

# City Assessor's Report

December 10, 2019



**CITY ASSESSOR'S OFFICE**

Brian E. Gordineer, AAS – City Assessor

# REASSESSMENT CALENDAR

**Reassessment Change Notices** Jan. 28

**Office Review Appeal Deadline** Mar. 1

**Board of Equalization Appeal Deadline** Apr. 1

**Board of Equalization Hearings** Jun. 30



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# Jan. 28

## City Assessor's Office - Petersburg, Virginia Notice of Change in Assessment

Assessed Value of January 1, 2020 for Fiscal Year 2021 (Effective 7/1/2020 – 6/30/2021)

Parcel: 011250001  
Property Address: 135 N Union St  
Legal Description: 104 CITY HALL 150 X 99

	FY2019	FY2020	FY2021
Land	\$ 121,600	\$ 121,600	\$ 200,000
Improvements	\$ 2,206,400	\$ 2,206,400	\$ 2,210,000
<b>Total</b>	<b>\$ 2,328,000</b>	<b>\$ 2,328,000</b>	<b>\$ 2,410,000</b>
Tax Rate (Per \$100)	\$ 1.35	\$ 1.35	\$ 1.35
Levy (Before Tax Programs)	\$ 31,428.00	\$ 31,428.00 (0%)	\$ 32,535.00 (1.03%)

Public hearings on the FY2021 budget/tax rate will take place on April 21 and May 5, 2020 at Petersburg Union Station, 103 River St Petersburg VA.

You may request a review of assessment by completing a review of assessment application by March 1<sup>st</sup> 2020. Applications are available at [www.petersburgva.gov/148/City-Assessor](http://www.petersburgva.gov/148/City-Assessor), May be requested by telephone at 804-733-2333 or may be obtained at the City Assessor's Office.

Appeal Deadline to the City Assessors Office: March 1, 2020  
Appeal Deadline to the Board of Equalization: April 1, 2020  
Board of Equalization Applications will be Disposed by: June 30, 2020

Taxpayers may request to examine appraisal cards, working papers and other information regarding the methodology employed in calculating the assessed value.



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# Mar. 1

City Assessor's Office – Petersburg, Virginia

Parcel \_\_\_\_\_

## Office Review – to the City Assessor's Office

This form must be completed and filed with the necessary attachments to the City Assessor's Office **by March 1 or within 30 days of the change of assessment notice date**, whichever is later, to be considered for an Office Review. Mail to 135 N. Union St. – Suite 301, Petersburg, VA 23803 or email to [cgreen@petersburg-va.org](mailto:cgreen@petersburg-va.org). **Applications must include all attachments at the time of submission. Additional materials may not be added without resubmission of the entire application.**

A separate application must be filed for each separately assessed parcel.

### An application will be considered complete only when...

- > All "Property and Ownership Information – Recorded Ownership" is filled out including proposed assessed value
- > Supporting evidence is provided for A, B or C under the "Basis of Review"
- > The form is signed by an owner or authorized agent (Anyone other than the recorded property owner must file an Agent Authorization Application form)
- > All information for the appropriate property type is provided as specified below.

#### RESIDENTIAL PROPERTY CHECKLIST

- Application form complete
- If not owner – Agent Authorization Form
- Copy of any appraisal with a valuation date after Jan. 1, 2018
- Copy of any listing of the subject property after Jan. 1, 2018

#### COMMERCIAL PROPERTY CHECKLIST

- Application form complete
- If not owner – Agent Authorization Application
- Copy of any appraisal with an effective valuation date after January 1, 2016
- Copy of any real estate listing of the subject property after January 1, 2016
- 2016 Audited or Certified Income and Expenses Statements \*
- 2017 Audited or Certified Income and Expenses Statements \*
- 2018 Audited or Certified Income and Expenses Statements \*
- Rent Roll as of December 31, 2018 \*

\* Reported income data is kept confidential in accordance with the Virginia Code 58.1-3294.

Restaurants and convenience stores are requested to submit gross sales for 2016, 2017 and 2018 \*

#### PROPERTY AND OWNER INFORMATION – RECORDED OWNERSHIP

Subject Property Address: \_\_\_\_\_

Current Assessment: Land \_\_\_\_\_ Improvement \_\_\_\_\_ Total \_\_\_\_\_

Requested Assessment: Land \_\_\_\_\_ Improvement \_\_\_\_\_ Total \_\_\_\_\_

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number(s) & E-mail: \_\_\_\_\_

I hereby request a review of the subject property. This review may result in any of the following actions; a decrease in assessed value, no change in assessed value, or an increase in assessed value.



# Apr. 1

City Assessor's Office – Petersburg, Virginia

Parcel \_\_\_\_\_

## Board of Equalization Appeal Application

This form must be completed and filed with the necessary attachments to the City Assessor's Office **by April 1 or within 60 days of the change of assessment notice date**, whichever is later, to be considered for an Office Review. Mail to 135 N. Union St. – Suite 301, Petersburg, VA 23803 or email to [cgreen@petersburg-va.org](mailto:cgreen@petersburg-va.org). **Applications must include all attachments at the time of submission. Additional materials may not be added without resubmission of the entire application.**

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Copy of any listing of the subject property after Jan. 1, 2018

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Application form complete

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Copy of any appraisal with an effective valuation date after January 1, 2016

Copy of any real estate listing of the subject property after January 1, 2016

2016 Audited or Certified Income and Expenses Statements \*

2017 Audited or Certified Income and Expenses Statements \*

2018 Audited or Certified Income and Expenses Statements \*  
Rent Roll as of December 31, 2018 \*

\* Reported income data is kept confidential in accordance with the Virginia Code 58.1-3294.

Restaurants and convenience stores are requested to submit gross sales for 2016, 2017 and 2018 \*

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Subject Property Address: \_\_\_\_\_

Current Assessment: Land \_\_\_\_\_ Improvement \_\_\_\_\_ Total \_\_\_\_\_

Requested Assessment: Land \_\_\_\_\_ Improvement \_\_\_\_\_ Total \_\_\_\_\_

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Telephone Number(s) & E-mail: \_\_\_\_\_

I hereby request a review of the subject property. This review may result in any of the following actions; a decrease in assessed value, no change in assessed value, or an increase in assessed value.



# Board of Equalization Hearings

## May and June



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