including food or beverages for off-premise consumption, household products, personal grooming and health products. Convenience

Report on Small Box Discount Stores and Alternative Financial Institutions 7

Stores dedicate less than 15% of the floor area or shelf space to fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables. Convenience Stores may include retail space to sell alcoholic beverage products and lottery tickets. Convenience Stores may sell gasoline and/or diesel fuel and do not sell specialty, artisanal, and gourmet food items (e.g. meat, seafood, cheese or oils and vinegars) and may not provide space for a prescription pharmacy.

Fresh Food Stores shall be defined as retail space with floor area less than 10,000 square feet that primarily offer for sale fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables, and specialty, artisanal, and gourmet food items (e.g. meat, seafood, cheese or oils and vinegars). These items must take up at least 15% of the floor area. Fresh Food Stores may sell food or beverages for off-premise consumption, household products, personal grooming and health products, alcoholic beverages, lottery tickets, a prescription pharmacy, and gasoline and/or diesel fuel.

Supermarkets shall be defined as retail space with floor area greater than 10,000 square feet, that primarily offer for sale fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables, and specialty, artisanal, and gourmet food items (e.g. meat, seafood, cheese or oils and vinegars). Supermarkets may sell food or beverages for off-premise consumption, household products, personal grooming and health products, alcoholic beverages, lottery tickets, and have a prescription pharmacy, but these items shall not take up more than 50% of the designated sales floor area or shelf space. Supermarkets are permitted to have facilities to sell gasoline and/or diesel fuel that do not count towards the sales floor limit.

Wholesale (Big Box) Retail Stores shall be defined as retail space with floor area greater than 10,000 square feet that offer for sale an assortment of goods, including food or beverages for off-premise consumption, household products, personal grooming and health products and other items with an emphasis on bulk purchases. Wholesale Stores may include retail spaces that contain a prescription pharmacy, sell gasoline or diesel fuel, speciality food items (e.g. meat, seafood, cheese

or oils and vinegars) and should dedicate at least 15% of the designated sales floor area or shelf space to fresh (raw) meats, fish, poultry, dairy, fresh fruits and vegetables.

Alternative Financial Institutions Definitions

To understand the impact of Alternative Financial Institutions, it is important to understand how the services they provide differ from traditional Banking Institutions and Credit Unions.

Alternative Financial Institutions shall be defined as financial services provided with an emphasis on a small-dollar, short-term, high-interest basis. This shall include institutions with an emphasis on check cashing, cash advances, motor vehicle title lending, payday lending, and pawn lending. Alternative Financial Institutions do not receive deposits for long-term savings and investment, and these deposits are not insured by the Federal Deposit Insurance Corporation (FDIC).

Banking Institutions shall be defined as financial services provided with an emphasis on long-term, low-interest basis. This shall include services such as checking and savings accounts, loan and mortgage services, automobile financing, credit and debit card services, and certificates of deposit. Banking Institutions shall require Federal Deposit Insurance Corporation (FDIC) insurance of up to \$250,000 for individuals and \$500,000 for jointly held deposits.

Credit Unions shall be defined as financial services provided with an emphasis on a not-for-profit basis. Credit Unions shall be characterized as member-owned-and-operated institutions that provide traditional banking services such as checking and savings accounts, loan and mortgage services, automobile financing, credit and debit card services, and certificates of deposit.

Location of these Businesses

General Information

To understand where Dollar Stores and Alternative Financial Institutions arise, it is important to understand how Petersburg is divided. As described earlier, the USDA uses Census Tracts to track Food Deserts. Utilizing the Census Tract division of Petersburg enables this report to understand the population and poverty levels in the Census Tracts where these stores are located. In the following table are the Census Tracts in Petersburg with demographic information (Census Reporter “Petersburg city, Virginia”):

Census Tract Information - Petersburg, VA					
Census Tract	Population	Square Miles	Median Age	% in Poverty	Food Desert?
Petersburg	31,362	22.7	38.1	24.1%	
8101	2,716	2.4	32.3	33.8%	YES
8103	2,778	1.3	42.5	20.4%	YES
8104	1,367	0.4	29.1	31.5%	YES
8105	3,184	1.8	45.4	20.6%	YES
8106	1,650	0.5	40.3	37.9%	YES
8107	2,205	0.5	43.7	30.0%	YES
8109	3,433	1.1	42.4	18.2%	AT-RISK
8110	4,232	3.8	38.7	17.1%	YES
8111	2,842	4.0	41.0	11.7%	YES
8112	4,121	5.9	31.8	24.8%	NO
8113	2,834	1.1	32.8	34.2%	AT-RISK

Report on Small Box Discount Stores and Alternative Financial Institutions 10

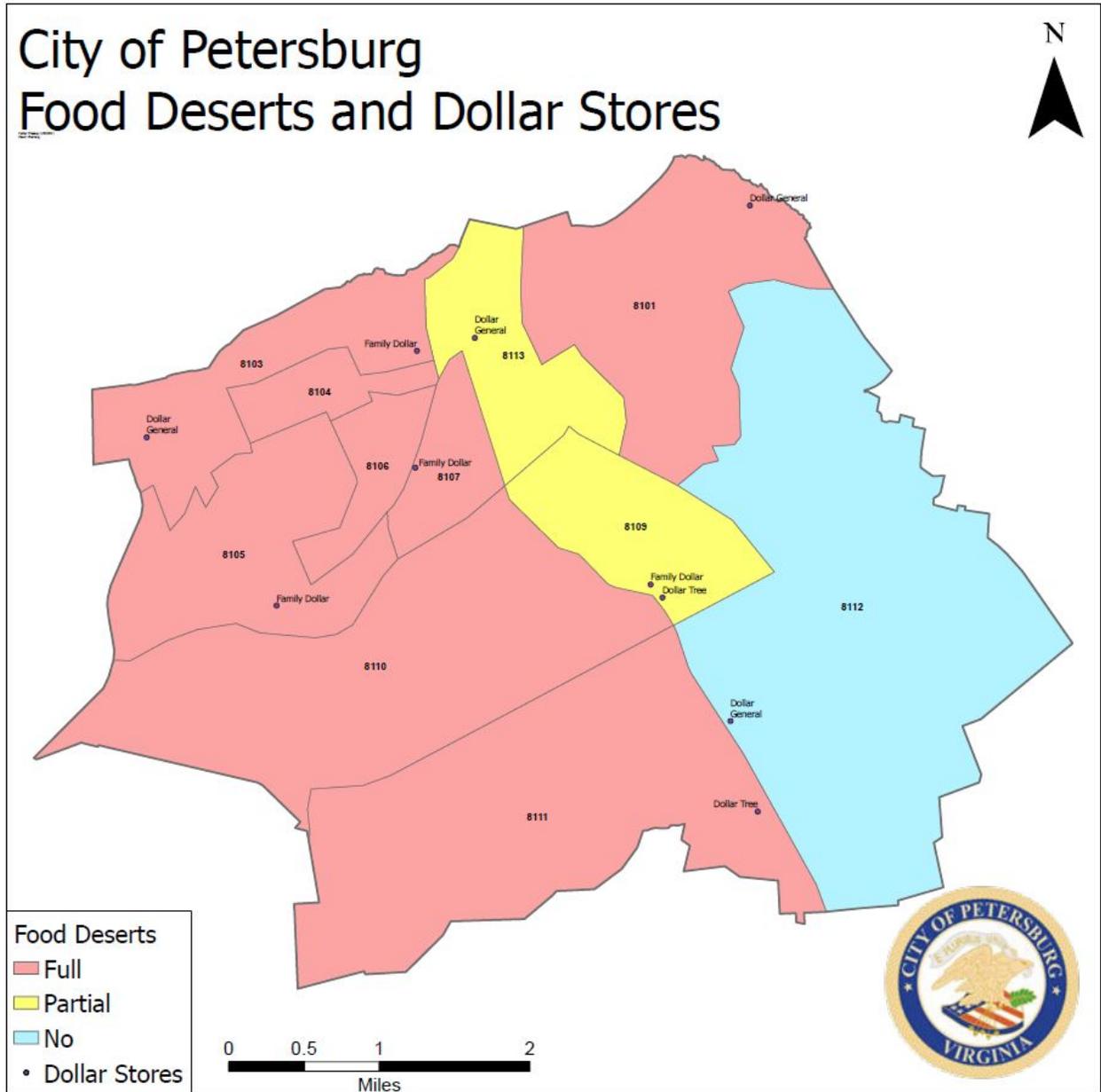
From this, we can see that Census Tract 8106 has the highest poverty rate in Petersburg at 37.9%. Other Census Tracts with poverty rates over the Petersburg average of 24.1% are Tracts 8101 at 33.8%, 8104 at 31.5%, 8107 at 30.0%, 8112 at 24.8%, 8113 at 34.2%. Tracts with Poverty Rates below the average are 8103 at 20.4%, 8105 at 20.6%, 8109 at 18.2%, 8110 at 17.1%, and 8111 at 11.7% - the smallest poverty rate in Petersburg.

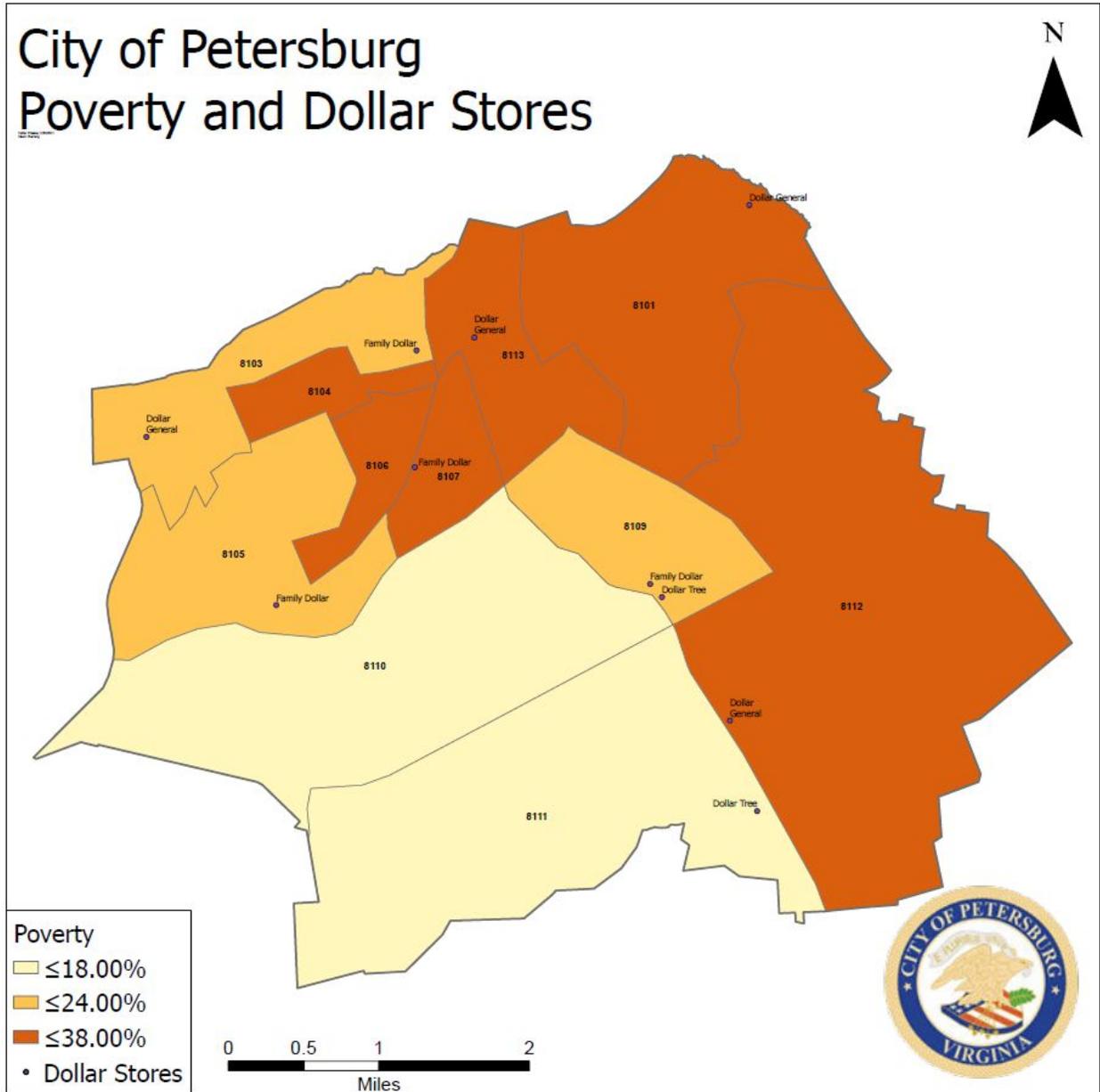
Small Box Discount Stores

In Petersburg, the following table outlines where the currently existing and in-development Small Box Discount Stores are located:

Small Box Discount Stores		
Name	Address	Census Tract (Population / Poverty %)
Dollar Tree	3330 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
Proposed Dollar Tree	2141 S Crater Rd, Petersburg, VA 23805	8109 (3,433 / 18.2%)
Dollar General	2201 W Washington St, Petersburg, VA 23803	8103 (2,778 / 20.4%)
Dollar General	3105 S Crater Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Dollar General	2131 E Washington St, Petersburg, VA 23803	8101 (2,716 / 33.8%)
Proposed Dollar General	15 S Adams St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Family Dollar	250 W Washington St, Petersburg, VA 23803	8103 (2,778 / 20.4%)
Family Dollar	798 Halifax St, Petersburg, VA 23803	8107 (2,205 / 30%)
Family Dollar	1847 Boydton Plank Rd, Petersburg, VA 23805	8105 (3,184 / 20.6%)

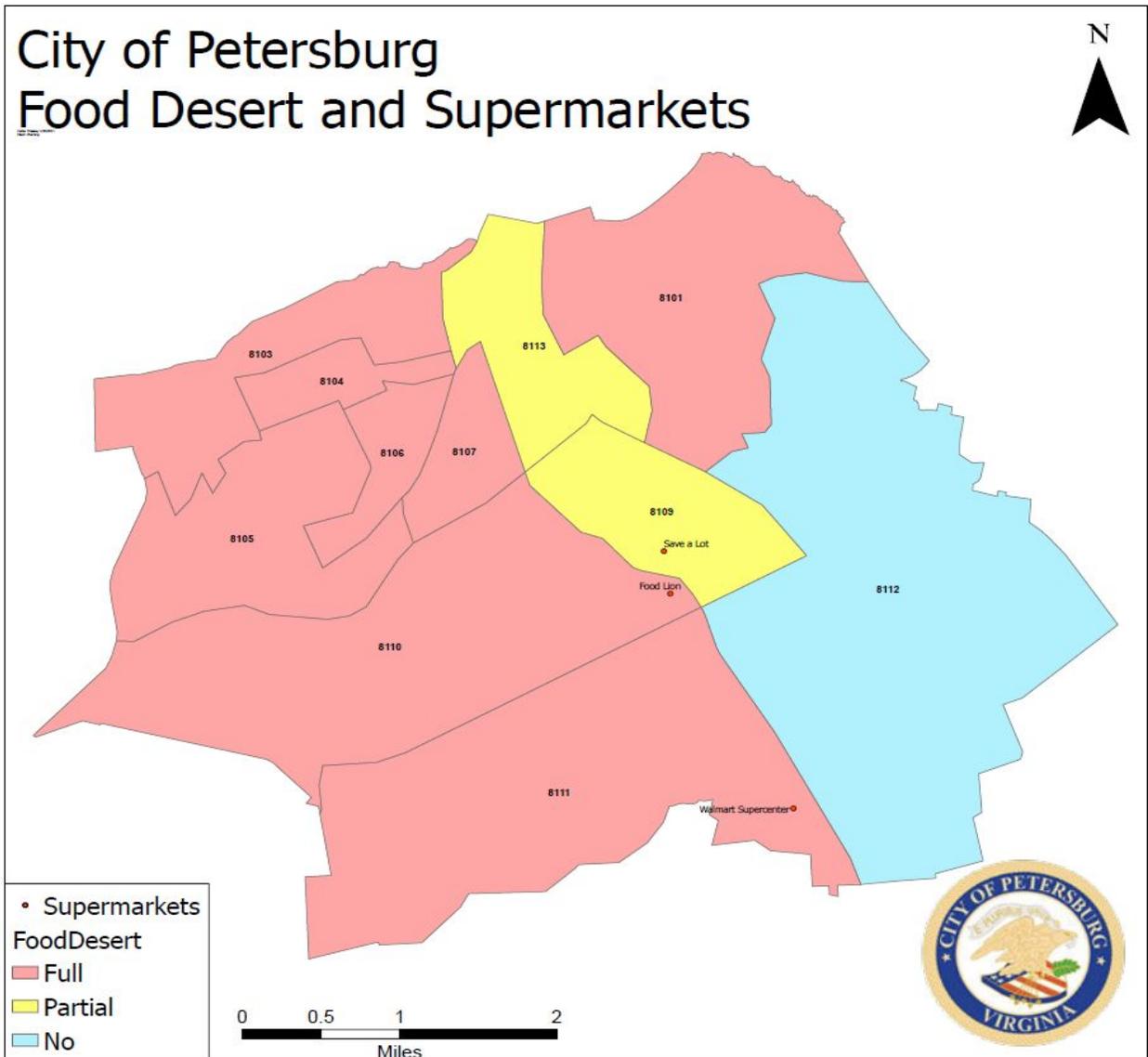
Family Dollar	2075 S Crater Rd, Petersburg, VA 23805	8109 (3,433 / 18.2%)
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From this, we can see that Tracts 8110, 8106, 8104 do not have any Small Box Discount Retail Stores. To be sure, 8106, the Census Tract with the highest poverty rate in Petersburg, is among these. 8104 also has a poverty rate above average at 31.5%. Tract 8110 has the second lowest poverty rate at 17.1%. Most notably, four of ten Small Box Discount Retail Stores are located on South Crater Road.

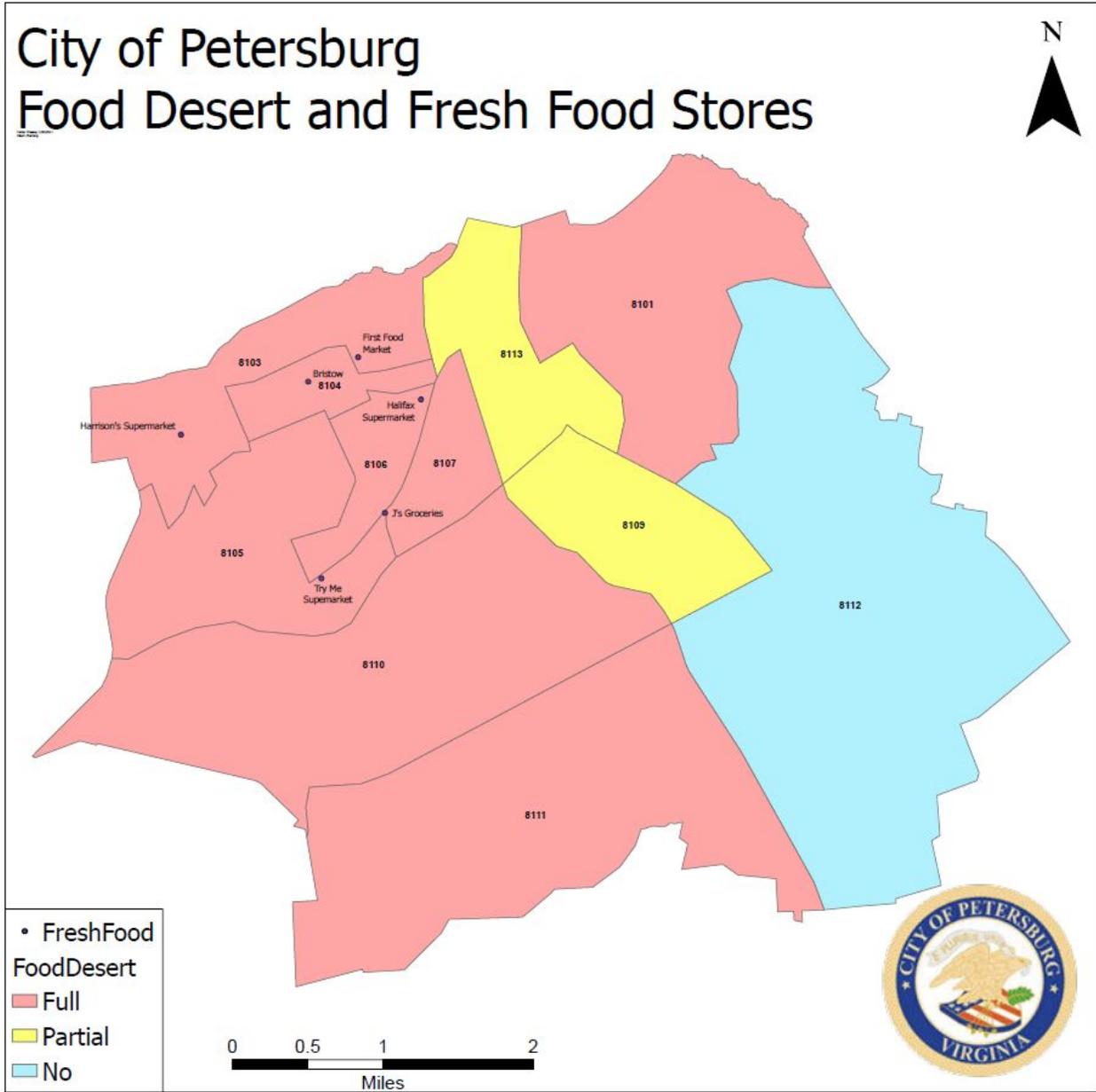
Supermarkets		
Name	Address	Census Tract (Population / Poverty %)
Walmart Supercenter	3500 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
Food Lion	2120 S Crater Rd, Petersburg, VA 23805	8110 (4,232 / 17.1%)
Save A Lot	2001-2003 S Crater Rd, Petersburg, VA 23805	8109 (3,433 / 18.2%)



Report on Small Box Discount Stores and Alternative Financial Institutions 14

The three supermarkets in town are located all on South Crater Road in Tracts 8111, 8110, and 8109. Tract 8111, home of the Wal-Mart, is the least impoverished Tract in Petersburg at only 11.7% in poverty. Tract 8110, home of the Food Lion, is the second least impoverished at 17.1% in poverty. Tract 8109, home of the Save-A-Lot, is the third least impoverished at 18.2% impoverished. Despite this, according to the USDA definition of Food Deserts as at least 500 people and/or 33% of the Census Tract population residing more than 1 mile from a supermarket or large grocery store in urban areas, and more than 10 in rural areas, Tracts 8111 and 8110 are Food Deserts.

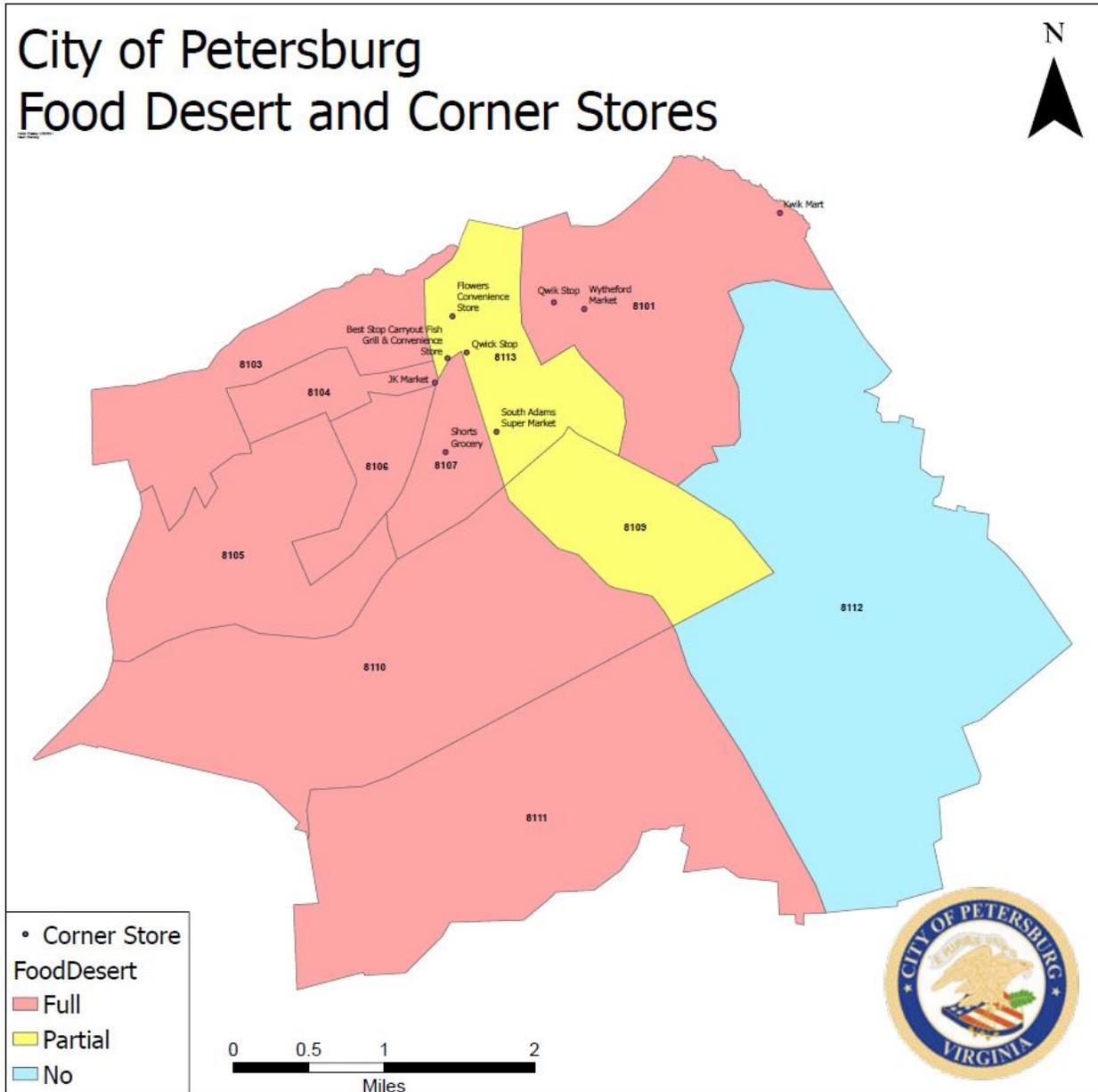
Fresh Food Stores		
Name	Address	Census Tract (Population / Poverty %)
Harrison's Supermarket	1900 W Washington St, Petersburg, VA 23803	8103 (2,778 / 20.4%)
Bristow Market	1105 W Washington St, Petersburg, VA 23803	8104 (1,367 / 31.5%)
J's Groceries	1136 Halifax St, Petersburg, VA 23803	8107 (2,205 / 30.0%)
Try Me Supermarket	1614 Halifax St, Petersburg, VA 23803	8105 (3,184 / 20.6%)
Halifax Supermarket	303 Halifax St, Petersburg, VA 23803	8106 (1,650 / 37.9%)
First Food Market	705 W Washington St, Petersburg, VA 23803	8103 (2,778 / 20.4%)



The Fresh Food Store, which are stores that provide a selection of raw meats and fresh fruits and vegetables, but do not meet the qualification of a Supermarket, are located all in the northwestern portion of the City. Because of how the USDA defines Food Deserts, it is difficult to indicate if these Tracts are truly food insecure or not. Five of the six non-South Crater Road Discount Retail Stores are located nearby these Fresh Food locations.

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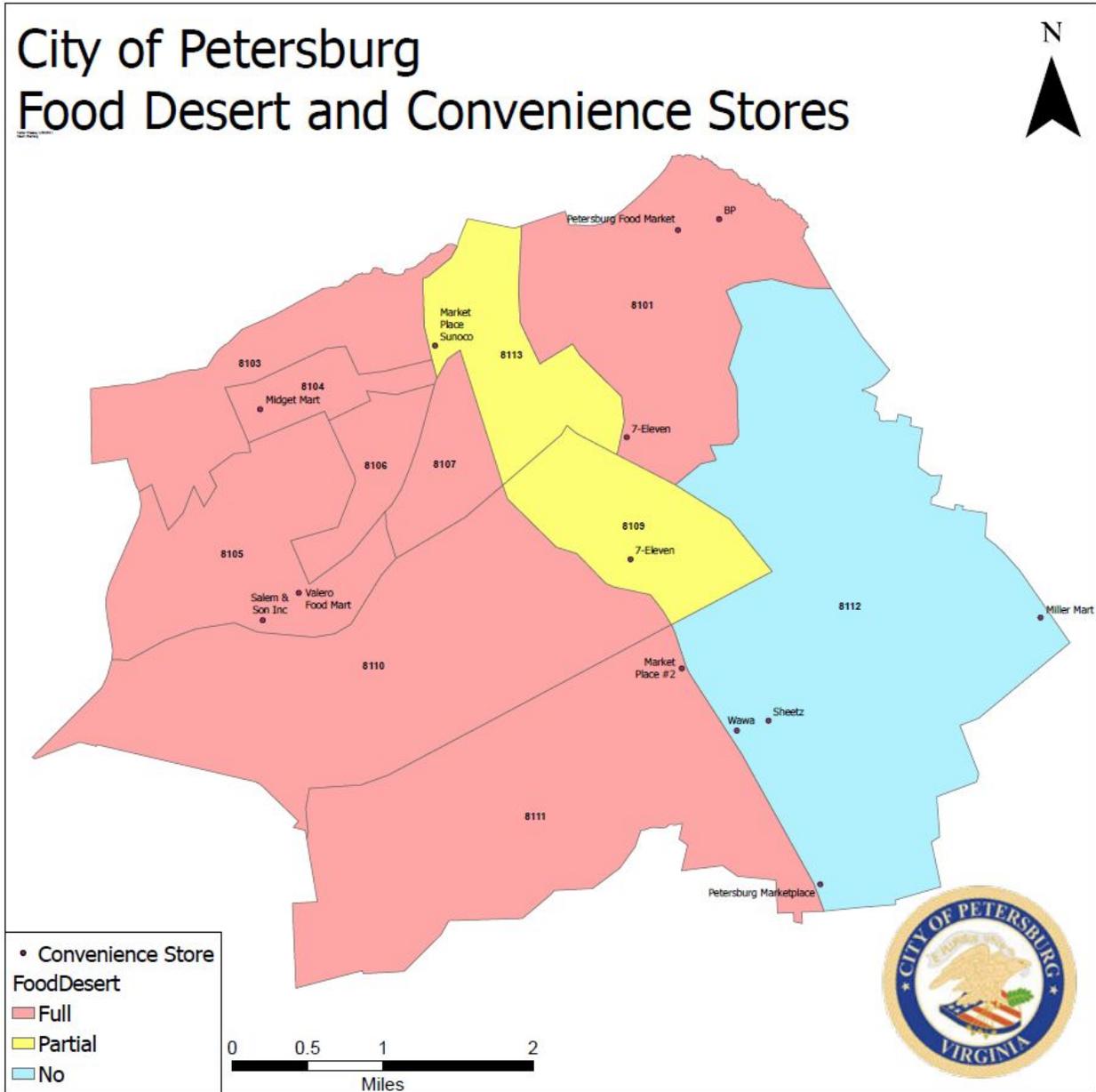
Small Box Retail Stores (Corner Stores)		
Name	Address	Census Tract (Population / Poverty %)
Qwick Stop	8 E Wythe St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Best Stop Carryout Fish Grill & Convenience Store	54 South Union Street, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Kwik Mart	2328 E Washington St, Petersburg, VA 23803	8101 (2,716 / 33.8%)
Shorts Grocery	300 Mistletoe St, Petersburg, VA 23803	8107 (2,205 / 30.0%)
Wytheford Market	840 E Wythe St, Petersburg, VA 23803	8101 (2,716 / 33.8%)
South Adams Super Market	620 S Adams St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Flowers Convenience Store	133 N Sycamore St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
JK Market	211 Halifax St, Petersburg, VA 23803	8104 (1,367 / 31.5%)
Qwik Stop	15 E Washington St, Petersburg, VA 23803	8101 (2,716 / 33.8%)



Small Box Retail Stores, commonly referred to as “Corner Stores”, are found largely in the middle of the northern portion of the City. Each of these stores are located in a Census Tract with an above average percentage of people living in poverty.

