



FY 2021-22 PROPOSED OPERATING BUDGET

A NEW DAY...A NEW VISION

City of Petersburg
VIRGINIA

INTRODUCTION AND EXECUTIVE SUMMARY

Kenneth Miller
Interim City Manager

Timeline of General Fund Budget Development



As of 3/8/2021

Revenues:
\$74,693,662

Expenditures:
\$78,104,735

Variance:
(\$3,411,073)



As of 3/17/2021

Revenues:
\$74,724,623

Expenditures:
\$77,176,732

Variance:
(\$2,455,146)



As of 3/18/2021

Revenues:
\$74,724,623

Expenditures:
\$76,895,787

Variance:
(\$2,174,201)



As of 3/23/2021

Revenues:
\$74,724,623

Expenditures:
\$75,894,968

Variance:
(\$1,173,382)

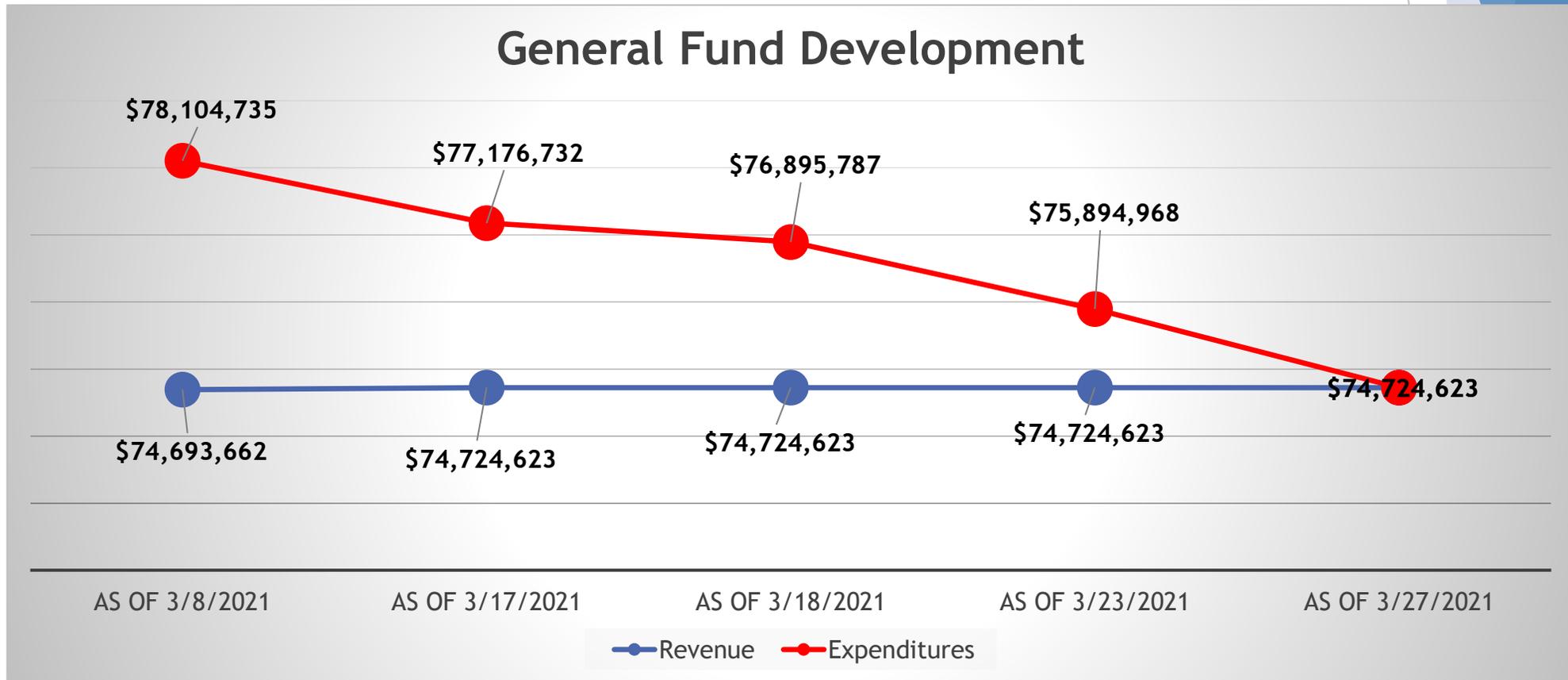


As of 3/27/2021

Revenues:
\$74,724,623

Expenditures:
\$74,724,623

Variance:
BALANCED



FY 2021-22 PROPOSED OPERATING BUDGET HIGHLIGHTS

This Proposed Operating Budget is recommending all non-seasonal employees be brought up to \$15/hour by FY2022-23

Organizational Changes to the City's Executive Team

Budgeted \$750,000 to be transferred to the Courts Capital Fund for the construction of the new court building

Realigned the funding sources for positions to align with where they work

Each Departmental Budget consists of the following:

