



City of Petersburg

Office of the City Manager
135 North Union Street
Petersburg, Virginia 23803

(804) 733-2301

MEMORANDUM

Date: March 2, 2021
To: Honorable Mayor and Members of City Council
From: Kenneth Miller, Interim City Manager
Subject: **City Manager's Report – March 2, 2021**

Finance:

- Atlantic Union accounts established & monies have been transferred from SunTrust to Atlantic Union.
- Outstanding check balances remain with SunTrust.
- Lockbox currently being implemented.

Recreation, Special Events, & Volunteerism:

- **Petersburg Seniors - Feed the Need with a twist of Produce** - Worked with Petersburg Healthy Options Partnerships (PHOPs) to provide and deliver meals to the Hope Center during the 4th week of the program. This collaborative effort provides 1,600 bags of produce for Petersburg seniors who are food-insecure due to the COVID-19 Pandemic. Each Wednesday, January-April, 100-125 bags are delivered to the senior sites.
- **Recreation Senior Wellness Checks** - Weekly wellness checks are completed for all Recreation Seniors – Recreation staff members contact 120 seniors weekly.
- **Feedmore (Food Bank)** - Weekly conference calls with Feedmore are conducted to ensure seniors receive groceries each week. Petersburg Sheriff Deputies pick up food from the food banks and deliver to Recreation Seniors in Petersburg.
- Currently in the planning phase for a virtual Youth Summit. This virtual summit will provide a space for City youth, grades 8-12, to engage in an interactive summit with a focus on Coping during the Pandemic, My Civic Duty in my Community, Job Skills, What about a Trade?, and a college Tour.

Petersburg Juvenile Community Crime Control (PJCCC)

- 10 youth actively enrolled in the program.
- PJCCCP is working with DJJ Program Specialists to evaluate programs for effectiveness, this report will be completed in March 2021.
- New goals and objectives will be established after evaluation to ensure programs are reviewed. In April, program suggestions will be provided related to low numbers due to COVID-19.

- Human Trafficking Virtual Conference scheduled for March 23, 2021.

Petersburg Community Corrections - Pretrial and Probation serving Petersburg and Dinwiddie

- Actively engaged in the DCJS grant application, which includes the new funding for implementation of pretrial services in Dinwiddie County.
- Working through timeline and goals/objectives for implementation of pretrial investigations and supervision in Dinwiddie County.

Petersburg Department of Social Services (PDSS):

- PDSS received final approval for participation in the SNAP E&T program
- PDSS is assisting in identifying residency discrepancies through the City and Schools Partnership.

Communications:

- Conducting research to complete an outline for a quarterly newsletter to potentially be physically printed and distributed throughout the City.
- Completed second round of training for upgraded content system for public access channel (Channel 15). Continuing to transfer content and create new playlists and schedules. The last phase of the update, merging with the Comcast system, is pending.

General Services: Street Operations

- Collected 92.8 tons of trash from the local parks, streets, and playgrounds. An additional 87.5 tons of brush has been collected from various areas in the city.
- 22 storm drains and inlets cleaned. 3 collapsed storm drains repaired.
- During the recent ice storms, 37 Streets were closed due to downed trees and powerlines.
- 23 intersections were out due to the power outages.
- 20 tons of brush and debris from the storms were removed from various locations throughout the City.
- 61 trees removed from the City Streets by City Staff.
- 9 trees removed from City properties.
- 23 potholes repaired.
- **Storm Debris Removal in Petersburg –**
- With the large volume of trees and debris left over due to the recent inclement weather, Petersburg General Services Crews will provide one round of debris pickup for trees and brush only.
- **Tree/Brush Pick Up Dates:**
- March 1st - 5th, 2021: Ward 1 & Ward 5
- March 8th – 12th, 2021: Ward 7 & Ward 6
- March 15th – 26th: Ward 4, Ward 2, & Ward 3
- Debris must be ready for pick up by 8:00am during your designated timeframe.
- Debris must be placed between the sidewalks and the curb or shoulder of the road. Do not place debris on sidewalks, into streets, ditches or on drains.

Neighborhood Services:

Code Compliance:

- Vacant Registry has collected \$20,625.00
- 520 Vacant Homes Identified, removed over 200 from the original list and added over 300 more.
- Civil Fees collected pre-trial - \$3,500
- Civil Fees judge ordered - Won \$18,450.00
- Pending \$26,000.00 - two owners collectively owning 15 properties.
- Lost zero civil cases.
- All 10 Dance properties on St. Andrews will be in Court in March.
- Ramada Civil Fines - \$13,500.00 for 380 W Wash. and \$4,200.00 for 400 E Wash. - Total \$17,700.00

Public Works & Capital Projects:

General District Court

- Facilities Maintenance Division is awaiting quotes on plaster repair to the court room ceiling which will be required after roof repair is complete.

LED Conversion

- Staff members have begun putting maps together for light pole layouts in Ward 5 in preparation for the next phase. Timmons has been reached to send in a proposal to help push this forward.

St. Andrew St. Bridge Replacement Project Status

- Contractor excavated eight test pits to locate existing utilities and determine elevations. Completed removing trees/brush from work area. Installed tarp under existing bridge to catch debris during bridge demolition.
- Construction will involve the removal of the existing bridge deck and part of the top of the existing abutment walls. The lower part of the walls will remain so as not to disturb the stream bed. Two water lines will have to be relocated – an eight-inch cast iron and an eighteen-inch transite. The new bridge will be constructed in the same location and at the same profile with the abutment walls behind the existing walls. Bridge railing will be installed like that on the Martin Luther King, Jr. Bridge. Storm drop inlets will be installed to replace those existing.
- Construction completion is scheduled for November 2021.



Contractor installing tarp under existing bridge deck.



Contractor found sewer pipe in test pit #4.
(View southeast)



Contractor saw cutting existing bridge deck.