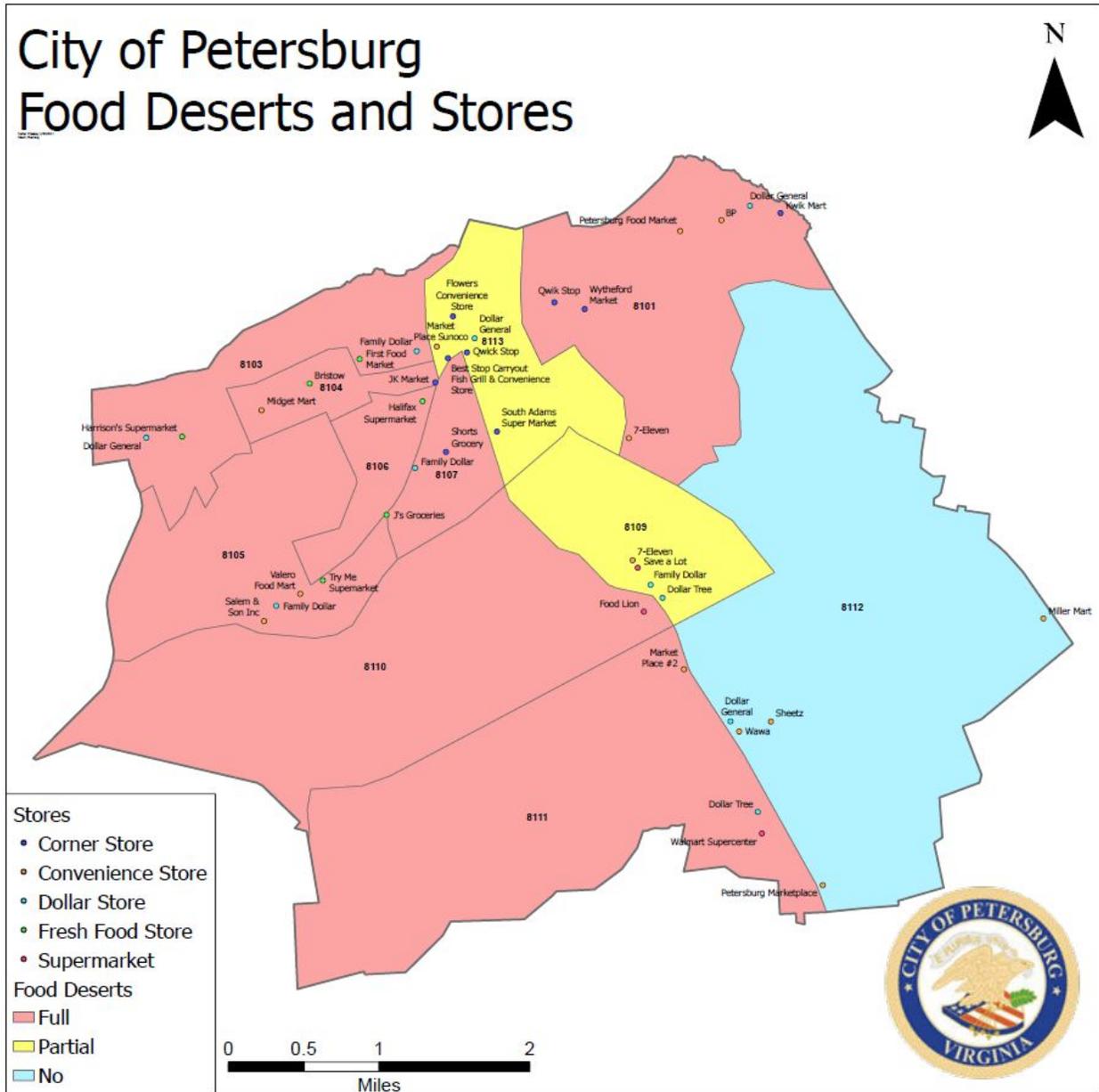
Report on Small Box Discount Stores and Alternative Financial Institutions 18

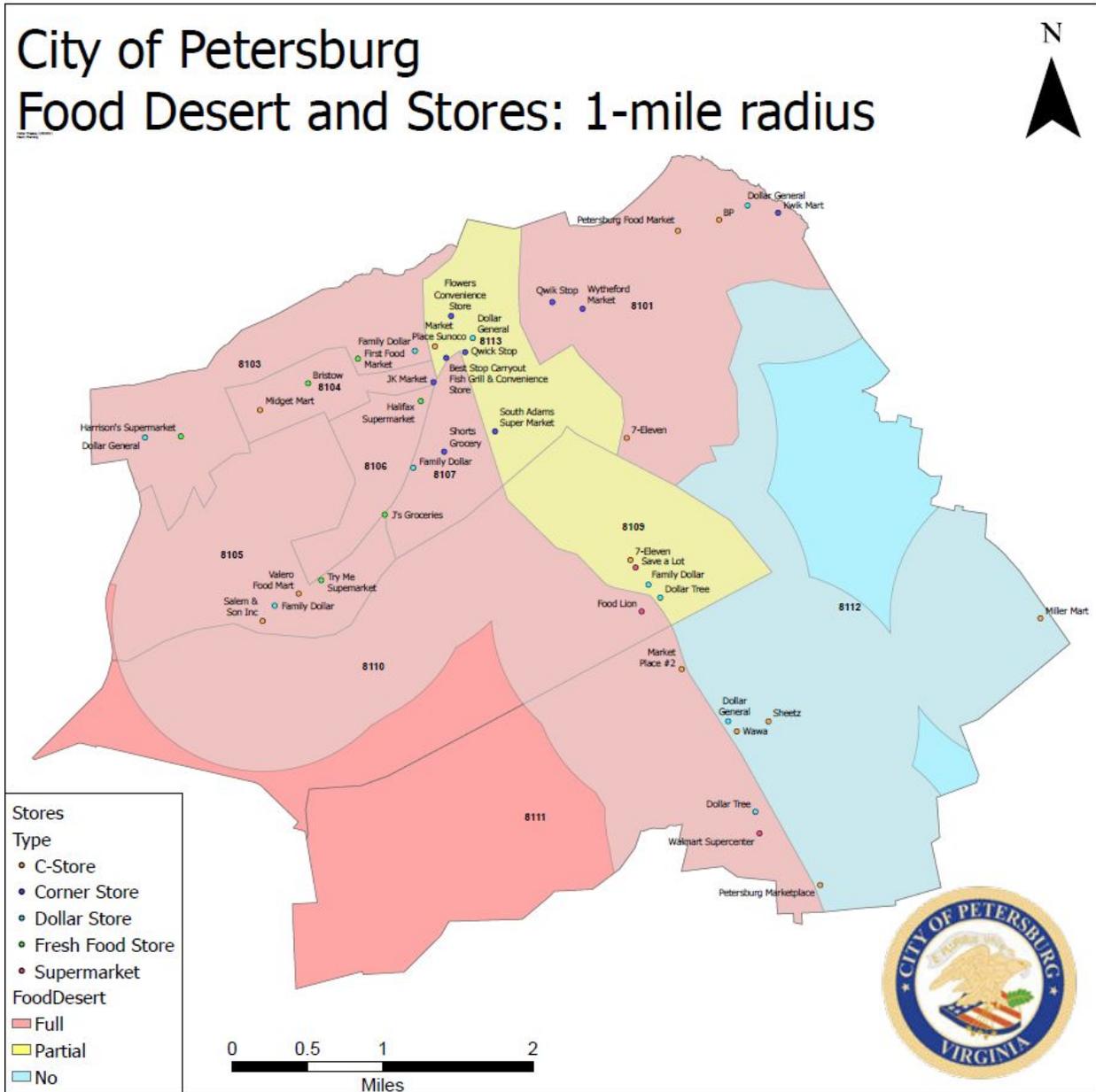
Convenience Stores		
Name	Address	Census Tract (Population / Poverty %)
Market Place Sunoco	110 W Washington St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Midget Mart	1420 W Washington St, Petersburg, VA 23803	8104 (1,357 / 31.5%)
Petersburg Food Mart	1500 E Washington St, Petersburg, VA 23803	8101 (2,716 / 33.8%)
bp	1932 E Washington St, Petersburg, VA 23803	8101 (2,716 / 33.8%)
Valero Food Mart	1740 Boydton Plank Rd, Petersburg, VA 23805	8105 (3,184 / 20.6%)
Salem & Son Inc	1908 Boydton Plank Rd, Petersburg, VA 23805	8105 (3,184 / 20.6%)
7-Eleven	701 S Crater Rd, Petersburg, VA 23803	8101 (2,716 / 33.8%)
7-Eleven	225 South Boulevard, Petersburg, VA 23805	8109 (3,433 / 18.2%)
MARKET PLACE #2	2706 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
Wawa	3199 S Crater Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Petersburg Marketplace	3825 S Crater Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Miller Mart	1200 Courthouse Rd, Petersburg, VA 23803	8112 (4,121 / 24.8%)
Sheetz	151 Wagner Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)



Convenience Stores (C-Stores) are scattered throughout the City. Four of the 13 C-Stores are found in Tract 8112, which is notably the only truly non-Food Desert Tract, and the largest geographic Tract at 5.9 square miles. C-Stores are found in the most- and least impoverished Tracts in the City, and ten of the thirteen C-Stores are found along West and East Washington Streets, Boydton Road, and South Crater Road.

Provided below is a map with all of these locations together, with the appropriate Tracts indicating Food Deserts. Also provided is a map with these locations with a one-mile radius.





To summarize, there are ten Small Box Discount Stores in Petersburg. Four of them are located on South Crater Road, five are located in the north / northwestern portion of the City, with a single store in the far northeast portion of the City. These ten Discount Stores make up 24.39% of all of the previously discussed categories combined; C-Stores 31.7%, Small Box Retail 21.95%, Fresh Food Stores 41.63%, Supermarkets 07.32%. There are three times as many Discount Stores than there are Supermarkets. Slightly less than twice as much as many as Fresh

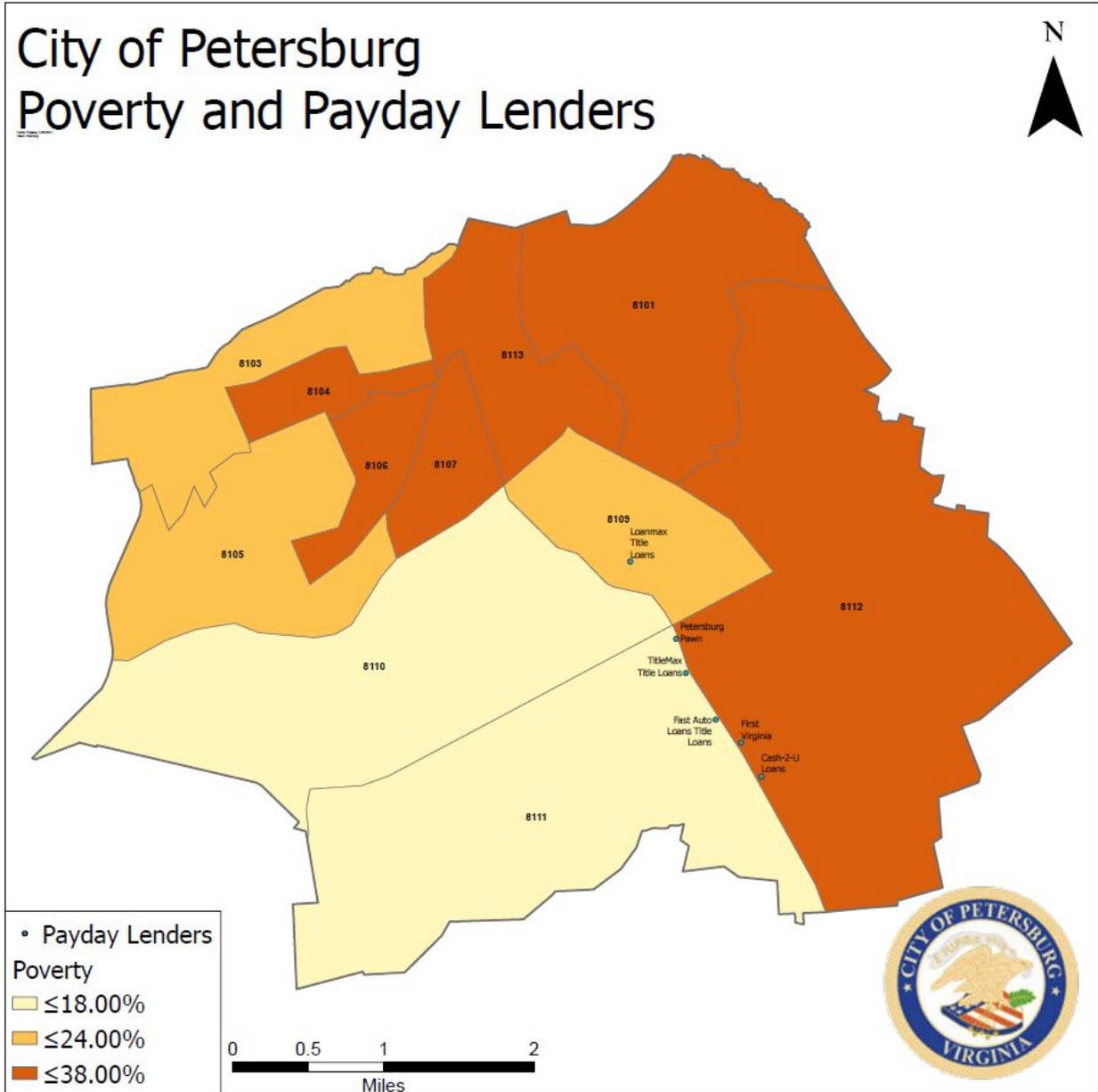
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Food Stores. One more Discount Store than Small Box Retail Stores. Three more Convenience Stores than Discount Stores.

Alternative Financial Institutions

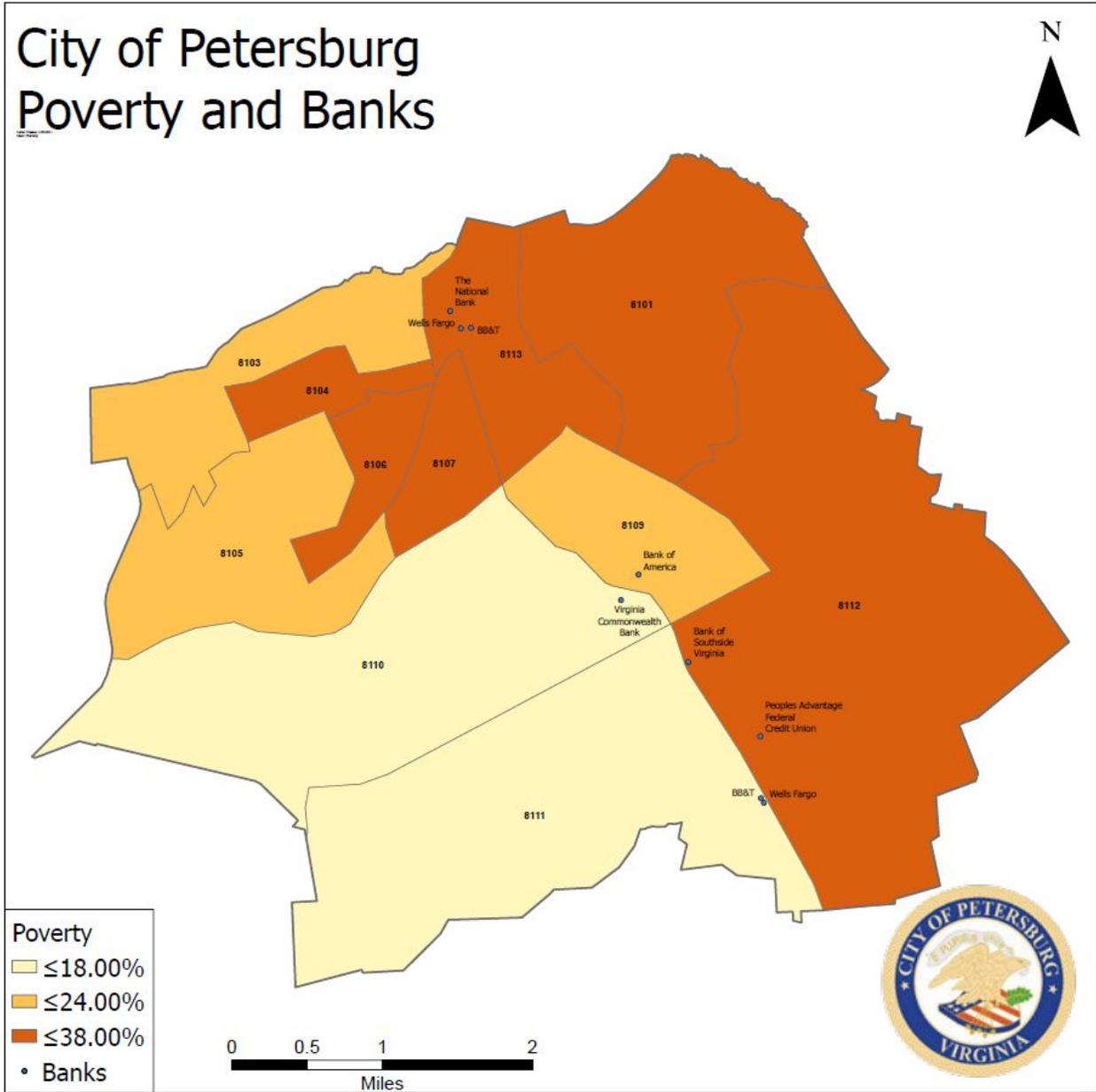
In Petersburg, the following table outlines where the currently existing Alternative Financial Institutions are located:

Alternative Financial Institutions		
Name	Address	Census Tract (Population / Poverty %)
Loanmax Title Loans	1883 S Crater Rd, Petersburg, VA 23805	8109 (3,433 / 18.2%)
TitleMax Title Loans	2716 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
Fast Auto Loans Title Loans	3030 S Crater Rd, Petersburg, VA 23803	8111 (2,842 / 11.7%)
First Virginia	3219 S Crater Rd Ste C, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Cash-2-U Loans	3323 S Crater Rd unit c, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Petersburg pawn	2536 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)



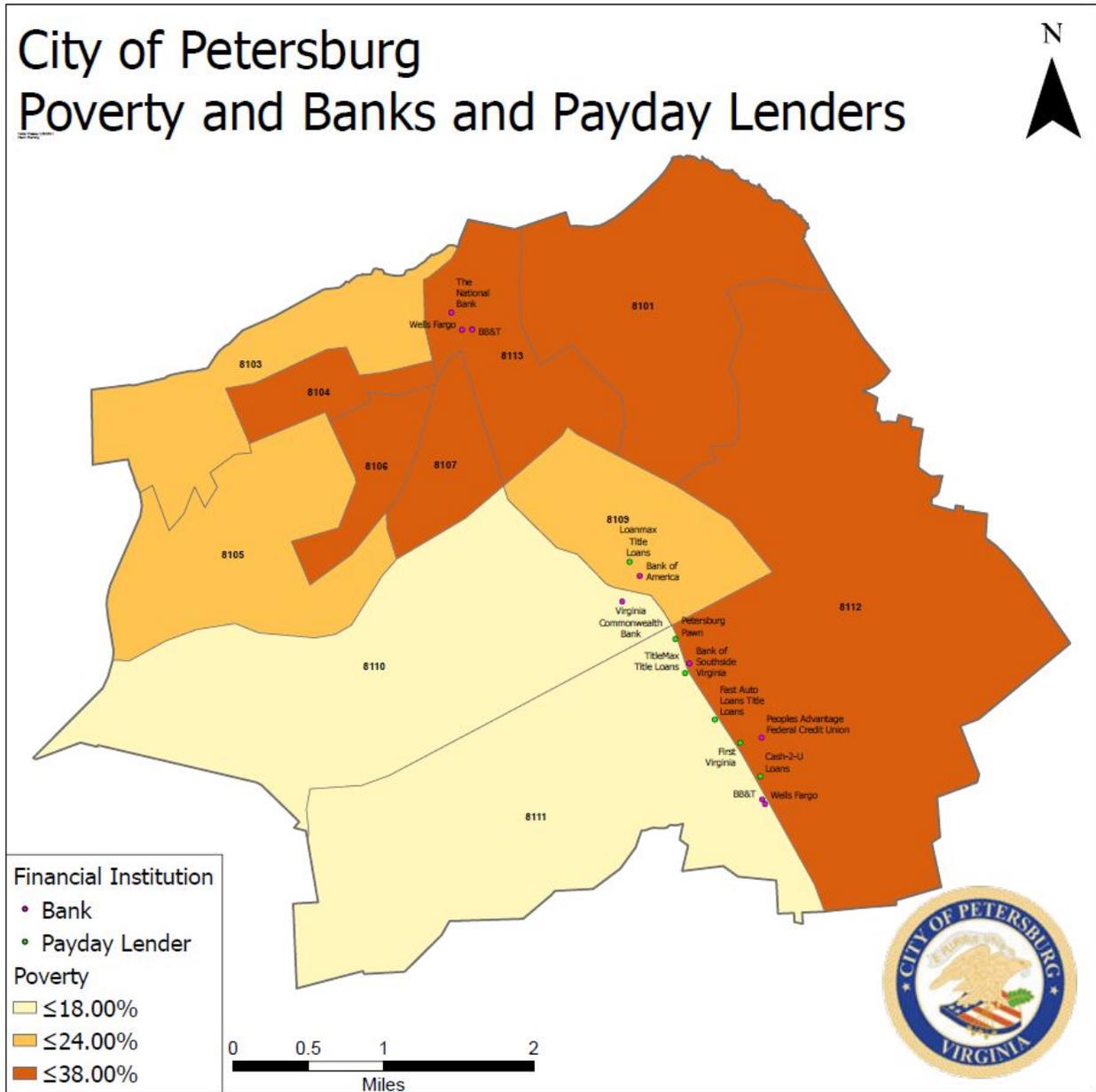
Of the Alternative Financial Institutions, two are found in a Tract that has an above average poverty rate, 8112 (24.8%). The rest are in Tracts 8109 (18.2%) and 8111 (11.7%), which are below the average poverty rate in Petersburg of 24.1%. Most notably, every single one of these businesses are located on South Crater Road.

Banking Institutions + Credit Unions		
Name	Address	Census Tract (Population / Poverty %)
Wells Fargo Bank	20 Franklin St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Wells Fargo Bank	3360 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
BB&T	117 E Washington St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
BB&T	3340 S Crater Rd, Petersburg, VA 23805	8111 (2,842 / 11.7%)
The National Bank	147 N Sycamore St, Petersburg, VA 23803	8113 (2,834 / 34.2%)
Virginia Commonwealth Bank	1965 Wakefield St, Petersburg, VA 23805	8110 (4,232 / 17.1%)
Bank of America	1963 S Crater Rd, Petersburg, VA 23805	8109 (3,433 / 18.2%)
The Bank of Southside Virginia	2703 S Crater Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)
Peoples Advantage Federal Credit Union	110 Wagner Rd, Petersburg, VA 23805	8112 (4,121 / 24.8%)



The Banking Institutions in the City are found largely around the South Crater Road area, with the one Credit Union found on Wagner Road. Three banks are located in the northern portion of the City. Four of the nine businesses are in Tracts, 8109 (18.2%), 8110 (17.1%), 8111 (11.7%), below the average poverty rate of 24.1%. The other five are located in Tracts, 8112 (24.8%), 8113 (34.2%), which are above the average poverty rate in Petersburg.

Provided below is a map with all of these locations together:



To summarize, there are six Alternative Financial Institutions (AFI's) in Petersburg. Every single one is located on South Crater Road. Two-thirds of these stores, four, are in Tracts 8109 and 8111 below the average poverty rate in Petersburg. One-third, two, are in Tract 8112 which is above the average poverty rate. All of the AFI's are located on South Crater Road.

AFI's make up 40% of the previously discussed categories combined; Banks and Credit Unions make up 60%.

Summary and Implications

From the analysis of the location of Small Box Discount Stores and Alternative Financial Institutions in Petersburg, we find that all of the Alternative Financial Institutions, and nearly half of the Small Box Discount Stores are located on South Crater Road. In their respective sections, the Tracts these stores are found in are not necessarily the poorest or most food insecure Tracts in the City. South Crater Road is a heavily trafficked road, with an Average Annual Daily Traffic rate of 12,000 vehicles. (Virginia Department of Transportation) South Crater Road is also the location of a Petersburg Area Transit bus route. Further analysis is recommended to understand why South Crater Road in particular is the location of many of these establishments, such as population density and available transit options.

One consideration regarding the Food Desert situation, is that the USDA definition defines Supermarket or large grocery store as a "food store with at least \$2 million in sales that contain all the major food departments of a traditional supermarket". As some, if not all of, the non-supermarket food stores in town may not meet this definition, they would not count towards Food Deserts in town. Further analysis is recommended of the revenue generated by the non-Supermarket Food Stores in town to understand if they meet the USDA definition, and what role these non-Supermarket Food Stores may play in combating Food Deserts and poor health outcomes. Please note that this revenue data from the Commissioner of the Revenue may not be available for public use, so an arrangement may need to be made between Council, Planning Commission, and the Economic Development Authority for usage of this data.

Another consideration is the two partial Food Desert Tracts, 8113 and 8109 in the City. While not full Food Deserts, this may be partially due to the IGA Supermarket located at 15 S Adams Street. However, the IGA Supermarket is now closed with a Dollar General taking its place. While a report survey conducted by a VCU Master of Urban & Planning Program in 2019 found that the IGA was “not frequented by many residents” (Ashby et al. page 15), its status as a Supermarket undoubtedly is a contribution to Tract 8113 not being a Food Desert as of the 2015 USDA Food Desert analysis. The proposed Dollar General is purported to have space for refrigeration units for fresh foods, monitoring of this will need to be conducted to verify this.

Regarding the proliferation of Small Box Discount Stores, also known as, Dollar Stores. Discount Stores such as Dollar General and Dollar Tree are rapidly expanding. From 2011 to 2018, these two companies had a total of nearly 30,000 locations; more than the total of Wal-Mart and McDonald’s combined. Dollar-type Stores accounted for nearly half of all U.S. retail store openings in a six-month period in 2019. In Petersburg, there are ten dollar-type stores by Dollar Tree (which owns Family Dollar as well) and Family Dollar.

A common criticism of dollar-type stores is their perceived predatory nature. Dollar-type stores are accused of contributing to poor economic and health outcomes that “displace full-service grocery stores, eliminate jobs, and undercut competition from other retailers and small businesses.” While dollar-type stores sell food, it is often highly processed foods, and do not sell healthy, fresh foods such as raw meats, fruit, and vegetables. For example, a community grocery store in Cleveland, Ohio claimed to struggle to be profitable, despite financial subsidies, due to the competition from dollar-type stores. One report indicates a “30% decline in sales for local grocery supermarkets after the introduction of a dollar store to an area.” Dollar-type stores specifically look to operate in local income neighborhoods with the CEO of Dollar General,

Todd Vasos, quoted in a 2017 Wall Street Journal article that “The economy is continuing to create more of our core customers.” (Sainato) Dollar-type stores are also not necessarily cheaper, selling staples in smaller portions for a dollar that when extrapolated to larger portions is more expensive, such as a dollar milk carton that equals to \$8 dollars a gallon. (Kelloway) Other articles describe the racial and income disparities that come with the expansion of dollar-type stores across both urban and rural America. (Siegel)

Across the U.S., cities have been pushing back against dollar-type stores. Cleveland, Ohio, previously mentioned, passed a temporary moratorium on new dollar-type stores in June 2020. (Castele) Tulsa (Siegel) and Oklahoma City, Oklahoma authorized six-month moratoriums on new dollar-type stores. Kansas City, Missouri and Mesquite, Texas also passed legislation regulating dollar-type stores. (Moon)

An alternative viewpoint is that prohibiting or overregulating dollar-type stores hurts more than it helps. Supermarket chains may not enter food deserts due to the lack of a profit incentive, which dollar-type stores with their smaller floor spaces and minimizing labor costs can afford to turn a profit. Prohibiting dollar-type stores without providing the infrastructure or incentives to ensure a grocery store takes its place leaves the consumer with no choice at all when it comes to grocery needs. (Blaine) For example, in 2011, major food retailers promised to open or expand 1,500 grocery and convenience stores in neighborhoods with no supermarkets by 2016. However, new “supermarkets” had built in only a “fraction of the neighborhoods where they’re needed most.” Excluding dollar-type stores and convenience stores from this total, this only amounted to roughly 250 new supermarkets in Food Deserts. For supermarkets to be successful in low-income neighborhoods, caution needs to be taken to ensure they meet the needs of the community and not adhere to a “rigid” corporate formula. (Associated Press)

Additional research should be conducted that examines Small Box Retail Stores (essentially convenience stores that do not provide for sale gasoline) and the role they play in contributing to poor health and wealth outcomes similarly to Small Box Discount Stores, aka dollar-type stores.

Regarding the presence of Alternative Financial Institutions, also known as, Payday and Title Lenders and Pawn Shops. Payday and Title Lenders business model is built around the quick cash with little prerequisites for approval. This business model lends itself well to the financial insecurity of many Americans. For example, according to a report by the Federal Reserve, 40 percent of households “would have some difficulty coming up with \$400 immediately.” and “60 percent of households would cover the \$400 expense by running a balance on their credit card, or borrowing from a friend or a family member, while the remaining 40 percent would have to see an asset, use a payday loan, or simply not pay the unexpected expense.” (Covas) Research on Payday and Title Lenders find that users of these services are disproportionately low income and African American or Hispanic, are located in low-income minority communities, with minorities paying a higher price on average for these services. Users are also likely not to understand the risks associated with these services, and the lenders often do not comply with laws and regulations. (Guedj)

An alternative perspective is that, similarly to the dollar-type stores, these Payday and Title Lenders provide financial lending services in a void that traditional banking institutions do not wish to fill due to the lack of a profit margin. Traditional banks may also require cash deposits to open and maintain an account that low-income families cannot meet. There are also racial factors, such as referenced in Dr. Guedj’s report, that minorities face price discrimination in traditional banking and mortgage lending. (Guedj page 1) While interest rates or payback

amounts may seem excessive, it is argued that this is to cover the short-term, high-risk nature of providing cash loans to low-income individuals who do not possess the same assets as higher income individuals to underwrite loans. Over-regulation of this industry may make the Payday and Title Lender business model unprofitable, driving out an option for low-income individuals and households that is not necessarily to be replaced by traditional banking services. Dr. Robert DeYoung of the University of Kansas likens payday loans to car rentals:

“Borrowing money is like renting money. You get to use it two weeks and then you pay it back. You could rent a car for two weeks, right? You get to use that car. Well, if you calculate the annual percentage rate on that car rental — meaning that if you divide the amount you pay on that car by the value of that automobile — you get similarly high rates. So this isn’t about interest. This is about short-term use of a product that’s been lent to you. This is just arithmetic.”