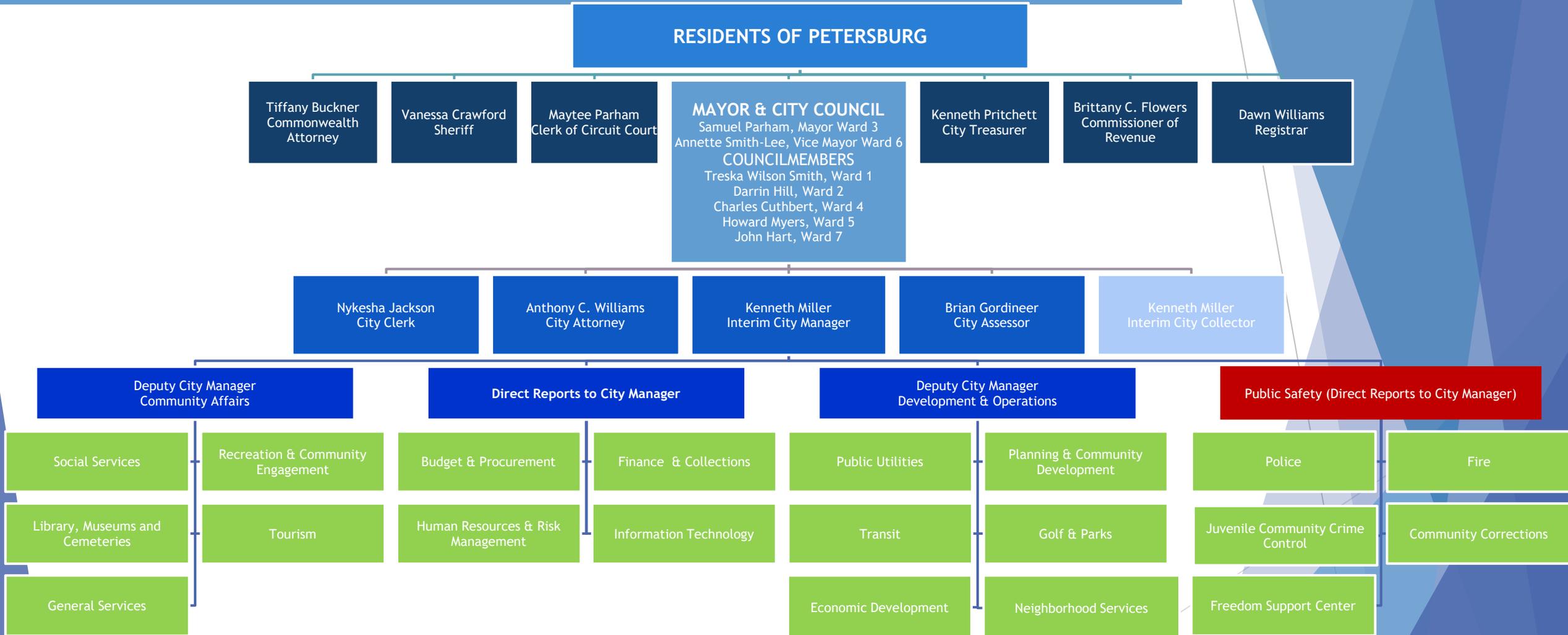
- Personnel breakdown by number of positions as well as by salaries
- Departmental Goals for FY2021-22
- Departmental Performance Measures
- Progressive funding for government operations returning to normalcy
- 2% Reduction in overall Health Care Cost

Level Funding for Petersburg Public Schools (\$10,000,000)

