



City of Petersburg

Office of the City Manager
135 North Union Street
Petersburg, Virginia 23803

(804) 733-2301

MEMORANDUM

Date: May 18, 2021

To: Honorable Mayor and Members of City Council

From: Kenneth Miller, Interim City Manager

Subject: **City Manager's Report – May 18, 2021**

Public Works & Capital Projects:

Saint Andrew Street Bridge Project

- During work, it was determined that the existing abutment walls that are to remain in place are within the 18-inch required clearance for micropile installation at both existing Abutment A and Abutment B. Contractor submitted a cost proposal for \$7,733.56 to chip the field stone abutment walls to obtain the specified clearance.
- Change Order #4 has been prepared and mailed to contractor for signature.
- Contractor has stopped work until Change Order #4 is approved.



Facilities Management Division (FMD)

Old Towne Fountain

- The fountain base was refabricated & reinforced by Gale Welding.
- Fountain has been reinstated.

Poplar Lawn / Central Park Fountain

- The fountain has been cleaned and thoroughly painted.
- Old, rusted cast iron pipe was replaced with PVC pipe through the fountain and a new pump was installed.

Doughboy Statue

- Dominion VA Power has reinstalled the utility pole which supplies power to the Doughboy Statue on Sycamore Street.
- FMD staff will re-install the controls, electric lighting, and a solar light for the flagpole.

Jefferson Street Park

- Dominion VA Power has restored and replaced the pole lights and globes.
- All lights are operational in the park.

Neighborhood Services:

Pin Oaks, New Construction

- Drawings currently on hold awaiting receipt of Land Disturbance Permit Applications and reconciliation of tax parcel/lot resolution through City Assessor's Office.

New Construction Permits

- Qty1
- Total Fees Collected = \$841.50

Alterations Permits

- Qty. 4
- Total Fees Collected = \$587.97

Electrical Permits

- Qty. 5
- Total Fees Collected = \$851.00

Mechanical Permits

- Qty. 6
- Total Fees Collected = \$799.78

Plumbing Permits

- Qty. 10
- Total Fees Collected = \$7,709.70

Demolition Permits

- None

Certificate of Occupancy

- Qty. 7
- Total Fees Collected = \$125

General Services:

- 5 storm drains jetted and cleaned
- 35 ft of sidewalk replaced and repaired
- 3.2 tons of debris removed from various wards this week
- 10 miles of streets swept
- 26 potholes repaired
- 4 utility cuts repaired
- 3.9 tons of trash collected from local parks, streets and playgrounds
- The Streets department and a city contractor have worked to thoroughly clean the E. Washington St. and Bank St. culverts to remove excessive siltation, vegetation, and provide positive upstream drainage in Poor Creek. This will help the flooding issue in the Bank St. area.

Library:

New Conference and Event Center

- Finalized alarm and security systems
- Ribbon cutting for tech knowledge bus held on Thursday, May 13th
- Planning for virtual summer reading program

Finance/Billing & Collections:

- 2nd half personal property bills have been printed and mailed. Due date is June 10, 2021.

Social Services

- Social Services Employee Engagement Committee fundraiser “Denim /Jeans Day” for Sexual Assault Awareness Month resulted in a contribution of \$200.00 dollars being donated to the James House.

Fire:

- Battersea Area Warehouse Fire: The cause is currently undetermined and remains under investigation.

Recreation, Special Events, & Volunteerism:

- Virtual Youth Summit was held on May 8, 2021 with a total of 63 students.
- Moving forward with Summer Employment advertisement
- Planning Juneteenth celebration at the Petersburg Sports Complex for Saturday, June 19, 2021 from 5pm-11pm. To include entertainment, fireworks, and an outdoor movie.
- Planning Summer Fireworks at the Sports Complex for 6/19, 7/3, and 8/20