Dr. Thomas Sowell, formerly a Senior Fellow on Public Policy at the Hoover Institution at Stanford University, takes a similar viewpoint in his article “Payday Loans”.

Currently in the Petersburg Zoning Ordinances, there are no definitions or classifications of any kind regarding any of the establishments in the previous sections that defined Small Box Discount Stores, Small Box Retail Stores, Fresh Food Stores, Supermarkets, Alternative Financial Institutions, Banking Institutions, or Credit Unions. There is a tentative definition for Convenience Stores currently as “Automobile service station”. (“Zoning Ordinance”) The lack of definitions of these stores makes it difficult to regulate and take action on these types of stores.

Proposed Action

The following action items are proposed:

Update the Zoning Ordinance to define the types of stores defined in this report.

Regarding Small Box Discount Stores, authorize a special use permit that regulates the creation of new stores. This special use permit should include elements that prevent the creation of new stores in a certain mile radius of pre-existing stores, require the dedication of floor space to the sale of fresh foods consistent with USDA recommendations, and require approval of the City Council. For example, Fort Worth, Texas passed an amendment to their zoning regulations that require Small Box Discount Stores to be separated by two miles from a pre-existing store, and offer fresh produce, meat, and dairy products amount to at least 10 percent of the floor area. (Gubbins) Small Box Discount Stores should also be prohibited from the sale of alcohol beverages and lottery items. The creation of an incentive package for attracting Fresh Food Stores and Supermarkets should also be considered. This can include financial tax incentives; for example, New York City has an initiative called ‘Food Retail Expansion to Support Health’ (FRESH) aimed at bringing qualified fresh food stores to NYC. Among some of the tax incentives they provide include stabilizing pre-improvement real estate taxes for up to 25 years, land tax abatements for up to 25 years, and sales tax exemption on materials used to construct or renovate the facility. (“Food Retail Expansion to Support Health (FRESH)”) Additional non-financial incentive ideas include minimal parking requirements or exemptions for Fresh Food Stores and Supermarkets, rezoning, and the disposition of City-owned commercial real estate to stores that meet the required criteria.

A special use permit should be created regulating Alternative Financial Institutions as well. This special use permit should include a distance prohibition requirement, approval by

Council, and compliance with the Virginia Fairness in Lending Act of 2020. A moratorium on the creation of new Alternative Financial Institutions should be considered as well.

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City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH:

FROM:

RE: **A public hearing for an amendment to the Permit Fee Schedule**

PURPOSE: Scheduling a public hearing to incorporate a fee schedule within the appendix of the City’s Code of Ordinances and amend the fees for the building permit fees.

REASON:

RECOMMENDATION:

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. City of Petersburg Building Permit Fee Schedule
2. Building Permit Council Item_021621

Building Permit/Inspection Fees	
Residential	
New Construction	.63 (5/8) % of estimated cost + \$25.00 base fee (this includes garages, gazebos, decks, swimming pools, residential, demolition and all other residential construction)
Mechanical	1% + \$25.00 of estimated cost (this includes garages, gazebos, decks, swimming pools, residential, demolition and all other residential construction)
Electrical	1% + \$25.00 of estimated cost (this includes garages, gazebos, decks, swimming pools, residential, demolition and all other residential construction)
Plumbing	1% + \$25.00 of estimated cost (this includes garages, gazebos, decks, swimming pools, residential, demolition and all other residential construction)
Temporary Certificate of Occupancy	\$50.00
Commercial	
New Construction	1% of estimated cost + \$75.00 base fee (this includes hospitals, hotel/motels, radio towers, apartments, commercial demolition and all other commercial construction)
Mechanical	1% + \$75.00 of estimated cost (this includes hospitals, hotel/motels, radio towers, apartments, commercial demolition and all other commercial construction)
Electrical	1% + \$75.00 of estimated cost (this includes hospitals, hotel/motels, radio towers, apartments, commercial demolition and all other commercial construction)
Plumbing	1% + \$75.00 of estimated cost (this includes hospitals, hotel/motels, radio towers, apartments, commercial demolition and all other commercial construction)
Temporary Certificate of Occupancy	\$50.00
Reinspection Fee	\$50.00 per each inspection (due to negligence on the part of permit holder); includes: scheduled inspection and work not ready for inspection; site secured and inspected; dangerous conditions
State Tax	Additional 2% of total permit cost (building, mechanical, electrical, plumbing)
Work w/o Permit	\$50.00
Mobile Home	.63% + \$25.00 of estimated cost
Fee Refund	25% of the permit fee when the application is cancelled within 6 months of the application date or within 12 months of the issue date
Public Service Requests	At cost + cost of staff time hourly
Outside Reviews & Inspections	Applicant pays all costs for the outside review and inspection + the cost per hour of staff time to review outside review and inspections

Other Inspection Fees	At cost + cost of staff time hourly
Re-submittals	\$35.00



City of Petersburg

Schedule a Public Hearing for an Amendment to the Permit Fee Schedule

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager
Lionel Lyons, Deputy City Manager of Development
Frank Poulin, Director of Neighborhood Services
Jeremy Tennant, Assistant to the City Manager

FROM: Department of Neighborhood Services

RE: Schedule a public hearing to adopt an ordinance amending the City of Petersburg Building and Permits fee schedule.

PURPOSE: Scheduling a public hearing to incorporate a fee schedule within the appendix of the City's Code of Ordinances and amend the fees for the building permit fees.

REASON: To amend current building permit fees established in 2007 to allow third party companies to inspect projects and establish a section within the City's Code of Ordinances to locate all the fees for the benefit of potential developers and allow the City to recoup its costs for reviewing the third-party inspectors on an hourly basis.

RECOMMENDATION: It is recommended that the City Council approves the public hearing to amend.

BACKGROUND: The City of Petersburg previously amended the building permit fee schedule in 2007.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: Revenue generated by building permit fees.

CITY COUNCIL HEARING DATE: February 16, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: City Manager, Commissioner of the Revenue, Department of Neighborhood Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Draft Ordinance

RESOLUTION FOR THE ADOPTION OF NEW AND UPDATED POLICIES AND PROCEDURES FOR BUILDING PERMITS IN THE CITY OF PETERSBURG

WHEREAS, the City of Petersburg Department of Neighborhood Services is establishing an amended fee schedule for building permits, both commercial and residential, in the City.

WHEREAS, The Department of Neighborhood Services has shown need for the adoption of new and updated policies and procedures for the building fee schedules, both commercial and residential, in the City of Petersburg.

WHEREAS, the Department of Neighborhood Services recommends the adoption of the new and updated fee schedule for building permits, both commercial and residential, in the City of Petersburg.

THEREFORE BE IT RESOLVED, that the City Council adopts and authorizes the City Manager to implement the new and updated policies and procedures for the amended building permit fee schedule, both commercial and residential, in the City of Petersburg.

AN EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER.

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel coronavirus (COVID-19) pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a disaster as defined by Virginia Code Section 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

WHEREAS, on March 14, 2020 the City Manager in her capacity as Director of Emergency Management, made a Declaration of Local Emergency for the City of Petersburg; and

WHEREAS, on March 31, 2020 City Council for the city of Petersburg did CONFIRM and RATIFY said Declaration of Local Emergency made by the City Manager in her capacity as Director of Emergency Management which declaration remains active throughout the entire City of Petersburg; and

WHEREAS, Virginia Code Section 15.2-1413 provides that a locality may, by ordinance, provide a method at variance with general or special laws to assure continuity of government in the event of a disaster for a period not to exceed six months after the conclusion of the disaster; and

WHEREAS, the COVID-19 disaster continues, with state imposed and recommended mask, social distancing, and limited personal contact requirements; and

WHEREAS Virginia Code Section 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his/her absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements pertaining to performance of public work;” and

WHEREAS, Virginia Code Section 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of City Council may convene solely by electronic means to “address the emergency;” and

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, federal and state guidance from the executive branch has recommended suspension of public and private gatherings of more than ten attendees; and

WHEREAS, the Governor’s Executive Order 53 has prohibited public and private gatherings of ten or more persons with limited exceptions; and

WHEREAS, it is the belief of City Council that these limitations are intended in the furtherance of public health, safety, and welfare to prevent the spread of contagion; and

WHEREAS, this Ordinance was previously adopted by Council on March 31, 2020 with an expiration date of sixty-days (May 31, 2020) unless readopted by Council; and

WHEREAS, said Ordinance was re-adopted on May 19, 2020 with an expiration date of September 14, 2020; and

WHEREAS, said Ordinance was again re-adopted on September 14, 2020 with an expiration date of March 14, 2021; and

WHEREAS, the COVID-19 disaster continues in effect with state required and recommended mask, social distancing, limited public gathering and personal contact restrictions; and

WHEREAS, it is the belief of Council that due to the continuation of the COVID-19 Pandemic, it is necessary to continue this Ordinance in full force and effect for a period not to exceed six months (this Ordinance will expire on August 16, 2021) unless rescinded earlier by Council.

NOW, THEREFORE BE IT ORDAINED by Council for the City of Petersburg that the regularly scheduled meetings and corresponding agenda items scheduled or proposed to be considered for the duration of the local emergency declaration (not to exceed six (6) months beyond the conclusion of the disaster) by the City Council, Planning Commission, or any other City Board or commission shall be deemed continued and the time limitations for action shall be deemed stayed (frozen) for the duration of the local emergency declaration, not to exceed six (6) months from the conclusion of the disaster, if the City Council, Planning Commission or other board or commission does not take action on the agenda item during the referenced timeframe, including those agenda items for which state or local law requires an affirmative action to be taken within a statutorily-mandated timeframe and the failure to take such action during the statutorily-mandate timeframe shall not be deemed an approval or otherwise prejudice or impact any rights or authority of City Council to fully and fairly consider the item; and

BE IT FURTHER ORDAINED, that notwithstanding the foregoing, City Council, the Planning Commission, and any other City board or commission, may, at their election, conduct previously scheduled meetings or special meetings and act upon scheduled or proposed agenda items before them for the duration of the emergency declaration thereafter, under normal procedures or solely

be electronic means in compliance with public notice, access, and other requirements of Virginia Code 2.2-3708.2(A(3)) to the extent reasonably practicable, and that City Council, the Planning Commission may in the exercise of reasonable discretion and consideration of the health, safety, and welfare of the public, place limitations on physical attendance consistent with Executive Orders of the Governor and/or recommendations of the State Health Commissioner; and

BE IT FURTHER ORDAINED, that in the event that a public hearing matter is deemed by the applicable governing body to present a critical government function essential to continuity of government for the duration of the emergency declaration, the public hearing may be conducted by an open public comment period called for during an electronic meeting, in which case, action by the governing body may be continued to a subsequent meeting pending receipt of such comments. Public comments may be received by telephone, electronic communication or written submittal (including but not limited to email) delivered to the City Clerk of designee during the period stated in the call for public comments which comment period shall be a minimum of six (6) calendar days; and

BE IT FURTHER ORDAINED, that any statute, ordinance, or Rule of Council contrary to the provisions of this Ordinance shall be deemed superseded by this Ordinance to the extent permissible by law; and

BE IT FURTHER ORDAINED, that City Council reserves the right by subsequently enacted ordinance to rescind or amend this ordinance.

An emergency is deemed to exist and this Ordinance shall be deemed effective upon the date of adoption and shall automatically terminate on August 16, 2021 unless rescinded prior by Council through subsequently enacted ordinance.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager

FROM: Robert Floyd

RE: **Consideration of the FY2020-21 General Fund Budget Amendment.**

PURPOSE: To have City Council discuss and consider the FY2020-21 General Fund Budget Amendment.

REASON: A public hearing was held on January 19, 2021 to hear public comments regarding the amendment in accordance with Section 15.2-2507 of the Code of Virginia of 1950. City Council must now discuss and consider the amendment with the changes that have been made following the public hearing and City Council comments.

RECOMMENDATION: Recommend City Council approve the FY2020-21 General Fund Budget Amendment.

BACKGROUND: Staff was tasked with analyzing the General Fund revenues and expenditures throughout the fiscal year. Upon staff completing their analysis, it was determined that the revenues for the General Fund were trending higher than what was budgeted. The City Manager requested a Budget Amendment for the General Fund based on the analysis.

COST TO CITY: N/A

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Budget & Procurement

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. FY 2020-21 General Fund Budget Amendment Ordinance
2. Petersburg FY 2020-21 General Fund Amendment

AN ORDINANCE MAKING AMENDMENTS IN
THE GENERAL FUND FOR THE FISCAL YEAR COMMENCING ON
JULY 1, 2020 AND ENDING JUNE 30, 2021.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

- I. That appropriations for the fiscal year commencing July 1, 2020 and ending June 30, 2021, in the General Fund are made from the following resources and revenues of the City.

Revenues

Previously Adopted		\$73,422,960.81
Amended Increase		\$1,159,271.60
General Fund		
ADD: General Property Taxes	\$1,500,500	
ADD: Other Local Taxes	\$106,803	
ADD: Licenses, Permits and Fees	\$14,300	
DECREASE: Fines and Forfeitures	(\$265,412.68)	
DECREASE: Revenue from Use of Money and Property	(\$23,000)	
ADD: Charges for Services	\$17,087.23	
DECREASE: Miscellaneous Revenues	(\$36,529.03)	
ADD : Recovered Costs	\$77,826	
DECREASE : Revenue from the Commonwealth	(\$13,295.65)	
ADD : Revenue from the Federal Government	\$14,692.73	
DECREASE : Non-Revenue Receipts	(\$233,700)	
Total Revenue		\$74,582,232.41

- II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing on July 1, 2020 and ending June 30, 2021 the following sums for the purposes mentioned:

Expenses

Previously Adopted **\$73,422,960.81**

Amended Increase **\$1,159,271.60**

General Fund

ADD: General Government	\$768,049.60
ADD: Constitutional Offices	\$137,198.87
DECREASE: Public Safety	(\$59,698.42)
ADD: Courts & Other Public Safety	\$1,674.92
ADD: General Services	\$125,146.05
DECREASE: Social Services	(\$55,129.28)
DECREASE: Leisure & Community Engagement	(\$39,685.65)
ADD: Development Services	\$219,289.47
NO CHANGE: Debt Service	\$-
NO CHANGE: Schools Transfer	\$-
ADD: Non-Departmental	\$62,426.04
NO CHANGE: Transfers to other Funds	\$-

Total Expenses **\$74,582,232.41**

GENERAL FUND BUDGET AMENDMENT

Embracing the Dawn of a New Day

Fiscal Year 2020-21



City of Petersburg
VIRGINIA



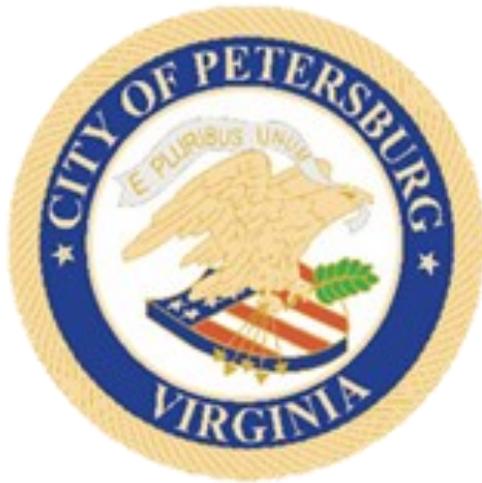
GENERAL FUND REVENUE SUMMARY

	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
General Property Taxes	33,025,417	34,285,112	33,111,379	32,697,309	34,197,809
Other Local Taxes	14,573,067	14,776,311	14,769,180	13,496,877	13,603,680
Permits, Fees & Licenses	272,177	364,217	313,750	363,600	377,900
Fines & Forfeitures	931,690	286,168	952,493	858,643	593,230
Revenue From Use of Money/ Property	125,481	102,834	127,481	122,000	99,000
Charges For Services	3,294,611	3,661,063	3,397,977	3,016,083	3,033,170
Miscellaneous Revenue	1,604,070	737,423	987,240	1,109,737	1,073,208
Recovered Costs	97,042	170,495	-	80,500	158,326
Revenue From the Commonwealth	14,933,725	16,011,618	16,829,996	16,428,528	16,415,232
Revenue From the Federal Government	4,552,865	5,008,901	4,981,258	4,931,163	5,030,677
Non-Revenue Receipts	861,551	19,050	650,000	233,700	-
	74,271,696	75,423,193	76,120,754	73,338,140	74,582,232

GENERAL FUND EXPENDITURE SUMMARY

	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
General Government	7,537,441	6,632,672	6,271,289	6,146,167	6,914,216
Constitutional Offices	4,330,681	4,240,383	4,573,115	4,574,487	4,711,686
Public Safety	18,458,003	16,467,864	18,343,990	17,302,539	17,242,841
Courts & Other Public Safety	246,658	286,346	282,775	283,275	284,949
General Services	4,385,142	4,677,377	4,562,466	4,498,541	4,708,508
Social Services	12,651,715	13,095,477	15,049,539	14,905,559	14,850,431
Leisure & Cultural Affairs	1,893,593	1,819,521	2,010,603	1,626,268	1,586,582
Development Services	1,221,170	1,360,917	1,863,715	1,683,001	1,902,290
Debt Service	3,094,502	6,464,780	3,854,208	3,531,889	3,531,889
Schools	8,650,998	9,345,976	10,000,000	10,000,000	10,000,000
Transfers	1,469,715	1,321,738	1,366,594	1,227,805	1,227,805
Non-Departmental	5,849,182	7,493,144	7,942,460	7,558,609	7,621,036
	69,788,800	73,206,195	76,120,754	73,338,140	74,582,232

AMENDED GENERAL FUND REVENUE FISCAL YEAR 2020-2021



GENERAL FUND REVENUE

GENERAL PROPERTY TAXES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Real Property Taxes					
Real Estate Taxes - Current	20,930,509	23,089,779	21,638,872	22,499,632	22,499,632
Real Property - Lockbox	-	74,835	-	-	-
Real Estate Taxes Prior Year	2,672,229	442,292	1,800,000	1,800,000	1,800,000
Total Real Property Taxes	23,602,738	23,606,906	23,438,872	24,299,632	24,299,632
Public Service Corporation Taxes					
PSC RE Current	2,088,727	1,886,602	2,080,000	1,000,000	2,500,000
Total Public Service Corporation Taxes	2,088,727	1,866,602	2,080,000	1,000,000	2,500,000
Personal Property Taxes - Vehicles					
Personal Property Taxes - Current	3,634,576	5,329,677	4,100,000	4,100,000	4,100,000
Personal Property - Lockbox	-	28,319	-	-	-
Personal Property Taxes Prior Year	795,109	483,093	750,000	525,587	525,587
Total Personal Property Taxes - Vehicles	4,429,685	5,841,090	4,850,000	4,625,587	4,625,587
Mobile Home Taxes					
Mobile Home Taxes - Current	14,123	16,829	15,000	16,000	16,000
Mobile Home Taxes Prior Year	2,009	387	-	-	500
Total Mobile Home Taxes	16,131	17,216	15,000	16,000	16,500
Farm Machinery & Livestock					
Farm Machinery & Livestock - Current	-	-	-	-	-
Farm Machinery & Livestock Prior Year	-	-	-	-	-
Total Farm Machinery & Livestock	-	-	-	-	-
Machinery & Tools Taxes					
Machinery & Tools Taxes - Current	1,574,183	1,598,591	1,575,000	1,598,590	1,598,590
Machinery & Tools Taxes Prior Year	8,148	7,623	2,507	7,500	7,500
Total Machinery & Tools Taxes	1,582,331	1,606,214	1,577,507	1,606,090	1,606,090
Merchant's Capital Taxes					
Merchants' Capital Taxes - Current	-	-	-	-	-
Merchants' Capital Taxes Prior Year	-	-	-	-	-
Total Merchant's Capital Taxes	-	-	-	-	-
Penalties & Interest					
Penalties All Property Taxes	748,715	699,402	600,000	600,000	600,000
Interest All Property Taxes	557,090	627,683	550,000	550,000	550,000
Total Penalties & Interest	1,305,805	1,327,085	1,150,000	1,150,000	1,150,000
Total General Property Taxes	33,025,417	34,285,112	33,111,379	32,697,309	34,197,809

GENERAL FUND REVENUE

OTHER LOCAL TAXES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Local Sales & Use Taxes					
Local Sales & Use Taxes	3,870,538	4,068,757	3,850,000	3,555,000	4,000,000
Total Local Sales & Use Taxes	3,870,538	4,068,757	3,850,000	3,555,000	4,000,000
Consumer Utility Taxes					
Consumer Utility Taxes	1,623,801	1,872,995	1,800,000	1,800,000	1,800,000
PEG Fee	11,248	5,532	10,200	10,200	10,200
Total Consumer Utility Taxes	1,635,049	1,878,527	1,810,200	1,810,200	1,810,200
Business License Taxes					
Business License - Current	2,901,955	2,831,900	2,900,000	2,730,000	2,730,000
Business License - Prior Year	124,569	85,686	150,000	85,000	85,000
Total Business License Taxes	3,026,524	2,917,586	3,050,000	2,815,000	2,815,000
Motor Vehicle Licenses					
Motor Vehicle Licenses - Current	508,914	307,964	450,000	400,000	350,000
Motor Vehicle Licenses - Prior Year	25,458	22,944	42,000	20,000	120,000
Total Motor Vehicle Licenses	534,372	330,908	492,000	420,000	470,000
Bank Stock Taxes					
Bank Stock Taxes	225,169	241,921	200,000	225,000	200,000
Total Bank Stock Taxes	225,169	241,921	200,000	225,000	200,000
Taxes on Recordation & Wills					
Recordation Taxes Tax On Deeds	254,351	282,194	200,000	260,000	200,000
Tax on Wills	4,471	3,852	4,980	4,980	4,980
Total Taxes on Recordation & Wills	258,822	286,045	204,980	264,980	204,980
Cigarette Taxes					
Cigarette Taxes - Current	1,036,633	851,851	1,100,000	850,000	800,000
Cigarette Taxes - Prior Year	15,559	107,019	-	50,000	-
Total Cigarette Taxes	1,052,192	958,869	1,100,000	900,000	800,000
Admissions & Amusement Taxes					
Admission & Amusement Taxes	7,490	17,339	12,000	7,000	3,500
Total Admissions & Amusement Taxes	7,490	17,339	12,000	7,000	3,500
Lodging Taxes					
Lodging Taxes	541,498	578,420	550,000	500,000	500,000
Total Lodging Taxes	541,498	578,420	550,000	500,000	500,000
Meals Taxes					
Meals Taxes	3,421,414	3,494,500	3,500,000	2,999,697	2,800,000
Rebates and Refunds	-	3,436	-	-	-
Total Meals Taxes	3,421,414	3,497,937	3,500,000	2,999.967	2,800,000
Total Other Local Taxes	14,573,067	14,776,311	14,769,180	13,496,877	13,603,680

GENERAL FUND REVENUE

PERMITS, FEES & LICENSES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Animal Licenses					
Animal Licenses	2,415	1,499	2,700	1,400	1,400
Total Animal Licenses	2,415	1,499	2,700	1,400	1,400
Permits & Other Licenses					
False Alarm Fees	-	-	-	-	500
Land Use Application Fees	7,450	11,030	-	11,000	7,000
Transfer Fees	800	100	-	50	50
Zoning and Subdivision Permits	25	-	-	-	-
Building Permits	78,142	94,418	70,000	90,000	122,600
Electrical Permits	22,700	35,327	25,000	35,000	24,000
Electrical Re-Inspection Fee	-	-	50	50	50
Plumbing Permits	8,609	12,922	12,000	12,000	12,000
Mechanical Permits	15,703	26,097	22,000	25,000	25,000
Reinspection Fees	-	50	-	-	-
Fire Permits	1,755	2,483	2,000	2,300	7,500
Special Use Permits	1,500	4,500	4,000	4,000	6,000
Sign Permits and Inspection Fees	6,725	7,150	4,000	5,000	5,000
Pub Veh Oper Lic Fees	459	583	1,000	200	200
Erosion and Sediment Control Permit	1,200	2,250	800	-	500
Burial Permits	3,800	--	-	-	-
Solicitor Permits	1,619	3,308	1,500	1,500	1,500
Demolition Fees	-	-	-	-	-
Occupancy Permits	-	2,470	-	2,400	2,400
Grass Cutting Fees	-	-	-	-	-
Parking Lot Rental	-	-	-	-	-
Fuel	-	-	-	-	-
Right of Way Permits	74,005	106,525	110,000	110,000	75,000
Home Occupation Fees	3,050	3,600	4,000	3,000	3,000
Business License Zoning Fees	10,000	12,100	10,000	11,000	11,000
Rezoning Fees	-	-	1,500	1,500	-
Site Plan Fees	1,727	-	3,200	3,200	3,200
Special Uses Exceptions	-	-	-	-	-
Sign Permits	-	-	7,500	7,500	-
Approved Plan Amendment Fee	1,050	-	-	-	-
3rd Submittal Review Fees	-	-	-	-	-
Zoning Confirmation Fee	-	-	-	-	-
Boundary Line Adjustment Fee	-	-	-	-	-
Subdivision Preliminary	-	-	-	-	-
Vacant Property Registration Fee	7,800	10,500	12,000	12,000	15,000
Property Easement Fees	100	-	-	-	-
Historic Guidelines Fees	50	25	-	-	-
Rental Housing Inspection Fees	-	-	500	500	-
Grass/Vegetation NOV'S Public Works	21,493	27,156	20,000	25,000	55,000
Amusement Device Permit Fees	-	-	-	-	-
Total Permits & Other Licenses	346,758	269,762	339,211	362,200	376,500
Total Permits, Fees & Licenses	349,518	272,177	341,911	363,600	377,900

GENERAL FUND REVENUE

FINES & FORFEITURES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Fines & Forfeitures					
Court Fines and Forfeitures	537,609	447,140	577,381	474,143	260,000
Parking Fines	10,325	10,781	9,500	9,500	12,000
Interest on Fines and Forfeitures	23,694	23,770	18,000	20,000	20,000
Decal Violation Fines	41,321	16,662	25,000	15,000	15,000
Seatbelt Penalty Local Costs	2,394	-	2,500	-	-
Administrative Fees Treasurer Off	150,476	(546,027)	15,000	15,000	26,230
DMV Stop Fee (fine related)	6,574	5,333	5,112	5,000	60,000
Red Light Fines Police	159,297	328,508	300,000	320,000	200,000
Total Fines & Forfeitures	931,690	286,168	952,493	858,643	593,230
Total Fines & Forfeitures	931,690	286,168	952,493	858,643	593,230
REVENUE FROM USE OF MONEY/PROPERTY	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Revenue From Use of Money					
Interest Earned	651	-	-	-	-
Total Revenue From Use of Money	651	-	-	-	-
Revenue From Use of Property					
Rental of General Property	120,421	97,747	120,000	120,000	99,000
Rental of Recreational Property	1,595	1,568	1,595	1,500	-
Concession Rentals and Commissions	664	2,570	1,200	500	-
Public Works Special Event Fee	-	(50)	2,400	-	-
Library Café Rent	2,150	1,000	2,286	-	-
Total Revenue From Use of Property	124,830	102,834	127,481	122,000	99,000
Total Revenue From Use of Money/Property	125,481	102,834	127,481	122,000	99,000

GENERAL FUND REVENUE

CHARGES FOR SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Charges for Court Costs					
Fees of Clerk of Circuit Court	2,585	1,582	7,000	7,000	1,000
Sheriff's Fees	4,473	-	4,500	4,500	750
Law Library Fees	1,541	20,113	1,500	1,500	20,000
Court Appointed Attorney	11,948	12,680	8,500	8,500	8,500
Courthouse Maintenance Fees	123,916	91,550	100,000	100,000	75,000
Courthouse Security Fees	141,257	100,328	125,000	125,000	50,000
Real Estate Transfer Fees	1,168	731	800	800	800
Misc. Local Court Cost (All Courts)	3,541	39,353	6,630	6,630	20,000
Total Charges for Court Costs	290,429	266,338	253,930	253,930	176,050
Charges for Commonwealth Attorney					
Commonwealth Atty Service Fees	6,621	5,944	5,600	5,600	3,000
Total Charges for Commonwealth Attorney	6,621	5,944	5,600	5,600	3,000
Charges for Law Enforcement/Traffic Control					
Accident Report Fees	7,531	9,433	7,000	9,000	9,000
City Sheriff Fees	-	-	2,500	-	-
Fingerprint Fees	5,510	5,274	3,500	5,000	1,000
Weapon Permits	-	-	700	-	-
Recovery of DNA Sample Cost	841	898	450	450	450
Security Services	86,507	72,413	48,000	70,000	65,000
Total Charges for Law Enforce./ Traffic Control	100,389	88,018	62,150	84,450	75,450
Charges for Fire/Rescue					
Fire Protection Services	-	-	500	-	-
EMS Transportation Fees	220,578	150,192	200,000	120,000	55,000
Total Charges for Fire/Rescue	220,578	150,192	200,500	120,000	55,000
Charges for Correction & Detention					
Home Incarceration Program	6,594	5,497	4,000	4,000	35,000
Total Charges for Correction & Detention	6,594	5,497	4,000	4,000	35,000

GENERAL FUND REVENUE

CHARGES FOR SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Charges for Other Protections					
Animal Protection	3,210	5,040	3,000	3,000	3,000
Total Charges for Other Protections	3,210	5,040	3,000	3,000	3,000
Charges for Sanitation & Waste Removal					
Waste Disposal Charges	2,348,999	2,218,273	2,400,000	2,300,000	2,470,000
Bulk Waste Payment	3,365	9,417	5,000	5,000	8,600
Landfill Host Fees	-	657,154	180,000	-	10,717
Landfill Liaison Reimbursement	-	-	50,000	-	4,945
Total Charges for Sanitation & Waste Removal	2,352,365	2,884,844	2,635,000	2,305,000	2,494,262
Charges for Parks & Recreations					
Recreation Fees	10,937	35,257	11,000	35,000	2,500
Cemetery Admin. Fees	23,606	15,307	9,774	15,000	15,000
Total Charges for Parks & Recreations	34,543	50,564	20,774	50,000	17,500
Charges for Cultural Enrichment					
CHARGES FOR CULTURAL ENRICHMENT	-	86	-	-	-
Admission Charges	-	-	14,000	-	-
Sales Gift Shop	86	(86)	-	-	-
Sales-Central Store Room	59,671	48,723	46,361	45,000	45,000
Special Events Charges	16,595	6,005	30,000	30,000	-
Total Charges for Cultural Enrichment	76,352	54,728	90,361	75,000	45,000
Charges for Library					
Library Fees and Fines	34,750	27,646	35,000	25,000	5,000
Gift Shop Receipts Library	695	341	1,000	-	100
E-Rate Reimbursement (Library)	3,314	3,669	3,000	3,668	3,668
Total Charges for Library	38,759	31,656	39,000	28,668	8,768