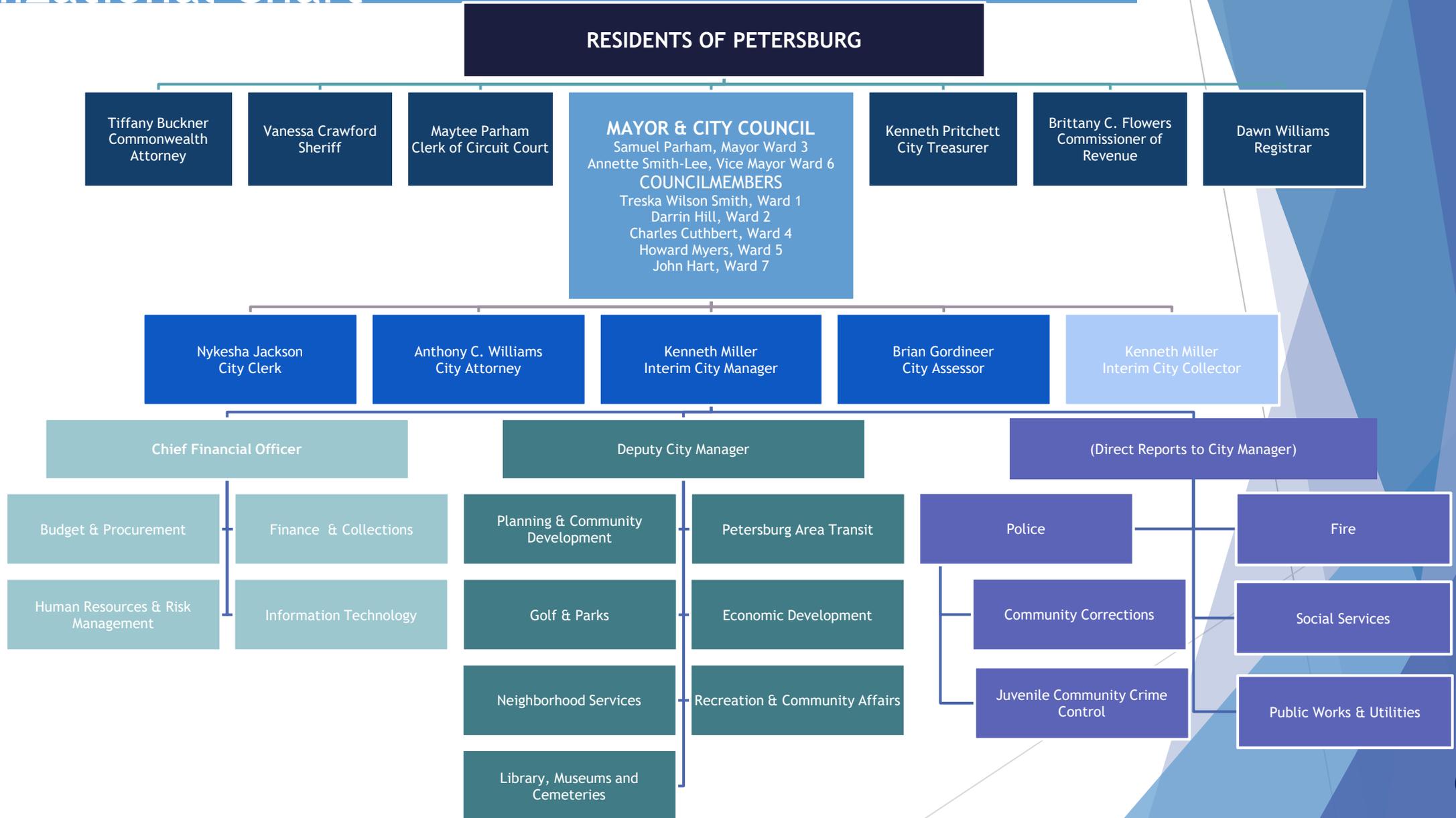
Adhered to City's Financial Policy of budgeting \$500,000 towards fund balance and \$500,000 towards Capital Improvements



City of Petersburg - Current Organizational Chart



City of Petersburg - FY2021-22 Proposed Organizational Chart



BUDGET EXPLANATION

Robert A. Floyd
Director of Budget & Procurement

GFOA DISTINGUISHED BUDGET AWARD

- ▶ Received for the 1st time ever for FY2020-21
- ▶ Best Practices
- ▶ Measuring stick for effective Budget Departments
- ▶ Criteria Based



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Petersburg
Virginia**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

