

City Assessor's Report

June 4, 2019



CITY ASSESSOR'S OFFICE

Brian E. Gordineer, AAS – City Assessor

May 30-31, 2019

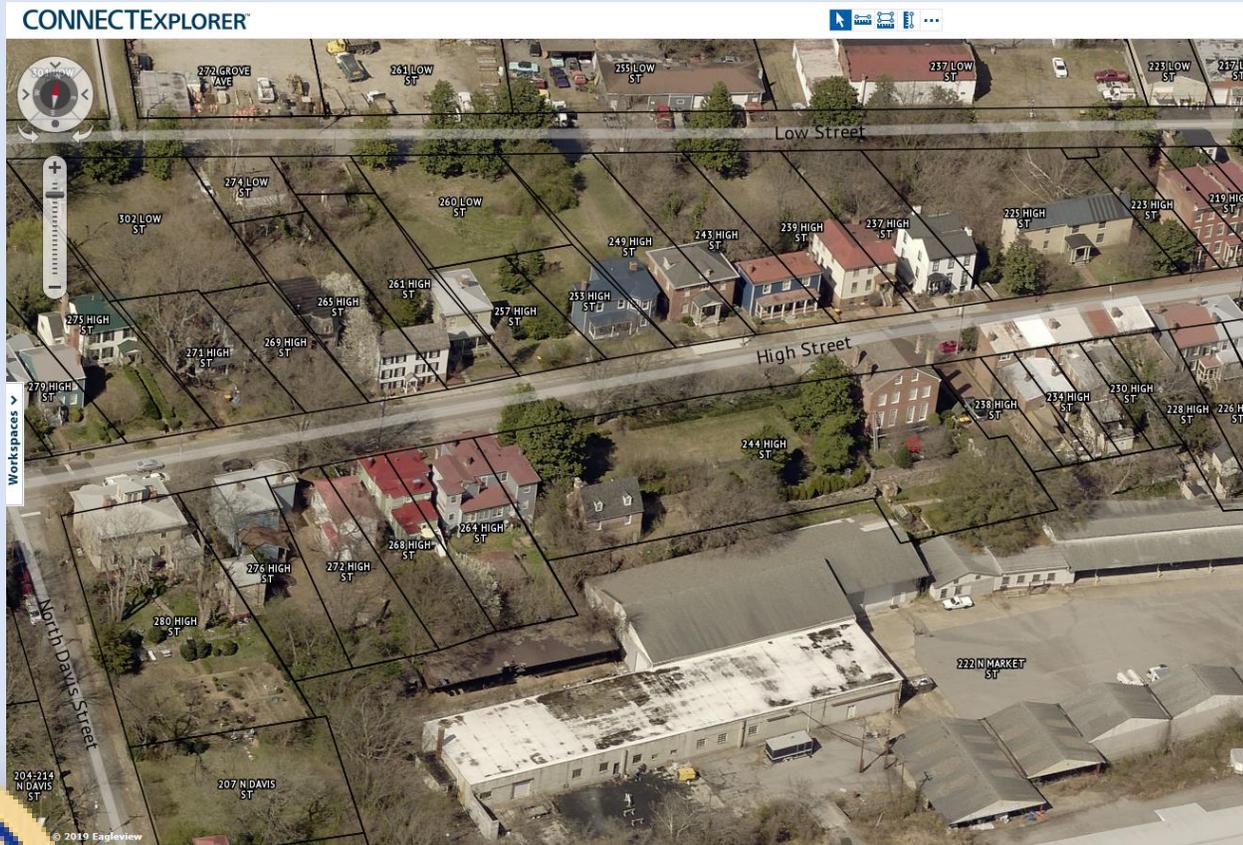
EMERGING LEADERSHIP SUMMIT

Washington, DC



CITY ASSESSOR'S OFFICE
Brian E. Gordineer, AAS – City Assessor

EAGLEVIEW TRAINING



CITY ASSESSOR'S OFFICE
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FILLABLE FORMS

APPLICATIONS & FORMS

Applications

[Exemption by Classification Application](#)

[Rehabilitation Exemption Application](#)

[Supplemental or Land Appeal Application](#)

[Damage Tax Abatement Application](#)

Forms

[Agent Authorization Form](#)

[Change of Mailing Address Request Form](#)



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City Assessor's Office – Petersburg, Virginia

Parcel _____

Review of Supplemental Assessment or Land Assessment Application

This form must be completed and filed with the necessary attachments to the City Assessor's Office **within 30 days of the change of assessment notice date** for a supplemental assessment or new land assessment to be considered for an Office Review. Mail to 135 N. Union St. – Suite 301, Petersburg, VA 23803 or email to cgreen@petersburg-va.org. **Applications must include all attachments at the time of submission. Additional materials may not be added without resubmission of the entire application.**

A separate application must be filed for each separately assessed parcel.

An application will be considered complete only when...

- > All "Property and Ownership Information – Recorded Ownership" is filled out including proposed assessed value
- > Supporting evidence is provided for A, B or C under the "Basis of Review"
- > The form is signed by an owner or authorized agent (Anyone other than the recorded property owner must file an Agent Authorization Application form)
- > All information for the appropriate property type is provided as specified below.

RESIDENTIAL PROPERTY CHECKLIST

- Application form complete
- If not owner – Agent Authorization Form
- Copy of any appraisal with a valuation date after Jan. 1, 2017
- Copy of any listing of the subject property after Jan. 1, 2017

COMMERCIAL PROPERTY CHECKLIST

- Application form complete
- If not owner – Agent Authorization Application
- Copy of any appraisal with an effective valuation date after January 1, 2015
- Copy of any real estate listing of the subject property after January 1, 2015
- 2015 Audited or Certified Income and Expenses Statements *
- 2016 Audited or Certified Income and Expenses Statements *
- 2017 Audited or Certified Income and Expenses Statements *
- Rent Roll as of December 31, 2017 *

* Reported income data is kept confidential in accordance with the Virginia Code 58.1-3294.

Restaurants and convenience stores are requested to submit gross sales for 2015, 2016 and 2017 *

PROPERTY AND OWNER INFORMATION – RECORDED OWNERSHIP

Subject Property Address: _____

Current Assessment: Land _____ Improvement _____ Total _____

Requested Assessment: Land _____ Improvement _____ Total _____

Owner Name: _____

Mailing Address: _____

City, State & Zip: _____

Telephone Number(s) & E-mail: _____

I hereby request a review of the subject property. This review may result in any of the following actions; a decrease in assessed value, no change in assessed value, or an increase in assessed value.

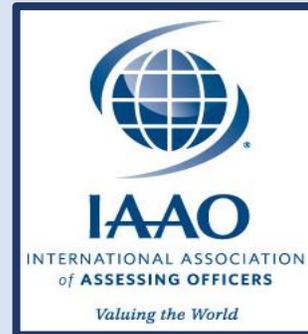
petersburg_suppland_form

Revised 10/8/2018

Page 1 of 2

VIRGINIA DEPARTMENT OF TAXATION ADVANCED ASSESSOR SCHOOL

Fundamentals of Real Property Appraisal Appraisal of Land Principles and Techniques of Cadastral Mapping



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