GENERAL FUND REVENUE

CHARGES FOR SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Charges for Planning & Development					
Demolition Fees	10,391	49,271	3,000	40,000	9,000
Sales of Publication	(6)	-	-	-	-
Grass Cutting Fees	72,514	-	20,000	-	-
3rd Submittal Review Fees	800	-	500	-	-
Subdivision Preliminary	2,037	-	2,037	-	-
Subdivision Final	-	250	-	-	-
Zoning Confirmation Letter Fee	-	-	-	-	-
Boundary Line Adjustment Fee	100	-	25	75	75
Street Name Change Fee	500	-	-	-	-
Zoning Confirmation Fee	3,500	1,900	3,000	3,000	3,000
Total Charges for Planning & Development	97,956	89,836	105,525	43,075	12,075
Charges for Misc. Other Services					
Credit Card Processing Fee	52,041	42,109	50,000	40,000	105,000
Copying Fee	12,782	19,298	-	10	50
Vending Machine Commission	69	1,000	100	50	15
Treasurer Collection Fees	9,745	4,173	5,000	3,000	3,000
Freedom of Info Act	299	240	-	300	-
Total Charges for Misc. Other Services	74,937	66,820	55,100	43,360	118,065
Total Charges For Services	3,294,611	3,661,063	3,397,977	3,016,083	3,033,170

GENERAL FUND REVENUE

MISCELLANEOUS REVENUE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Expenditure Refunds					
Rebates and Refunds	165,687	50,670	33,000	45,000	60,000
QSCB Interest Subsidy	-	30,497	-	-	30,497
Local CSA/VPA Refunds	60,733	-	-	-	-
Total Expenditure Refunds	226,420	81,167	33,000	45,000	90,497
Miscellaneous					
Primary Fees	-	713	-	-	-
PILOT	735,030	498,344	850,000	845,098	845,097
Gifts and Donations	6,586	5,845	6,540	6,540	8,000
Sale of Salvage/Surplus	24,133	100,136	50,000	75,000	25,000
Sale of Real Estate	-	500	-	-	8,760
Sale of Cemetery Lots	10,800	800	5,000	-	7,900
Sale of Fuel	41,714	35,706	34,000	28,875	32,000
Treasurer Revenue Holding Acct	38,345	-	-	-	-
Cash Over & Short	(173)	168	-	-	-
Bad Check Fee Charges	95	1,522	1,200	400	880
Miscellaneous Other	521,120	12,521	7,500	6,000	18,000
WorForce Development Reimbursement	-	-	-	102,825	37,074
Total Miscellaneous	1,377,650	656,256	954,240	1,064,737	982,711
Total Miscellaneous Revenue	1,604,070	737,423	987,240	1,109,737	1,073,208
RECOVERED COSTS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Recovered Costs					
Restitution Recoveries	-	12,231	-	-	4,500
Staples/BOA Rebates	876	1,090	-	-	-
Insurance Recoveries	-	136,180	-	50,000	10,000
Total Recovered Costs	876	149,502	-	50,000	14,500
Other Payments From Another Co/City					
Other Pymts From Another Co/City	22,750	20,993	-	30,500	30,500
Total Other Payments From Another Co/City	22,750	20,993	-	30,500	30,500
Recovered Costs from Other Localities					
Recoveries of Jail Costs	73,417	-	-	-	113,326
Home Incarceration Program	-	-	-	-	-
Recovery of DNA Sample Cost	-	-	-	-	-
E-Rate Reimbursement (Library)	-	-	-	-	-
Professional Services	-	-	-	-	-
Insurance Recoveries	-	-	-	-	-
Total Recovered Costs from Other Localities	73,417	-	-	-	113,326
Total Recovered Costs	97,042	170,495	-	80,500	158,326

GENERAL FUND REVENUE

REVENUE FROM THE COMMONWEALTH	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
NonCategorical Aid					
ABC Profits	139	-	705	-	(19,801)
Wine Taxes	32	-	-	-	-
Mobile Home Titling Taxes	240	10,347	-	3,000	3,000
Grantors Tax/Tax on Deeds	67,134	58,648	65,000	50,000	50,000
Railroad Rolling Stock Taxes	-	142,569	75,000	75,000	70,000
Auto Rental Tax	104,539	115,663	100,000	100,000	100,000
Communications Sales & Use Tax	1,681,300	1,694,243	1,783,847	1,694,000	1,400,000
Special Appropriation	-	-	-	-	-
PPTRA	2,726,040	2,726,040	2,726,040	2,726,040	2,726,040
Recreational Vehicle Sales Tax	-	111	-	-	270
Games of Skill	-	-	-	-	50,000
Total NonCategorical Aid	4,579,425	4,747,621	4,750,592	4,648,040	4,379,509
State Shared Expenses Categorical					
Commonwealth Attorney	724,774	699,695	822,898	798,425	798,425
Sheriff	620,940	634,724	655,468	660,289	660,289
Commissioner of Revenue	147,045	195,390	156,249	159,532	159,532
Treasurer	100,382	99,911	111,749	114,089	114,089
Registrar/Electoral Boards	42,321	42,668	40,000	42,000	60,665
Clerk of the Circuit Court	341,778	349,284	355,345	392,976	392,976
Year End Settlement (YES) VDOH	48,712	-	-	-	-
Total State Shared Expenses Categorical	2,025,951	2,021,672	2,141,709	2,167,311	2,185,976

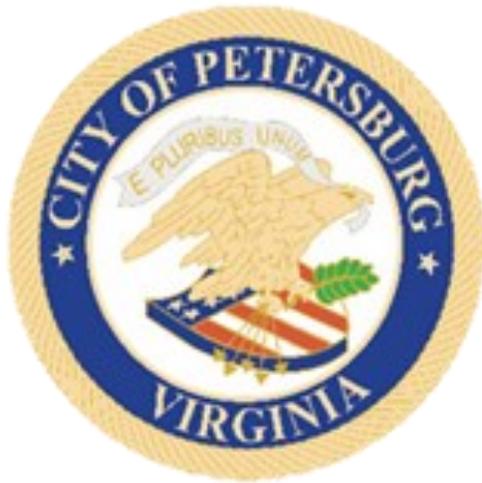
GENERAL FUND REVENUE

REVENUE FROM THE COMMONWEALTH	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Social Welfare State Aid					
Public Assistance and Welfare Admin.	3,013,181	3,414,722	4,532,635	4,123,184	4,123,184
Comprehensive Services	2,652,441	3,117,728	2,719,984	2,719,984	2,719,984
Total Social Welfare State Aid	5,665,622	6,532,450	7,252,619	6,843,168	6,843,168
Other Categorical Aid State					
Library State Aid	114,812	149,229	151,077	156,433	156,433
Petty Juror Fees	-	-	-	-	-
E911 State Aid	375,516	370,000	360,000	360,000	360,000
HB599 Police State Aid	2,087,344	2,164,576	2,085,000	2,164,576	2,248,996
Jury Duty State Reimbursement	845	26,070	5,000	5,000	2,500
VJCCCA Aid	84,000	-	84,000	84,000	84,000
Work-Force Development Forensic Audit	-	-	-	-	154,651
Emergency Fin. & Op. Restructuring	210	-	-	-	-
Total Other Categorical Aid State	2,662,727	2,709,875	2,685,077	2,770,009	3,006,580
Total Revenue From Commonwealth	14,933,725	16,011,618	16,829,996	16,428,528	16,415,232
REVENUE FROM THE FEDERAL GOVERNMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 PROPOSED	2020-2021 AMENDED
Categorical Aid Federal					
Police-Joint Law Enforce Task Force	3,590	1,583	-	-	7,573
Federal Public Assistance Soc. Serv.	4,443,770	5,007,319	4,959,777	4,931,163	4,931,163
Federal CSA	105,504	-	21,481	-	-
Crater Rd Signal Coord	-	-	-	-	53,590
Sycamore St Bridge	-	-	-	-	38,350
Total Categorical Aid Federal	4,552,865	5,008,901	4,981,258	4,931,163	5,030,677
Total Revenue From the Federal Government	4,552,865	5,008,901	4,981,258	4,931,163	5,030,677

GENERAL FUND REVENUE

NON-REVENUE RECEIPTS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Insurance Recoveries					
Recovery from Property & Casualty Claims	213	-	25,000	-	-
Recovery from Insurance Claims	-	19,050	-	-	-
Recovery from Workers Compensation Claims	50,000	-	25,000	-	-
Total Insurance Recoveries	50,213	19,050	50,000	-	-
Sale of Property Non-Recurring					
Sale of Land, Vehicles, Equipment or Buildings	776,568	-	600,000	233,700	-
Total Sale of Property Non-Recurring	776,568	-	600,000	233,700	-
Fund Transfers					
Transfer from Community Dev.	34,770	-	-	-	-
Total Fund Transfers	34,770	-	-	-	-
Total Non-Revenue Receipts	861,551	19,050	650,000	233,700	-
Total General Fund Revenues	74,271,696	75,423,193	76,120,754	73,338,140	74,582,232

AMENDED GENERAL FUND PROGRAM BUDGETS FISCAL YEAR 2020-2021



GENERAL GOVERNMENT



CITY COUNCIL & CITY CLERK

CITY COUNCIL	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	62,434	63,086	119,500	119,500	119,500
Part Time Regular	61,620	53,385	50,250	50,250	50,250
FICA	9,895	7,805	12,776	12,776	12,986
VRS	7,598	7,776	14,352	14,352	13,730
Health Insurance	19,181	19,479	31,299	31,969	38,659
Health Insurance Waiver Expense	-	-	-	3,832	-
VRS Group Life	829	845	1,565	1,565	1,601
Other Professional Services	17,884	4,038	15,000	6,000	6,000
Other Contractual Services	7,229	44,229	30,000	20,600	32,350
Advertising	9,983	12,447	15,000	12,000	12,000
Postal Services	59	87	400	200	200
Telecommunications	2,910	2,605	3,000	1,080	1,080
Mileage & Transportation	-	2,779	36,000	-	-
Meals & Lodging	-	5,612	-	-	-
Registration & Training	-	2,178	-	-	-
Conference, Travel & Training	-	-	-	500	-
Conference Travel & Training Mayor	-	-	-	500	-
Conference Travel & Training Vice Mayor	-	-	-	250	-
Conference Travel & Training Ward 1	-	-	-	1,500	-
Conference Travel & Training Ward 2	-	-	-	1,500	-
Conference Travel & Training Ward 3	-	-	-	1,500	-
Conference Travel & Training Ward 4	-	-	-	1,500	-
Conference Travel & Training Ward 5	-	-	-	1,500	-
Conference Travel & Training Ward 6	-	-	-	1,500	-
Conference Travel & Training Ward 7	-	-	-	1,500	-
Dues and Association Memberships	235	1,684	3,000	500	500
Special Events	-	3,240	-	-	-
Office Supplies	6,672	2,968	12,000	8,000	8,000
TOTAL CITY COUNCIL	206,530	234,244	344,142	294,374	295,857

CITY MANAGER

CITY MANAGER	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	356,824	312,060	340,000	324,933	384,149
Part Time Regular	80,924	24,870	-	-	35,000
FICA	35,288	18,624	26,010	24,857	25,156
VRS	40,121	35,324	50,834	49,024	50,893
Health Insurance	19,358	12,986	16,000	9,318	8,650
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	4,291	3,834	4,454	4,257	5,950
Unemployment Insurance	-	-	-	-	-
Doctors & Phy Exam Fees	110	-	110	-	-
Other Contractual Services	60,474	10,603	14,899	3,000	110,000
Repairs - Vehicles	-	291	3,000	1,500	1,500
Postal Services	80	26	200	200	200
Telecommunications	4,466	2,981	3,000	1,440	4,227
Lease/Rent of Equipment	494	-	3,500	-	-
Conference Travel & Training	2,706	2,091	1,000	1,000	1,000
Meals and Lodging	8,722	19,881	4,500	-	-
Registration & Training	3,719	8,950	13,000	-	-
Dues and Association Memberships	2,800	12,845	8,500	5,000	5,000
Special Events	3,000	1,194	5,182	2,500	2,500
Office Supplies	5,963	3,898	5,000	2,500	2,500
Food Supplies	1,991	799	-	-	-
Vehicle and Powered Equipment Fuels	172	2,278	4,200	3,000	3,000
Computer Software under \$5,000	-	-	4,500	1,000	1,000
Vehicles	27,200	-	-	-	-
TOTAL CITY MANAGER	658,703	473,536	507,889	435,930	640,724

CITY ATTORNEY

CITY ATTORNEY	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	198,953	211,986	284,090	198,550	194,319
FICA	14,405	13,886	21,733	15,189	11,792
VRS	23,920	20,905	29,425	24,020	22,292
Health Insurance	21,389	13,832	23,533	14,580	12,487
Health Insurance Waiver Expense	-	-	-	-	-
VRS Group Life	2,609	2,272	3,209	2,620	2,599
Unemployment Insurance	2,646	-	-	-	-
Doctors & Phy Exam Fees	-	-	-	-	-
Other Contractual Services	239,107	21,829	40,000	50,000	50,000
Postal Services	63	140	150	150	300
Telecommunications	588	578	600	360	857
Meals and Lodging	114	3,167	500	-	-
Conference Travel & Training	-	310	-	1,000	1,000
Dues and Association Memberships	6,237	5,136	5,096	1,500	1,590
Office Supplies	365	410	750	1,000	2,333
Vehicle and Powered Equipment Fuels	-	4,113	-	-	153
Computer Software under \$5,000	-	-	-	-	1,500
TOTAL CITY ATTORNEY	510,397	298,565	409,086	308,969	301,221

CITY ASSESSOR

CITY ASSESSOR	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	107,152	315,155	375,000	375,000	375,000
Part Time Regular	76,634	-	-	-	-
FICA	12,016	21,253	28,688	28,688	28,688
VRS	7,106	38,331	45,038	45,038	45,038
Health Insurance	12,581	28,638	38,995	36,429	36,429
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	660	4,165	4,913	4,913	4,913
Other Contractual Services	117,326	41,555	50,000	50,000	50,000
Repairs - Vehicles	823	447	900	500	500
Advertising	2,811	-	-	-	-
Postal Services	538	8,439	7,000	7,000	500
Telecommunications	-	150	300	720	720
Mileage & Transportation	678	1,388	500	-	-
Meals and Lodging	-	1,985	-	-	-
Conference Travel & Training	-	2,161	-	1,000	1,000
Dues and Association Memberships	-	2,950	371	1,000	1,960
Office Supplies	432	3,558	750	750	1,261
Vehicle and Powered Equipment Fuels	85	359	2,500	2,000	2,000
Books and Subscriptions	-	476	-	-	576
Computer Software under \$5,000	-	180	-	-	-
TOTAL CITY ASSESSOR	338,842	471,188	554,954	554,236	548,586

HUMAN RESOURCES

HUMAN RESOURCES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	264,212	142,826	228,449	232,873	308,011
Salaries & Wages Overtime	-	10,482	-	-	990
Part Time Regular	68,847	53,207	-	30,000	53,751
FICA	22,555	15,045	17,476	20,110	27,346
VRS	25,321	15,155	27,089	27,968	33,504
Health Insurance	27,861	11,473	31,533	22,387	23,455
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	2,730	1,647	2,993	3,051	3,908
Unemployment Insurance	9,214	-	-	-	-
Doctors & Phys Exam Fees	110	-	550	550	550
Other Contractual Services	43,652	35,361	33,000	45,000	45,000
Advertising	-	-	1,000	750	750
Postal Services	861	1,556	1,000	500	1,137
Telecommunications	1,004	1,070	1,100	720	720
Mileage & Transportation	3,754	-	8,000	-	-
Registration & Training	-	-	1,000	-	-
Travel Expense (Relocation)	4,651	-	7,500	-	-
Conference Travel & Training	-	-	-	500	500
Dues and Association Memberships	-	-	1,500	150	150
Special Events	-	681	5,000	2,500	2,500
Office Supplies	1,477	1,852	2,000	2,000	2,000
Computer Hardware under \$5,000	-	-	1,000	1,000	1,000
TOTAL HUMAN RESOURCES	476,249	290,354	370,189	391,259	505,271

RISK MANAGEMENT

RISK MANAGEMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	3,019	43,615	63,000	-	-
FICA	335	3,343	4,820	-	-
VRS	-	5,065	7,566	-	-
VRS Group Life	-	550	825	-	-
Unemployment Insurance	1,512	-	-	-	-
Workman's Compensation	344,097	614,520	300,000	950,000	271,759
Other Contractual Services	48,523	43,707	50,418	-	-
Repairs - Equipment	486	-	-	-	-
Postal Services	-	9	-	-	-
Telecommunications	50	302	550	-	-
Property Insurance	44,488	103,000	224,122	-	-
Auto Insurance	248,090	292,678	204,117	-	-
Surety Bonds	-	-	800	-	-
General Liability Insurance	1,330,756	233,673	238,673	110,000	788,241
Line of Duty Insurance	135,159	175,031	144,537	190,000	190,000
Contingency	279,761	317,597	-	-	-
Registration & Training	-	-	3,000	-	-
Office Supplies	-	288	5,000	-	-
TOTAL RISK MANAGEMENT	2,436,276	1,833,381	1,247,428	1,250,000	1,250,000

CENTRAL STORE ROOM

CENTRAL STORE ROOM	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED
Merchandise for Resale	68,839	62,347	69,605	55,000	55,000
TOTAL CENTRAL STORE ROOM	68,839	62,347	69,605	55,000	55,000

BUDGET & PROCUREMENT

BUDGET & PROCUREMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	179,840	230,033	317,594	252,740	282,163
Salaries& Wages Overtime	114	-	-	-	-
Part time Regular	228	20,172	23,296	23,296	23,296
FICA	14,709	16,973	26,078	21,117	23,368
VRS	20,189	27,886	38,609	29,312	33,888
Health Insurance	15,117	9,997	16,000	15,689	18,974
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	1,753	3,030	4,210	3,196	3,696
Other Contractual Services	35,795	3,804	5,000	3,000	3,000
Printing and Binding	-	897	1,500	1,000	1,518
Advertising	658	1,319	1,000	1,000	1,000
Postal Services	823	1,427	1,000	1,000	1,000
Telecommunications	182	126	1,500	-	352
Meals and Lodging	751	1,746	-	-	-
Registration & Training	1,049	1,225	6,000	-	-
Travel Expense	-	-	-	-	-
Conference Travel & Training	-	-	-	1,000	500
Dues and Association Memberships	423	981	1,500	500	1,280
Office Supplies	1,634	1,795	3,000	3,000	3,727
Doctor & Phys Exam Fees	55	-	-	-	-
Contractual Services	2,925	-	-	-	-
TOTAL BUDGET & PROCUREMENT	276,245	321,413	446,286	358,250	397,762

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	263,355	272,402	359,831	337,000	337,000
FICA	20,858	17,920	27,527	25,781	25,781
VRS	31,656	33,596	37,220	37,220	37,220
Health Insurance	40,101	29,796	39,299	25,623	25,625
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	3,452	3,650	4,059	4,059	4,059
Maintenance Contracts	35,532	50,786	42,000	42,000	59,488
Other Contractual Services	290,911	260,469	193,000	202,000	250,000
Repairs - Vehicles	-	131	800	800	800
Telecommunications	456,944	382,468	325,000	340,000	340,000
Mileage & Transportation	183	-	1,000	500	500
Conference Travel & Training	-	-	-	-	-
Office Supplies	936	2,669	2,000	2,000	2,510
Vehicle and Powered Equipment Fuels	46	107	248	248	250
Computer Software Under \$5,000	731	1,952	-	-	-
Machinery & Equipment over \$5,000	6,306	11,730	11,100	5,000	11,500
Computer Software over \$5,000	30,811	-	-	-	-
TOTAL INFORMATION TECHNOLOGY	1,181,824	1,067,675	1,043,084	1,023,430	1,094,733

FINANCE

FINANCE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	299,210	391,339	448,896	513,335	513,335
Salaries & Wages Overtime	399	2,590	-	-	-
Part Time Regular	70,653	81,274	-	-	-
FICA	29,569	32,499	34,341	39,270	39,270
VRS	34,887	46,926	53,634	61,373	61,373
Health Insurance	37,699	36,083	55,299	46,467	49,467
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	3,550	5,021	5,881	6,725	6,725
Unemployment Insurance	3,810	-	-	-	-
Workman's Compensation	-	-	-	-	-
Accounting and Auditing Services	163,713	45,719	90,000	240,000	613,125
Other Contractual Services	512,363	182,343	25,000	-	-
Repairs - Equipment	110	-	-	-	-
Advertising	385	-	-	-	-
Printing & Binding	-	773	-	-	-
Postal Services	5,167	4,798	5,200	5,200	4,500
Telecommunications	1,958	1,429	1,248	1,440	1,440
Mileage & Transportation	-	875	-	-	-
Meals and Lodging	208	3,248	-	-	-
Registration & Training	-	4,785	-	-	-
Conference, Travel & Training	-	-	-	1,000	100
Dues and Association Memberships	27,546	3,665	10,500	3,000	3,000
Office Supplies	4,449	4,894	5,500	5,500	5,500
Computer Hardware under \$5,000	2,577	893	1,000	-	-
TOTAL FINANCE	1,198,251	849,154	736,498	925,710	1,294,835

BILLING & COLLECTIONS

BILLING & COLLECTIONS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries and Wages, Regular	87,688	278,123	301,600	278,160	278,160
Salaries and Wages, Overtime	232	10,334	-	-	13,243
Part time Regular	27,151	73,203	22,277	21,840	47,209
Part time Overtime	-	-	-	-	-
FICA	9,834	23,842	24,777	22,950	25,904
VRS	7,551	32,073	36,222	33,407	33,407
Health Insurance	13,093	30,900	31,533	40,632	24,000
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	824	3,484	3,924	3,619	3,619
Other Contractual Services	17,057	158,205	20,000	32,000	32,000
Printing and Binding	-	4,386	2,000	9,500	9,500
Advertising	-	59	2,400	1,000	1,000
Postal Services	19,402	88,366	95,000	95,000	50,000
Telecommunications	-	557	-	-	1,500
Mileage and Transportation	-	847	-	-	-
Registration & Training	-	530	2,000	500	500
Conference Travel & Training	-	-	-	500	500
Office Supplies	8,947	18,649	15,000	7,500	8,685
TOTAL BILLING & COLLECTIONS	191,778	723,558	556,732	549,008	529,227

CONSTITUTIONAL OFFICERS



COMMISSIONER OF REVENUE

COMMISSIONER OF REVENUE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	238,458	240,094	268,783	250,825	250,825
Part Time Regular	-	-	-	-	-
FICA	19,302	15,685	20,562	19,188	19,188
VRS	29,637	29,134	32,281	30,124	30,124
Health Insurance	39,363	30,082	39,066	34,253	34,253
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	3,095	3,190	3,521	3,286	3,286
Other Contractual Services	7,856	6,670	6,000	6,000	6,000
Repairs - Equipment	567	63	-	-	-
Postal Services	1,986	2,512	6,524	6,524	6,524
Mileage & Transportation	299	-	305	-	-
Meals and Lodging	439	-	750	-	-
Registration & Training	850	-	2,700	-	-
Conference Travel & Training	-	-	-	3,000	3,000
Dues and Association Memberships	732	1,040	3,800	1,900	1,900
Office Supplies	5,642	1,604	5,000	5,000	5,000
Cigarette Stamp Purchase	8,491	11,717	12,000	12,000	17,965
TOTAL COMMISSIONER OF REVENUE	356,717	341,790	401,291	374,499	378,065

CITY TREASURER

TREASURER	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	145,639	92,996	136,308	137,501	137,501
Part Time Regular	-	20,360	-	-	39,836
FICA	11,444	7,105	10,428	12,412	13,566
VRS	18,250	11,469	16,371	16,514	16,514
Health Insurance	28,989	8,000	16,000	18,500	9,960
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	1,990	1,222	1,786	1,801	1,801
Unemployment Insurance	4,686	-	-	-	-
Legal Services	(1,131)	(1,885)	-	-	(171)
Credit Card Processing Fees	5,141	4,905	-	-	2,796
Other Contractual Services	47,134	86,120	10,000	10,000	10,000
Contractual Services-Adm Fees	-	-	-	-	-
Printing & Binding	6,201	-	1,500	1,500	1,500
Advertising	493	743	-	-	-
Postal Services	19,052	23	1,000	1,000	1,000
Registration & Training	-	590	2,000	-	-
Telecommunications	-	-	-	-	352
Mileage & Transportation	-	903	150	-	-
Meals and Lodging	264	2,735	-	-	-
Conference Travel & Training	-	-	-	1,150	1,150
Dues and Association Memberships	80	900	550	550	550
Office Supplies	4,484	5,014	2,000	2,000	2,000
TOTAL TREASURER	292,716	241,200	189,092	204,129	238,356

REGISTRAR

REGISTRAR	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	122,414	125,932	142,643	142,643	142,643
Salaries & Wages Overtime	1,902	3,197	6,000	6,000	10,265
FICA	9,502	8,978	10,912	10,912	11,697
VRS	14,027	15,395	17,131	17,131	17,131
Health Insurance	16,016	11,950	15,533	13,978	13,978
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	1,530	1,673	1,869	1,869	1,869
Electoral Board Compensation	12,130	9,587	9,750	9,750	9,861
Other Contractual Services	54,926	49,132	50,000	50,000	50,000
Repairs- Machinery & Tools	-	10,740	-	-	-
Repairs - Equipment	6,300	6,230	28,680	28,680	28,680
Printing & Binding	5,139	19,147	33,075	33,075	33,075
Advertising	1,817	1,795	2,200	2,200	220
Postal Services	5,598	6,551	8,500	8,500	8,500
Telecommunications	1,057	901	960	960	960
Lease/Rent of Equipment	5,096	-	5,150	5,150	5,150
Lease/Rent of Buildings	30,050	32,782	32,782	32,782	32,782
Mileage & Transportation	593	682	1,120	-	-
Meals and Lodging	1,577	1,036	1,700	-	-
Registration & Training	799	625	1,580	-	-
Conference Travel & Training	-	-	-	2,760	2,760
Dues and Association Memberships	380	380	380	380	380
Office Supplies	20,615	9,472	9,389	9,389	6,785
Food Supplies	1,780	2,366	4,200	4,200	4,200
Furniture & Fixtures under \$5,000	2,642	-	2,600	2,600	2,600
Computer Software under \$5,000	5,302	10,272	8,000	8,000	7,000
TOTAL REGISTRAR	321,192	328,825	394,154	392,159	390,536

CLERK OF CIRCUIT COURT

CLERK OF CIRCUIT COURT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	425,294	424,280	454,639	451,187	451,187
Part Time Regular	37,355	35,752	31,000	31,000	42,623
FICA	37,035	30,514	37,151	36,887	37,776
VRS	52,191	52,086	54,602	54,188	54,188
Health Insurance	69,678	51,662	54,294	66,578	66,578
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	5,479	5,625	5,956	5,911	5,678
Unemployment Insurance	-	-	-	-	-
Accounting and Auditing Services	3,500	3,178	3,500	3,500	3,500
Jury Duty	45,298	49,149	39,830	39,830	38,830
Other Contractual Services	8,512	5,667	8,000	8,000	8,000
Printing & Binding	-	-	500	500	500
Postal Services	3,454	4,034	8,800	8,800	8,800
Lease/Rent of Equipment	7,109	1,265	10,500	10,500	10,500
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	-	-	300	300	300
Office Supplies	1,908	5,122	6,500	6,500	6,500
TOTAL CLERK OF CIRCUIT COURT	696,813	668,334	715,573	726,081	735,961

COMMONWEALTH ATTORNEY

COMMONWEALTH ATTORNEY	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	686,917	740,569	843,076	855,903	855,903
Part Time Regular	39,068	21,328	33,124	33,124	33,124
FICA	59,043	50,262	67,029	68,011	68,011
VRS	82,225	90,999	101,253	102,794	102,794
Health Insurance	77,003	70,542	86,131	84,423	84,423
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	8,851	9,898	11,044	11,212	11,212
Unemployment Insurance	1,005	-	-	-	-
Workers Compensation	-	-	-	-	-
Other Contractual Services	20,237	27,915	24,747	24,747	24,747
Repairs - Vehicles	64	208	500	500	500
Postal Services	1,682	2,000	2,000	2,000	2,000
Mileage & Transportation	5,349	3,524	10,000	10,000	10,000
Meals and Lodging	16,060	6,378	23,900	23,900	23,900
Registration & Training	4,998	4,494	4,790	-	-
Travel Expense	-	-	-	-	-
Conference Travel & Training	-	-	-	2,396	2,395
Dues and Association Memberships	10,413	9,780	12,000	12,000	12,000
Office Supplies	41,675	29,959	8,500	8,500	8,500
Vehicle and Powered Equipment Fuels	545	534	1,154	1,154	1,154
TOTAL COMMONWEALTH ATTORNEY	1,055,134	1,068,390	1,229,249	1,241,863	1,240,663

SHERIFF'S OFFICE

SHERIFF	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	1,002,236	1,083,804	1,157,490	1,147,157	1,234,365
Salaries and Wages, Overtime	354	-	-	-	-
Part Time Regular	11,812	13,996	34,944	34,944	-
FICA	79,815	74,641	91,221	90,431	92,258
VRS	118,915	127,964	139,014	137,774	131,252
Health Insurance	115,560	91,648	101,664	103,877	64,385
Health Insurance Waiver Expense	-	-	-	10,800	-
VRS Group Life	12,692	14,449	15,163	15,028	15,311
Unemployment Insurance	(407)	-	-	-	-
Cleaning Services	47	137	150	150	150
Other Contractual Services	13,477	13,024	14,000	13,000	10,241
Courthouse Security	-	-	-	-	-
Repairs - Vehicles	19,444	13,073	8,500	8,500	10,830
Repairs - Equipment	-	-	750	750	261
Utility Service	33,872	34,458	21,000	19,845	24,374
Water & Sewer Service	346	3,133	1,000	1,000	-
Postal Services	2,087	1,673	2,000	2,000	2,124
Telecommunications	5,913	5,504	6,000	6,900	3,439
Lease/Rent of Equipment	7,676	6,227	8,000	8,000	4,065
Mileage & Transportation	322	120	1,314	-	-
Meals and Lodging	12	1,442	2,000	-	-
Registration & Training	646	1,090	1,000	-	-
Conference Travel & Training	-	-	-	4,000	180
Dues and Association Memberships	1,342	1,227	1,700	1,700	1,700
Office Supplies	6,445	4,811	4,000	3,500	4,206
Food Supplies	59	-	1,500	1,200	372
Cleaning Materials & Supplies	47	-	750	750	183
Vehicle and Powered Equipment Fuels	12,085	11,276	5,500	6,428	4,887
Ammunition	492	1,275	1,500	1,500	-
Uniforms & Wearing Apparel	6,475	18,788	3,000	3,000	3,000
Other Operating Supplies	5,208	10,445	2,500	2,500	14,373
Furniture & Fixtures under \$5,000	-	-	1,000	1,000	-
Computer Hardware under \$5,000	-	2,477	-	-	-
Local Grant Match	-	-	225	-	-
Crater Criminal Justice Services	7,871	8,807	7,871	10,023	-
Vehicles	63,710	46,355	-	-	106,149
TOTAL SHERIFF	1,528,552	1,591,843	1,634,756	1,635,756	1,728,105