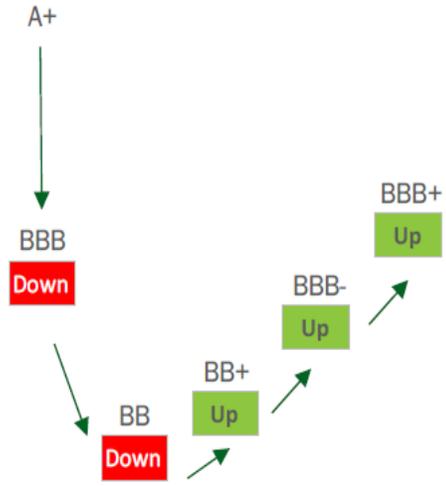
Executive Director



BOND RATING IMPROVEMENT

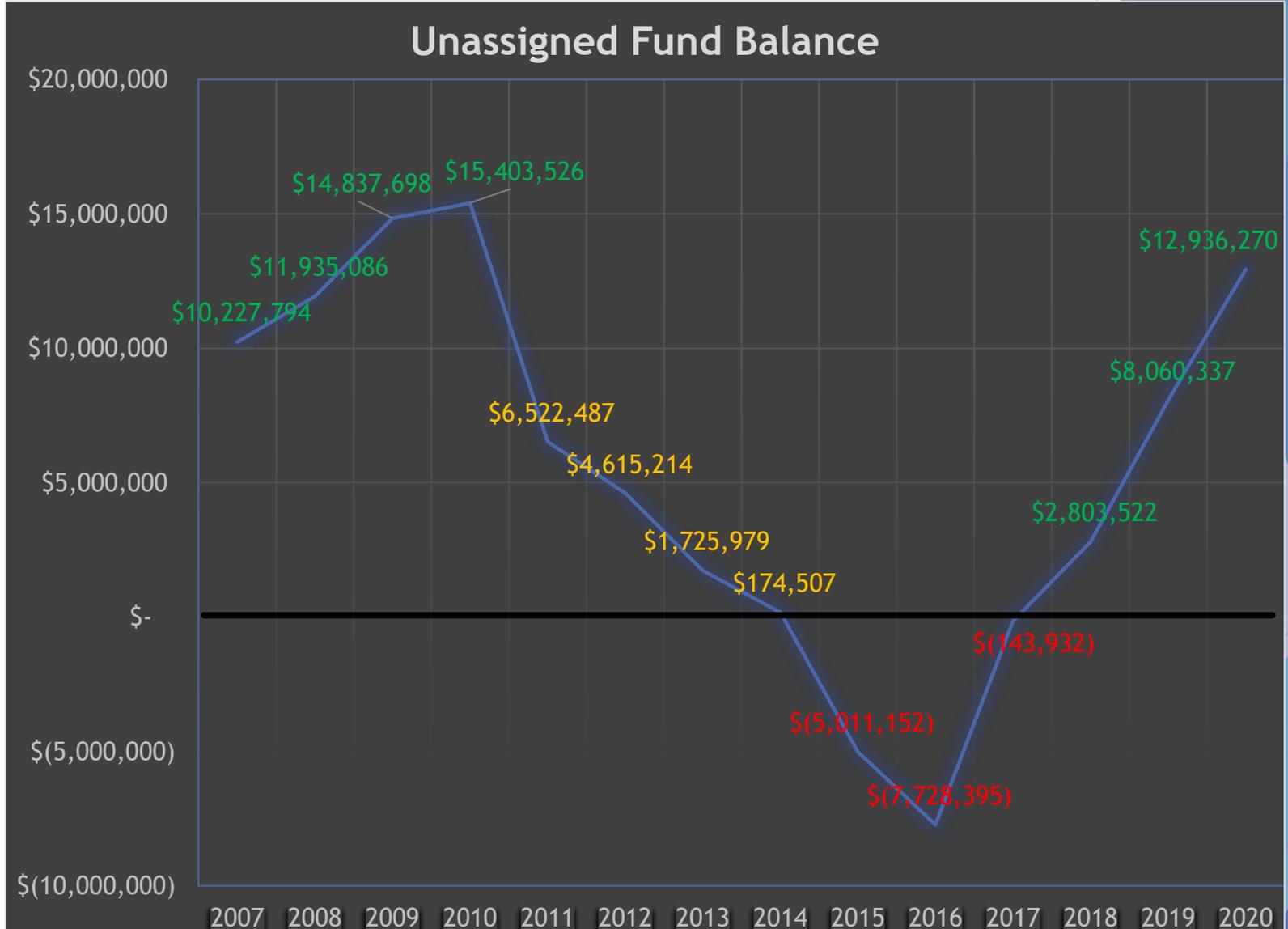
		<u>Fitch</u>	<u>Moody's</u>	<u>S&P</u>	Rating History				
					<u>2014</u>	<u>2016</u>	<u>2018</u>	<u>2019</u>	<u>2021</u>
Top tier "Highest Possible Rating"		AAA	Aaa	AAA					
2nd Tier "Very Strong"	(Highest)	AA+	Aa1	AA+					
	(Middle)	AA	Aa2	AA					
	(Lowest)	AA-	Aa3	AA-					
3rd Tier "Strong"	(Highest)	A+	A1	A+	A+				
	(Middle)	A	A2	A					
	(Lowest)	A-	A3	A-					
4th Tier "Adequate Capacity to Repay"	(Highest)	BBB+	Baa1	BBB+					
	(Middle)	BBB	Baa2	BBB	BBB				
	(Lowest)	BBB-	Baa3	BBB-					
5th - 10th Tiers "Below Investment Grade"		BB, B, CCC, CC, C, D							

= Current Rating
 = Prior Rating



FUND BALANCE HISTORY

Year	Fund Balance
2007	\$10,227,794
2008	\$11,935,086
2009	\$14,837,698
2010	\$15,403,526
2011	\$6,522,487
2012	\$4,615,214
2013	\$1,725,979
2014	\$174,507
2015	(\$5,011,152)
2016	(\$7,728,395)
2017	(\$143,932)
2018	\$2,803,522
2019	\$8,060,337
2020	\$12,936,270



STRATEGIC PLAN GOALS



PROMOTE ECONOMIC
DEVELOPMENT TO
ATTRACT NEW
BUSINESSES AND
STRENGTHEN THE CITY'S
TAX BASE



SUPPORT COMMUNITY
DEVELOPMENT ACTIVITIES
TO ENHANCE
NEIGHBORHOODS AND
IMPROVE HOUSING



PROVIDE GOOD
GOVERNANCE FOR
EFFICIENT, EFFECTIVE,
AND EQUITABLE SERVICE
DELIVERY, PRODUCTIVE
CITIZEN ENGAGEMENT,
AND COMMUNITY
IMPROVEMENT



CELEBRATE
PETERSBURG'S HISTORY
AND CULTURE



FY 2021-2022 BUDGET “ABC”S



ACCOUNTING for structural changes within **ALL** governmental operations



BALANCING the continuity of operations with finite resources



CONTINUE to build the Fund Balance by a minimum of \$500 thousand annually.