PUBLIC SAFETY



POLICE

POLICE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	5,204,895	5,085,586	5,583,636	5,167,633	5,167,633
Clothing Allowance	11,000	9,841	11,000	11,000	10,902
Salaries & Wages Overtime	263,663	263,923	288,200	288,200	400,000
Part Time Regular	56,275	86,435	92,430	92,430	30,000
FICA	440,466	360,890	456,266	424,442	428,219
VRS	573,348	573,329	670,595	620,633	620,633
Health Insurance	726,508	476,423	638,474	602,715	602,715
Health Insurance Waiver Expense	-	-	-	21,600	-
VRS Group Life	61,971	62,181	73,146	67,696	67,696
Unemployment Insurance	8,872	-	-	-	-
Workman's Compensation	-	-	-	-	-
Doctors & Phys Exam Fees	3,411	4,789	4,800	4,800	8,699
Credit Card Fees	-	-	-	-	-
Other Contractual Services	215,316	303,346	172,341	150,000	275,170
Repairs - Vehicles	98,366	107,352	85,000	85,000	85,000
Postal Services	1,443	1,101	400	400	416
Telecommunications	56,586	31,814	38,000	38,000	30,026
Lease/Rent of Equipment	141	454	-	-	227
Lease/Rent of Buildings	6,500	2,000	6,500	6,500	1,666
Mileage & Transportation	1,135	1,392	4,900	4,900	4,900
Meals and Lodging	4,552	9,742	5,000	2,500	3,689
Registration & Training	4,121	11,981	18,000	9,000	3,000
Conference Travel & Training	-	-	-	-	-
Due and Association Memberships	-	90	-	-	-
Office Supplies	3,067	3,126	3,500	3,500	2,223
Cleaning Materials & Supplies	117	536	2,500	2,500	2,500
Vehicle and Powered Equipment Fuels	165,332	133,938	169,000	201,000	150,000
Ammunition	37,981	42,948	49,500	49,500	49,500
Uniforms & Wearing Apparel	73,181	62,608	50,000	50,000	45,000
Other Operating Supplies	157,181	93,887	113,000	100,000	100,000
Furniture & Fixtures over \$5,000	4,278	1,979	15,000	5,000	7,446
Machinery & Equipment over \$5,000	87,267	-	80,000	70,000	70,000
Vehicles	37,660	-	12,000	-	-
Crater Criminal Justice Services	59,034	-	-	-	-
TOTAL POLICE	8,363,668	7,731,690	8,643,187	8,078,949	8,167,260

911 EMERGENCY COMMUNICATIONS

911 EMERGENCY COMMUNICATIONS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	829,715	731,273	888,785	767,394	767,394
Salaries & Wages Overtime	209,483	185,475	290,082	290,082	155,000
Part Time Regular	28,743	12,287	25,000	25,000	25,000
FICA	84,950	63,609	92,096	82,809	71,060
VRS	95,177	82,712	108,777	104,329	104,329
Health Insurance	117,943	74,904	134,061	125,424	125,424
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	10,008	8,909	11,862	11,377	11,377
Doctors & Phys Exam Fees	220	-	220	220	220
Other Contractual Services	263,973	498,237	494,001	494,001	544,309
Repairs - Equipment	22,946	16,376	45,000	45,000	45,000
Telecommunications	214,144	-	-	-	-
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	-	-	276	276	276
Office Supplies	1,186	1,741	2,572	2,572	2,500
Furniture & Fixtures under \$5,000	94	1,618	1,600	1,600	1,600
Machinery & Equipment under \$5,000	1,432	2,390	3,300	3,300	4,700
TOTAL 911 EMERGENCY COMMUNICATIONS	1,880,013	1,679,529	2,097,632	1,955,785	1,858,190

ANIMAL CONTROL

ANIMAL CONTROL	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	148,074	163,280	159,723	122,762	126,908
Salaries & Wages Overtime	7,258	13,844	10,000	10,000	5,000
Part Time Regular	18,980	15,017	38,409	61,152	30,000
FICA	13,627	13,379	15,922	14,834	12,386
VRS	16,142	18,967	18,290	14,064	14,033
Health Insurance	33,491	20,025	23,299	13,978	13,978
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	1,760	2,055	2,092	1,608	1,650
Worker's Compensation	-	-	-	-	-
Other Contractual Services	11,347	14,143	15,000	15,000	15,000
Repairs - Equipment	770	-	2,545	2,545	2,796
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	-	200	215	215	100
Office Supplies	-	56	1,200	1,200	1,200
Food Supplies	-	-	2,400	2,400	2,400
Cleaning Materials & Supplies	3,159	1,768	1,800	1,800	1,800
Vehicle and Powered Equipment Fuels	2,918	2,853	3,050	3,050	4,546
Uniforms & Wearing Apparel	491	776	870	870	870
Other Operating Supplies	2,665	1,478	2,200	2,200	2,200
Machinery & Equipment under \$5,000	-	-	-	-	-
TOTAL ANIMAL CONTROL	260,680	267,841	297,016	268,877	234,867

FIRE RESCUE & EMERGENCY SERVICES

FIRE/EMS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	3,791,613	3,968,535	4,123,661	3,884,239	3,844,239
Salaries & Wages Overtime	1,236,177	602,833	550,000	665,000	665,000
Part Time Regular	265,942	44,312	-	-	-
FICA	419,256	304,253	357,535	348,017	348,017
VRS	438,007	482,647	495,252	466,497	451,497
Health Insurance	588,559	425,331	528,291	503,588	478,588
Health Insurance Waiver Expense	-	-	-	12,000	-
VRS Group Life	47,177	52,523	54,020	50,884	50,884
Unemployment Insurance	83	-	-	-	-
Workman's Compensation	-	-	-	-	-
DOL/PT Lawsuit	-	19,487	-	-	-
Doctors & Phys Exam Fees	11,902	5,072	15,000	15,000	10,000
Other Contractual Services	306,874	341,527	325,000	355,000	475,000
Repairs - Vehicles	162,599	141,782	150,000	150,000	150,000
Repairs - Machinery & Tools	302	524	3,000	3,000	3,000
Repairs - Equipment	17,740	13,786	14,500	14,000	14,000
Repairs - Radio Equipment	-	-	-	-	450
Repairs - Buildings	44,735	13,475	21,540	18,000	18,000
Postal Services	722	220	700	700	700
Telecommunications	14,480	13,515	10,000	10,000	9,500
Lease/Rent of Equipment	11,695	-	-	-	-
Lease/Rent of Buildings	13,000	4,000	10,000	10,000	10,000
Mileage & Transportation	159	-	200	200	200
Meals and Lodging	4,283	869	4,285	2,413	2,413
Registration & Training	5,880	575	6,540	3,270	3,270
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	1,519	170	2,270	500	500
Office Supplies	11,440	3,019	12,500	8,000	5,000
Cleaning Materials & Supplies	12,863	11,448	15,000	15,000	15,000
Repair and Maintenance Supplies	12,181	1,611	33,005	33,005	33,005
Vehicle and Powered Equipment Fuels	82,096	43,876	77,500	65,000	65,000
Uniforms & Wearing Apparel	61,702	32,013	57,000	45,000	45,000
Books and Subscriptions	75	-	-	-	-
Other Operating Supplies	114,087	69,746	200,000	100,000	80,000
Chemical Supplies	-	-	-	-	-
Tires and Tubes	-	-	-	-	-
Misc. & Kitchen Supplies	-	-	-	-	-
Furniture & Fixtures under \$5,000	2,000	2,000	2,000	2,000	2,000
Machinery & Equipment under \$5,000	22,742	3,295	15,903	10,000	10,000
Vehicles	61,091	-	-	-	-
TOTAL FIRE/EMS	7,762,981	6,602,444	7,084,702	6,790,312	6,790,263

COMMUNITY CORRECTIONS

COMMUNITY CORRECTIONS	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED
Salaries & Wages Regular	200,896	250,156	253,719	272,030	278,198
Part Time Regular	5,471	-	-	-	-
FICA	14,969	19,955	17,515	20,810	21,282
VRS	22,631	28,424	29,008	33,422	33,643
Health Insurance	23,625	31,011	19,017	23,229	22,593
Health Insurance Waiver Expense	-	-	-	-	3,600
VRS Group Life	2,453	3,006	3,355	3,644	3,669
Unemployment Insurance	-	89	-	-	-
Worker's Compensation	212	-	-	-	-
Other Contractual Services	2,213	3,547	5,887	24,238	24,238
Repairs - Equipment	4,076	3,157	3,159	3,180	3,180
Postal Services	648	296	300	500	500
Telecommunications	3,400	1,396	1,190	3,600	3,600
Lease/Rent of Equipment	15,600	630	490	500	500
Lease/Rent of Buildings	-	2,400	9,600	14,400	14,400
Mileage & Transportation	338	199	435	2,816	-
Meals and Lodging	875	-	-	625	-
Registration & Training	1,425	60	-	1,500	-
Conference Travel & Training	-	-	-	-	831
Dues & Association Memberships	-	125	120	150	150
Office Supplies	2,173	3,002	7,388	4,800	4,800
TOTAL COMMUNITY CORRECTIONS	301,003	347,453	351,182	409,445	416,184

VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT

VJCCCA SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries and Wages - Regular	120,747	108,291	137,671	137,671	71,181
Part Time Regular	5,436	13,253	5,000	5,000	71,490
FICA	9,892	7,726	10,914	10,914	10,914
VRS	12,761	9,367	15,870	15,870	6,988
Hospitalization/Medical Plans	23,227	8,458	23,766	16,989	6,989
Health Insurance Waiver Expense	-	-	-	-	-
Group Life	1,256	1,035	1,731	1,731	815
Doctors & Phys Exam Fees	-	-	100	100	100
Other Contractual Services	9,241	10,839	11,700	11,700	11,700
Repairs - Vehicles	-	-	1,500	1,500	1,500
Advertising	-	-	1,000	-	-
Postal Services	16	15	-	-	15
Telecommunications	3,251	2,708	2,500	1,440	2,817
Mileage & Transportation	-	265	1,000	-	-
Meals and Lodging	859	911	2,000	-	-
Registration & Training	213	266	1,000	-	-
Conference Travel & Training	-	-	-	1,500	1,500
Office Supplies	382	1,138	1,750	1,750	1,750
Food Supplies	158	132	500	500	500
Vehicle and Powered Equipment Fuels	592	3,753	450	450	2,500
Other Operating Supplies	-	21	-	-	-
Furniture & Fixtures under \$5,000	-	-	3,000	1,500	1,500
Computer Hardware under \$5,000	2,629	-	-	-	-
Replace Motor Vehiles	-	18,183	-	-	-
TOTAL VJCCCA SERVICES	190,661	186,360	221,454	208,616	192,259

COURTS & OTHER PUBLIC SAFETY



CIRCUIT COURT JUDGES & ADMINISTRATION

CIRCUIT COURT JUDGES & ADMIN.	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	48,633	48,228	49,309	49,309	49,309
Part Time Regular	20,546	19,995	22,500	22,500	22,500
FICA	5,630	4,808	5,493	5,493	5,494
VRS	5,922	5,945	5,922	5,922	5,922
Health Insurance	6,394	6,508	7,766	7,766	7,766
Health Insurance Waiver Expense	-	-	-	-	-
VRS Group Life	646	646	646	646	646
Other Contractual Services	1,050	711	200	200	200
Repairs - Equipment	-	-	850	850	850
Postal Services	1,033	1,200	1,350	1,350	1,350
Telecommunications	1,726	724	2,500	2,500	2,500
Office Supplies	945	623	1,200	1,200	1,200
Cleaning Materials & Supplies	-	-	200	200	200
TOTAL CIRCUIT COURTS JUDGES & ADMIN.	92,523	89,387	97,937	97,937	97,937

General District Court

GENERAL DISTRICT COURT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Legal Services	28,226	71,358	40,000	40,000	40,000
Other Contractual Services	1,035	1,045	1,200	1,200	1,200
Postal Services	610	2,000	6,000	6,000	6,000
Lease/Rent of Equipment	3,363	915	2,500	2,500	2,500
Mileage & Transportation	-	-	600	600	600
Dues and Association Memberships	389	614	1,000	1,000	1,000
Office Supplies	753	1,115	1,800	1,800	1,800
Uniforms & Wearing Apparel	-	-	200	200	200
Furniture & Fixtures under \$5,000	131	-	1,000	1,000	1,000
Machinery & Equipment under \$5,000	362	-	1,200	1,200	1,200
TOTAL GENERAL DISTRICT COURT	34,869	77,046	55,500	55,500	55,500

MAGISTRATE

MAGISTRATE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Other Contractual Services	-	-	1,400	1,400	1,400
Lease/Rent of Buildings	37,842	31,055	21,600	21,600	21,600
Office Supplies	361	493	2,000	2,000	2,000
TOTAL MAGISTRATE	38,203	31,547	25,000	25,000	25,000

11TH DISTRICT COURT SERVICES UNIT

11TH DISTRICT COURT SERVICES UNIT	2017-2018	2018-2019	2019-2020	2020-2021	2020-2021
Other Contractual Services	3,900	4,439	4,700	4,700	4,700
Telecommunications	-	-	8,000	8,000	8,000
Lease/Rent of Buildings	73,252	81,682	82,888	82,888	84,563
Furniture & Fixtures under \$5,000	916	841	1,000	1,000	1,000
TOTAL 11TH DISTRICT COURT SERVICES UNIT	78,068	86,962	96,588	96,588	98,263

JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

JUVENILE DOMESTIC RELATIONS COURT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Cleaning Services	-	-	100	100	100
Other Contractual Services	218	-	1,000	1,000	1,000
Repairs - Buildings	-	-	200	200	200
Lease/Rent of Equipment	1,919	600	2,200	2,200	2,200
Mileage & Transportation	-	-	300	800	800
Meals and Lodging	-	106	1,000	500	500
Dues and Association Memberships	150	150	300	300	300
Office Supplies	357	344	500	1,000	1,000
Cleaning Materials & Supplies	52	-	500	500	500
Books and Subscriptions	-	-	200	200	200
Other Operating Supplies	-	-	450	450	450
Furniture & Fixtures under \$5,000	-	203	1,000	1,000	1,000
Contractual Services	300	-	-	-	-
TOTAL JUVENILE DOMESTIC RELATIONS COURT	2,995	1,403	7,750	8,250	8,250

GENERAL SERVICES & PUBLIC UTILITIES



GENERAL SERVICES

GENERAL SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries and Wages - Regular	102,672	72,002	83,172	118,227	118,227
Part Time Regular	11,043	3,380	-	-	-
FICA	9,399	4,683	6,363	9,044	9,044
VRS	11,686	7,962	9,888	14,004	14,004
Hospitalization/Medical Plans	11,472	6,675	8,371	8,821	8,821
Health Insurance Waiver Expense	-	-	-	-	-
Group Insurance	1,275	859	1,078	1,527	1,527
Doctors & Phys Exam Fees	55	-	-	-	-
Other Contractual Services	41,020	64,726	150,000	-	21,197
South Crater Road	-	-	-	-	46,470
Sycamore Street Bridge	-	-	-	-	38,350
Repairs - Vehicles	1,817	2,555	5,455	1,000	1,000
Repairs - Equipment	-	-	100	100	100
Advertising	60	-	-	-	-
Postal Services	421	1,082	675	100	280
Telecommunications	2,322	1,863	2,000	360	1,483
Lease/Rent of Equipment	33	-	-	-	-
Meals and Lodging	-	84	-	-	-
Registration & Training	225	289	-	-	-
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	225	744	225	225	225
Office Supplies	1,207	3,877	1,000	500	500
Vehicle and Powered Equipment Fuels	899	3,171	1,500	500	500
Uniforms & Wearing Apparel	-	310	-	-	-
Other Operating Supplies	574	400	100	100	100
Machinery & Equipment under \$5,000	-	400	-	-	-
Computer Software under \$5,000	-	499	-	-	-
Computer Hardware under \$5,000	-	1,360	-	-	-
TOTAL GENERAL SERVICES	196,404	176,921	269,926	154,508	261,830

FACILITIES MANAGEMENT

FACILITIES MANAGEMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	442,868	801,377	1,032,557	529,095	557,628
Salaries & Wages Overtime	6,889	9,223	8,000	8,000	6,958
Part Time Regular	39,593	96,674	138,404	94,171	39,984
FICA	39,851	61,903	90,191	48,292	43,749
VRS	47,049	90,770	124,010	63,544	59,735
Health Insurance	59,744	121,907	193,670	72,944	58,649
Health Insurance Waiver Expense	-	-	-	4,800	-
VRS Group Life	4,949	9,793	13,526	6,931	6,963
Unemployment Insurance	4,816	-	-	-	-
Doctors & Phys Exam Fees	55	-	-	-	-
Tuition Assistance	-	-	-	-	93
Other Contractual Services	371,939	647,245	344,556	200,000	470,000
Repairs - Vehicles	9,176	61,187	42,689	32,000	22,000
Repairs - Machinery & Tools	-	8,019	12,832	12,832	5,832
Repairs - Equipment	3,454	87	-	6,000	3,000
Repairs - Heat & Cool Equipment	18,471	26,284	44,152	44,152	25,570
Repairs - Buildings	1,789	45,328	29,086	29,086	75,561
Courthouse Maintenance	14,161	28,041	24,000	-	56,714
Pest Control	428	4,287	4,015	4,015	4,015
Advertising	360	267	-	-	-
Utility Service	469,717	534,191	417,155	445,000	383,087
Water & Sewer Service	160,496	223,871	119,658	255,000	125,000
Postal Services	11	2	401	401	401
Telecommunications	5,290	5,457	6,256	6,256	6,256
Lease/Rent of Equipment	-	1,179	1,179	1,179	1,179
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	-	-	-	-	-
Office Supplies	463	4,485	4,492	4,492	9,692
Food Supplies	-	-	-	-	-
Cleaning Materials & Supplies	22,072	20,494	18,467	18,467	18,467
Vehicle and Powered Equipment Fuels	19,255	17,215	12,122	12,122	12,122
Uniforms & Wearing Apparel	1,095	9,643	9,025	9,025	9,025
Other Operating Supplies	-	6,344	6,339	6,339	6,339
Building Materials & Supplies	1,881	7,045	9,071	9,071	9,071
Machinery & Equipment under \$5,000	134	12,571	8,822	8,822	8,822
Computer Software under \$5,000	-	53	95	95	95
Machinery & Equipment over \$5,000	-	-	-	-	-
Computer Software over \$5,000	-	-	6,095	-	-
Heat & Cool Equipment	-	27,808	46,676	46,676	18,000
TOTAL FACILITIES MANAGEMENT	1,746,005	2,882,750	2,767,540	1,978,807	2,044,007

GROUNDS

GROUNDS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	311,004	24,001	-	311,978	265,775
Salaries & Wages Overtime	826	-	-	-	14
Part Time Regular	41,711	799	-	14,356	-
FICA	28,747	(1,387)	-	24,965	18,704
VRS	36,588	4,018	-	37,469	30,382
Health Insurance	80,465	6,740	-	61,955	41,744
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	3,956	438	-	4,087	3,542
Unemployment Insurance	116	-	-	-	-
Worker's Compensation	-	-	-	-	-
Doctor's & Physicians Fee	55	-	-	-	-
Other Contractual Services	106,556	2,044	-	304,717	445,000
Repairs - Vehicles	13,680	2,025	-	15,000	12,000
Repairs - Machinery & Tools	5,804	2,706	-	5,000	1,009
Telecommunications	322	-	-	3,000	3,000
Lease/Rent of Equipment	-	-	-	1,000	1,000
Office Supplies	1,326	76	-	-	-
Cleaning Materials & Supplies	631	-	-	-	-
Vehicle and Powered Equipment Fuels	38,451	30,360	-	6,000	5,000
Uniforms & Wearing Apparel	7,493	170	-	2,500	2,500
Other Operating Supplies	5,268	752	-	2,000	3,000
Machinery & Equipment under \$5,000	4,910	3,173	-	4,000	4,000
Computer Software over \$5,000	-	-	-	1,000	1,000
TOTAL GROUNDS	687,908	75,914	-	800,226	837,670

REFUSE COLLECTION	2016-2017 ACTUALS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED
Other Contractual Services	1,356,916	1,735,557	1,339,139	1,525,000	1,565,000
TOTAL REFUSE COLLECTION	1,356,916	1,735,557	1,339,139	1,525,000	1,565,000

SOCIAL SERVICES



SOCIAL SERVICES

SOCIAL SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	2,941,292	3,355,672	4,514,243	4,422,694	4,422,694
Salaries & Wages Overtime	20,372	57	28,000	23,000	23,000
Part Time Regular	158,837	100,199	46,421	46,421	46,421
FICA	250,193	230,389	351,033	338,336	338,336
VRS	339,824	393,759	542,161	531,165	531,165
Health Insurance	478,584	414,164	696,823	504,693	504,693
Health Insurance Waiver Expense	-	-	-	50,400	-
VRS Group Life	35,385	42,180	59,137	57,937	57,937
Security	-	-	-	77,000	77,000
Doctors & Phys Exam Fees	-	-	2,090	-	-
Legal Services	87,021	51,465	85,500	49,000	49,000
Other Contractual Services	20,541	84,362	89,600	113,000	113,000
Repairs - Vehicles	13,295	7,307	10,000	9,840	9,840
Repairs - Equipment	862	309,679	2,310	-	-
Repairs - Buildings	259,892	-	-	236,900	20,000
Utility Service	33,158	5,662	-	-	4,800
Water and Sewer Service	-	164	-	-	-
Postal Services	10,428	9,349	30,680	9,680	11,680
Telecommunications	22,320	37,154	45,000	45,000	45,000
Surety Bonds	1,911	3,822	2,550	2,550	2,550
Lease/Rent of Equipment	8,723	2,334	12,000	3,000	3,000
Lease/Rent of Buildings	-	416,000	384,000	384,000	387,200
Mileage & Transportation	7,159	1,423	3,540	1,770	1,770
Meals and Lodging	2,022	8,193	5,000	5,000	5,000
Registration & Training	575	1,756	5,283	2,642	2,642
Auxiliary Grants Aged	523,171	592,422	131,880	257,400	257,400
Auxiliary Grants Disabled	28,347	(2,377)	408,445	321,480	321,480
TANF Manual Checks	(4,987)	(610)	3,000	2,000	2,000
TANF Foster Care	822,840	816,697	1,032,047	871,496	871,496
Emergency Utility Assistance	3,124	526	-	500	500
Overpayment Collections	(3,633)	(199)	-	-	-
Food Stamps Overpayment	(1,185)	(3,704)	-	-	-
Federal Adoption Subsidy	-	-	-	913,224	1,236,715
Fostering Futures Foster Care Assistance	-	-	-	25,200	25,200
Emergency Services	-	-	3,500	3,500	3,500
Child Welfare Serv & Adoption	1,682,581	1,705,156	1,682,270	783,886	662,132
Independent Living Program	20,695	10,500	4,106	4,106	6,269
Companion Program	38,152	32,287	30,000	37,500	37,500
Prevention Allocation	14,798	2,630	19,941	-	-
View Welfare Reform	189,728	210,463	366,883	297,175	302,175
Foster Parent Adoptive	4,769	667	4,000	1,000	1,000
Education & Training Vouchers	-	-	-	3,791	3,791

SOCIAL SERVICES

SOCIAL SERVICES	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Foster Parent Respite Care	-	-	-	1,350	1,350
FC Approved Child Welfare Training	-	1,499	-	2,000	2,000
Day Care Quality Enhancement	-	-	-	-	-
Healthy Families	2,104	25,598	42,417	36,452	36,452
Refugee Assistance	1,870	-	-	500	500
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	2,540	1,830	2,500	2,500	2,500
Family Preservation	-	250	-	5,578	5,578
Child Welfare Substance Abuse Prevention	-	133	-	6,646	6,646
IV-E App Foster/Adopt Prt. Vol & WC	-	500	-	1,000	1,000
Adult Protective Services	-	7,281	-	9,971	9,971
Office Supplies	132,645	43,259	55,000	29,200	29,200
Cleaning Materials & Supplies	3,363	3,275	15,000	3,000	5,920
Vehicle and Powered Equipment Fuels	893	433	27,950	9,200	4,280
Uniforms & Wearing Apparel	1,124	185	-	500	500
Books & Subscriptions	-	141	-	1,000	1,000
Other Operating Supplies	-	1,854	-	1,160	1,160
Furniture and Fixtures Under \$5000	8,849	24,591	-	800	800
Computer Software under \$5,000	1,725	99	-	-	-
Computer Hardware under \$5,000	-	5,774	-	500	500
Machinery & Equipment Over \$5000	5,182	-	-	800	800
Vehicles	42,534	47,130	-	57,450	57,450
TOTAL SOCIAL SERVICES	8,213,620	9,003,382	10,744,309	10,605,893	10,555,493

JUVENILE & CHILDREN OUTREACH (CSA)

COMPREHENSIVE SERVICES ACT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	57,068	56,185	58,593	58,593	58,593
Part Time Regular	11,733	3,098	15,084	16,016	-
FICA	5,589	4,090	5,636	5,708	4,352
VRS	6,899	6,925	6,899	6,899	6,732
Health Insurance	6,394	5,861	7,766	-	13,977
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	753	753	753	753	785
Other Contractual Services	(801)	-	-	-	-
Pool Funds	4,348,501	4,014,615	4,207,248	4,207,248	4,207,248
Mileage & Transportation	30	-	750	750	750
Meals and Lodging	500	404	-	-	-
Conference Travel & Training	-	165	-	-	-
Office Supplies	1,430	-	2,000	2,000	2,000
Machinery & Equipment under \$5,000	-	-	500	500	500
TOTAL COMPREHENSIVE SERVICES ACT	4,438,095	4,092,095	4,305,229	4,299,666	4,294,937

LEISURE & COMMUNITY ENGAGEMENT



RECREATION & COMMUNITY ENGAGEMENT

RECREATION & COMMUNITY ENGAGEMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	326,384	367,665	378,285	260,535	260,636
Part Time Regular	182,970	129,748	210,571	60,000	35,000
FICA	40,505	33,396	45,048	24,521	22,616
VRS	38,102	44,888	61,847	47,399	31,302
Health Insurance	34,792	28,323	31,533	27,483	27,432
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	4,074	4,886	4,869	3,413	3,491
Unemployment Insurance	1,514	-	-	-	-
Other Contractual Services	93,458	81,624	83,000	45,000	25,000
Postal Services	15	23	-	-	-
Telecommunications	-	100	500	500	500
Meals and Lodging	-	2,656	-	-	-
Registration and Training	-	245	-	-	-
Special Events	5,147	11,005	15,500	5,000	12,625
Office Supplies	3,176	2,003	5,000	2,500	2,500
Food Supplies	4,200	2,562	7,000	5,000	5,000
Vehicle and Powered Equipment Fuels	15,335	415	10,000	5,000	5,695
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	-	-	2,000	-	-
Uniforms & Wearing Apparel	4,468	2,784	5,000	2,000	2,000
Other Operating Supplies	28,199	29,846	24,034	10,000	10,000
TOTAL RECREATION & COMMUNITY ENGAGEMENT	782,340	742,170	884,187	499,551	443,797

LIBRARY

LIBRARY	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	296,335	333,769	389,973	352,782	352,782
Part Time Regular	94,311	81,932	115,414	115,414	50,000
FICA	31,336	28,075	38,662	35,817	32,725
VRS	36,501	42,159	45,241	42,373	42,369
Health Insurance	51,450	48,191	62,294	54,447	43,073
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	3,785	4,581	4,934	4,621	4,621
Doctors & Phys Exam Fees	55	-	-	-	-
Other Contractual Services	103,372	118,149	81,519	81,519	50,000
Repairs - Vehicles	1,631	1,143	3,010	3,000	3,000
Repairs - Equipment	-	7,599	-	-	-
Printing and Binding	-	50	-	-	-
Advertising	-	849	1,000	1,000	1,300
Utility Service	75,370	80,942	81,797	81,797	75,000
Postal Services	38	36	1,100	800	800
Telecommunications	17,011	23,880	23,087	23,087	23,709
Property Insurance	6,320	10,606	10,895	10,895	10,895
Lease/Rent of Equipment	6,574	-	-	-	140,000
Lease/Rent of Buildings	88,000	96,000	118,000	96,000	-
Mileage & Transportation	450	588	1,866	1,866	-
Meals and Lodging	378	6,534	-	-	-
Registration & Training	216	2,526	-	-	-
Conference Travel & Training	-	-	-	-	1,866
Dues and Association Memberships	958	880	1,000	1,000	1,000
Special Events	2,432	5,996	7,318	5,000	5,000
Office Supplies	3,676	5,840	4,500	4,500	4,500
Cleaning Materials & Supplies	2,980	-	-	-	-
Vehicle and Powered Equipment Fuels	815	665	1,100	1,100	1,100
Books and Subscriptions	79,233	71,085	64,096	64,096	64,096
Other Operating Supplies	4,929	14,002	4,130	4,130	4,130
Merchandise for Resale	78	-	2,000	2,000	2,000
Furniture & Fixtures under \$5,000	1,511	-	-	-	-
Machinery & Equipment under \$5,000	21,090	-	-	-	-
New - Motor Vehicle	-	27,616	-	-	-
Payment to Library Foundation	-	-	-	-	150,000
Contingency	35,002	28,031	28,031	-	28,031
TOTAL LIBRARY	965,838	1,041,724	1,090,968	988,444	1,091,997

WORKFORCE DEVELOPMENT

WORKFORCE DEVELOPMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	-	-	-	85,000	13,404
FICA	-	-	-	6,503	1,026
VRS	-	-	-	10,209	814
Health Insurance	-	-	-	-	-
Health Insurance Waiver Expense	-	-	-	1,200	-
VRS Group Life	-	-	-	1,114	95
TOTAL WORKFORCE DEVELOPMENT	-	-	-	102,825	15,339

CEMETERIES ADMINISTRATION

CEMETERIES ADMINISTRATION	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	(328)	-	-	-	-
Part Time Regular	29,749	32,236	32,000	32,000	31,589
FICA	2,338	2,466	2,448	2,448	2,448
VRS	106	-	-	-	-
VRS Group Life	12	-	-	-	-
Other Contractual Services	75	-	-	-	-
Postal Services	13	2	-	-	11
Telecommunications	-	-	-	-	-
Conference Travel & Training	-	-	-	-	-
Dues and Association Memberships	486	490	500	500	500
Office Supplies	743	433	500	500	900
Cleaning Materials & Supplies	-	-	-	-	-
Vehicle and Powered Equipment Fuels	26	-	-	-	-
TOTAL CEMETERIES ADMINISTRATION	33,218	35,627	35,448	35,448	35,448