KEY CONSIDERATIONS FOR FY2021-2022



EXTERNAL

Global Pandemic (COVID-19)
Business Closures/Re-openings
Intergovernmental Expenses
Cost Share Jail and Water
Unfunded Mandates



INTERNAL

Pandemic Effects on Citizenry and Staff
Managing Health Care Costs
Aging Infrastructure
Rebuilding Fund Balance
Collection Rates
New Administration
Impact of Strategic Plan

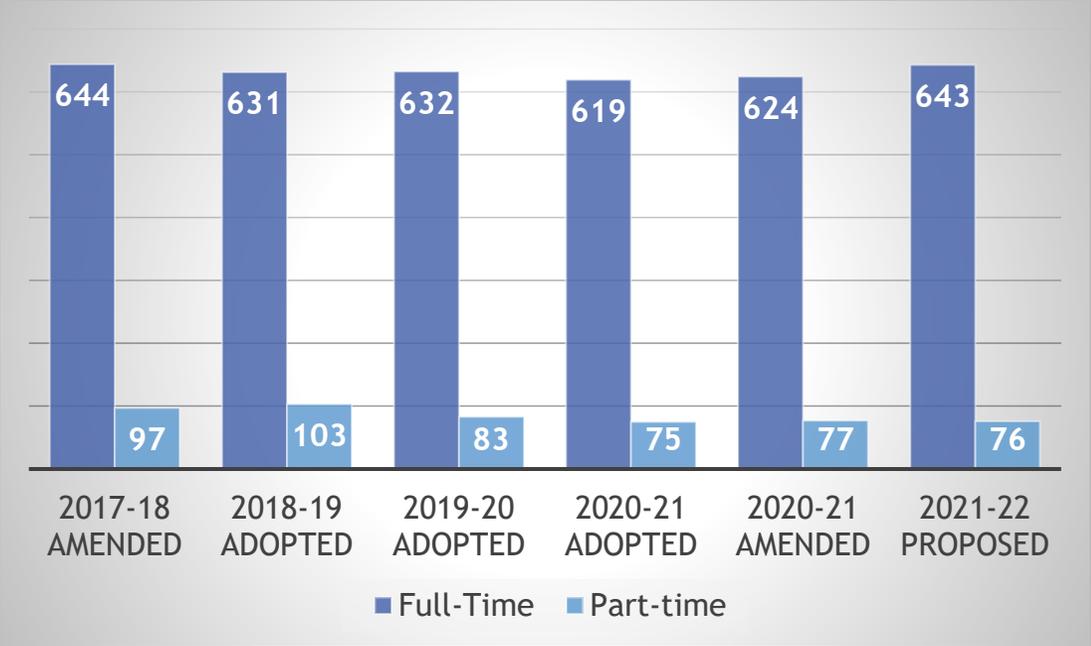
FY 2021-22 Proposed Operating Budget Summary

REVENUES					
FUND	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	PERCENT CHANGE
General Fund	72,322,001	73,338,140	74,582,232	74,724,623	.19%
Grants Fund	3,714,735	785,302	6,306,684	938,048	(85.13%)
Streets Fund	8,484,548	5,981,699	8,584,800	5,987,385	(30.26%)
CDBG Fund	504,863	1,592,032	1,592,032	632,000	(60.30%)
Utilities Fund	14,575,031	15,119,619	15,119,619	13,475,933	(10.87%)
Stormwater Fund	968,524	1,460,249	1,460,249	1,057,003	(27.61%)
Golf Fund	1,100,241	1,204,850	1,204,850	1,205,079	.02%
Transit Fund	5,367,414	4,843,163	6,094,403	5,593,585	(8.22%)
TOTAL	\$107,037,357	\$104,325,053	\$114,944,868	\$103,613,656	(9.86%)
EXPENDITURES					
FUND	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	PERCENT CHANGE
General Fund	71,006,068	73,338,140	74,582,232	74,724,623	.19%
Grants Fund	2,021,680	785,302	6,306,684	938,048	(85.13%)
Streets Fund	4,768,988	5,981,699	8,584,800	5,987,385	(30.26%)
CDBG Fund	572,332	1,592,032	1,592,032	632,000	(60.30%)
Utilities Fund	10,886,547	15,119,619	15,119,619	13,475,933	(10.87%)
Stormwater Fund	507,442	1,460,249	1,460,249	1,057,003	(27.61%)
Golf Fund	603,025	1,204,850	1,204,850	1,205,079	.02%
Transit Fund	3,552,007	4,843,163	6,094,403	5,593,585	(8.22%)
TOTAL	\$93,918,089	\$104,325,053	\$114,944,868	\$103,613,656	(9.86%)



Full-time Personnel Summary for FY2021-22

- City Manager’s Office +2
- Human Resources -2
- Finance +1
- Information Technology -1
- City Treasurer +1
- Police +5
- Emergency Communications -2
- Animal Control +1
- Fire +6
- General Services -3
- Facilities Management +3
- Social Services +1
- VJCCCA -1
- Recreation & Community Affairs -1
- Planning +1
- Freedom Support Center -1
- Streets Operations +3
- Petersburg Area Transit +4
- Utilities +1



General Fund

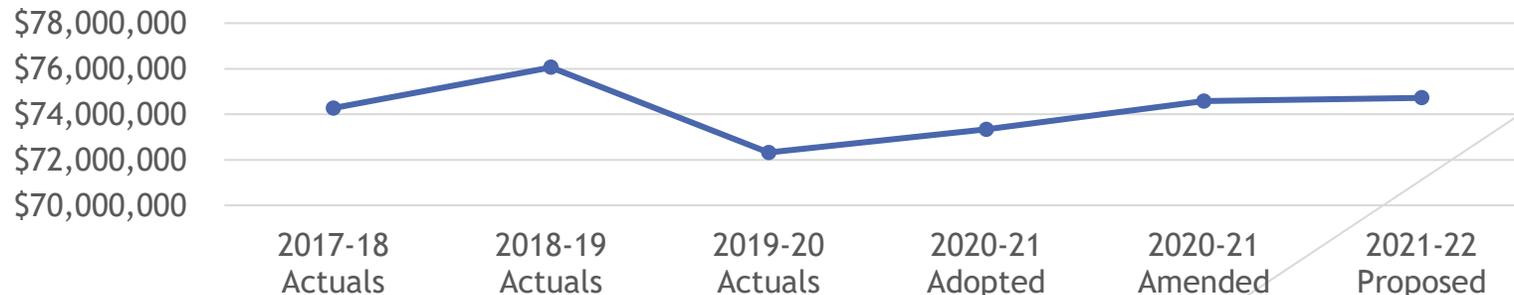
	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	DIFFERENCE	
Revenues	72,322,001	73,338,140	74,582,232	74,724,623	142,391	.19%
Expenditures	71,006,068	73,338,140	74,582,233	74,724,623		



FY 2021-22 General Fund Revenue Summary

	2017-2018 ACTUALS	2018-2019 ACTUALS	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	PERCENT CHANGE
General Property Taxes	33,025,417	35,568,665	34,472,890	32,697,309	34,197,809	34,457,439	.76%
Other Local Taxes	14,573,067	14,967,892	12,798,820	13,496,877	13,603,680	13,554,136	(.36%)
Permits, Fees & Licenses	272,177	364,216	324,777	363,600	377,900	364,890	(3.44%)
Fines & Forfeitures	931,690	832,195	930,750	858,643	593,230	687,079	15.82%
Revenue From Use of Money/Property	125,481	168,551	102,583	122,000	99,000	97,500	(1.52%)
Charges For Services	3,294,611	2,994,317	2,141,690	3,016,083	3,033,170	3,021,664	(.38%)
Miscellaneous Revenue	1,604,070	716,237	1,280,400	1,109,737	1,073,208	970,880	(9.53%)
Recovered Costs	97,042	170,494	103,646	80,500	158,326	30,500	(80.74%)
Revenue From the Commonwealth	14,933,725	15,184,234	15,124,553	16,428,528	16,415,232	16,336,591	(.48%)
Revenue From the Federal Government	4,552,865	5,200,750	4,822,082	4,931,163	5,030,677	5,003,944	(.53%)
Non-Revenue Receipts	861,551	(103,832)	219,810	233,700	-	200,000	-
TOTAL	\$74,271,696	\$76,063,719	\$72,322,001	\$73,338,140	\$74,582,232	\$74,724,623	.19%

General Fund Revenue Since 2017-18



GENERAL FUND REVENUE HIGHLIGHTS

**PUBLIC SERVICE
CORPORATION TAX**
INCREASE
10.70% (\$267,541)

MACHINERY & TOOLS TAX
INCREASE
11.83% (\$189,957)

LOCAL SALES & USES TAX
INCREASE
7.50% (\$300,000)

BUSINESS LICENSE TAX
DECREASE
27.74% (-\$780,787)

MEALS TAX
INCREASE
10.71% (\$300,000)

FINES & FORFEITURES
INCREASE
15.82% (\$93,849)

**COMMUNICATIONS SALES &
USE TAX**
INCREASE
8.87% (\$124,223)

SALE OF PROPERTY
INCREASE
Not budgeted in FY2020-21
(\$200,000)



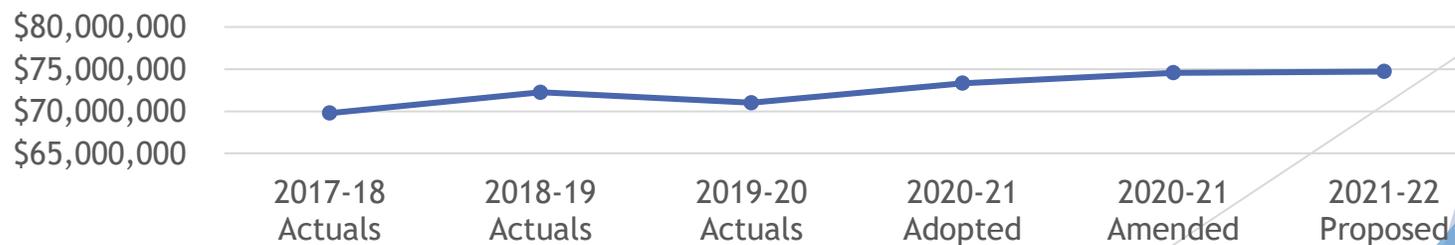
How is the General Fund Revenue spent?