DEVELOPMENT SERVICES



PLANNING

PLANNING	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	202,279	166,433	256,655	216,150	284,804
Salaries & Wages Overtime		77			397
Part Time Regular	13,037	43,394	2,000	-	52,085
FICA	17,582	14,816	19,787	16,535	25,689
VRS	22,939	20,439	30,241	25,960	33,291
Health Insurance	11,295	11,714	23,533	28,418	25,259
Health Insurance Waiver Expense	-	-	-	-	-
VRS Group Life	2,525	2,221	3,362	2,832	3,786
Other Contractual Services	19,667	31,360	90,000	75,000	75,000
Demolition Services	-	-	-	-	-
Repairs - Vehicles	172	353	5,010	5,010	5,010
Printing & Binding	125	131	700	700	700
Advertising	2,999	-	6,000	3,000	3,000
Postal Services	310	501	400	400	400
Telecommunications	3,521	2,904	2,400	1,800	2,651
Lease/Rent Equipment	-	-	-	-	-
Mileage & Transportation	97	152	1,500	-	-
Meals and Lodging	1,823	51	2,000	-	-
Registration & Training	43	212	1,500	-	-
Conference Travel & Training	-	-	-	500	500
Dues and Association Memberships	522	-	1,000	250	250
Special Events	-	-	1,500	500	500
Office Supplies	1,342	1,347	3,500	1,000	2,209
Cleaning Materials & Supplies	-	-	-	-	-
Vehicle and Powered Equipment Fuels	138	27	500	500	500
Uniforms & Wearing Apparel	-	-	-	-	-
Books and Subscriptions	143	-	200	200	200
Other Operating Supplies	15	705	2,600	500	500
Computer Software under \$5,000	-	31	4,500	1,000	1,000
Computer Hardware under \$5,000	-	-	-	500	500
Local Grant Match	-	250	2,500	-	-
TOTAL PLANNING	300,572	297,118	461,389	380,755	518,231

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	81,458	100,508	255,000	234,500	234,500
Part Time Regular	-	24,757	-	-	100,000
FICA	6,407	9,176	19,508	17,939	24,054
VRS	10,018	12,040	30,626	28,163	24,002
Health Insurance	6,394	6,508	27,766	13,978	11,065
Health Insurance Waiver Expense	-	-	-	-	-
VRS Group Life	1,092	1,308	3,341	3,072	2,798
Unemployment Insurance	7,182	-	-	-	-
Other Contractual Services	12,088	25,334	20,000	10,000	11,920
Printing & Binding	-	393	750	750	750
Advertising	674	-	-	-	-
Marketing & Advertising	-	600	8,500	8,500	8,500
Postal Services	39	10	115	115	115
Telecommunications	-	507	1,400	1,080	1,080
Mileage & Transportation	-	21	1,000	-	-
Meals and Lodging	-	930	2,500	-	-
Registration & Training	125	-	2,500	-	-
Conference Travel & Training	-	-	-	1,000	1,000
Dues and Association Memberships	7,651	250	1,500	500	500
Office Supplies	241	1,433	2,500	1,000	1,000
Books and Subscriptions	-	199	-	-	-
TOTAL ECONOMIC DEVELOPMENT	133,370	183,974	377,005	320,597	421,284

NEIGHBORHOOD SERVICES

NEIGHBORHOOD SERVICES	2017-2018	2018-2019	2019-2020	2020-2021	2020-2021
Salaries & Wages Regular	333,211	400,574	384,234	486,474	486,474
FICA	27,106	27,568	29,394	37,215	37,215
VRS	38,134	47,587	42,600	61,578	58,425
Health Insurance	27,467	31,634	31,299	54,433	54,433
Health Insurance Waiver Expense	-	-	-	2,400	-
VRS Group Life	4,026	5,315	4,646	6,465	6,465
Other Contractual Services	4,444	4,408	5,000	2,500	14,765
Demolition Services	129,438	141,508	177,000	100,000	87,986
Postal Services	1,791	5,486	1,500	750	2,750
Telecommunications	446	1,457	5,000	5,040	5,040
Lease/Rent of Equipment	-	-	3,000	1,500	1,500
Mileage & Transportation	363	-	1,000	-	-
Meals and Lodging	282	-	1,500	-	-
Registration & Training	1,025	5,224	5,000	-	-
Conference Travel & Training	-	-	-	600	1,610
Dues and Association Memberships	-	-	1,000	500	-
Office Supplies	1,519	951	2,000	1,000	1,000
Vehicle and Powered Equipment Fuels	8,348	2,229	9,000	4,500	4,500
Uniforms & Wearing Apparel	1,661	1,141	4,000	2,000	2,000
Other Operating Supplies	1,077	2,254	1,500	750	750
Machinery & Equipment under \$5,000	-	-	500	250	1,869
Computer Software under \$5,000	-	-	3,000	1,000	50
Computer Hardware under \$5,000	-	-	-	2,500	75
TOTAL NEIGHBORHOOD SERVICES	580,339	677,336	712,173	770,955	766,907

TOURISM

TOURISM	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages - Part-Time	16,212	23,693	71,120	71,120	50,000
FICA	1,240	1,813	5,441	5,441	5,441
Other Contractual Services	21,916	21,156	85,717	12,500	12,500
Utility Service	64,541	53,346	16,652	32,000	32,000
Water & Sewer Service	-	-	17,200	-	-
Postal Services	2	-	200	100	100
Telecommunications	99	1,980	3,000	360	1,500
Special Events	-	267	500	250	-
Conference Travel & Training	-	-	-	1,500	2,000
Dues and Association Memberships	-	-	1,340	1,000	1,000
Meals and Lodging	-	-	1,000	-	-
Registration & Training	-	-	4,550	-	-
Cleaning Materials & Supplies	225	805	1,000	1,000	1,000
Vehicle and Powered Equipment Fuels	139	-	1,000	250	250
Other Operating Supplies	-	39	-	-	-
Machinery & Equipment under \$5,000	-	-	500	-	-
TOTAL TOURISM	104,375	103,100	209,220	125,521	105,791

FREEDOM SUPPORT CENTER

FREEDOM SUPPORT CENTER	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Salaries & Wages Regular	54,127	56,487	55,000	55,000	55,000
Part Time Regular	28,064	23,676	28,798	16,200	21,000
FICA	6,636	5,701	6,411	5,447	5,819
VRS	6,578	6,912	6,606	6,606	6,319
Health Insurance	6,394	5,861	6,394	-	-
Health Insurance Waiver Expense	-	-	-	1,200	1,200
VRS Group Life	717	751	720	720	737
TOTAL FREEDOM SUPPORT CENTER	102,516	99,388	103,929	85,173	90,076

DEBT SERVICE

DEBT SERVICE	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Bonded Debt/Notes Interest	1,501,575	2,192,274	1,561,909	1,476,151	1,476,151
Bonded Debt/Notes Principal	680,138	3,786,954	1,968,114	1,850,738	1,850,738
Capital Leases Principal	653,430	216,577	73,459	-	-
Capital Leases Interest	27,513	2,790	726	-	-
Other Debt Expenses	-	260,653	-	-	-
Bond Issuance Cost	231,845	5,533	250,000	205,000	205,000
TOTAL DEBT SERVICE	3,094,502	6,464,780	3,854,208	3,531,889	3,531,889

SCHOOL OPERATIONS

SCHOOL OPERATIONS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Transfer to Schools	8,650,998	9,345,976	10,000,000	10,000,000	10,000,000
TOTAL SCHOOL OPERATIONS	8,650,998	9,345,976	10,000,000	10,000,000	10,000,000

TRANSFERS

TRANSFERS	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Transfer to Grants Fund	48,640	48,640	48,640	44,749	44,749
Transfer to Capital Projects Fund	93,333	-	-	-	-
Transfer to Stormwater Fund	58,333	-	-	-	-
Transfer to Mass Transit Fund	980,248	980,248	990,627	899,181	899,181
Transfer to Golf Course	289,158	292,850	327,327	283,875	283,875
General Fund Transfer to School Gen	2	-	-	-	-
TOTAL TRANSFERS	1,469,715	1,321,738	1,366,594	1,227,805	1,227,805

NON-DEPARTMENTAL

NON-DEPARTMENTAL	2017-2018 ACTUALS	2018-2019 UNAUDITED	2019-2020 ADOPTED	2020-2021 ADOPTED	2020-2021 AMENDED
Riverside Regional Jail Authority	3,532,200	4,931,294	4,381,302	4,714,080	4,000,000
Resiliency Pay	-	-	-	-	325,000
FICA	-	-	-	-	25,000
Crater Juvenile Detention Services	440,453	432,619	441,601	432,000	450,000
Central Virginia Health Services	591,547	591,547	594,023	610,000	610,000
District 19 Mental Health Services	209,185.	263,050	209,185	228,349	228,349
Richard Bland Community College	-	-	-	1,500	1,500
John Tyler Community College	5,449	5,300	5,350	5,108	5,108
Petersburg Area Regional Tourism	(16,250)	-	-	-	-
Cooperative Extension	30,000	50,000	53,845	53,845	53,845
Repairs-Courthouse	-	-	-	100,000	121,981
Dues & Associations Memberships	-	-	243,305	314,783	314,783
Crater Distr Area Agency On Aging	-	-	10,000	12,000	12,000
Other Professional Services	29,817	5,000	-	-	-
RBG Contract	289,500	-	-	-	-
US Conference of Mayors	-	-	-	3,500	3,500
Virginia Municipal League	12,264	-	12,300	12,300	12,723
National League of Cities	3,258	-	3,500	3,500	3,419
Unemployment Insurance	20,623	28,709	120,249	76,944	25,000
Work-Force Development Forensic Audit	-	126,757	-	-	-
Health Care Stipend	-	328,724	867,800	-	157,119
Banking Analysis Fees	98,360	67,577	-	-	-
Spousal Surcharge	-	(1,050)	-	(9,300)	(9,300)
2% Levy - Building Permits	-	4,351	-	-	-
Real Property Tax Reimbursement	-	14,439	-	-	-
Fund Balance Replenishment	122,447	-	1,000,000	1,000,000	1,000,000
Contingency	480,330	644,826	-	-	281,009
NONDEPARTMENTAL	5,849,182	7,493,144	7,942,460	7,558,609	7,621,036



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Lionel Lyons, Deputy City Manager of Development

FROM: Reginald Tabor, Jeremy Tennant

RE: **To consider the adoption of a Resolution approving the Development Agreement between the City of Petersburg and Robert Davis for the adaptive re-use and development of the property at 115 Harrison Street and authorizing the City Manager and City Attorney to take action to facilitate the sale of the City-owned property.**

PURPOSE:

To consider the adoption of a Resolution approving the Development Agreement between the City of Petersburg and Robert Davis for the adaptive re-use and development of the property at 115 Harrison Street and authorizing the City Manager and City Attorney to take action to facilitate the sale of the City-owned property.

REASON:

This action is necessary to facilitate the process to sell City-owned property at 115 Harrison Street

RECOMMENDATION:

It is recommended that the City Council considers adoption of a Resolution approving the Development Agreement and authorizing the City Manager and the City Attorney to execute all documents to facilitate the sale of City-owned property in accordance with applicable legal requirements.

BACKGROUND: The City of Petersburg City Council approved 20-ORD-66 an Ordinance authorizing the City Manager to execute documents related to the sale of city-owned property located at 115 Harrison Street on December 8, 2020. Following a due diligence period, a Development Agreement has been drafted that requires, in consideration of the City's conveyance of the Property to Robert Davis. Robert Davis shall perform the redevelopment of the Property strictly in compliance with the project summary documents and in accordance with terms defined in the Agreement. The Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to Cigar Dispatch. The deed shall include provisions for the reverter described in the Development Agreement.

COST TO CITY: Costs associated with the conveyance of Real Property

BUDGETED ITEM: NA

REVENUE TO CITY: Revenue from the sale of property and associated fees and taxes.

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: 20-ORD-66

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. 115 Harrison St Site Plans
2. Development Agreement 115 Harrison St
3. Resolution - 115 Harrison Street

115 Harrison Street, Petersburg VA. 23803

Construction Timeline

- February

- Building demo/ clean and prepare for contractors
- Pull all building permits (Building, plumbing Mechanical, Electrical)

- March

- Fix all water leaks address Roof/ Gutter problems
- Address Rodent and termite

- April

- Rough in Plumbing and demo of floor (inspection)
- Will need to cut floor for new drains and pipes
- Electrical Meter moved to the outside of building (inspection) "Virginia Power"

- May

- Framing of interior (Bathroom, Kitchen, Bar)
- Framing and construction of Exterior storefront facade.
- Installation of Front door and all glass.

- June

- Electrical work (Rough In inspection)
- Close all walls and finish work

- July

- All Final inspection
- (Address any issue that would stop permitting)

- August

- Getting all Equipment for the New business to open
- business license

- **September**

- Open up business

- **October**

- Project should be completed in Full.

115 Harrison street should help in the revitalization of Petersburg and the Halifax triangle. Restoring one of Petersburg historical gems back to life and at the same time Encouraging and promoting economic growth in the area.

From: LLOYD BISHOP <iblcb3@yahoo.com>
Subject: Re: 115 Harrison street (commercial plumbing)
Date: December 22, 2020 at 7:44:22 AM EST
To: rob davis <davis5723@yahoo.com>

The cost to upgrade to 400 amp panel will be additional \$1,500.00 For the exit lights and smoke detectors will be \$435.00

for a grand total of \$ 5,735.00 total in labor..

Lloyd

On Friday, December 18, 2020, 5:34:11 PM EST, rob davis <davis5723@yahoo.com> wrote:

Greetings,

Can you please add the cost of moving the electrical meter to outside the building. Also with moving and upgrading the electrical panel to 400 amps. Also with the cost of hardwiring exits sign and smoke detectors.

Also you estimate is just the cost of labor not the Materials correct?

Thank you

On Dec 18, 2020, at 7:31 AM, LLOYD BISHOP <iblcb3@yahoo.com> wrote:

Good Morning,

The cost for labor to provide services to wire your

building will be a estimate of \$ 3,800.00 Dollars.

Lloyd

This will be for 2 Electricians at the rate of \$87.00
Per hour for 2 hour minimum up front.

On Thursday, December 17, 2020, 2:55:58 PM EST, Robert Davis
<davis5723@yahoo.com> wrote:

Greeting,

We spoke on the phone today in regards to getting my building electrical upgraded for a ice cream shop. Looking to get a quote. All blueprints and layouts have been sent, for your review.

Here are the blueprints

address : 115 harrison street, Petersburg VA, 23803

building is 1000sqf

Thank You,

Robert Davis
757-358-1423

CONTRACT
12/19/2020
EMPIRE GENERAL CONTRACTORS, LLC

3016 East Princess Anne Road Norfolk, VA 23504 (757)328-5660

ROBERT DAVIS

115 Harrison street

Petersburg, VA 23803

(757)358-1423

1. REMOVE DRYWALL AND FRAMING TO INSTALL DOOR AND STOREFRONT FACADE * DOES NOT INCLUDE GLASS

2. CONSTRUCT OF THE BATHROOM (ADA) *DOES NOT INCLUDE ANY FIXTURES OR TOTLET
- 3.CONSTRUCT OF THE KITCHEN * DOES NOT INCLUDE EQUIPMENT OR FIXTURES. DOES INCLUDE BATT INSULATION BTW WALL STUDS.

- 4.CONSTRUCTION OF THE WALLS IN BAR AREA AND CONSTRUCTION OF BAR TO THE SPECIFICATION OF THE THE CONSTRUCTION DOCUMENTS. EXISTING DRYWALL PARTITION AND EXTERIOR WALL TO BE PATCHED AND REPAIRED IF REQUIRED, GIVEN PRICE IS FOR SQUARE FEET, FINAL COST WILL BE FIELD VERIFIED.

- 5.FIX / REPAIRE THE METAL ROOF WITH NEW 26 GAUGE R-PANEL GALVANIZED METAL ROOFING SHEETS. ALSO INCLUDES NEW ROOF SHEATHING, ASSUMING 4 X 8 X 3/4" EXTERIOR GRADE PLYWOOD SHEATHING EXISTING DAMAGED FRAMING JOIST TO BE REMOVED AND REPLACED WITH NEW, GIVEN PRICE IS FOR LINEAR FEET OF 2X10X16 JOIST, FINAL COST WILL FIELD VERIFIED.

- 6.MASONRY WORK WILL NOT EXCEED \$500 (POINTING AND TUCKING)

7. HVAC TO BEE INSTALLED (DUCTLESS MINI SPLIT)

**** PRICE INCLUDE ALL****

(PERMITS, SCAFFOLDING/SHORING, JOB SITE DEBRIS CONTAINER)

TOTAL COST FOR ALL WORK INVOLD \$12,540

Work time Monday-Friday 8am-4pm Monday-Friday (90 days max).

Owner is responsible for any expenses outside of remodeling the interior of this building(Example: clearing,tree removal, engineering and soil samples etc....).

Any alteration or deviation from the above specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the contract. All agreements are subject to any strikes, accidents, delays beyond the contractor's control. If a dispute shall arise from this contract both parties agree to use a Mediator to resolve any disputes. Any payments that are past due will incur a 1.5% charge.

Payments as Follow

First Draw \$6,000.00 due at signing of contract

Twelve thousand five hundred forty and 00 cents. (12,540). \$12,540.00 is the total cost of project. Also 10% contingency budget for unforeseen work.

Submitted By: _____ DATE _____.

Lic.# 2705104690

Acceptance of Approval

As stated in the above specifications cost, and materials are satisfactory and hereby accepted. I authorize the contractor to perform the work specified and payments will be made as summarized above

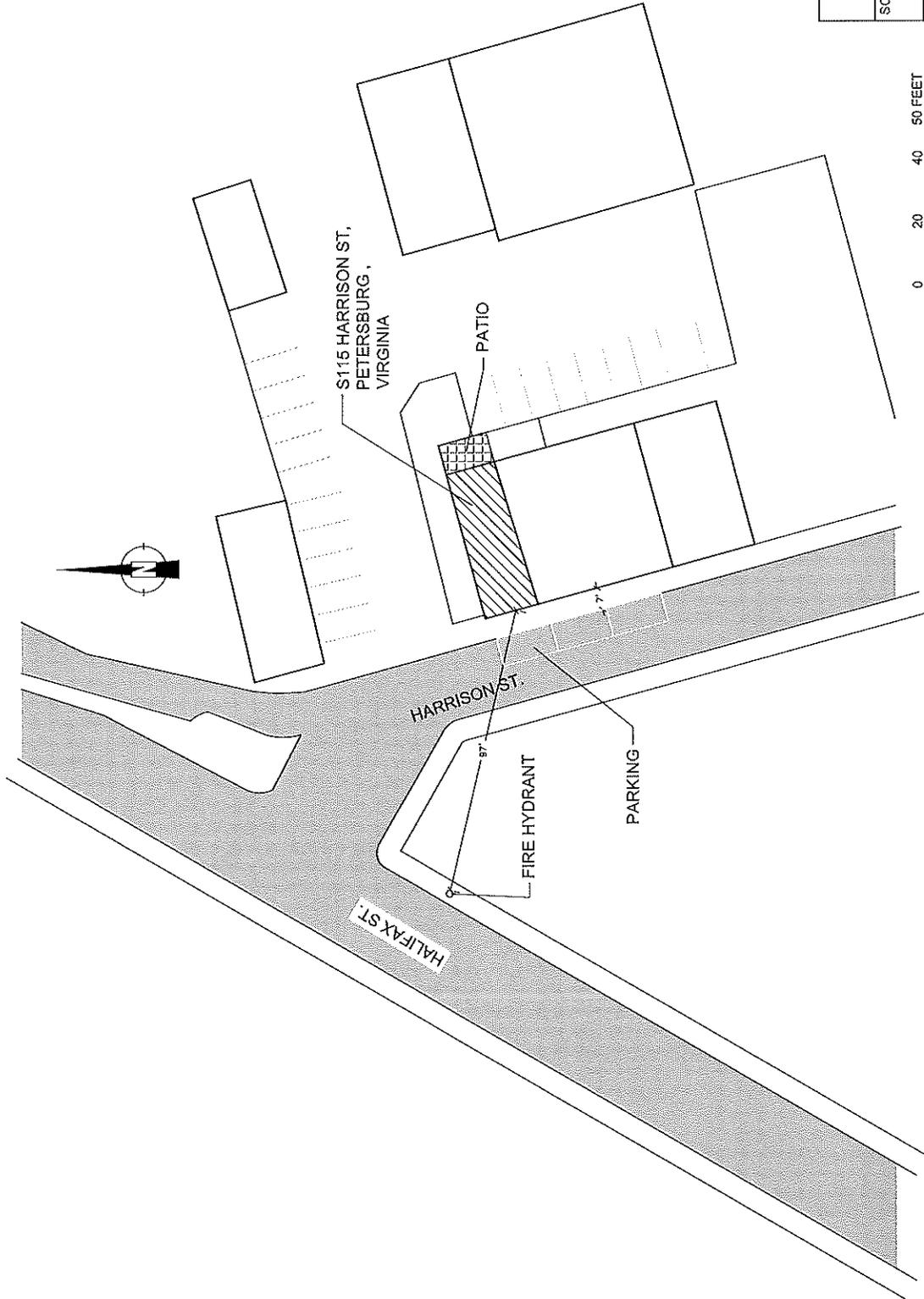
Customer Signature: _____ DATE _____ .

DATE - 12.17.2020

LIST OF EQUIPMENT WITH SIZE FOR ICE CREAM PARLOUR

S.NO.	ITEM NO.	QTY	ITEM NAME	SIZE (IN INCHS)
BAR & SERVICE AREA				
1	BS-01	1	MARKET ITEM SHELF	70X10X72
2	BS-02	1	POS/BILLING SERVICE COUNTER	106X36X34
3	BS-03	1	BILLING SET UP MACHINE	STANDARD AS PER USE
4	BS-04	1	SEVEL ICE CREAM CABINET	50X36X54
5	BS-05	1	POD MACHINE	STANDARD AS PER USE
6	BS-06	1	TWO DOOR MEGA TOP REFRIGERATED SANDWICH PREP TABLE	60X34X46
7	BS-07	1	S.S. WORK COUNTER WITH SINK UNIT	44X34X34
8	BS-08	1	S.S. WORK COUNTER...	46X24X32+4
9	BS-09	2	16" ROUND CREPE MAKER (ELECTRIC) Hatco Krampouz KCME.1RND515	16" ROUND
10	BS-10	1	S.S. MARBLE TOP , BAR COUNTER WITH DRAIN TROUGH	60X24X32+4
11	BS-11	1	BAR BLENDER	STANDARD AS PER USE
12	BS-12	1	MIXER	STANDARD AS PER USE
13	BS-13	3	THREE PENDENT LIGHT	STANDARD AS PER USE
KITCHEN AREA				
1	K-01	1	S.S. WORK TABLE WITH TWO UNDERSHELF	42X25X34+6
2	K-02	1	WALL MOUNTED STORAGE CABINET	42X12X18
3	K-03	1	CHOCOLATE WARMER	STANDARD AS PER USE
4	K-04	1	INDUCTION WOK	STANDARD AS PER USE
5	K-05	1	S.S. WORK TABLE WITH TWO UNDERSHELF	42X25X34+6
6	K-06	1	WALL MOUNTED STORAGE CABINET	42X12X18
7	K-07	1	UNDERCOUNTER REFRIGERATOR WITH 7 NOS. 1/9 G.N PAN -100mm DEEP WITH DOUBLE OVERHEADSHELF	64X25X34
8	K-08	1	REACH IN REFRIGERATOR AVANTCO - A-49R-HC-54"	54X32-1/4X82-1/2
9	K-09	1	S.S. WORK TABLE WITH TWO UNDERSHELF & DOUBLE OVERHEAD SHELF	50X32X34+6

10	K-10	1	SINGLE DECK CONVECTION OVEN COOKING PERFORMANCE GROUP FEC-100	38-1/8X41-1/2X54-1/8	
WASHING AREA					
1	W-01	1	THREE COMPARTMENT SINK WITHOUT DRAIN BOARD WITH EACH BOWL SIZE- 23"X23"X12"	78X32X34+6	
2	W-02	1	MOP SINK UNIT	20X16	
3	W-03	1	HAND WASH SINK UNIT	15X12	
4	W-04	2	S.S. STORAGE RACK	42X18X72	
SEATING AREA					
1	S-01	1	L-SHAPE STANDARD SHELF	144X15+120X15	
2	S-02	2	FOUR SEATER TABLE	42X24	
3	S-03	5	TWO SEATER TABLE	24X24	
DOOR					
1	D-01	1	BACK DOOR KITCHEN RESTAURANT ENTRY	36 INCH	
2	D-02	1	WASHROOM DOOR	36 INCH	
3	D-03	1	KITCHEN ENTRY FROM FRONT DOOR	36 INCH	
4	D-04	1	MAIN CUSTOMER ENTRY	36 INCH	

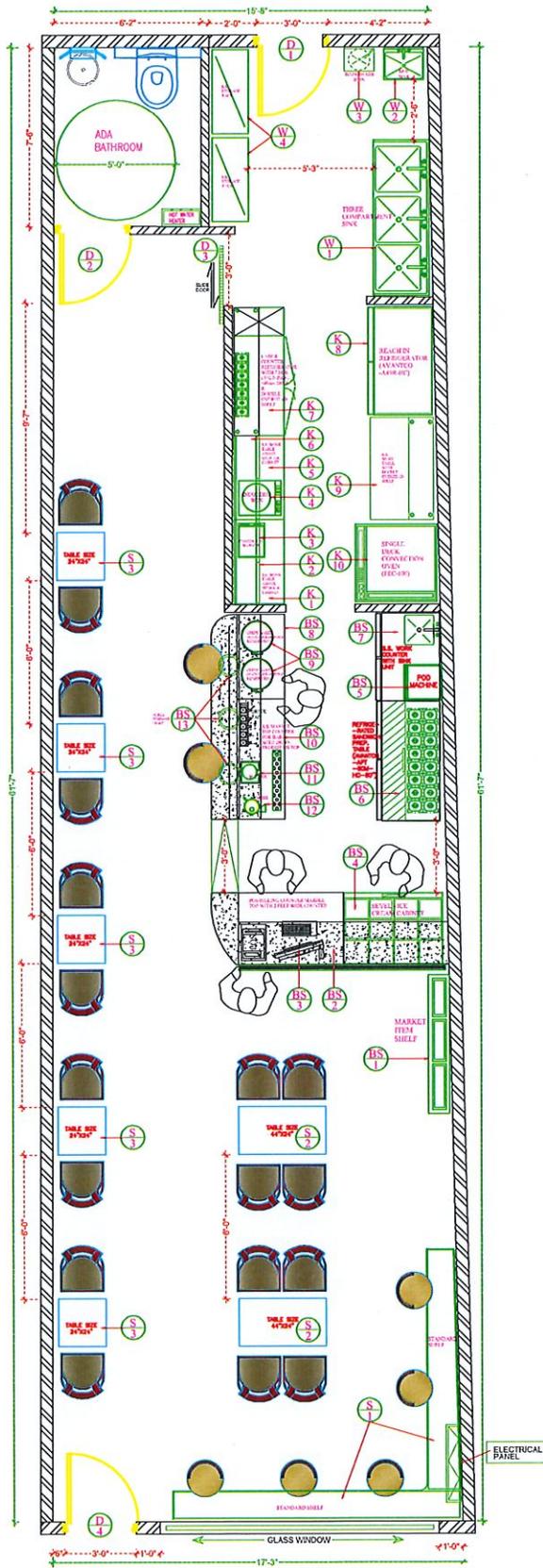


SITE PLAN	
SCALE AS SHOWN	DATE 19-09-2020
DRAWN	SHEET NO 01
ADDRESS 115 HARRISON STREET PETERSBURG, V.A. PARCEL ID 022-15081	SIZE 36X48

SITE PLAN

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

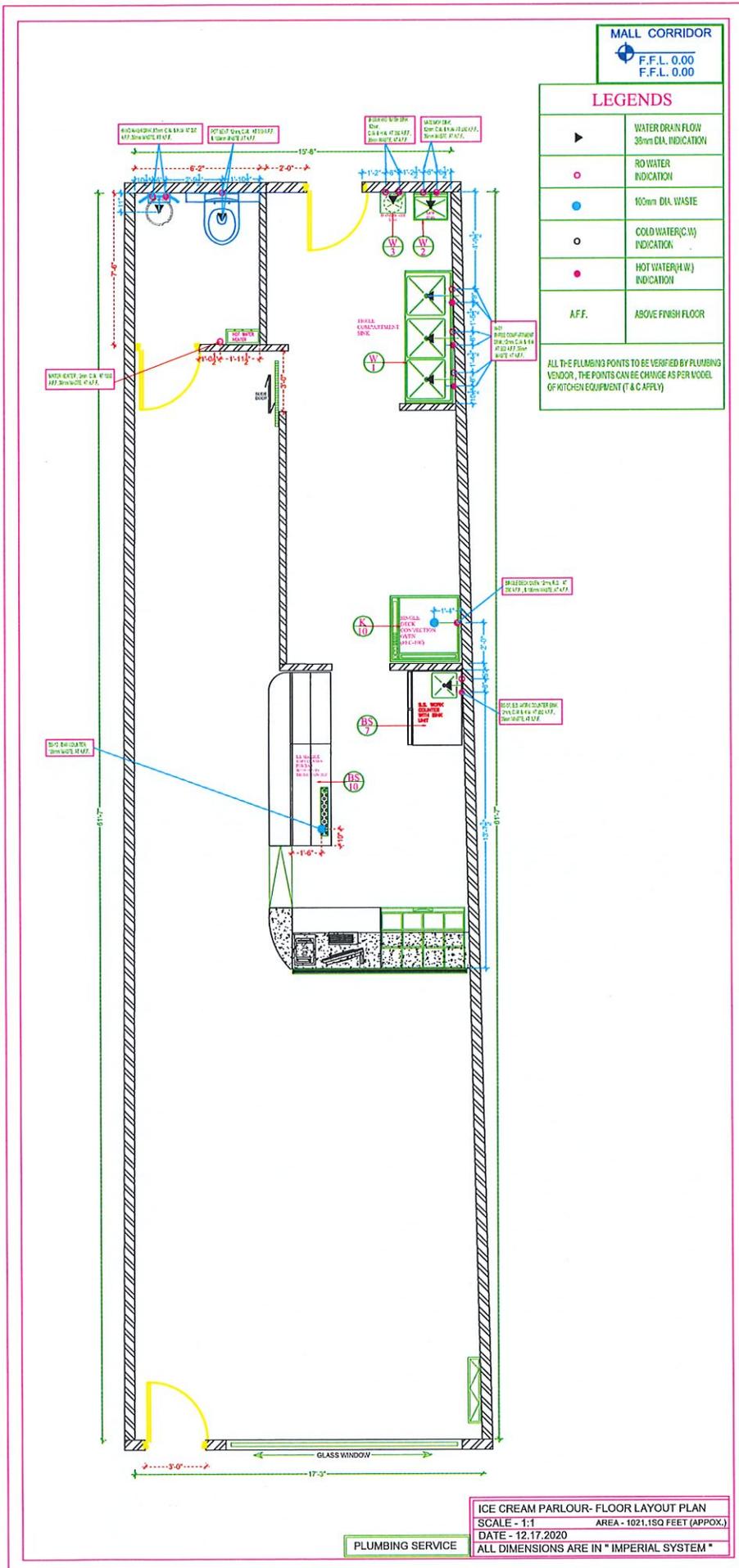
PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT



ICE CREAM PARLOUR- FLOOR LAYOUT PLAN
 SCALE - 1:1 AREA - 1021.1SQ FEET (APPOX.)
 DATE - 12.17.2020
 ALL DIMENSIONS ARE IN " IMPERIAL SYSTEM "

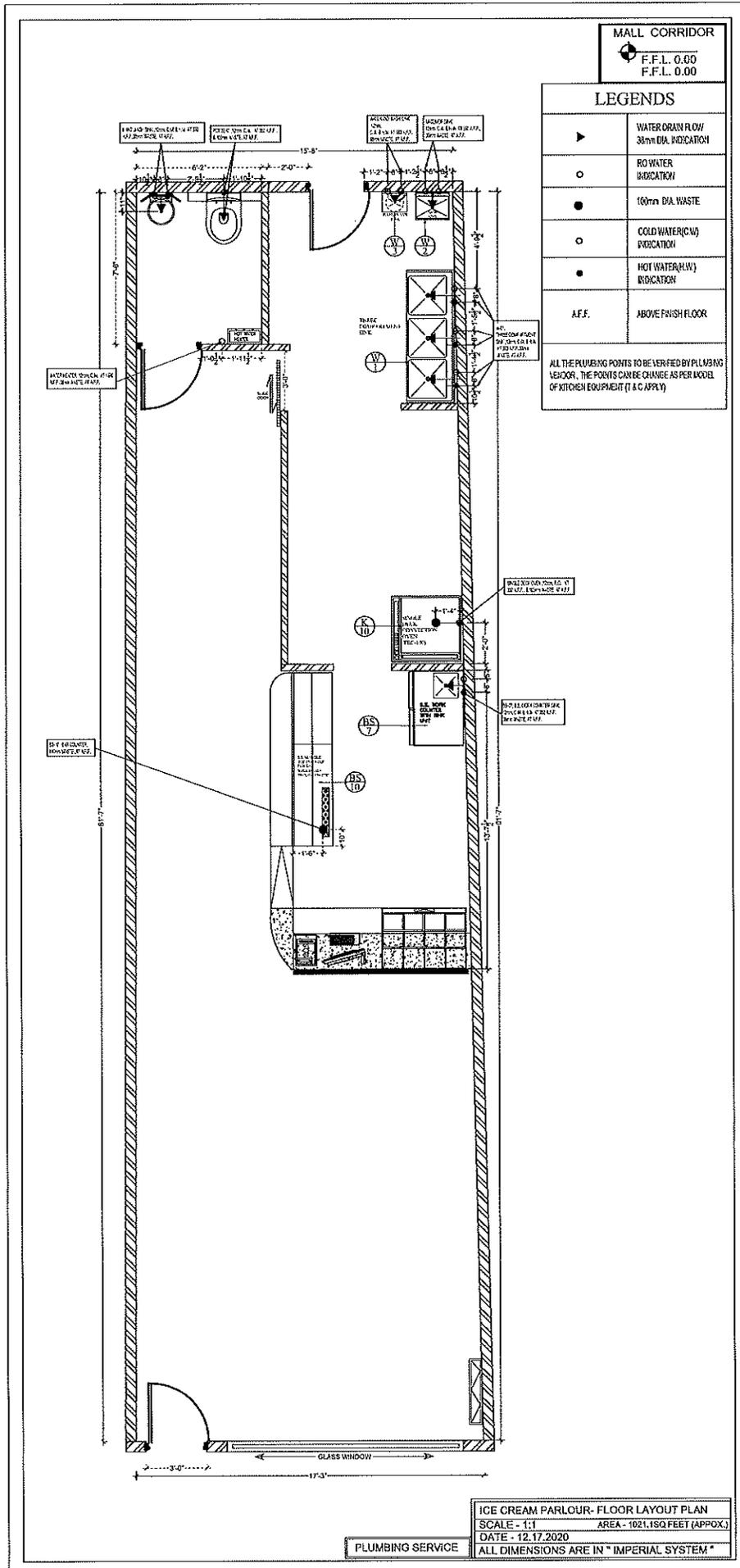
NUMBERING OF KITCHEN EQUIPMENT & FURNITURE

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT



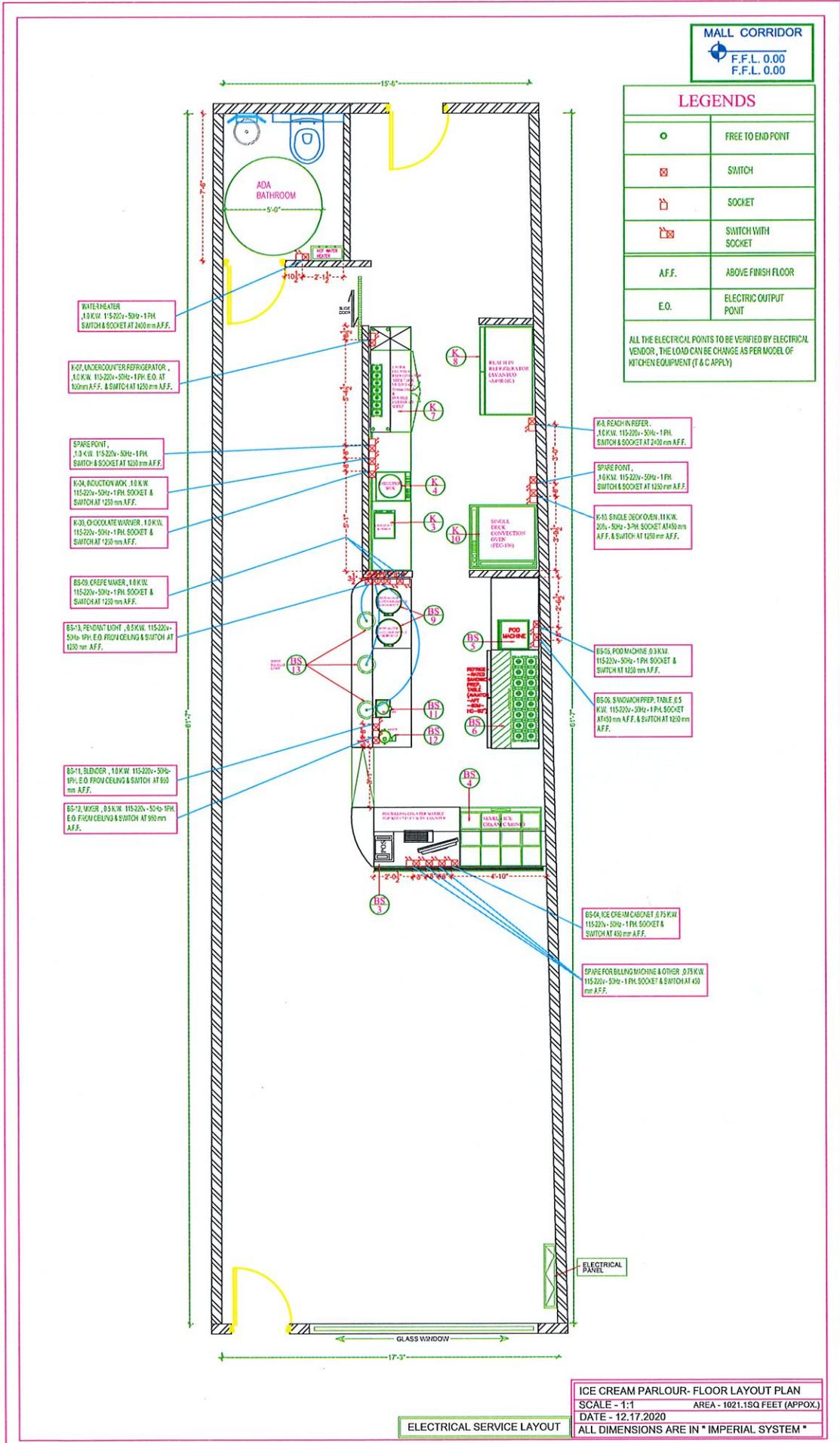
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PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT



PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

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MALL CORRIDOR
 F.F.L. 0.00
 F.F.L. 0.00

LEGENDS

○	FREE TO END POINT
⊠	SWITCH
⊞	SOCKET
⊞⊞	SWITCH WITH SOCKET
A.F.F.	ABOVE FINISH FLOOR
E.O.	ELECTRIC OUTPUT POINT

ALL THE ELECTRICAL POINTS TO BE VERIFIED BY ELECTRICAL VENDOR. THE LOAD CAN BE CHANGE AS PER MODEL OF KITCHEN EQUIPMENT (T & C APPLY)

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

ICE CREAM PARLOUR- FLOOR LAYOUT PLAN
 SCALE - 1:1 AREA - 1021.15Q FEET (APPOX)
 DATE - 12.17.2020
 ALL DIMENSIONS ARE IN * IMPERIAL SYSTEM *

ELECTRICAL SERVICE LAYOUT





**DEVELOPMENT AGREEMENT FOR THE DEVELOPMENT OF VACANT
PROPERTY AT 115 HARRISON STREET, PETERSBURG, VIRGINIA 23803 AS
COMMERCIAL DEVELOPMENT**

On this 16th day of February, 2021 came the parties, Robert Davis ("Purchaser"), and the City of Petersburg, VA, a municipal corporation formed and operating under the laws of the Commonwealth of Virginia ("the City"), hereinafter collectively referred to as "the Parties," and did enter into this Development Agreement for the development of vacant property at 115 Harrison Street, Petersburg, Virginia 23803 (tax parcel 022150801) as commercial development ("the Agreement") to wit:

RECITALS

The Purchaser has presented to Petersburg City Council and the City's Administration "project summary documents" herein attached as (**Exhibit A**) outlining specific information regarding the project that is the subject of this Agreement, and which documents are hereby incorporated into this Agreement as if set forth fully herein.

The project summary documents describe the intentions of The Purchaser with regard to the purchase and development of property located at 115 Harrison St ("the Property"). The requirements of the project summary documents are deemed by the Parties to supplement but not supplant all requirements described in this Agreement and shall be binding upon The Purchaser with regard to the development of the property.

Upon presentation of these documents to the City by The Purchaser, Petersburg City Council did authorize the sale of the Property to The Purchaser contingent upon the execution of this Development Agreement which shall be referenced in the recorded deed for the property and include a reverter requirement for noncompliance with the terms described herein.

AGREEMENT

In consideration of the City's conveyance of the Property to The Purchaser, The Purchaser shall perform the development of the Property strictly in compliance with the project summary documents and in accordance with the following terms:

- A. The Purchaser shall be solely responsible for the development of the Property in accordance with the project summary documents, and shall comply with all Code, Zoning, and other legal requirements associated with the development.

- B. The Purchaser shall be solely responsible for obtaining all applicable permits and inspections required for the development.
- C. The City makes no representations or warranties regarding the property or its development and shall be responsible only for conveyance of the Property as described herein, which is conveyed in "as is" condition with no warranties of title or condition.
- D. The period of time described in the project summary documents during which The Purchaser is required to complete the development of the Property shall be known as the "Development Period."
- E. The Purchaser shall not be permitted to convey the property during the Development Period. Upon completion of the development of the property, The Purchaser shall notify the City who shall determine compliance and upon making such determination, certify in writing completion of the development in accordance with the project summary documents. A copy of said certification shall be provided to The Purchaser. Upon such certification, this Agreement shall cease to be effective and become null and void.
- F. Extensions to the time schedule described in the project summary documents will not be authorized except by the written consent of the City as approved by Petersburg City Council.
- G. The failure of The Purchaser to timely comply with all requirements of the project summary documents shall be considered a material breach of this Agreement.
- H. Upon material breach of this Agreement, the City shall provide The Purchaser with written Notice describing the breach. Upon receipt of written Notice of Breach, The Purchaser shall have thirty days to cure. The failure to cure the material breach within the thirty-day period shall result in default.
- I. All Notices and other correspondence sent pursuant to this Agreement shall be sent to the following persons and addresses:

To the City:

City Manager (with copy to City Attorney)
135 North Union Street
Petersburg, VA 23803

Notices may be sent via Hand Delivery, Courier, First Class Mail, Certified Mail, Registered Mail or other similar standard business delivery service and shall be effective upon receipt.

- J. This Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to The Purchaser. The deed shall include provisions for the reverter described herein.
- K. The “original purchase price” for the Property shall be defined as the amount paid by The Purchaser to the City to facilitate the transfer of the property one thousand six hundred and 00/100 dollars (\$1600.00).
- L. Upon Default by The Purchaser, the City may, at its sole discretion, repay The Purchaser its original purchase price for the property less sixteen dollars and 00/100 dollars (\$16.00), and record the Notice of Default which shall cause the Property to automatically revert to the City.
- M. This Agreement shall be binding upon The Purchaser and successors in interest until such time that the obligations are concluded and the Agreement is declared to be null and void in accordance with the terms described herein.
- N. This Agreement shall be construed under the laws of the Commonwealth of Virginia. Any dispute arising from the performance or non-performance of any requirement described herein shall be litigated solely in the Circuit Court for the City of Petersburg, Virginia.
- O. If any provision of this document is deemed by a Court to be contrary to applicable law, the remaining terms shall continue in full force and effect.

By signing below, the undersigned parties represent that they have the authority to bind and do hereby bind their respective entity to all terms of this Agreement.

Approved as to form:

PURCHASER

By: Robert D. Davis III
Printed name: Robert D. Davis

CITY OF PETERSBURG, VIRGINIA

By: _____
Anthony C. Williams, City Attorney

By: _____
Aretha Ferrell-Benavides, City Manager

**RESOLUTION APPROVING THE DEVELOPMENT AGREEMENT FOR
ADAPTIVE RE-USE AND DEVELOPMENT OF 115 HARRISON ST
PETERSBURG, VIRGINIA, BETWEEN THE CITY OF PETERSBURG AND
ROBERT DAVIS**

WHEREAS, The City of Petersburg City Council approved 20-ORD-66 an Ordinance authorizing the City Manager to execute documents related to the sale of city-owned property located at 115 Harrison St on December 8, 2020; and

WHEREAS, following a due diligence period, a Development Agreement has been drafted that requires, in consideration of the City's conveyance of the Property to Robert Davis,

WHEREAS, Robert Davis shall perform the redevelopment of the Property strictly in compliance with the project summary documents and in accordance with the terms in the Agreement; and

WHEREAS, the Development Agreement shall be referenced as if set forth fully in the deed of conveyance of the Property from the City to Robert Davis; and

WHEREAS, the deed shall include provisions for the reverter described in the Development Agreement.

NOW therefore be it RESOLVED, that the City Council of the City of Petersburg hereby approve the Development Agreement between the City of Petersburg and Robert Davis.

BE IT further RESOLVED, the City Manager and City Attorney are hereby directed to take all necessary action to facilitate the sale of the subject property consistent with the terms described in the Purchase and Development Agreements



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager

FROM: Tangela Innis

RE: **An Ordinance Authorizing the City Manager to execute the Extension of Lease Agreement between P & P Associates, LLC and the City of Petersburg for the property located at 3811 Corporate Road Petersburg, VA**

PURPOSE: The purpose is for City Council to provide authorization for the City Manager to execute the Extension of Lease Agreement with P & P Associates, LLC, for the leased property located at 3811 Corporate Road Petersburg, VA for the period of June 1, 2021 through May 31, 2022.

REASON: The City has received the Extension of Lease Agreement for the leased property located at 3811 Corporate Road. and this ordinance which authorizes the City Manager to execute the agreement for the period of June 01, 2021 through May 31, 2022.

RECOMMENDATION: City Council review and approve the attached ordinance.

BACKGROUND: The City approved the initial lease with between the City and P & P Associates, LLC for the purposes to lease the property located at 3811 Corporate Road. The initial term of the agreement was June 01, 2019 through May 31, 2021 in the amount of \$384,000 per year. This space is currently being utilized as the Department of Social Services and the Human Resources Department.

COST TO CITY: \$395,520 (1 Year)
\$61,305.60 City \$334,214.40 State Funded

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: 2/16/2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: Department of Public Utilities and
Capital Projects
Social Services Department
Deputy City Manager for Community Affairs
Human Resources Department

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. ordinance DSS
2. EXTENSION OF LEASE AGREEMENT
3. DSS Commercial Lease 3811 Corporate Road

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE THE EXTENSION OF LEASE
AGREEMENT FOR LEASED PROPERTY LOCATED AT 3811 CORPORATE ROAD**

WHEREAS the City of Petersburg approved the initial commercial lease agreement for a period of June 01, 2019 through May 31, 2021 for a two-year term for the property located at 3811 Corporate Road.

NOW, THEREFORE BE IT ORDAINED, by the City Council of the City of Petersburg that the City Manager is hereby authorized to execute the extension of lease agreement for the property located at 3811 Corporate Road.

BE IT FURTHER ORDAINED, by the City Council of the City of Petersburg, that the City Manager, is hereby authorized to sign such agreements and documents as necessary to complete the lease of the aforementioned property on behalf of the City.

EXTENSION OF LEASE AGREEMENT:

This extension of lease agreement made and entered into as of this day _____, 2021 by and between **P & P Associates, LLC**, hereinafter called the “Lessor”, party of the first part and the **City of Petersburg**, hereinafter called the “Lessee” party of the second part.

Recitals:

- A. Lessor and Lessee are parties to that certain Lease Agreement dated the 16th of May, 2019 for the lease of certain office space located at 3811 Corporate Rd., Petersburg, VA as more fully described in the lease.
- B. The term of the original lease expires on May 31, 2021.
- C. The Lessor and Lessee now desire to extend the Term of the Lease until May 31, 2022 at the monthly rate of \$32,960 or \$395,520 per annum.

Agreement:

Now, Therefore, in consideration of the mutual agreements set forth herein and other good and valuable consideration, the receipt of sufficiency of which are hereby acknowledged, Lessor and Lessee hereby agree as follows:

- 1. **Extension:** The term of the lease is hereby amended to extend the term of the original lease until May 31, 2022 at the rate specified above.
- 2. **Entire Agreement:** This extension constitutes the entire agreement among the parties with respect to the subject matter hereof.
- 3. **Ratifications:** The terms of the original lease, except as modified hereby, remain in full force and effect.
- 4. **Successors and assigns:** This extension agreement shall bind and inure to the benefit of the parties hereto and respective successors and assigns.
- 5. **Governing Laws:** This extension agreement shall be governed by and construed according to the laws of the Commonwealth of Virginia.
- 6. **Counterparts:** This extension agreement may be executed in counterparts each of which shall constitute an original but all of which shall constitute one

document. It shall not be necessary that the signature on behalf of both parties hereto appear on each counterpart hereof.

IN WITNESS WHEREOF, the parties have executed this amendment to the lease agreement as of the date first above written.

Lessor:

P & P ASSOCIATES, LLC

J. Dale Patton, Manager

Lessee:

CITY OF PETERSBURG

COMMERCIAL LEASE AGREEMENT

THIS LEASE AGREEMENT (this "Lease"), made and entered into this 16th day of May 2019, by and between P&P Associates, LLC, hereinafter called the "Lessor", party of the first part, and City of Petersburg, hereinafter called the "Lessee", party of the second part.

WITNESSTH: That for and in consideration of the rents reserved, and the mutual covenants, conditions and agreements as hereinafter set forth, the parties hereby agree as follows:

1. LEASED PREMISES: The Lessor does hereby lease and demise unto the Lessee, and the Lessee does hereby rent from the Lessor, 3811 Corporate Road, Petersburg, VA 23805 (the "Leased Premises") as shown on attached "Space Plan" consisting of approximately 24,000 SF; city Tax Parcel ID: 102-060003
2. TERM: This lease shall be for a term of Two (2) years beginning on June 1, 2019 and ending May 31, 2021.
3. RENT: Rent shall be due and payable upon the first day of each month and on the first day of each month thereafter. The Lessee shall also pay to Lessor a late charge of ten percent (10%) of any monthly rental installment not received by the Lessor or his agent within five (5) days after the installment is due. Rental payments shall be made payable to: Old Mansion, Inc. and mailed to: P.O. Box 1838, Petersburg, VA 23805 or at such other place that Lessor may designate in writing to Lessee. See attached "Exhibit A" for rent payments.
4. ~~SECURITY DEPOSIT: The Lessee has deposited the sum of and 00/100 Dollars (\$0.00) with the Lessor, receipt of which is hereby acknowledged by the Lessor, as security for the full and faithful performance of all of the covenants, terms, conditions and provisions contained herein during the term of this lease and any renewal or extension thereof. The Lessor may use, apply or retain the whole or any part of such Security Deposit to the extent required for the payment of any rent and/or additional rent or other funds as to which the Lessee is in default, or for any sum which the Lessor may expend or may be required to expend by reason of the Lessee's default in respect to the term of this Lease and/or any renewal or extension thereof. In the event of the sale of the Leased Premises by the Lessor subject to the terms and provisions of this Lease, the Lessor shall have the right to transfer the Security Deposit referred to herein to the purchaser and/or vendee and the Lessor shall thereupon be released from all liability for the return of such Security Deposit. To the extent, the Security Deposit is not so applied, it will be returned to the Lessee at the end of this Lease without interest, as long as there are no damages beyond normal wear and tear.~~
5. OPTION TERM AND RENT: The Lessee shall have the option, at its discretion, to extend the term of this Lease for up to Two (2) One-year options, provided that Lessee is not in default under the provisions herein. To exercise the option, the Lessee must furnish the Lessor with written notice at least Ninety (90) days before the expiration of the current term. Option term rent will have 3% increases per option (see exhibit A).
6. HOLDOVER: If the Lessee remains in possession of the Leased Premises at the end of the term or option term, if taken, this Lease will automatically continue on a month-to-month basis at a rate 120% of the previous year's rent upon the same provisions, covenants and conditions until terminated by the serving of thirty (30) days written notice by either the Lessor or Lessee.
7. DELIVERY OF POSSESSION TO LESSEE: The Lessor shall deliver possession of the Leased Premises to the Lessee once this lease has been signed by both parties and Lessor has received the first month's rent. If there is early Possession all lease terms apply except for Rent. If the Lessor is unable to give possession of the Leased Premises on the date of commencement of the Lease term because of the Leased Premises are not ready for

occupancy, or for any other reason, the Lessor shall not be subject to any liability for such inability to give possession. In such case of the Lessor unable to give possession, the Lessee will not be required to pay rent until possession is granted.

8. **USE AND OCCUPANCY:** The Lessor grants the Lessee the right to use the Leased Premises for Social Services with existing chattels which remain the property of lessor, (EXHIBIT B). The Lessee shall restrict its use to such purposes and shall not permit the Leased Premises to be used for any other purpose(s) without written consent of the Lessor, which consent shall not be withheld unreasonably, conditioned or delayed. The Lessee shall (A) remove all trash accumulated in connection with its use of the Leased Premises, (B) permit no nuisance in the Leased Premises, (C) keep the Leased Premises free of insects and other pests and (D) use the Leased Premises in a manner which complies with all laws, ordinances and regulations applicable thereto, including without limitation all laws, ordinances and regulations relating to hazardous and/or toxic materials. The Lessee shall be responsible for damage and loss caused by Lessee's use of the premises other than ordinary wear, including any costs arising out of the presence of hazardous substances on the Leased Premises, along with reasonable attorney's fees, incurred by the Lessor as a result of such action, other than those which may have been caused by the Lessor.
9. **REPAIRS AND MAINTENANCE:** The Lessor shall maintain, repair and replace the exterior of the building including the roof, exterior walls, foundation, including the doors and windows, as well as all repairs and maintenance to HVAC, Plumbing and Electrical that is part of the building, so long as needed repairs are not due to Lessee's negligence.
10. **UTILITIES:** Water, sewer, natural gas and electricity are included in the Rent. The Lessee shall pay all charges or fees for any other services it may need.
11. **NET CHARGES:** This is not a Triple Net Lease. In addition to Rent, Tenant will pay for janitorial services/cleaning of the space, as well as trash removal. Lessor shall be responsible for all real estate taxes associated with the property.
12. **DAMAGES TO LEASED PREMISES:** If the Leased Premises or any part thereof are damaged by fire, the elements, or any other casualty, not caused by the negligence of the Lessee or the Lessee's employee(s) or agent(s), and remains wholly tenantable, the Lessor shall at its own expense cause such damage to be repaired and the rent shall not abate. If by any reason of such occurrence the Leased Premises shall be rendered untenable only in part, the Lessor shall at its own expense cause damage to be repaired and, until the repairs are performed, the rent shall abate proportionately as to the portion of the Leased Premises rendered untenable. If by reason of such occurrence the Leased Premises shall be rendered wholly untenable, the Lessor shall at its own expense cause such damage to be repaired and, until the repairs are performed, the rent shall be abate in full, provided, however, that the Lessor shall have the right, to be exercised by notice given to the Lessee with sixty (60) days after the date of such occurrence, to elect not to repair the Leased Premises, and in such event this Lease shall be terminated as of the date of such occurrence, and the rent shall be prorated as of such date. If by reason of such occurrence the Leased Premises is rendered wholly untenable for more than ninety (90) days, the Lessee will have the right to terminate this Lease by given written notice to the Lessor and the rent will be prorated as of the date of such occurrence. If any such damage is caused by negligence of the Lessee and/or the Lessee's employee(s) or agent(s), there shall be no abatement of rent or right of the Lessee to terminate this lease during any reasonable period required for repairs.

13. **ALTERATIONS, ADDITIONS AND IMPROVEMENTS:** The Lessee shall not make any alterations to the Leased Premises without the prior written consent of the Lessor, which consent shall not be withheld unreasonable, conditioned or delayed. If consent is given by the Lessor, any alteration shall become the property of the Lessor unless otherwise agreed in writing by the Lessor and the Lessee. Lessor may make alterations to the space on the Lessee's behalf which may require an addendum to this Lease agreement modifying terms.
14. **INDEMNIFICATION AND HOLD HARMLESS:** To the extent permissible under Virginia law, the Lessor and the Lessee shall indemnify and save each other harmless from and against any and all liabilities, claims and costs (including reasonable attorney's fees, penalties and fines) for death, injury or damages to persons, or property during the term of this Lease, arising from (a) any default by each in the performance of its obligations under this lease (b) the manner of each party's use and occupancy of the Leased Premises, or (c) any acts, omissions, or negligence of each party or its agents, employees, contractors or invitees. If any action or proceeding is brought against the other based upon any such claim, the party at fault shall cause such action to be defended, at its expense, by counsel reasonably satisfactory to the other party. This hold harmless and indemnity shall survive termination of this Lease.
15. **WARRANTIES OF LESSOR:** The Lessor warrants and represents unto the Lessee that: (a) the Lessor is an owner and has the right to sign on behalf of the Lessor, (b) to the best of the Lessor's knowledge, there are no pending proceedings or plans to change the zoning of the Leased Premises and (c) neither the property nor any portion thereof is being condemned or taken by eminent domain and to the best of the Lessor's knowledge, no such proceedings are contemplated by any lawful authority.
16. **INSURANCE:** At all times while this Lease is in effect, the Lessor shall maintain fire and extended insurance covering the Leased Premises for its full replacement value and the Lessee shall not do or permit anything to be done to the Leased Premises, or bring or keep anything therein, which will increase the rate of fire insurance. The Lessee shall maintain (a) insurance covering its property for its full replacement value and (b) at least One Million Dollars (\$1,000,000.00) for injury to person (including without limitation death) and damage to the Leased Premises, covering the Lessee and the Lessor (as an additional insured) for the actions of the Lessee and the Lessee's employee(s), guest(s) and agent(s). The liability insurance policy shall provide that the cancellation, termination or non-renewal of the policy, and all of the policies required by this paragraph shall be endorsed to prohibit subrogation by the insurance company against the Lessor or the Lessee or any employee or agent of the Lessor or the Lessee. The Lessee shall furnish the Lessor with a certificate or other evidence from the insurance company confirming that any coverage required by this paragraph is in effect.
17. **CONDEMNATION:** If the whole of the Leased Premises, or such portion thereof as will make the Leased Premises unsuitable or untenable for Lessee's continued use, is condemned for any public use or purpose by any legally constituted authority then, in either of such events, either the Lessor or the Lessee may elect to terminate this Lease effective as of the time of taking by such authority and rental shall be accounted for between the Lessor and the Lessee as of such date. Such termination shall be without prejudice to the rights of either the Lessor or the Lessee to recover compensation from the condemning authority for their respective loss or damage caused by such condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority. The Lessee hereby assigns to the Lessor any award or payment which is payable for the value of the real estate.
18. **SUBLEASE OR ASSIGNMENT BY LESSEE:** The Lessee may not mortgage, pledge or otherwise encumber this Lease, or in any sub-lease of the Leased Premises. The Lessee may not assign this Lease nor sub-let the property

without the expressed written consent of the Lessor being first obtained, which consent shall not be unreasonably withheld.

19. **SUBORDINATION OF LEASE:** This Lease, and any modification of the Lease, shall be subordinate to any first lien Deed of Trust against this property. Lessee agrees to execute any document(s) necessary to effectuate such a subordination so long as such document(s) acknowledge the Lessee's right to continue in possession of the Leased Premises pursuant to this Lease so long as the Lessee is not in default under the terms of this Lease.
20. **SURRENDER OF PREMISES:** The Lessee shall peaceably surrender the Leased Premises to the Lessor on the expiration date or earlier termination of this Lease, in broom-clean condition and in as good condition as when the Lessee took possession, including, without limitation, the repair of any damage to the Lease Premises caused by the removal of any of the Lessee's equipment or property from the Lease Premises, but excluding reasonable wear and tear and loss by fire or other casualty not caused by the Lessee or its agents. Any of the Lessee's equipment and other property left on or in the Leased Premises, the building or the common elements after the expiration date or earlier termination of this Lease shall be deemed to be abandoned, and at the Lessor's option, title thereto shall pass to the Lessor under this Lease.
21. **DEFAULT BY LESSEE:** Each of the following shall constitute an Event of Default:
- (a) Failure of the Lessee to pay rent with 15 days after it is due. The Lessor shall have no obligation to give the Lessee notice of such default.
 - (b) Failure of the Lessee to perform any obligation of the Lessee under this Lease, other than the payment of rent, within 15 days after the Lessor gives the Lessee notice that the Lessee has failed to perform such obligation.
 - (c) The Lessee abandons or vacates the Leased Premises.
 - (d) The filing of a petition by or against the Lessee under any provision of any bankruptcy or insolvency law, or the appointment of a receiver for the Lessee.
22. **LESSOR'S REMEDIES:** Upon the occurrence of an Event of Default, Lessor may at its option terminate this Lease by written notice to the Lessee, in which event the Lessor shall have the right to enter the Leased Premises and take possession thereof, and the Lessor shall have the right to resort to any other remedies provided by law or equity, including but not limited to the right to distraint upon any and all property of the Lessee located in or on the Leased Premises. The Lessee agrees to pay all reasonable costs, including but not limited to reasonable attorney's fees, incurred by the Lessor as a result of such default.
23. **ENTRY BY LESSOR:** The Lessor and/or his agent shall have the right to enter the Leased Premises at reasonable times for any reasonable purpose (includes making any necessary repairs, decorations, alterations or improvements). Beginning six months before the end of this Lease, the Lessor and/or his agent shall have the right to show the Leased Premises to prospective Lessees and/or Purchasers provided this is done at reasonable times and does not interfere with the Lessee's use of the Leased Premises. The Lessor and/or his agent may also place a "Lease or Sale" sign on the Leased Premises.
24. **NOTICES:** All notices, demands, requests, consents, approvals, offers, statements and other instruments or communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered, or when mailed by first class Registered or Certified mail, postage prepaid, addressed to the Lessor and the Lessee as follows:

LESSOR:

P&P Associates, LLC
c/o Dale Patton
P.O. Box 1838
Petersburg, VA 23805
Office (804) 862-9889

LESSEE:

City of Petersburg
c/o Aretha R. Ferrell-Benavides, City Manager (w/ copy to City Attorney)
135 N. Union Street 2nd Floor
Petersburg, VA 23803
Office (804) 733-2301
*Owner: Tangela Innis, Director of Public Works & Utilities
103 W. Tabb Street, Petersburg VA 23803; (804) 733-2353

*Property Manager: Gerald Lee (434) 594-5345

25. **MECHANIC'S LIEN:** The Lessee shall not permit any mechanic's or materialmen's lien to be filed against or upon the Leased Premises for work claimed to have been done for, or materials claimed to have been furnished to the Lessee. The Lessee, at its sole cost and expense, including but not limited to attorney's fees incurred in connection with the discharge of a lien or the filing of any bond required by law, shall cause any such lien to be released or discharged within ten (10) days after notification of the filing thereof by the Lessor.
26. **SIGNS:** Before installing any signs (which must comply with city or county sign ordinances), the Lessee will obtain prior written consent of the Lessor, which consent will not be unreasonably withheld. The Lessee will remove any such signs at the end of the Lease and will repair any and all damage caused by or due to the installation, maintenance and/or removal of such signs.
27. **NO AGENCY:** Nothing in this Lease will be construed to constitute the Lessor and the Lessee as an agent of the other or to constitute the Lessor and the Lessee as partners or joint ventures.
28. **AMENDMENT OR MODIFICATION:** This Lease may not be amended, modified or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination or waiver shall be effective for any purpose whatsoever unless it is in writing signed by all parties.
29. **SEVERABILITY OF PROVISIONS:** If any provisions of this Lease or any application thereof is determined by a Court to be invalid or unenforceable, the remainder of this Lease and any other application of such provision shall not be affected thereby.
30. **AGENCY DISCLOSURE:** Nathan Jones of Dominion Commercial, LLC has acted on behalf of and represented the Lessor in this transaction. The Lessor shall have the sole responsibility to pay all fees and commissions due to such representatives, per a separate agreement. The Lessor and the Lessee each covenant to the other that it has not incurred or created any other obligation to pay a commission or other amount to any broker, agent or finder in connection with this Lease and each agrees to indemnify and save the other harmless from and against any and all liability, damages and expenses incurred by the other because the indemnifying party incurred or created such an obligation to pay such a commission or other amount.
31. **TRANSFER OF PROPERTY:** In the event of the sale of the Leased Premises by the Lessor subject to the terms and provisions of this Lease, the Lessor shall thereupon be released from all liability, assuming the liability is assumed by the new Lessor. This lease shall be recorded in the land records of the Petersburg Circuit Court and shall be effective upon all successors in interest for the term of this lease.
32. **NON-WAIVER OF FUTURE PERFORMANCE:** The failure of the Lessor to insist upon strict performance of any of the covenants, conditions or agreements of this Lease, or to exercise any option herein conferred, shall not be

construed as a waiver or relinquishment of the future performance of any such covenants, conditions or options, but the same shall be and remain in full force and effect.