FY 2021-22 General Fund Expenditure Summary

	2017-2018 ACTUALS	2018-2019 ACTUALS	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	PERCENT CHANGE
General Government	7,537,441	6,633,847	7,439,572	6,146,167	6,914,216	7,149,704	3.41%
Constitutional Offices	4,330,681	4,327,422	4,391,077	4,574,487	4,711,686	4,967,138	5.42%
Public Safety	18,458,003	16,773,884	16,823,062	17,302,539	17,242,841	17,374,709	.76%
Courts & Other Public Safety	246,658	288,497	242,729	283,275	284,950	282,389	(.90%)
Public Works	4,385,142	4,692,033	4,557,146	4,498,541	4,708,508	4,788,595	1.70%
Social Services	12,651,715	12,838,023	13,150,547	14,905,559	14,850,431	14,653,957	(1.32%)
Leisure & Cultural Affairs	1,893,593	1,952,449	1,819,621	1,626,268	1,586,582	1,750,671	8.67%
Development Services	1,220,496	1,280,812	1,463,485	1,683,001	1,902,290	1,724,141	(6.99%)
Debt Service	3,094,502	5,452,224	4,010,086	3,531,889	3,531,889	3,127,269	(11.46%)
Schools	8,650,998	9,185,387	10,000,000	10,000,000	10,000,000	10,000,000	-
Transfers	1,469,715	1,413,355	1,366,594	1,227,805	1,227,805	2,465,430	100.80%
Non-Departmental	5,849,182	7,423,005	5,742,148	7,558,609	7,621,036	6,421,910	(15.73%)
TOTAL	\$69,788,126	\$72,260,939	\$71,006,068	\$73,338,140	\$74,582,233	\$74,724,623	.19%

General Fund Expenditures since FY2017-18



FY2021-22 Special Revenue Funds Summary

	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	DIFFERENCE	
Revenues	13,672,670	9,819,282	17,943,765	8,614,436	(\$9,329,329)	(51.99%)
Expenditures	7,870,442	9,819,282	17,943,765	8,614,436		



FY 2021-22 Grants Fund Revenue Summary

	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	115,523	116,257	228,147	101,768
State Revenue	417,964	403,708	698,261	567,519
Federal Revenue	3,132,608	220,588	3,763,756	220,588
Local Transfers	48,640	44,749	1,616,521	48,172
TOTAL REVENUES	\$3,714,735	\$785,302	\$6,306,684	\$938,048



FY 2021-22 Grants Fund Expenditures

	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Center for Tech and Civil Life	-	-	81,890	-
Department of Mines, Minerals, and Energy Grant	-	-	254,500	-
Victim Witness	279,506	294,118	294,118	294,118
Sheriff Triad	-	-	5,907	-
LVA CARES	-	-	36,312	-
CARES COVID RELIEF	1,177,944	-	4,291,692	-
CARES ACT of 2020 Registrar	-	-	60,665	-
COVID MURP Grant	-	-	382,494	-
Covid-19 Supplemental Grant - Police	18,629	-	94,958	-
DMV Selective Enforcement	2,062	-	-	-
Edward Byrne Memorial Grant (JAG)	9,570	-	57,219	-
Fire 4Life	-	-	-	-
Fire Programs	50,984	-	118,079	-
LEMP Grant	-	-	10,675	-



FY 2021-22 Grants Fund Expenditures

	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
REPG Grant	-	-	4,200	-
Global Fire Prevention Grant	-	-	-	-
Community Corrections	374,142	416,184	416,184	568,930
Community Corrections Expansion	-	-	80,926	-
African-American Adoption	-	-	-	-
Business Ready Sites Grants	-	-	-	-
Historic African American Cemetery/Graves	-	-	1,865	-
Va Tourism WanderLove Grant	-	-	10,000	-
CAPUP	73,551	75,000	75,000	75,000
VA Foundation for Healthy Youth	29,322	-	30,000	-
Cameron Foundation – Jarratt House	2,370	-	-	-
VA Brownfields Restoration	-	-	-	-
Non-Departmental – Health Insurance Stipends	3,600	-	-	-
TOTAL EXPENDITURES	\$3,714,735	\$785,302	\$6,306,684	\$938,048



FY 2021-22 Streets Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	9,642	2,686	2,686	2,686
State Revenue	8,474,906	5,979,013	5,979,013	5,984,699
Draw From Fund Balance	-	-	2,603,101	-
TOTAL REVENUES	\$8,484,548	\$5,981,699	\$8,584,800	\$5,987,385
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
TOTAL EXPENDITURES	\$4,768,988	\$5,981,699	\$8,584,800	\$5,987,385



FY 2021-22 CDBG Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	7,559		-	-
State Revenue	-		-	-
Federal Revenue	497,304	1,592,032	1,592,032	632,000
TOTAL REVENUES	\$504,863	\$1,592,032	\$1,592,032	\$632,000
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
TOTAL EXPENDITURES	\$572,332	\$1,592,032	\$1,592,032	\$632,000



FY 2021-22 Stormwater Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	968,524	1,460,249	1,960,249	1,057,003
Proceeds from Indebtedness	-	-	-	-
Transfer from General Fund	-	-	-	-
TOTAL REVENUES	\$968,524	\$1,460,249	\$1,460,249	\$1,057,003
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Operations	507,442	1,311,388	1,311,388	909,612
Debt Service	-	148,861	148,861	147,391
TOTAL EXPENDITURES	\$507,442	\$1,460,249	\$1,460,249	\$1,057,003



FY2021-22 Enterprise Funds Summary

	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED	DIFFERENCE	
Revenues	21,042,686	21,167,631	22,418,871	20,274,597	(\$2,144,274)	(9.56%)
Expenditures	15,041,579	21,167,632	22,418,872	20,274,597		

 **Golf Course Fund**

 **Mass Transit Fund**

 **Utilities Fund**



FY 2021-22 Golf Course Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Operating Revenue	722,914	924,085	924,085	925,600
Transfer from General Fund	327,327	280,765	280,765	279,479
TOTAL REVENUES	\$1,100,241	\$1,204,850	\$1,204,850	\$1,205,079
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Operations	877,883	947,876	947,876	947,683
Debt Service	(274,858)	256,974	256,974	257,396
TOTAL EXPENDITURES	\$603,025	\$1,204,850	\$1,204,850	\$1,205,079



FY 2021-22 Transit Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	1,541,360	1,648,776	1,452,344	1,148,647
State Revenue	1,689,007	1,076,572	1,072,372	1,394,915
Federal Revenue	2,137,047	2,117,815	3,569,687	3,050,023
TOTAL REVENUES	\$5,367,414	\$4,843,163	\$6,094,403	\$5,593,585
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
TOTAL EXPENDITURES	\$3,552,007	\$4,843,163	\$6,094,403	\$5,593,585



FY 2021-22 Utilities Fund Summary

REVENUES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Local Revenue	14,575,031	15,119,619	15,119,619	13,475,933
State Revenue	-	-	-	-
Federal Revenue	-	-	-	-
TOTAL REVENUES	\$14,575,031	\$15,119,619	\$15,119,619	\$13,475,933
EXPENDITURES	2019-2020 ACTUALS	2020-2021 ADOPTED	2020-2021 AMENDED	2021-2022 PROPOSED
Other	20	-	-	-
Water Operations	4,501,089	6,250,884	6,497,347	5,522,784
Wastewater Operations	5,709,810	7,338,164	7,584,628	6,914,105
Debt Service	675,628	1,530,572	1,037,645	1,039,044
TOTAL EXPENDITURES	\$10,886,547	\$15,119,619	\$15,119,619	\$13,475,933



FY2021-22 Capital Budget

Pages 191-196

Project Categories	FY2021-22 Capital Amount
Facilities	\$260,000
Fire/EMS	\$100,000
Stormwater	\$418,250
Street Operations	\$3,147,993
Water Utilities	\$4,792,500
Wastewater Utilities	\$4,629,000
Petersburg Area Transit	\$907,000
Park n Ride Project	\$2,503,851
Unallocated	\$500,000 (Transfer from General Fund)
Courts	\$750,000 (Transfer from General Fund)
TOTAL FY2021-22 Capital Budget	\$18,008,594



Budget Calendar



March

31st Distribute Proposed Operating Budget to Council



April

6th Formal Presentation of FY 2021-22 Budget to City Council

20th Discuss/Consider Financial Policies
30th Council Submits recommended changes to City Manager



May

4th City Manager distributes Operating Budget with Any Changes to Council
10th - 14th Budget Work Sessions
18th Schedule Public Hearing (1st reading of ordinance)



June

2nd Public Hearing (2nd reading of ordinance)
16th City Council votes to approve the Budget
30th End of Fiscal Year



July

1st Beginning of new Fiscal Year

FY 2021-22 PROPOSED OPERATING BUDGET HIGHLIGHTS

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Organizational Changes to the City's Executive Team

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- 2% Reduction in overall Health Care Cost

Level Funding for Petersburg Public Schools (\$10,000,000)

Adhered to City's Financial Policy of budgeting \$500,000 towards fund balance and \$500,000 towards Capital Improvements



*Thank
you*

- ▶ I want to say a special thank you to the following:
- ▶ City Council for their support
- ▶ Interim City Manager for his guidance, leadership and support during the budget development process
- ▶ Budget Team
 - ▶ Randall K. Williams
 - ▶ Logan Tollison
 - ▶ Alesha Mann
- ▶ City of Petersburg staff for the cooperation and understanding during this process