33. **BINDING EFFECT:** This Lease shall be binding upon and inure to the benefit of and be enforceable by the respective heirs, successors and assigns of the parties hereto.

34. **QUIET ENJOYMENT:** Upon due performance of the covenants and agreements to be performed by the Lessee under the terms and provisions of this Lease, the Lessor covenants that the Lessee shall and may at all times peaceably and quietly have, hold and enjoy the property during the term of this Lease.

35. **GENDER:** Any word contained in the text of this Lease shall read as the singular or the plural and as the masculine, feminine or neuter gender as may be applicable in the particular context.

36. **RULES AND REGULATIONS:** Lessee shall not place any furniture, equipment, records, trash or other objectionable material in the common areas of the building. Lessee or his employees shall not make any unseemly or disturbing noises or disturb or interfere with neighboring occupants of the building or that having business with them, whether by use of musical instrument loudspeaker, singing or in any other way. Lessee shall not throw anything out of the door or windows of the building. Lessor does not assume any responsibility for any damage or loss of automobile or personal property in the parking lot or for any injury sustained by any person in the parking lot. This is a smoke free facility and smoking is prohibited in the facility.

37. **ENTIRE AGREEMENT:** This Lease contains all the agreements of the parties and cannot be changed unless in writing and signed by all parties.

38. **LAW TO BE APPLIED:** This Lease shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia.

39. The City's obligations under this lease shall be contingent upon annual appropriations by City Council. In the event of a failure of City Council to appropriate funds for this lease, The City's obligations under this lease shall terminate without recourse by the lessor excluding section 20 above, Surrender of Premises.

IN WITNESS WHEREOF, the parties hereto have hereto set their hands and seals as of the day and date first hereinabove written.

LESSOR:
By:  _____ (SEAL)
P&P Associates, LLC – Dale Patton, Managing Member

LESSEE:
By:  _____ (SEAL)
City of Petersburg, Aretha R. Ferrell-Benavides, City Manager

EXHIBIT "A"

<u>YEAR</u>	<u>MONTHLY RENTAL</u>	<u>YEARLY RENTAL</u>	<u>SQUARE FEET</u>	<u>COST PSF</u>
1	\$ 32,000.00	\$ 384,000.00	24,000 SF	\$16 PSF
2	\$ 32,000.00	\$ 384,000.00	24,000 SF	\$16 PSF

OPTION 1: 3 \$ 32,960.00 \$ 395,520.00

OPTION 2: 4 \$ 33,948.80 \$ 407,385.60

EXHIBIT "B"

LAB

- 40 cubicles
 - 20, 5-foot panels
 - 50, 4-foot panels
 - 40 desk tops & drawers
 - 40 under shelf light fixtures
- 32 rolling chairs

1st FLOOR (North Side)

- 1 wood stand-alone desk
- 35 cubicles
 - 21, 5-foot panels
 - 42, 4-foot panels
 - 35 desk tops & drawers
 - 35 undershelf light fixtures
- 46 rolling chairs
- 21 stiff chairs
- 1 large 12-foot conference table, electric wired

1st FLOOR (Center Conference Room)

- 12 rolling chairs
- 1 5-foot rolling table

1st FLOOR (Lobby)

- 2 chairs
- 3 end tables
- 3 lamps
- 1 sofa
- 1 receptionist desk

1st FLOOR (South Side)

- 46 cubicles
 - 21, 5-foot panels
 - 2, 2-foot panels
 - 63, 4-foot panels
 - 46 desktops & drawers
 - 44 undershelf light fixtures
- 42 rolling chairs
- 7, 3-foot old/tall panels
- 2 vacuum cleaners
- 1 rolling cart

2nd FLOOR (MAIN)

- 2 large conference table tops
- 1, 2-drawer desk with overhead shelving (5 ½ feet with lighting)
- 16 stiff chairs

2nd FLOOR (Breakroom)

- 2 round tables
- 8 stiff chairs
- 1 water cooler
- 1 vacuum

2nd FLOOR (Old Classroom)

- Miscellaneous cubicle parts
- Tempered glass
 - 35, 4-foot pieces
 - 35, 3-foot pieces
- 1 desk return, 2 drawers
- 2 regular desk returns

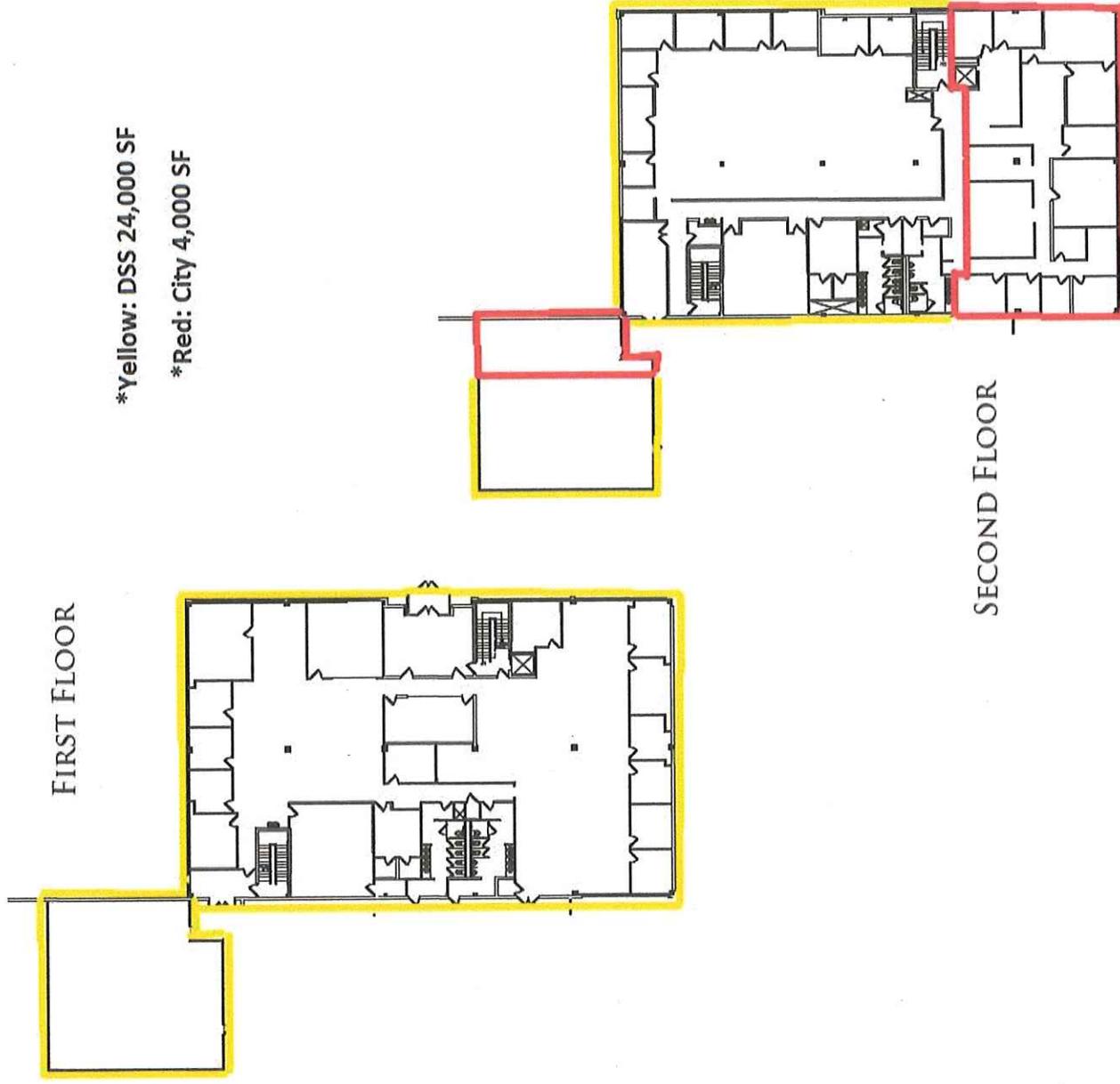
2nd FLOOR (Back Office Space)

- 1 file cabinet
- 2 turnout cubicles

1st FLOOR (Back Hallway)

- 1 glass door
- 1 vacuum

SPACE PLAN





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Anthony C. Williams

FROM:

RE: **Consideration of a motion to authorize the execution of an employment agreement with the Kenneth A. Miller to serve as Interim City Manager.**

PURPOSE: The current City Manager announced her resignation on January 5, 2021 with an anticipated last day of employment of February 19, 2021. Interim City Manager services are desired by Council to fulfill the City Manager job responsibilities during the pendency of their selection of a permanent replacement City Manager and have identified retired Petersburg Director of Public Safety "Chief" Kenneth A. Miller as a desirable candidate for this position. This Employment Agreement was prepared based upon discussions with Chief Miller regarding his desired terms.

REASON: To temporarily fill the anticipated vacancy in the City Manager position during the pendency of Council's selection of a permanent replacement.

RECOMMENDATION: Approve the Motion to authorize the execution of the Agreement.

BACKGROUND: The current City Manager announced her resignation on January 5, 2021 with an anticipated last day of employment of February 19, 2021. Interim City Manager services are desired by Council to fulfill the City Manager job responsibilities during the pendency of their selection of a permanent replacement City Manager and have identified retired Petersburg Director of Public Safety "Chief" Kenneth A. Miller as a desirable candidate for this position. This Employment Agreement was prepared based upon discussions with Chief Miller regarding his desired terms.

COST TO CITY: \$6,400 per month

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: All

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. 20210129 - miller contract final

EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PETERSBURG, VIRGINIA AND KENNETH A. MILLER FOR INTERIM CITY MANAGER SERVICES

On this ___ day of _____, 2021 came the parties, City of Petersburg, Virginia (“the City”) and Kenneth A. Miller and did enter into this Employment Agreement upon the following terms and conditions:

BACKGROUND

1. At all times herein mentioned, the City was and remains a municipal corporation formed and operating under the laws of the Commonwealth of Virginia.
2. At all times herein mentioned, Kenneth A. Miller (“Miller”) was and remains an employee of the City who retired under “Plan 1” of the Virginia Retirement System (“VRS”) and is currently receiving retirement benefits as a VRS retiree.
3. The current City Manager announced her resignation on January 5, 2021 with an anticipated last day of employment of February 19, 2021.
4. As a result of such resignation, the City seeks Interim City Manager services which Miller has agreed to supply subject to the following terms.

TERMS

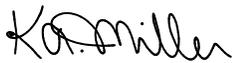
5. **EMPLOYEE OF THE CITY:** For the time period in which this Agreement shall become effective until its termination, Miller shall be considered a short-term, provisional, part time exempt, at will employee.
6. **DUTIES:** As Interim City Manager, Miller will perform all duties and responsibilities described in the Petersburg City Manager job description (**Exhibit A**) for the duration of the timeperiod that this Agreement shall remain in effect and subject to the limitations described in this Agreement. As Interim City Manager, Miller shall report directly to and serve at the pleasure of City Council.
7. **BENEFITS:** Miller will be employed as a non-covered employee as defined by VRS, meaning that he will receive no employee benefits other than expressly described in this Agreement.
8. **COMPENSATION:** Miller will receive compensation in the amount of \$6,400 per month for his services regardless of the number of hours

9. **HOURS WORKED:** Miller will work thirty (30) hours per week. While it is expected that Miller will be at work and/or available as needed during the City's regular hours of operation (9 a.m. to 5:00 p.m. Monday through Friday), it is acknowledged and understood that the needs of the City may require altering the start and completion times of his work as necessary which Miller is permitted to do at his discretion.
10. **TERM:** Miller will serve in this position at the will of Council as long as needed by the City only as limited by the discretion of City Council and/or the requirements for continuation of his VRS Benefits (not to exceed six months of continuous service).
11. **CITY VEHICLE:** Miller will be permitted to utilize the City's vehicle for the purpose of performing the services described in this Agreement.
12. **LODGING/MILEAGE/PER DIEM:** Miller will provide for his own lodging and will not be entitled to claim mileage or per diem for travel.
13. **RECRUITMENT:** The City will make its announcement for the hiring of the City Manager as expeditiously as possible not to exceed thirty (30) days from the execution of this Agreement.
14. **COMMENCEMENT DATE:** Miller's first day of employment will be February 22, 2021, but will be available for calls and emergencies commencing February 20, 2021.
15. **TERMINATION:** Miller's employment may be terminated at anytime without recourse by a majority vote of Members attending any City Council Meeting or Special Meeting in which a quorum may be present.
16. **RESTRICTIONS:** During his service as Interim City Manager, Miller will not make any substantial changes in personnel including but not limited to terminations or salary adjustments without first having obtained the formal consent of Council.
17. **ENTIRE AGREEMENT:** This document represents the entire agreement between the parties concerning the matters described herein. Any prior or subsequent agreement concerning these matters that is not memorialized in a written Addendum to this Agreement signed by all parties is hereby declared to be null and void.
18. **CONTROLLING LAW / VENUE:** This document shall be construed under the laws of the Commonwealth of Virginia. Any dispute arising from the performance or non-performance of any term in this Agreement shall be resolved exclusively in the Circuit Court for the City of Petersburg, Virginia.

19. **SEVERABILITY:** If any provision of this Agreement is found to be unlawful by the Court, it shall be deemed severed from the Agreement and the remaining terms shall continue in full force and effect.

By executing this Agreement, the undersigned agree to be bound by the terms of this Agreement.

KENNETH A. MILLER



1/29/2021

Kenneth A. Miller

Date

CITY OF PETERSBURG, VIRGINIA

By: _____
Samuel Parham, Mayor

Date

Reviewed and approved as to form:

By: 
Anthony C. Williams, City Attorney

02/09/2021

Date



Class Description

Class Title: CITY MANAGER

Class Code: 801

General Description

The purpose of this job within the organization is to oversee all administrative tasks necessary for the City's operations.

This job formulates long-range goals for the organization, develop policy and position papers and negotiate with the chief administrative officer and/or elected officials.

Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this job. Management may assign additional functions related to the type of work of the job as necessary.

Essential Functions:

Researches issues important to the City and advises the mayor and council on the best course of action.

Directs a variety of administrative process that allows the City to operate.

Documents and presents the City's budget as well as interfaces with the community to develop new programs.

Monitors, reports on and makes recommendations regarding the City's budget.

Works with the mayor and heads of each department to make sure that City's finances remain balanced.

Prepares budget reports and delivers information to City leaders and the public regarding the fiscal state of the municipality.

EXHIBIT A





Class Description

Additional Duties:

Implements and oversees policies to ensure all procedural requirements are followed.

Anticipates municipality needs and creates programs to address them.

Performs related work as assigned.

Responsibilities, Requirements and Impacts

Data Responsibility:

Data Responsibility refers to information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.

Synthesizes or integrates analysis of data or information to discover facts or develop knowledge or interpretations; changes policies, procedures or methodologies based on new facts, knowledge, or interpretations.

People Responsibility:

People include co-workers, workers in other areas or agencies and the general public.

Negotiates, exchanges ideas, information and opinions with others to formulate policy and programs or arrive jointly at decisions, conclusions or solutions.

Asset Responsibility:

Assets responsibility refers to the responsibility for achieving economies or preventing loss within the organization.

Requires responsibility and opportunity for achieving widespread economies and/or preventing losses through the development and administration of organization-wide programs and policies that impact the operations of two or more major departments or three or more minor department or for providing legal counsel to the elected officials.





Class Description

Mathematical Requirements:

Mathematics requires the use of symbols, numbers and formulas to solve mathematical problems.

Uses mathematics involving the practical application of fractions, percentages, ratios and proportions; or measurements, logarithmic, or geometric construction; may use algebraic solutions of equations and inequalities, descriptive statistics, deductive geometry, plane and solid and rectangular coordinates; mathematical and classifications or schemes.

Communications Requirements:

Communications involves the ability to read, write, and speak.

Reads and interprets highly complex scientific, medical or professional materials, involving abstract theories and concepts; speaks before scientific, professional, and civic groups; writes articles for scientific and technical journals and develops papers and presentations for professional symposiums and conferences.

Judgment Requirements:

Judgment requirements refer to the frequency and complexity of judgments and decisions given the stability of the work environments, the nature and type of guidance, and the breadth of impact of the judgments and decisions.

Responsible for long range goals, planning and methodologies. Decision-making is focus of the job, affecting entire organization and surrounding population; works in an unstable environment with frequent and significant changes in conditions.

Complexity of Work:

Complexity addresses the analysis, initiative, ingenuity, concentration and creativity, required by the job and the presence of any unusual pressures present in the job.

Performs work involving the application of broad principles of professional management and leadership to solve new problems for which conventional solutions do not exist; requires sustained, intense concentration for accurate results and continuous exposure to unusual pressure.





Class Description

Impact of Errors:

Impact of errors refers to consequences such as damage to equipment and property, loss of data, exposure of the organization to legal liability, and injury or death for individuals.

The impact of errors is catastrophic - has a widespread impact on both public and private organizations, the general public, an extensive geographic area and may impact private citizens, the community or a larger geographic area.

Physical Demands:

Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

Equipment Usage:

Equipment usage involves responsibility for materials, machines, tools, equipment, work aids, and products.

Coordinates the handling/use of computers or work aids involving extensive latitude for judgment regarding attainment of a standard or in selecting appropriate items.

Unavoidable Hazards:

Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.

Involves routine and frequent exposure to bright/dim light; dusts and pollen.





Class Description

Safety of Others:

Safety of others refers to the level of responsibility for the safety of others, either inherent in the job or to ensure the safety of the general public.

Serves as the head of an agency or department that has primary responsibility for the enforcement of public safety laws.

Minimum Education and Experience Requirements:

Requires a Bachelor's Degree in economics, sociology, statistics, urban planning, political science, finance or management.

Requires four years' experience as an Assistant City Manager.

Special Certifications and Licenses:

None.

Americans with Disabilities Act Compliance

The City of Petersburg is an Equal Opportunity Employer. ADA requires the City of Petersburg to provide adequate accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.





City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Anthony C. Williams

FROM:

RE: **Consideration of a resolution to amend Rule 1 Section 1 of the Rules of Council to clarify material permitted for presentation and consideration at council work sessions.**

PURPOSE: To amend Rule 1 Section 1 of the Rules of Council to include a definition of "formal action" of Council.

REASON: To amend Rule 1 Section 1 of the Rules of Council to include a definition of "formal action" of Council.

RECOMMENDATION: Adopt Resolution.

BACKGROUND: At its first annual Business Meeting in year 2021 Council adopted amendments to its Rules of Council . Among those amendments was the incorporation of Work Sessions as defined in Rule 1 Section 1. It was the intent of Council to utilize Council Work Sessions for the primary purpose of receiving information matters of City business including but not limited to those anticipated for "formal action" by Council at future Business Meetings. It was the intent of Council that the definition of "formal action" not include ministerial actions such as First Readings and Requests to schedule Public Hearings so that such matters may be received at Council work Sessions for later adoption by Council at its Business Meetings. This amendment to the Rules of Council clarifies this intent by incorporating a definition of "formal action."

COST TO CITY: 0

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: All.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: Amends previously adopted Rules of Council.

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. RESOLUTION TO AMEND RULE 1 SECTION 1

RESOLUTION TO AMEND AND RE-ADOPT RULE 1 SECTION 1 OF THE RULES OF COUNCIL TO CLARIFY MATERIAL PERMITTED FOR PRESENTATION AND CONSIDERATION AT COUNCIL WORK SESSIONS

WHEREAS, Petersburg City Council adopted amendments to its Rules of Council at its first annual business meeting in 2021; and

WHEREAS, among those amendments was the incorporation of Council Work Sessions; and

WHEREAS, it was and remains the intent of Council to utilize Council Work Sessions for the primary purpose of receiving information on matters of City business including but not limited to those anticipated for “formal action” by Council at future Business Meetings; and

WHEREAS, it was and remains the intent of Council that the definition of “formal action” not include ministerial actions such as First Readings and Requests for Public Hearings; and

WHEREAS, it is the desire of Council to clarify its intent by amending Rule 1 Section 1 of the Rules of Council to define the term “formal action.”

NOW therefore be it RESOLVED that Rule 1 Section 1 of the Rules of Council is hereby amended and re-adopted as follows:

Section 1. Regular Meetings. Except as set forth in Section 8 of Rule I, Council shall hold regular meetings on the first and third Tuesdays of each month. Regular Meetings shall be comprised of Council “Work Sessions” and Council “Business Meetings.” Work Sessions shall be held for the purpose of allowing Council to receive information on proposals and other items of City business. No formal action of Council shall occur at a Work Session. Work sessions will be held on the first Tuesday of each month at a time and location properly noticed by the Clerk of Council in accordance with these Rules. Business Meetings shall be held on the third Tuesday of each month at a time and location properly noticed by the Clerk of Council in accordance with these Rules.

“Formal action of Council” shall mean the adoption by Council of any Resolution or Ordinance, or the approval of any motion other than procedural motions for the purpose of conducting the meeting. Formal action of Council shall not include First Readings, scheduling public hearings, directions to appointees to have items researched directly or by their Staff, direction to prepare future Agenda Items, and other such requests or direction to Council-appointed personnel.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager

FROM: Treska Wilson-Smith , Council Member

RE: **Consideration of process and rules for Boards and Commissions.**

PURPOSE:

REASON:

RECOMMENDATION: Recommend that City Council approve the process and rules for boards and commissions.

BACKGROUND:

COST TO CITY:

BUDGETED ITEM:

REVENUE TO CITY:

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES:

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS:

1. The Process Boards and Commission - DRAFT

The Process:

- Applications are accepted during the month of April only. (This cuts down on placing applications all the time)
- Interviews are conducted during the month of May. Interview questions are based on that board and /or commission.
- The year shall be identified as July 1- June 30.
- All appointments are made in June of the year preceding the identified year of service.
- Appointments are made and announced via a ceremony in the first week of June.
- The appointees are given a training for their positions by the last week in June to be prepared to start work in the new year. (July – June)

Rules: (Some boards and commissions have rules set in place and these rules will NOT override the rules in place.)

- Volunteers can serve up to 2 boards at a time. If after serving the first term and they wish to remain on the board/commission, they may do so, with a formal letter requesting or indicating their desire to stay.
- A term is deemed as 2 years and volunteers can serve for up to 2 terms on any one board.
- Volunteers can serve on other boards after their 2-year term period.
- Volunteers may resign at any given time providing they put it in writing to the Clerk of Council.
- Each board or commissioner shall have a city administrator or council representative as their Liaison.

Boards that are within the City of Petersburg Government:

Our boards and commissions are divided into 2 different categories. Section A are the boards and commissions that council has some control of and Section B, are commissions and boards that council does not have any control of.

A:

	Name of Board & Commission	Who Serves on the Board	Citizen and/or City Administration
1	Architectural Review Board	7 members (1 being a licensed architect)	Citizens

2	Community Development Block Grant Advisory Board (CDBG)	9 members, 1 per ward and 2 at large	Citizens
3	Economic Development Authority	7 members	Citizens
4	Social Services Advisory Board	5 members	Citizens
5	Planning Commission	9 members, 1 per ward and 2 at large	Citizens
6	Anti-Poverty Commission	7 Members	Citizens
7	Crater District Area Agency on Aging	1 Member from Petersburg	Citizen

B:

		Name of Board or Commission	Who Serves on This Board	
1		Virginia Gateway Region	Mayor	Mayor
2		Appomattox River Water Authority	2 Members of City Staff (City Manager and Alternate)	City Administration
3		Crater Planning District Commission	Mayor	Mayor
4		Workforce Development Board	Mayor	Mayor
5		Crater Youth Care Commission	2 members (City Manager and one citizen)	
6		District 19 Community Services Board	3 members	Director of Social Services
7		Economic Development Authority	7 members	Economic Development Director
8		John Tyler Community College Board of Directories	2 members	
9		Planning Commission		Planning Director
10		Redevelopment &	7 members (all at-	

		Housing Authority	large)	
11		MPO Transit Committee	Mayor, Director of Transit	Mayor and City Administration
12		CCRA	9 members, 1 per ward and 2 at large (we had voted some time ago to change the Citizenry Committee to the CCRA, if they so choose to do so.	
13		Youth Services Citizen Board	A youth from each ward and an adult from each ward.	Director of Parks and Recreation
14		PART	1 Member from Petersburg	Citizen

Meetings:

- Meetings take place on a set date, time and place unless otherwise changed or noted:

	Name of Board or Commission	Who Serves on This Board		Mtg. Date, place and times
1	Anti-Poverty	7 members	Council Person	Second Thurs. at PAT, 6:00pm-8:00pm
2	Appomattox River Water Authority	2 Members of City Staff (City Manager and Alternate)		
3				
4				
5	Crater Youth Care Commission	2 members (City Manager and one citizen)		
6	District 19 Community Services Board	3 members	Director of Social Services	At the Social Services Bldg.
7	Economic Development Authority	7 members	Economic Development Director	At City Hall
8	John Tyler Community			

	College Board of Directories	2 members		
9	Planning Commission	9 members, 1 per ward and 2 at large	Planning Director	At City Hall
10	Redevelopment & Housing Authority	7 members (all at-large)		At the RHA building
11	Social Services Advisory Board	5 members	Director of Social Services	AT Social Services
12	CCRA	9 members, 1 per ward and 2 at large (we had voted some time ago to change the Citizenry Committee to the CCRA, if they so choose to do so.		To Be Announced
13	Youth Services Citizen Board	A youth from each ward and an adult from each ward.	Director of Parks and Recreation	To be announced

Attendance:

- Attendance is expected at all meetings. A volunteer can miss up to three meetings per year before receiving a letter of intent to the commission or board.
- It is up to the commission or board to decide as to whether or not the volunteer will remain on the board or commission.

Meetings:

- All meetings must be recorded via attendance and copies shared with council and the clerk of council.
- The clerk of council will be responsible for putting the minutes on the web page and sharing it with council.
- All boards/commissions must give a report to council at least twice a year, keeping council and the public informed as to their accomplishments.



City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 16, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Aretha Ferrell-Benavides, City Manager

FROM: Nykesha Jackson

RE: **Consideration of re/appointment to the Economic Development Authority.**

PURPOSE: To consider re/appointments to the Economic Development Authority.

REASON: There is one vacancy available currently on the board due to the resignation of Raymond Crockett

RECOMMENDATION: Recommend Council make an appointment to the Economic Development Authority.

BACKGROUND: The Economic Development Authority consists of 7 members appointed by City Council. The duties of the board include, but are not limited to, the following: the Authority shall have the powers to acquire, own, lease, and dispose of properties. Such authority may be able to promote industry and develop trade by inducting manufacturing, industrial, governmental and commercial enterprises to locate in or remain in the Commonwealth and further the use of its agricultural products and natural resources; to issue its bonds for the purpose of carrying out any of its power.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE:

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS:

1. Economic Development Authority 2021

ECONOMIC DEVELOPMENT AUTHORITY				
	Number of members: 7			
TERMS	APPOINTMENTS	WARDS	NEW APPLICANTS	WARDS
09/01/20 - 09/30/24	Ahkinyala Abdullah , 1600 S. Sycamore Street	Ward 3	Kofi S. Adih, 1000 Sunset Avenue	3
05/15/18 - 09/30/21	Richard B. Taylor, 828 W. Tuckahoe Street	Ward 3		
07/16/19 - 09/30/23	Lafayette Jefferson, 1746 Brandon Avenue	Ward 2		
09/01/20 - 09/30/24	Michael Packer, 1245 Woodland Road	Ward 3		
10/01/20 - 09/30/24	Winston T. Sanders, 1221 Woodland Road	Ward 3		
10/01/20 - 09/30/24	Samuel Rhue, 1952 S. Westchester Drive			
10/01/20 - 09/30/24				
	AUTHORITY:		COMPOSITION:	
	Economic Development & Revenue Bond Act (Chapter 33, Title 15.1, Code of Virginia); City Council Ordinance No. 6913, passed 11/20/73		Seven (7) members constitute a Board of Director	
	MEETING DATE AND TIME:		DUTIES:	
	TBD		The Authority shall have the powers to acquire, own, lease, and dispose of properties. Such authority may be able to promote industry and develop trade by inducting manufacturing, industrial, governmental and commercial enterprises to locate in or remain in the Commonwealth and further the use of its agricultural products and natural resources; to issue its bonds for the purpose of carrying out any of its powers.	
	STAFF LIAISON:			
	Director of Economic Development		TERMS:	
	400 East Washington Street		Four (4) year staggered terms	
	Petersburg, VA 23803			
	(804) 733-2352			